City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

CITY COUNCIL

REGULAR MEETING AGENDA

Mayor Debbie Jones
Mayor Pro Tem Stuart Bikson
Council Members Jessica Clauser, Christian Hauser,
Sara King, Nancy Salvia and Marilyn Trent

400 Sixth Street	October 26, 2026	7:00 PM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment Scheduled/Non-Scheduled/Presentations
   A. Rochester Fire Department – Swearing-In Ceremony for New and Promoted Personnel.
5. Approval of the Consent Agenda
   A. Consideration to approve the 2026 Rochester Area Hometown Christmas Parade.
   B. Receipt of the Check Register Reports.
6. Old Business/Tabled Items
7. Public Hearings
8. Legislative Deliberation
9. Reports and Regular Business
   A. Consideration to approve the changes to the Master Fee Schedule.
   B. Consideration to award the contract to Columbus Memorials to purchase and install columbarium systems.

ROCHESTER
Where you live.

C. Consideration to approve a three-year service agreement for the City's Residential and Non-Residential Cross Connection Program with Hydro Corp.

D. Quarterly Financial reports.

E. Consideration to appoint an Election Worker.

F. Consideration to Opt Out of Public Act 152.

10. Receive a Report from the Various Boards and Commissions

A. Receipt of a report from City Beautiful Commission.

B. Receipt of a report from the Paint Creek Trailways Commission.

C. Receipt of a report from the Downtown Development Authority.

D. Receipt of a report from the Rochester Avon Recreation Authority.

E. Receipt of a report from the Historical Commission.

F. Receipt of a report from the Sustainability Committee.

11. General Miscellaneous

12. Adjourn

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.

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Procedure for Hybrid Public Meeting

If you choose to participate virtual, please follow the links and information below:

- Live stream audio and video content on two (2) separate streaming platforms available at the City's YouTube and at the City's website at www.rochestermi.org/201/City-Webcasts. (Click the "Live" links to go there.)

- The City remains committed to accessibility; however, due to the limitations of technology, City staff encourages residents to send an email with your comments to rsvp@rochestermi.org prior to the meeting, but not later than Noon on the day of the meeting, so that your comments can be read into the record. This will decrease the demand on our virtual meeting infrastructure. (After Noon on the day of the meeting, email comments to: mfrazho@rochestermi.org.)

- For those who prefer to use a telephone to participate, you will need to call (646) 558-8656 and enter meeting **ID:** Meeting ID 814 1062 9446**.** When prompted, enter a participant number or just touch the # key. During the call, use *9 to raise hand and you will be "called on" by the last 4-digits of your phone number. (For example, my last digits are 8029. Callers will be asked to speak by referencing the last 4-digits of their phone number.) Note: Phone participants will have their numbers masked, for privacy.

- To provide additional opportunity to participate, members of the public are welcome to join the meeting by copying and pasting the following link in their browser: https://us02web.zoom.us/j/81410629446 (Downloading Zoom is required.)

- We appreciate your understanding as staff will do our best to assist everyone; but, **please be advised for virtual meetings there is a three (3) minute limit for public comments**.

For assistance, or questions accessing and/or making public comment during the meeting, or other support, please reach out to our Deputy City Clerk Megan Frazho by email: **mfrazho@rochestermi.org.**

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ROCHESTER POLICE DEPARTMENT

400 SIXTH STREET
ROCHESTER, MICHIGAN 48307
PHONE (248) 651-9621
FAX (248) 651-3607
http://www.rochestermi.org

GEORGE T. ROUHIB JR.
CHIEF OF POLICE

MEMORANDUM

Date: October 19,2026
To: Nik Banda, City Manager
From: George T. Rouhib Jr., Chief of Police
Subject: 2026 Rochester Area Hometown Christmas Parade

Issue: Request City Council to approve the 2026 Rochester Area Hometown Christmas Parade.

Analysis: The Rochester Regional Chamber Foundation has submitted an application to host the 2026 Annual Christmas Parade. The parade will take place on Sunday, **December 6, 2026**, from 2 pm to 4 pm. As previous years, the majority of Main Street will be closed to traffic. Many side streets and business entrances will be closed. There will be various police and fire agencies assisting our department with barricade placement and traffic control. The police department will apply for Main Street closure with the Michigan Department of Transportation.

