City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

CITY COUNCIL

REGULAR MEETING AGENDA

Mayor Debbie Jones
Mayor Pro Tem Stuart Bikson
Council Members Jessica Clauser, Christian Hauser,
Sara King, Nancy Salvia and Marilyn Trent

400 Sixth Street	**November 9, 2026**	**7:00 PM**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment Scheduled/Non-Scheduled/Presentations
   - A. Presentation of a Check for the Clinton River Trail Washout Restoration by the Friends of the Clinton River Trail.
   - B. Audit Presentation.
5. Approval of the Consent Agenda
   - A. 2027 City Council regular meeting schedule.
   - B. Receipt of the Check Register Reports.
6. Old Business/Tabled Items
7. Public Hearings
8. Legislative Deliberation
   - A. Consideration of a Policy and Procedure for Establishment of and Appointments to Boards and Committees.
9. Reports and Regular Business
   - A. Mayoral Appointments of Board and Commission Members.

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B. Consideration to approve the Human Trafficking Agreement with Oakland County.

C. Discussion Regarding Proposed Improvements to the Mount Avon Cemetery Entrances.

D. City Council Discussion Regarding the Recruitment Process for the City Manager Position.

10. Receive a Report from the Various Boards and Commissions

A. Receipt of a report from the Planning Commission.

B. Receipt of a report from Principal Shopping District.

C. Receipt of a report from OPC Social and Activity Center.

D. Receipt of a report from the Budget Committee.

11. Adjourn

12. General Miscellaneous

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.

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Procedure for Hybrid Public Meeting

If you choose to participate virtual, please follow the links and information below:

- Live stream audio and video content on two (2) separate streaming platforms available at the City's YouTube and at the City's website at www.rochestermi.org/201/City-Webcasts. (Click the "Live" links to go there.)

- The City remains committed to accessibility; however, due to the limitations of technology, City staff encourages residents to send an email with your comments to rsvp@rochestermi.org prior to the meeting, but not later than Noon on the day of the meeting, so that your comments can be read into the record. This will decrease the demand on our virtual meeting infrastructure. (After Noon on the day of the meeting, email comments to: mfrazho@rochestermi.org.)

- For those who prefer to use a telephone to participate, you will need to call (646) 558-8656 and enter meeting **ID:** Meeting ID 874 4089 9932**.** When prompted, enter a participant number or just touch the # key. During the call, use *9 to raise hand and you will be "called on" by the last 4-digits of your phone number. (For example, my last digits are 8029. Callers will be asked to speak by referencing the last 4-digits of their phone number.) Note: Phone participants will have their numbers masked, for privacy.

- To provide additional opportunity to participate, members of the public are welcome to join the meeting by copying and pasting the following link in their browser: https://us02web.zoom.us/j/87440899932 (Downloading Zoom is required.)

- We appreciate your understanding as staff will do our best to assist everyone; but, **please be advised for virtual meetings there is a three (3) minute limit for public comments**.

For assistance, or questions accessing and/or making public comment during the meeting, or other support, please reach out to our Deputy City Clerk Megan Frazho by email: **mfrazho@rochestermi.org.**

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2027 City Council Regular Meeting Dates

Below are the scheduled meeting dates for the 2027 City Council Regular Meetings. All meetings will be on Mondays at 7 p.m. except November 23 (Tuesday) which was moved because of Lagniappe. December 20 was moved one week up because of Christmas Week.

- January 11
- January 25
- February 8
- February 22
- March 8
- March 22
- April 12
- April 26
- May 10
- May 24
- June 14
- June 28
- July 12
- July 26
- August 9
- August 23
- September 13
- September 27
- October 11
- October 25
- November 8
- November 23 (Tuesday)
- December 13
- December 20 (One week early for Christmas week)

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CHECK REGISTER FOR CITY OF ROCHESTER

