City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2026-0434

TO: Mayor and City Council Members

FROM: Tracey Balint, P.E., Director Department of Public Services

DATE: October 26, 2026

SUBJECT: Miscellaneous Tools and Hardware

REQUEST:

City Council is requested to authorize an increase to the blanket purchase order for miscellaneous tools and hardware to Contractor Connections Inc. of Shelby Township, Michigan in the amount of $25,000.00, for a new not-to-exceed amount of $50,000.00 through June 30, 2027.

REASON FOR PURCHASE:

This blanket is used citywide for contractor grade tools and miscellaneous hardware purchases. The Department of Public Services, as well as other citywide departments utilize supplies from Contractor's Connections for many of their projects and routine maintenance operations. Typically, the initial blanket amount established is sufficient to supply the necessary funding for the City's needs. This requested blanket increase request is mainly due to the enormous increase in MissDig staking requests for the installation of fiber optics throughout the City. The Department of Public Services uses supplies from Contractor's Connections to complete the necessary staking for MissDig requests. Due to the increase in the number of requests the City has been receiving, DPS has exhausted its supply of these materials, and continues to have to purchase additional supplies to complete these requests.

The requested increase will provide the necessary funding on the blanket in order for City departments to continue purchasing the needed supplies to provide the necessary services for MissDig staking requests, as well as other maintenance operations throughout the City.

PROCESS:

Vendor Name and Address:
Contractors Connection Inc.
2644 Auburn Road
Shelby Township, MI 48317

Reason for Selection:
Best Value

Method of Purchase:
Blanket Purchase Order

BUDGET:
Funding is included in the FY 2026-2027 Adopted Budgets

Fund Name	Department Account No	Account No. Description	2-Year Budget Amount	2-Year Cost	Remaining Budget
Citywide	XXX.740000	Operating Supplies	$50,000	$50,000	$0
		Total	$50,000	$50,000	$50,000

RECOMMENDATION:
It is recommended that City Council authorize an increase to the blanket purchase order for miscellaneous tools and hardware to Contractor Connections Inc. of Shelby Township, Michigan in the amount of $25,000.00, for a new not-to-exceed amount of $50,000.00 through June 30, 2027.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney ☐ Yes ☒ N/A