The application was submitted to the various department heads for review. The total projected costs will be approximately $18,000 for police, fire, and DPW services. This includes extra staffing, medical services, barricade placement, removal, and cleanup. A hold harmless agreement and proof of liability insurance have been submitted. The projected price does not include any non-profit discounts per the city charter.

Requested Action: Review and approve as presented.

Attachments: Special Events Application including map.

APPLICATION FOR SPECIAL EVENT PERMIT
PARKS & PUBLIC SPACES

Complete & sign this form and return to City of Rochester Police Chief along with a non-refundable check made to the City of Rochester
Application fee for first time event $150, 2nd and subsequent years $125

Date/Hours of Event: 12/6/2026	Date/Hours of Event: 12/6/2026

Name of Event:
2026 Rochester Area Hometown Christmas Parade

Description of Event:
Rochester Area Hometown Christmas Parade

Location Requested:
Main Street

NOTE: Reservations for the Kiwanis and Lion's Shelters are managed under a separate permit available at City Hall. Please Check availability first by calling City Hall at (248) 733-3700.

Date/Hours of Event: Sunday, December 6, 2026 - Parade Starts at 2 pm

Date/Hours of Set-up and Tear Down: Set up begins the morning of December 6th and tead down begins at Parade's end.

Organization Name:
Rochester Regional Chamber Foundation

Organization Address (include street address, city, state & zip):
71 Walnut, Suite 110, Rochester, MI 28307

Organization Phone Number: 248-651-6700

Name of Contact Person and Phone Number: Maggie Bobitz, 248-838-1911

Contact Person E-Mail (must be provided): maggie@rrc-mi.com

On-Site Event Manager/Contact Person Name & Phone Number: Maggie Bobitz 248-860-5661

ACKNOWLEDGEMENT

The Rochester City Council shall have sole and complete discretion whether to issue a permit.
Nothing contained in the City Code shall be construed to require the City to issue a permit to an applicant, and no applicant shall have any interest or right to receive a permit merely because the applicant has received a permit in the past.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to the event as determined by the City and will comply with all local, state, and federal rules, regulations, and laws.

Maggie Bobitz, President	10/19/2026
Signature of Applicant	Date

PLEASE COMPLETE THE FOLLOWING EVENT INFORMATION:

EVENT LAYOUT: Please attach all sketches of the layout to the completed Application.

Organization Type: ☐ Government ☑ Non-Profit ☐ For-Profit

List any additional Sponsors or Participants:

Is this event a fundraiser? ☐ YES ☑ NO
If yes, indicate beneficiary information:

Is this the first time the event is being held in Rochester? ☐ YES ☑ NO
Describe:

Was this even previously held outside of Rochester? ☐ YES ☑ NO
Describe:

~~Total estimated attendance each day:~~
60,000

What parking arrangements will be necessary to accommodate attendance?
~~Describe:~~
No additional parking arrangements necessary.

Is amplification of music or speakers planned or anticipated? ☑ YES ☐ NO
~~If yes, describe:~~
Stages, bands and floats with music

Will volunteer staff be provided to assist with safety, security and maintenance: ☑ YES ☐ NO

Will alcoholic beverages be served? ☐ YES ☑ NO
~~If yes, describe:~~

PLEASE INDICATE IF YOU WILL BE REQUIRING, CONSTRUCTING OR LOCATING ANY OF THESE ITEMS IN THE AREA OF THE EVENT:

Kiwanis and/or Lion's Shelter ☐ YES ☑ NO

Reservations for the Kiwanis and Lion's Shelters are handled under separate permits available at City Hall. Please check availability first by calling City Hall at (248) 733-3700.

Booths ☐ YES ☑ NO
If yes, indicate number of booths and size of each.

Tents ☐ YES ☑ NO
If yes, indicate number of tents and size of each.

**The City requires inspection of all tents larger than 10' × 10'. If any of the tents for your event are larger than 10' × 10', please provide the date and time the tent is assembled so an inspection may be scheduled:*

Date: _____ *Time:* _____

Awnings ☐ YES ☑ NO
If yes, number of awnings and size of each:

Canopies ☐ YES ☑ NO
If yes, number of canopies and size of each:

Tables ☐ YES ☑ NO
If yes, number of tables and size of each:

Portable Restrooms ☐ YES ☑ NO
If yes, number of portable restrooms requested and locations:

Other Items Requested ☐ YES ☑ NO
If yes, describe:

Will food/beverages be sold? ☐ YES ☑ NO *NOTE: Peddler & Vendor permits are required. Also, Health Department approval required for food sales.*

If yes, describe:

Will merchandise be sold? ☐ YES ☑ NO

If yes, describe:

Will the event require the use of any of the following municipal equipment?