CHECK DATE 10/21/2026 - 10/26/2026

Check Date	Check	Vendor	Vendor Name	Amount
Bank A1 ACCOUNTS PAYABLE				
10/22/2026	144435	08676	BATTERY GIANT	7.90
10/22/2026	144436	MISC	BELL RIDGE FARMS	36.00
10/22/2026	144437	MISC	BELLEDINE'S BBQ SAUCE AND SEA	30.00
10/22/2026	144438	10805	BIOBASE PEST SOLUTIONS, LLC	15,139.68
10/22/2026	144439	10515	BOUND TREE MEDICAL, LLC	564.31
10/22/2026	144440	07108	C & G NEWSPAPERS	818.20
10/22/2026	144441	08202	CARLETON EQUIPMENT	2,344.89
10/22/2026	144442	MISC	CHARLENE GENDICH	1,997.43
10/22/2026	144443	00057	CITY OF ROCHESTER HILLS	46,588.66
10/22/2026	144444	10728	CIVICSMART PARKING TECH, INC	3,833.50
10/22/2026	144445	00138	CONSUMERS ENERGY	1,484.06
10/22/2026	144446	09044	CROWN EQUIPMENT CORPORATION	211.00
10/22/2026	144447	09347	CTS COMPANIES INC	2,591.36
10/22/2026	144448	06694	CYNERGY PRODUCTS	22,815.96
10/22/2026	144449	00159	DAVEY TREE EXPERT COMPANY	30,238.00
10/22/2026	144450	10462	DENNY'S HEATING, COOLING, & R	1,306.75
10/22/2026	144451	09268	DEPENDABLE WHOLESALE INC	310.50
10/22/2026	144452	10752	DOWNTOWN TAROT COMPANY	40.00
10/22/2026	144453	10864	DRIVEN DESIGN	4,400.00
10/22/2026	144454	10936	EFFECTIVE FITNESS COMBATIVES,	1,397.00
10/22/2026	144455	00192	EJ USA INC	3,938.76
10/22/2026	144456	09877	EMS MANAGEMENT & CONSULTANTS,	1,625.10
10/22/2026	144457	04341	EQUATURE	9,940.03
10/22/2026	144458	10150	HENRY FORD EMPLOYER SOLUTIONS	473.00
10/22/2026	144459	10737	HUTCH PAVING INC	52,789.77
10/22/2026	144460	09291	IPS GROUP INC	5,703.15
10/22/2026	144461	10424	JAMES PENMAN	203.90
10/22/2026	144462	09166	KEITH HERMANS	202.18
10/22/2026	144463	01843	KENNEDY INDUSTRIES INC.	1,100.00
10/22/2026	144464	00395	MASONIC BUILDING AUTHORITY	1,378.13
10/22/2026	144465	10184	MR. T'S AUTO WASH LLC	87.50
10/22/2026	144466	10734	NICHOLAS FRITSCH	175.00
10/22/2026	144467	00457	OAKLAND COUNTY TREASURERS	6,619.50
10/22/2026	144468	09335	PRINTWELL	10,587.05
10/22/2026	144469	10690	PSX	1,018.67
10/22/2026	144470	10334	RETRO FITNESS-ROCHESTER-SCS F	119.92
10/22/2026	144471	10422	REZ-COMM, INC	5,005.00
10/22/2026	144472	02805	ROCHESTER CHOP HOUSE AND	1,980.00
10/22/2026	144473	10657	ROCHESTER CORNER BAR	50.00
10/22/2026	144474	08184	SHARKAR FARM	76.00
10/22/2026	144475	10721	SIMBOL AUTO GLASS	425.00
10/22/2026	144476	07867	SPENCER OIL COMPANY	7,652.36
10/22/2026	144477	07013	STRYKER SALES CORPORATION	1,506.00
10/22/2026	144478	06874	SUPERIOR LOCK & KEY, LLC	191.00
10/22/2026	144479	10220	TRI-COUNTY AQUATICS INC	139.24
10/22/2026	144480	07250	TRUCK & TRAILER SPECIALTIES	41,315.57
10/22/2026	144481	00663	VAN HORN TRUCK PARTS INC.	170.19
10/22/2026	144482	07277	WOLVERINE FREIGHTLINER-	696.50
10/23/2026	1576(A)	08962	FIFTH THIRD BANK	57,373.48
10/26/2026	1577(A)	10496	ERC-LED, LLC	3,915.21
10/26/2026	1578(A)	10414	LINEAR CONSULTING FIRM LLC	3,300.00
10/26/2026	1579(A)	08587	NYE UNIFORM	18.50
10/26/2026	1580(A)	08210	SUN LIFE FINANCIAL	12,320.03
10/26/2026	1581(A)	10702	WINDCAVE INC	1,275.00
A1 TOTALS:				
Total of 54 Checks:				369,525.94
Less 0 Void Checks:				0.00
Total of 54 Disbursements:				369,525.94

