City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2026-0453

TO: Mayor and City Council Members

FROM: Tracey Balint, P.E., Director Department of Public Services

DATE: October 28, 2026

SUBJECT: Request for Approval of Grant Application to Oakland County Access to Transit Program – Walton Blvd Access, City File #E26-027

REQUEST:

The Department of Public Services requests that the Rochester Hills City Council supports the submission of an application for the Oakland County 2027 Access to Transit Program. This program requires a 20% local match of the total project costs if the application is chosen for a grant award. The City Council is required to commit to the local match of $220,000 (= 20% of the $1,100,000 total project cost) during the 2027–2028 fiscal years and further authorize the City's Department of Public Services Director to sign and submit all grant program related documents to successfully submit the application on behalf of the City.

REASON FOR PURCHASE:

The Oakland County Access to Transit Program has capital improvement funds available that local municipalities can apply for to support projects that enhance public transit services, improve universal accessibility, and bridge first and last-mile connections to transit stops. The City wishes to submit an application for the Walton Blvd Non-Motorized Crossing project, which is supported by the City's adopted 2027–2032 Capital Improvement Plan.

If the City is awarded grant funding, the requested $880,000 grant and $220,000 local match will fund Preliminary Engineering, Bidding/Construction, and Construction Engineering to construct a path connection along E. Oakland Drive from Meadow Brook Road to the north side of Walton Boulevard, install a traffic signal at Walton Boulevard and E. Oakland Drive, modernize the traffic signal at Walton Boulevard and Firewood Drive, and install concrete bus stop pads on Walton Boulevard east of E. Oakland Drive and west of Firewood Drive.

The requested $880,000.00 grant and the City's $220,000.00 local match will cover the following anticipated scope of services: preliminary engineering, bidding/construction, and construction engineering services. Grant approval requires execution of an Interlocal Agreement with Oakland County, on-going long-term site maintenance, and local responsibility for any potential cost overruns.

A resolution of support by the applicant's governing body committing to the local match and long-term project maintenance is required at the time of application. If awarded, the City will enter into an Interlocal Agreement with Oakland County to receive an initial disbursement of 50 percent of the grant award to initiate the work, with the remaining balance reimbursed upon final project completion. The Interlocal Agreement would be presented to City Council for approval should the City be awarded the grant.

PROCESS:

Vendor Name and Address:
Oakland County
1200 N. Telegraph Road
Pontiac, MI 48341

Reason for Selection:
Grant Application

Method of Purchase:
Future Contract/Blanket Purchase Order

BUDGET:
This project is included in the FY 2029-2030 Projected Budget with an estimated City cost of $625,000. $50,000 is currently included in the FY 2029 Projected Budget for the Preliminary Engineering phase, with $575,000 projected in FY 2030 for the Construction / Installation phase.

If this project application is approved by City Council, and is subsequently awarded the Oakland County 2027 Access to Transit Program grant, Fiscal will perform a FY 2027 Budget Amendment to 'pull forward' the project funding from the FY 2029-2030 Budget to the FY 2027-2028 Budget.

Fiscal will bring forward an increase in expenditures of $1,100,000 for the project, with an offsetting increase in revenue of +$880,000 from the Oakland County 2027 Access to Transit Program grant. This will reduce the City's net cost of the project to $220,000 (20% match).

Fund Name	Department Account No	Account No. Description	2029-2030 Budget Amount	2027-2028 Net Cost	Remaining Budget
Pathway Construction Fund	403.974000	Land Improvement	$625,000	$220,000	+$405,000

RECOMMENDATION:

It is recommended that the Rochester Hills City Council supports the submission of an application for the Oakland County 2027 Access to Transit Program. This program requires a 20% local match of the total project costs if the application is chosen for a grant award. The City Council is required to commit to the local match of $220,000 (= 20% of the $1,100,000 total project cost) during the 2027–2028 fiscal years and further authorize the City's Department of Public Services Director to sign and submit all grant program related documents to successfully submit the application on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney ☐ Yes ☒ N/A