Picnic Tables	☐ YES	☑ NO	If yes, number requested:
Trash Receptacles	☑ YES	☐ NO	If yes, number requested: Extra please.
Dumpsters	☐ YES	☑ NO	If yes, number requested:
Electrical Connections	☑ YES	☐ NO	If yes, number requested:
Meter Bags	☐ YES	☑ NO	If yes, number requested:
Barricades	☑ YES	☐ NO	If yes, number requested:
Traffic Cones	☑ YES	☐ NO	If yes, number requested:
Other	☐ YES	☑ NO	If yes, number requested:

Will you be requesting City safety personnel to be assigned to this event (Police/Fire): ☑ YES ☐ NO

Describe:

We meet with the police and fire departments to go over emergency plans.

Will street closures be necessary? ☑ YES ☐ NO

If yes, include a detailed map and indicate the date and time for closing and re-opening including set-up and tear down.

Describe:

See attached map.

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/15/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Susan Habba	
DOEREN MAYHEW INSURANCE GROUP LLC 3155 West Big Beaver Rd. Suite 250 Troy MI 48084	PHONE (A/C, No, Ext): (248) 290-0650	FAX (A/C, No): (248) 290-0654
	E-MAIL ADDRESS: shabba@doereninsurance.com	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Property-Owners	32905
INSURER B : Home-Owners Ins Company	26638
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED: Rochester Regional Chamber of Commerce & Chamber Foundation, 71 Walnut Blvd, Suite 110, Rochester MI 48307-2073

COVERAGES **CERTIFICATE NUMBER:** CL26101516068 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. *LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. *Not Applicable in WY

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			04187217	10/01/2026	10/01/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 50,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			04187217	10/01/2026	10/01/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		A106644912	10/01/2026	10/01/2027	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

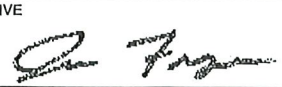
CERTIFICATE HOLDER

City of Rochester
City Manager
400 Sixth Street
Rochester MI 48307

CANCELLATION

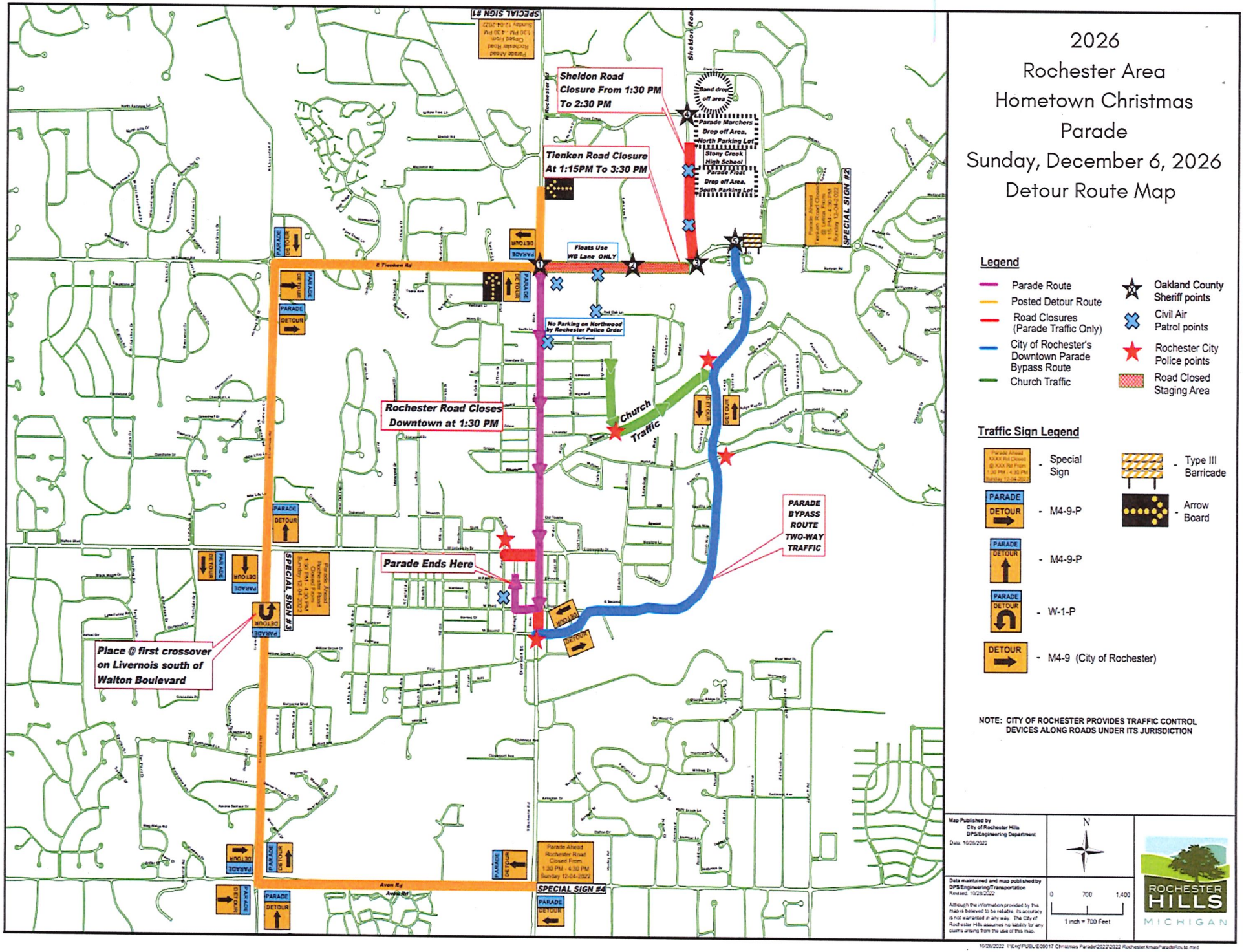
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ACORD 25 (2025/12)