CHECK REGISTER FOR CITY OF ROCHESTER

CHECK DATE 10/29/2026 - 11/02/2026

Check Date	Check	Vendor	Vendor Name	Amount
Bank A1 ACCOUNTS PAYABLE				
10/29/2026	144483	06364	ANDERSON, ECKSTEIN AND	25,425.60
10/29/2026	144484	00037	APARTMENT SERVICES CO.	7,379.80
10/29/2026	144485	10472	APPLIED CAPITAL	1,227.18
10/29/2026	144486	10515	BOUND TREE MEDICAL, LLC	555.48
10/29/2026	144487	10942	BOX ALARM INK	1,100.00
10/29/2026	144488	00096	BYERS WRECKER SERVICE INC.	1,159.20
10/29/2026	144489	10527	CHARLES SIBERT	2,825.10
10/29/2026	144490	MISC	CHASE PERRY	95.39
10/29/2026	144491	10581	CREATIVE CONCRETE RAISING INC	2,100.00
10/29/2026	144492	10546	CULLIGAN OF ROMEO	254.00
10/29/2026	144493	10546	CULLIGAN OF ROMEO	128.25
10/29/2026	144494	MISC	DAFOES FEED	400.00
10/29/2026	144495	10913	DEBBIE JONES	855.51
10/29/2026	144496	00175	DILLMAN & UPTON	194.48
10/29/2026	144497	00880	DTE ENERGY	19,153.25
10/29/2026	144498	09877	EMS MANAGEMENT & CONSULTANTS,	6,285.00
10/29/2026	144499	10704	FOX CHEVROLET	44,723.00
10/29/2026	144500	02915	FRANK REWOLD & SON	586,336.12
10/29/2026	144501	09055	G2 CONSULTING GROUP LLC	4,280.00
10/29/2026	144502	09117	GREAT AMERICA FINANCIAL SVCS	285.72
10/29/2026	144503	00318	HOME BAKERY INC.	100.00
10/29/2026	144504	10825	IMPERIAL BRADY	70.00
10/29/2026	144505	10675	JEREMY PECKENS	559.12
10/29/2026	144506	08912	JULIE CZERWINSKI	200.00
10/29/2026	144507	MISC	KUMARAN FARMS	67.00
10/29/2026	144508	10027	LEE UHLIANUK	54.00
10/29/2026	144509	MISC	LOUNGE 316 OF ROCHESTER INC	150.00
10/29/2026	144510	10654	MACQUEEN	8,019.34
10/29/2026	144511	05782	MAUREEN FOLLIS	1,513.42
10/29/2026	144512	10882	MES SERVICE COMPANY	330.37
10/29/2026	144513	00471	OXFORD OVERHEAD DOOR SALES CO	1,520.00
10/29/2026	144514	10826	PEGASUS ENTERTAINMENT, INC	3,100.00
10/29/2026	144515	10879	PEKLO PORTABLES LLC	855.00
10/29/2026	144516	00480	PENN STATION EAST	20.00
10/29/2026	144517	00109	PETTY CASH 1	150.02
10/29/2026	144518	08442	PLATINUM OFFICE CLEANING LLC	825.00
10/29/2026	144519	10690	PSX	3,920.00
10/29/2026	144520	10822	PURE MACKINAC	607.00
10/29/2026	144521	01841	ROCHESTER HILLS MIRROR & GLAS	602.00
10/29/2026	144522	10566	ROCHESTER PLUMBING & HEATING	3,727.00
10/29/2026	144523	08184	SHARKAR FARM	69.00
10/29/2026	144524	06384	SHERMAN NURSERY FARMS	2,706.43
10/29/2026	144525	10513	SPENCER APIARIES	95.00
10/29/2026	144526	06874	SUPERIOR LOCK & KEY, LLC	24.00
10/29/2026	144527	10351	SUSAN M MCCULLOUGH	150.00
10/29/2026	144528	10889	THE CHARLESTON MINT	18,450.75
10/29/2026	144529	07250	TRUCK & TRAILER SPECIALTIES	40,364.49
10/29/2026	144530	10941	UNIVERSAL FIDELITY, LP	40.25
10/29/2026	144531	10940	UNIVERSAL LAUNDRY MACHINARY	26,117.00
10/29/2026	144532	00663	VAN HORN TRUCK PARTS INC.	97.88
10/29/2026	144533	MISC	VIA PAVING LLC	1,500.00
11/02/2026	1582(A)	08728	PARAGON LABORATORIES INC	471.55
11/02/2026	1583(A)	06156	PITNEY BOWES BANK INC	3,261.55
11/02/2026	1584(A)	09933	TK ELEVATOR	481.03
A1 TOTALS:				
Total of 54 Checks:				824,981.28
Less 0 Void Checks:				0.00
Total of 54 Disbursements:				824,981.28

City of Rochester

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MEMORANDUM

Date: October 26, 2026

To: Nik Banda, City Manager

From: Jeffrey S. Kragt

Subject: Board and Commissions Policy and Procedure

Copies: Brian D'Annunzio, Megan Frazho, Holly Meyers

Issue: Consideration of a Policy and Procedure for Establishment of and Appointments to Boards and Committees

Analysis: In the recent past, City Council has discussed and established various committees, such as the Sustainability Committee and the Health and Wellness Committee. Through those processes, various questions were raised as to how the committees are established, membership composition, setting of purposes, etc. I have tried to answer questions on these topics when they have arisen, but much of the guidance has been based on Rochester's practice and tradition, rather than based on specific code or policy requirements.

In light of recent questions and actions by Council, the idea of establishing a policy and procedure document was developed. To that end, I have prepared a draft Policy and Procedure document for Council to consider. While some boards and commissions are already codified and/or set forth by state statute, this document is intended to address those boards, commissions and committees that do not fall under those categories. It provides for guidance for applicability, Council-only subcommittees, committees that include members of the public, procedures for seeking public expression of interest, appointment process, etc. The hope is that this will lead to a set document containing the information that Council, administration and the public can look to for answers and how things are to work regarding boards and commissions.

The 2nd document is a Council Resolution that would be used adopt the policy document if/when Council wishes to move forward.

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Requested Action: The requested action would be to review and discuss the attached Policy and Procedure document to determine if Council has interest in moving forward.

Attachment: Draft Policy and Procedure
Draft Resolution Adopting Policy and Procedure

CITY OF ROCHESTER RESOLUTION
ADOPTING POLICY AND PROCEDURE FOR
ESTABLISHMENT OF AND APPOINTMENTS TO BOARDS AND COMMITTEES

WHEREAS, the City Council desires to establish a consistent and transparent procedure for the creation of City boards, committees, and subcommittees and for the appointment and confirmation of persons serving on those bodies;

WHEREAS, the City Council recognizes that certain boards, commissions, and committees are established or governed by state statute or the Rochester City Code and that the requirements of controlling law must govern those bodies;

WHEREAS, the City Council further desires to provide a reasonable opportunity for members of the public to express interest in serving on City boards and committees and for City Council members to consider and appropriately vet proposed public appointments before confirmation;

NOW, THEREFORE, BE IT RESOLVED, that the Rochester City Council hereby adopts the City of Rochester Policy and Procedure for Establishment of and Appointments to Boards and Committees attached to this Resolution.

BE IT FURTHER RESOLVED, that the Policy and Procedure shall become effective immediately upon adoption and shall remain in effect until amended, superseded, or rescinded by the City Council.

Made and passed this ___ day of October, 2026.

CERTIFICATION

I, Brian D'Annunzio, the duly authorized Clerk of the City of Rochester, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City of Rochester City Council on October ___, 2026.

_____
Brian D'Annunzio, City Clerk

CITY OF ROCHESTER POLICY AND PROCEDURE FOR ESTABLISHMENT OF AND APPOINTMENTS TO BOARDS AND COMMITTEES

1. Purpose

The purpose of this Policy and Procedure is to establish a consistent process for the creation of City boards, committees, and subcommittees and for the appointment and confirmation of their members. This Policy is intended to promote consistency, transparency, and an appropriate opportunity for City Council to consider appointments, while preserving the ability of the Mayor and City Council to establish boards and committees responsive to the needs of the City.

2. Applicability; Statutory and City Code Bodies

This Policy applies to boards, committees, and subcommittees established by the City except as otherwise provided by state law or the Rochester City Code.

This Policy does not supersede or alter the establishment, membership, composition, qualifications, appointment process, terms of office, removal procedures, or other requirements of any board, commission, committee, or other public body established or governed by state statute. Where state law establishes or controls any such requirement, state law shall govern.

Similarly, where the Rochester City Code establishes a board, commission, or committee and provides a particular procedure for appointments, membership, qualifications, terms, or other matters, the applicable City Code provision shall govern.

3. City Council Member Subcommittees

The Mayor may establish a subcommittee consisting solely of members of the City Council when the Mayor determines that a subcommittee would assist in the consideration, review, or performance of a particular City matter or function.

Appointments of City Council members to such a subcommittee shall be made by the Mayor. Because the persons eligible for appointment to a Council-only subcommittee are already members of the City Council, the Mayor may make appointments to the subcommittee at the same City Council meeting at which the subcommittee is established.

The action establishing a Council-only subcommittee should identify, as appropriate: (1) the name of the subcommittee; (2) its purpose, charge, or scope of responsibility; (3) the number of City Council members to serve on the subcommittee; and (4) any anticipated duration or event upon which the subcommittee will terminate.

Council-only subcommittees are not required to have fixed terms of appointment (other than the Councilmember's term of office) unless City Council provides otherwise when the subcommittee is established.

4. Boards and Committees Including Members of the Public

The Mayor may establish a board or committee that includes members of the public, whether or not one or more members of the City Council will also serve on the board or committee.

The Mayor shall appoint the members of such board or committee, subject to confirmation by the City Council.

When establishing a board or committee that includes members of the public, the action establishing the body shall identify, as applicable: (1) the name of the board or committee; (2) its purpose, charge, authority, or scope of responsibility; (3) the number of members; (4) the composition of its membership, including the number or proportion, if any, of City Council members and members of the public; (5) any residency requirement or other qualifications, experience, expertise, professional background, or eligibility requirements applicable to members of the public; (6) any restrictions upon eligibility or membership; (7) the terms of appointment, including whether initial appointments should have staggered terms; (8) the manner in which vacancies will be filled, if different from this Policy; and (9) any anticipated duration or circumstances under which the board or committee will terminate.

The foregoing requirements concerning membership, qualifications, and terms do not apply to the extent those matters are already controlled by state statute or the Rochester City Code.

5. Public Notice of Openings and Expressions of Interest

After a board or committee that includes members of the public has been established, and before initial appointments of members of the public are made, the City Clerk shall provide public notice of the available positions.

The notice shall identify the board or committee, generally describe its purpose, identify the number of available positions and any applicable qualifications or eligibility requirements, and provide a deadline by which interested persons must respond and the manner in which interested persons may submit their interest, application, or other requested information to the City.

The City Clerk may provide notice through the City's website, customary City posting locations, electronic communications, or such other means as the City Clerk determines appropriate.

Except where City Council determines that circumstances warrant otherwise, the Mayor shall not make an appointment of a member of the public until the announced period for submitting expressions of interest has expired.

6. Mayoral Appointments and City Council Confirmation

For appointments to a board or committee that includes members of the public, appointments made by the Mayor under this Policy are subject to confirmation by the City Council. City Council confirmation ordinarily shall not occur at the same meeting at which the Mayor first announces or presents the appointment. Unless there is a stated reason why confirmation should occur at the same meeting at which the Mayor makes or presents the appointment, City Council shall consider

confirmation at the next available City Council meeting. This procedure is intended to provide City Council members a reasonable opportunity to consider the proposed appointment, review available information concerning the proposed appointee, and conduct such appropriate vetting as a Council member considers necessary before voting on confirmation.