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2026
Rochester Area
Hometown Christmas
Parade
Sunday, December 6, 2026
Detour Route Map
Sheldon Road
Closure From 1:30 PM
To 2:30 PM
Tienken Road Closure
At 1:15PM To 3:30 PM
Floats Use
WB Lane ONLY
No Parking on Northwood
by Rochester Police Order
Rochester Road Closes
Downtown at 1:30 PM
Church
Traffic
Parade Ends Here
PARADE
BYPASS
ROUTE
TWO-WAY
TRAFFIC
Place @ first crossover
on Livernois south of
Walton Boulevard
SPECIAL SIGN #3
SPECIAL SIGN #4
SPECIAL SIGN #2
Sand drop
off area
Parade Marchers
Drop off Area,
North Parking Lot
Stony Creek
High School
Parade Float
Drop off Area,
South Parking Lot
Legend
Parade Route
Posted Detour Route
Road Closures
(Parade Traffic Only)
City of Rochester's
Downtown Parade
Bypass Route
Church Traffic
Oakland County
Sheriff points
Civil Air
Patrol points
Rochester City
Police points
Road Closed
Staging Area
Traffic Sign Legend
- Special
Sign
- Type III
Barricade
- M4-9-P
- Arrow
Board
- M4-9-P
- W-1-P
- M4-9 (City of Rochester)
NOTE: CITY OF ROCHESTER PROVIDES TRAFFIC CONTROL
DEVICES ALONG ROADS UNDER ITS JURISDICTION
Map Published by
City of Rochester Hills
DPS/Engineering Department
Date: 10/28/2022
N
0
700
1,400
1 inch = 700 Feet
ROCHESTER
HILLS
MICHIGAN

Rochester Regional Chamber
FOUNDATION

October 19, 2026

To the fullest extent permitted by law the Rochester Regional Chamber Foundation, its officers, directors, employees, agents, contractors, volunteers, representatives, and others working on behalf of the Rochester Regional Chamber Foundation. The Rochester Regional Chamber Foundation is legally liable, agrees to be responsible for any liability, defend, pay on behalf of, indemnify, and hold harmless the City of Rochester, its elected and appointed officials, employees and volunteers and others working on behalf of the City of Rochester against any and all claims, demands, suits, or loss, including all costs and reasonable attorney fees connected therewith, and for any damages which may be asserted, claimed or recovered against or from the City of Rochester, its elected and appointed officials, employees, volunteers or others working on behalf of the City of Rochester, by reason of personal injury, including bodily injury and death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with the Rochester Regional Chamber Foundation activities permitted pursuant to its special event permit dates: Sunday, December 6th, 2026 at 2pm issued by the City of Rochester. Such responsibility shall not be construed as liability for damage caused by or resulting from the sole act or omission of the City of Rochester, its elected or appointed officials, employees, volunteers, or others working on behalf of the City of Rochester.