If confirmation is requested at the same meeting at which the appointment is first presented, the reason for expedited consideration should be stated at the meeting.

Nothing in this Section alters an appointment or confirmation procedure required by state statute or the Rochester City Code.

7. Existing Boards, Commissions, and Committees

For existing City boards, commissions, and committees, appointments and confirmations shall be made in accordance with the procedures stated in this Policy unless a different appointment or confirmation process is required by state statute or established by the Rochester City Code.

Nothing in this Policy is intended to modify the membership, composition, qualifications, terms, or other requirements of an existing board, commission, or committee where those matters are prescribed by state statute or the Rochester City Code.

8. Consideration of Establishment by Ordinance

City Council may determine that a board or committee should be formally established or otherwise provided for in the Rochester City Code.

When a newly created board or committee is expected to be permanent or to perform an ongoing City function, City Council should consider whether establishment of the body by ordinance and inclusion in the City Code would be appropriate.

The fact that a board or committee is initially established pursuant to this Policy does not prevent City Council from subsequently establishing or recognizing the body by ordinance.

9. Vacancies and Subsequent Appointments

Unless otherwise required by state statute, the Rochester City Code, or the action establishing the board or committee, subsequent appointments to fill expired terms or vacancies shall be made in accordance with this Policy.

When a position designated for a member of the public becomes available, the City Clerk shall provide notice of the opening and a reasonable opportunity for interested persons to express interest in serving before an appointment is made, unless City Council determines that circumstances warrant proceeding without a new solicitation of interest.

10. Compliance With Other Applicable Laws

The creation and operation of any board, committee, or subcommittee under this Policy shall remain subject to all applicable requirements of federal law, state law, the City Charter, and the Rochester City Code.

Nothing in this Policy is intended to determine whether a particular board, committee, or subcommittee constitutes a public body subject to the Michigan Open Meetings Act or any other applicable law. Compliance with such laws shall be determined based upon the nature, composition, authority, and functions of the particular body.

11. Modification of Policy

This Policy and Procedure is an expression of the City Council's procedures for the establishment of boards and committees and the appointment and confirmation of their members. It does not create a contractual or vested right in any person to appointment, reappointment, consideration, or continued service.

City Council may amend, modify, supplement, or rescind this Policy and Procedure at any time.

12. Deviation From Policy

City Council may determine that circumstances relating to a particular board, committee, subcommittee, appointment, vacancy, or other matter warrant deviation from the procedures contained in this Policy. City Council may authorize such a deviation when there is good reason for doing so. The reason for the deviation should be stated on the record at the City Council meeting at which the deviation is considered or approved.

13. Effective Date

This Policy and Procedure shall become effective upon its adoption by the Rochester City Council and shall remain in effect until amended, superseded, or rescinded by City Council.

City of Rochester

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MEMORANDUM

Date: November 5, 2026
To: Mayor Jones and Council Members
From: Megan Frazho, Deputy City Clerk
Subject: Mayoral Appointments to the Rochester Sustainability Committee & the Construction Board of Appeals

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The City is in receipt of applications from Erin Perkins for appointment to the Rochester Sustainability Committee and Jessica Wynn to the Construction Board of Appeals (alternate seat). The City is fortunate to have applicants who are willing to become involved in local government and contribute their perspectives, experience, and commitment to the community.

Requested Action: City Council may, at its discretion, approve the Mayor's appointments of Erin Perkins to the Rochester Sustainability Committee at this meeting, or nominate the candidate and bring the appointment forward for approval at a future meeting.

City Council may, at its discretion, nominate and approve the Mayor's appointments of Jessica Wynn to the Construction Board of Appeals (alternate seat) at this meeting, or nominate the candidate and bring the appointment forward for approval at a future meeting.

ROCHESTER POLICE DEPARTMENT

400 SIXTH STREET
ROCHESTER, MICHIGAN 48307
PHONE (248) 651-9621
FAX (248) 651-3607
http://www.rochestermi.org

GEORGE T. ROUHIB JR.
CHIEF OF POLICE

MEMORANDUM

Date: October 20,2026
To: Nik Banda, City Manager
From: George T. Rouhib Jr., Chief of Police
Subject: Participation Agreement-Oakland County Human Trafficking Task Force

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Issue: Request City Council to approve the Participation Agreement with the Oakland County Human Trafficking Task Force between the County of Oakland, the Oakland County Sheriff, and the City of Rochester.

Analysis: The Rochester Police Department has elected to assign one full-time police officer to the **Oakland County Human Trafficking Task Force**. The officer will work collaboratively with law enforcement personnel from other participating municipalities to identify, investigate, and enforce laws related to human trafficking, including the exploitation of individuals for commercial sexual activity and forced labor.

This newly formed task force provides an opportunity to strengthen regional law enforcement efforts to combat human trafficking. Participation will allow the assigned officer to develop professionally, build working relationships with local, state, and federal law enforcement agencies, and contribute to the investigation and enforcement of human trafficking laws.