Maggie Bobitz, President

Maggie Bobitz, President

Rochester Regional Chamber of Commerce & Chamber Foundation

2026 Rochester Event Calendar
Tentative Events

October 19,2026 (updated)

Month	Time	Event	Location	Reviewed Department Heads	Reviewed Police Chief	Council Approval
January						
16-17	10am-9pm	Fire & Ice Festival	E. Third/Water	Yes	Yes	N/A
18	9am-11am	Frozen Paw 5K	Downtown Rochester	Yes	Yes	N/A
February						
		No Events				
March						
17	7am-2am	St. Patrick's Day Celebration	O'Connors	Yes	Yes	N/A
17	10 am-Midnight	St. Baldricks Celebration	Fourth/Walnut	Yes	Yes	N/A
20-22	9am-5pm	Knights of Columbus	Main/University	Yes	Yes	N/A
April						
		No Events				
May						
2	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
9	Noon-3pm	Detroit Dachshund Club Wiener Walk	Municipal Park	Yes	Yes	N/A
9	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
16	3pm-4:30pm	America 250 Patriot Makers	Mt. Avon Cemetery	Yes	Yes	Approved
16	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
23	10am-1pm	Run for Relieve 5K	Municipal Park	Yes	Yes	Approved
23	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
29-31	All Day	Heritage Festival	Municipal Park	Yes	Yes	N/A
30	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
30	6:30am-5pm	Festival of Cars Show	Municipal Park	Yes	Yes	N/A
June						
1	All Day	Gun Violence Awareness Month (ribbons)	Downtown Rochester	Yes	Yes	N/A
6	8am-10am	OPC 5KRun/Walk Meals for Wheels	Clinton River	Yes	Yes	N/A
6	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
7	7am-noon	2026 Bark & Brew 5K	Municipal Park	Yes	Yes	N/A
13	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A

13	10am-6pm	Makers Market	Main/W.Fourth	Yes	Yes	N/A
18	7pm-9pm	Music in the Park	Municipal Park	Yes	Yes	N/A
20	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
25	7pm-9pm	Music in the Park	Municipal Park	Yes	Yes	N/A
27	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
28	8am-6pm	Pride in the Park	Municipal Park	Yes	Yes	N/A
July						
2	7pm-9pm	Music in the Park	Municipal Park	Yes	Yes	N/A
7	6:30pm-8pm	Bites & Beats	Lions Park	Yes	Yes	N/A
9	7pm-9pm	Music in the Park	Municipal Park	Yes	Yes	N/A
11	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
16	7pm-9pm	Music in the Park	Municipal Park	Yes	Yes	N/A
16	6:30pm-8pm	Bites & Beats	Lions Park	Yes	Yes	N/A
16-18	10am-9pm	Downtown Rochester Sidewalk Sales	Downtown	Yes	Yes	N/A
17-18	6pm-10pm	Dancin in the Streets	Downtown	Yes	Yes	N/A
18	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
19	11am-3pm	Italian Happening Car Show	Municipal Park	Yes	Yes	N/A
21-25	8am-8pm	50th Annual Greater Rochester Open	Municipal Park	Yes	Yes	N/A
23	7pm-9pm	Music in the Park	Municipal Park	Yes	Yes	N/A
23	6:30-8pm	Bites & Beats	Lions Park	Yes	Yes	N/A
23	All Day	NMI Ovarian Cancer National Alliance (Teal Ribbons)	Downtown	Yes	Yes	N/A
25	6am-11am	Woodhouse 5K for New Day	Municipal Park	Yes	Yes	N/A
25	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
28	6:30pm-8pm	Rochester Nazerenes Bash in the Park	Municipal Park	Yes	Yes	N/A
28-31	8am-8pm	50th Annual Greater Rochester Open	Municipal Park	Yes	Yes	N/A
30	6:30pm-8pm	Bites & Beats	Lions Park	Yes	Yes	N/A
30	7pm-9pm	Music in the Park	Municipal Park	Yes	Yes	N/A
August						
1	6am-2pm	Detroit Congenital Heart Walk	Municipal Park	Yes	Yes	N/A
1	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
2	6pm-8pm	Uplifting Music in the Park	Bandshell	Yes	Yes	N/A
4	6:30pm-8pm	Rochester Nazerenes Bash in the Park	Municipal Park	Yes	Yes	N/A
6	6:30-8pm	Bites & Beats	Lions Park	Yes	Yes	N/A