The Participation Agreement formalizes the structure and responsibilities of the task force and the participating agencies. The City Attorney has reviewed the agreement and has no concerns.

Requested Action: Review and approve as presented.

Attachments: Participation Agreement-Oakland County Human Trafficking Task Force.

AGREEMENT FOR PARTICIPATION IN THE OAKLAND COUNTY HUMAN TRAFFICKING TASK FORCE

BETWEEN

COUNTY OF OAKLAND, THE OAKLAND COUNTY SHERIFF,

AND

THE CITY OF ROCHESTER

This Agreement ("Agreement") is made between OAKLAND COUNTY, a Michigan constitutional and municipal corporation, whose address is 1200 North Telegraph, Pontiac, Michigan 48341 ("County"), the OAKLAND COUNTY SHERIFF, a Michigan constitutional officer, whose address is 1200 North Telegraph Rd., Pontiac, Michigan 48341, Bldg. #38 East ("Sheriff'), and THE CITY OF ROCHESTER a municipal corporation whose address is 400 Sixth Street, Rochester, Michigan 48307 ("Municipality").

In this Agreement, the County, Sheriff, and the Municipality may be referred to individually as "Party" or jointly as "Parties." Oakland County Sheriff's Office ("OCSO") means the County and the Sheriff jointly.

In consideration of the mutual promises, obligations, representations, and assurances set forth in this Agreement, the Parties agree as follows:

1. **AUTHORITY AND PURPOSE**. The parties enter this interlocal agreement pursuant to 1951 PA 35 (MCL 124.1 *et seq.*) and 1967 PA 7 (MCL 124.501 *et seq.*) for the purpose of participating in the Oakland County Sheriff's Office Human Trafficking Task Force ("Task Force") under the direction and supervision of the OCSO.

   The mission of the Task Force is to encourage cooperation between law enforcement agencies to apprehend and convict those involved in human trafficking in Oakland County.

2. **MUNICIPALITY'S RESPONSIBILITIES**.

   2.1. The Municipality may identify one or more of its full-time employees with MCOLES certification and a duty firearm to participate in the Task Force, subject to OCSO's approval in OCSO's sole discretion.

   2.2. The Municipality will promptly notify OCSO of any personnel action involving a Municipality-employee Task Force member, including but not limited to, any

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reprimand, suspension, discharge, resignation, or demotion. The Municipality also agrees that it will promptly notify OCSO of any complaint, charge, or allegation of misconduct, whether civil or criminal in nature, that the Municipality becomes aware of regarding any Municipality-employee Task Force member.

2.3. All employment-related costs of the Municipality-employee, including, but not limited to, wages, salary, overtime, benefits, local, state and federal taxes associated with employment, and worker's compensation, is the sole responsibility of the Municipality at all times.

2.4. The Municipality will provide the Municipality-employee(s) assigned to the task force with standard law enforcement equipment, including but not limited to, a duty weapon, patrol vehicle, handcuffs, and taser. If the OCSO provides equipment that would be duplicative with the Municipality-provided equipment, the Municipality-employee must use the OCSO-provided equipment during Task Force operations.

3. **OCSO RESPONSIBILITIES**.

3.1. OCSO will provide:

3.1.1. Specialized task-force related training, operational control, and oversight of the Task Force.

3.1.2. Any specialized equipment and investigative expenses related to Task Force operations, including but not limited to:

3.1.2.1. Police radios to be used during Task Force operations.

3.1.2.2. Cellular phones to be used during Task Force operations.

3.1.2.3. Bullet proof vests to be used during Task Force operations.

3.1.2.4. Body cameras to be used during Task Force operations.

3.1.2.5. Computers, laptops, or similar technology to be used during Task Force operations.

3.1.2.6. Access to the OCSO case report writing system.

3.1.2.7. Any other special equipment or investigative expenses, as determined in OCSO's sole discretion.

3.1.3. Deputation of all Task Force members as set forth in this Agreement.

3.1.4. Liability protection for the Task Force members as set forth in this Agreement.

3.1.5. Supplemental OCSO employees and support services (e.g., SWAT, evidence techs, etc.) to assist with Task Force operations, as determined in OCSO's sole discretion].

4. **DEPUTATIONS**

4.1. Subject to a background inquiry, a Municipality-employee must be sworn as a special deputy of the Oakland County Sheriff before joining the Task Force. The

deputation must remain in effect throughout the tenure of each Municipality-employee's assignment to the Task Force.

4.2. Administrative and personnel policies imposed by the Municipality will not be voided by deputation of its employee. However, deputized Municipality-employees must follow OCSO's orders, rules, regulations, policies, and procedures when acting as a member of the Task Force.

4.3. This Agreement does not, in any manner, limit the unilateral and complete discretion of the Sheriff to deputize, refuse to deputize, or revoke the deputation of any Municipality-employee at any time and for any reason.

4.4. If a Municipality-employee's deputation is revoked, the Municipality-employee shall be considered immediately terminated from the Task Force. The Municipality may designate another Municipality-employee to join the task force as set forth in this Agreement.

5. DURATION, SUSPENSION, AND TERMINATION

5.1. Prior to its effectiveness, this Agreement and any amendments hereto must be:

5.1.1. Signed by all Parties.

5.1.2. Approved by the Parties' respective governing bodies. Such approval shall be entered in the official minutes of the governing body of each Party.

5.1.3. Filed with the Oakland County Clerk and the Secretary of State, in compliance with MCL 124.510(4).

5.2. This Agreement becomes effective when the requirements in Section 5.1 are met and will remain in effect until terminated as set forth in 5.3.

5.3. Any Party may terminate this Agreement for any reason upon 30 days written notice. The effective date for termination or cancellation shall be clearly stated in the notice. The Parties shall incur no penalty, expense, or liability if this Agreement is terminated under this section.

5.4. OCSO may immediately suspend this Agreement or the Municipality's participation in the Task Force if OCSO, in its sole discretion, determines that the Municipality has failed to comply with federal, state, or local law, or any requirements contained in this Agreement. The right to suspend services is in addition to the right to terminate this Agreement. OCSO shall incur no penalty, expense, or liability if services are suspended under this Section.

6. NOTICES.

6.1. Notices given under this Agreement must be in writing and sent via certified mail or first-class U.S. mail as follows:

6.1.1. **To the OCSO**: Oakland County Sheriff, 1200 N. Telegraph, Building 38 East, Pontiac, MI 48341.

6.1.2. **To the Municipality**: Chief of Police, 400 Sixth Street, Rochester, MI 48307

7. ASSET FORFEITURE

7.1. In some circumstances, Michigan and federal law authorize forfeiture of property related to human trafficking offenses.

7.2. For forfeiture under Michigan law, OCSO will determine on a case-by-case basis if it is appropriate to seek forfeiture for any Task Force case. When appropriate, OCSO will consult and cooperate with other relevant agencies (e.g. the Oakland County Prosecutor's Office) to institute forfeiture proceedings and dispose of forfeited property. OCSO will pay any proceeds from the disposal of forfeited property in accordance with the applicable law authorizing the forfeiture (see for example, MCL 600.4708). Any proceeds authorized to be paid to a governmental unit will be split equally among each participating Task Force agency for that case.

7.3. For forfeiture proceedings initiated under federal law, each agency participating in the Task Force may file an individual equitable sharing request form with the federal government using its own, agency-specific NCIC code. Each agency submitting such a request must consult with OCSO to determine the appropriate pro-rata percentage to be requested in the form. The percentage will be equal for all requesting Task Force agencies participating in the case.

7.4. The Parties will comply with all applicable state and Federal laws and guidelines for spending and reporting forfeiture proceeds.

8. LIABILITY

8.1. The Municipality shall immediately notify OCSO of any civil, administrative, or criminal claim, complaint, discovery request, or other request for information that the Municipality receives notice concerning or arising from the conduct of any Municipality-employee Task Force member or otherwise relating to the Task Force.

8.2. Except as provided in Section 7.3, each Party shall be responsible for its own acts and the acts of its employees, agents, and subcontractors, the costs associated with those acts, and the defense of those acts.

8.3. Whenever a claim is made or a civil action is commenced against a Municipality-employee arising from alleged negligent or wrongful conduct by the Municipality-employee while acting under the direction and control of OCSO and within the scope of his or her authority as a deputized member of the Task Force pursuant to this Agreement, the Municipality may request that the County defend and indemnify the Municipality-employee. Under such circumstances, the Municipality-employee will be covered under the County Indemnification Policy (specifically, County Miscellaneous Resolutions 85339 and 86124 and any amendments thereto). Consistent with County

Miscellaneous Resolutions 85339 and 86124, and as further described in such Resolutions, the County will select the attorney to represent the Municipality-employee and will have control and supervision over the claim or civil action including, but not limited to, settlement of the claim or lawsuit.

8.4. Notwithstanding the indemnification under Section 7.3, OCSO will not be responsible for the Municipality-employee's conduct that is not under the direction and control of the OCSO, authorized by OCSO, or undertaken outside the scope of a Municipality-employee's Task Force duties and assignments under this Agreement.

9. **DISCRIMINATION**. The Parties may not discriminate against their employees, agents, applicants for employment, or any other person or entity with respect to hire, tenure, terms, conditions, and privileges of employment, or any matter directly or indirectly related to employment in violation of any federal, state or local law.

10. **RESERVATION OF RIGHTS**. This Agreement does not and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, or other legal right, privilege, power, obligation, duty, or immunity of the Parties.

11. **GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE**. This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Agreement shall be brought in the 6th Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.

12. **RECORDS**. Records created or maintained by the Task Force or any Task Force member(s) when acting as a member of the Task Force belong to OCSO. OCSO has sole management and control over such records. If the Municipality receives a request for any Task Force records it will immediately notify OCSO of the request for OCSO to determine if release is appropriate and whether redactions are required prior to release.

13. **NO THIRD-PARTY BENEFICIARIES.** Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right in favor of any other person or entity.

14. **COMPLIANCE WITH LAWS.** The Parties shall comply with all federal, state, and local statutes, ordinances, regulations, administrative rules, and requirements applicable to its activities performed under this Agreement.

15. **PERMITS AND LICENSES**. The Parties shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates,

and governmental authorizations for its employees and/or agents necessary to perform all its obligations under this Agreement. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting Party.

16. **DELEGATION/SUBCONTRACT/ASSIGNMENT**. The Parties shall not delegate, subcontract, and/or assign any obligation or right under this Agreement without the prior written consent of the other Party. A delegation, subcontract, or assignment made without the prior written consent of the other Party is void.

17. **MODIFICATIONS**.

    17.1. This Agreement may be modified at any time by written consent of all Parties.

    17.2. Modifications to this Agreement shall have no force and effect unless such modifications are in writing and the requirements in Section 5.1 are met.

18. **ENTIRE AGREEMENT**. This Agreement represents the entire Agreement and understanding between the Parties. This Agreement supersedes all other oral or written Agreements between the Parties.

The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.

THE COUNTY OF OAKLAND:

BY:_____ **DATE:**_____
David T. Woodward , Chairman, Oakland County Board of Commissioners

OAKLAND COUNTY SHERIFF MICHAEL J. BOUCHARD:

BY: _____ **DATE:** _____
Michael Bouchard, Oakland County Sheriff

CITY OF ROCHESTER

BY:_____ **DATE:** _____
Debbie Jones, Mayor

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

PLANNING COMMISSON
REGULAR MEETING AGENDA

Chair Richard Kendziuk
Vice Chair David Hardin
Mayor Debbie Jones
Members: Daniel Bachmann, David Berletich, Jenna Campbell,
Council Member Christian Hauser, Laura Murphy & Matthew Stone

See Attached Document for Virtual Meeting Instructions

400 Sixth Street	**November 4, 2026**	**7:00 PM**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comment
4. Approval of the Minutes
   A. Consideration of the Minutes of the Regular Meeting of October 5, 2026
5. Public Hearings
   A. Notice of Public Hearing: Zoning Ordinance
6. Considerations:
7. Miscellaneous
   A. 2027 Planning Commission Meeting Schedule
8. Public Comment
9. Adjourn

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

PRINCIPAL SHOPPING DISTRICT BOARD
MEETING AGENDA

Members: Patti Eisenbraun, Paul Haig, Lonna Harlow, Sara King, Jill Lutz, Karen Malsbury, Phil Munroe & Lynn Oates

Downtown Collaboration Studio, 431 S. Main	**November 4, 2026**	**5:30 pm**

1. Call to Order
2. Roll Call
3. Approval of Meeting Minutes – September 2, 2026
4. General Business
    a. Request for Recommendation – Lagniappe
    b. Request for Approval – Kris Kringle Market Special License Application
    c. Consideration of Downtown Gift Certificate Holiday Promotion
    d. 2027 Fire & Ice Festival Update
5. Reports
    a. PSD Financial Report
    b. Events & Marketing Update
    c. Executive Director Report
6. Miscellaneous
7. Adjourn

ROCHESTER
Where you live.

OPC SOCIAL & ACTIVITY CENTER
The Best Place To Be 50+

OLDER PERSONS' COMMISSION GOVERNING BOARD MEETING AGENDA

650 Letica Drive | Rochester, MI 48307 | 248.656.1403 | OPCcenter.org

Commissioners:
Stuart Bikson – Chairman, Micheline Sommers - Vice-Chairman, Robin Buxar – Treasurer,
Diana Mannino - Interim Treasurer, Al Fisk - Secretary
James Gill, Carol Morlan, Theresa Mungioli

Mission: *Providing innovative programs and high-quality services that stimulate and advance healthy living for the 50+ community.*
Vision: *To continue to be the premier community resource for adults 50 and over.*

Thursday, November 5, 2026	**5:00 PM**	**Classrooms 2&3**

1. Call to Order
2. Roll Call
3. Additions/Changes to the Agenda
4. Public Comment (Comments not on the agenda and limited to 3 minutes)
5. Approval of the Minutes of the September 24, 2026, regular meeting
6. Old Business
    a. Class Attendance Update
7. New Business
    a. 2027 Building Closures
8. Director's Report
9. Committee Reports
    a. Finance Committee
    b. Facility Committee
10. Commissioners' Comments
11. Adjournment

Distribution:
Members (8)
Renee Cortright
Rochester Hills Clerk
Rochester City Clerk
Charter Township of Oakland Clerk
Dan Christ, Attorney
Posted: OPC Lobby
OPC Website

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

FINANCE & BUDGET COMMITTEE
MEETING AGENDA

Debbie Jones, Stuart Bikson, Marilyn Trent, Nik Banda, Anthony Moggio, Marcy Moriwaki,

400 Sixth Street	**Friday, November 6, 2026**	**8:30 am**

1. Fund Balance Policy Workshop (11/10/26 at 7 pm, City Council Chambers)
2. Annual Audit Updates
3. Internal SWOT Results
4. City Council SWOT Ranking Meeting 12/7/26 @ 6 pm (prior to regular City Council meeting)
5. Next Subcommittee Meeting - Proposed Change to **December 11, 2026, 8:30 am**

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Where you live.