8	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
9	5am-5pm	Rockin Rods	Walnut-2nd-4th	Yes	Yes	N/A
11	6:30pm-8pm	Rochester Nazerenes Bash in the Park	Municipal Park	Yes	Yes	N/A
13	6:30pm-8pm	Bites & Beats	Lions Park	Yes	Yes	N/A
15	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
16	10am-1pm	Next Level Dance Summer Performance	Municipal Park	Yes	Yes	N/A
22	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
23	7am-3pm	St. Johns Lutheran Church Family Praise in the Park	Municipal Park	Yes	Yes	N/A
29	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
September						
5	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
5	1pm-4pm	International Friend Welcome Gathering	Municipal Park	Yes	Yes	N/A
7	7am-1pm	Friends of the Paint Creek Trail	Paint Creek Trail	Yes	Yes	N/A
12	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
11,12,13	8am-7pm	Art & Apples	Municipal Park	Yes	Yes	N/A
13	1pm-4pm	St. Andrews Parish Picnic	St. Andrews	Yes	Yes	N/A
19	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
19	9am-1pm	Hometown Hustle	Paint Creek Trail	Yes	Yes	N/A
25-26	1pm-11pm	Rochester Mills Oktoberfest	400 Water St.	Yes	Yes	N/A
26	9am-12pm	Men of the Sacred Hearts 5K Fun Run	Municpal Park	Yes	Yes	N/A
27	8am-1pm	Friends of the Clinton River Traill Fall Classic	Municipal Park	Yes	Yes	N/A
30	6pm-8pm	Bites & Beats	Lions Park	Yes	Yes	N/A
October						
1	7pm-9pm	Rochester Posed	Downtown	Yes	Yes	N/A
1	6pm-8pm	Bites & Beats	Lions Park	Yes	Yes	N/A
2	6pm-8pm	Bites & Beats	Lions Park	Yes	Yes	N/A
3	8am-1pm	Lupus Awareness Walk	Municipal Park	Yes	Yes	N/A
3	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
4	8:30am-1130 am	Scare Away Hunger 5K and Family Fun Run	Municipal Park	Yes	Yes	N/A
9,10,11	9am-5pm	Knights of Columbus	Main/University	Yes	Yes	N/A
10	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
17	9am-12:30pm	Making Strides Against Breast Cancer	Municipal Park	Yes	Yes	N/A
17	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
17	3:30pm-6:30pm	Trick or Treat Downtown Halloween Fest	Downtown	Yes	Yes	N/A

24	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
31	8am-1pm	Farmers Market	Farmers Market	Yes	Yes	N/A
November						
23	6pm-9pm	Lagniappe (Pending Application)	Main/Fourth	No	No	No
December						
4,5	10am-9pm	Kris Kringle Event (Pending Application)	Main/Fourth	No	No	No
6	2pm-4pm	Christmas Parade	Main Street	No	No	No

CHECK REGISTER FOR CITY OF ROCHESTER

CHECK DATE 10/08/2026 - 10/13/2026

Check Date	Check	Vendor	Vendor Name	Amount
Bank A1 ACCOUNTS PAYABLE				
10/08/2026	1571(E)	00439	MERS	111,328.83
10/08/2026	144333	MISC	48TH DISTRICT COURT	333.00
10/08/2026	144334	07170	ABSOPURE WATER COMPANY	12.00
10/08/2026	144335	MISC	ALAN BRUCE HARTUNG	500.00
10/08/2026	144336	06364	ANDERSON, ECKSTEIN AND	2,555.30
10/08/2026	144337	09267	APPLIED INNOVATION	590.68
10/08/2026	144338	10716	AQUATEST LABORATORIES, INC	532.00
10/08/2026	144339	00063	BADGER METER INC.	1,484.28
10/08/2026	144340	07067	CATCHING FIREFLIES	1,595.00
10/08/2026	144341	01317	CHARTER TOWNSHIP OF SHELBY	184,299.22
10/08/2026	144342	00057	CITY OF ROCHESTER HILLS	49,298.66
10/08/2026	144343	00544	CITY OF ROCHESTER-661	17,829.73
10/08/2026	144344	00159	DAVEY TREE EXPERT COMPANY	4,056.00
10/08/2026	144345	10913	DEBBIE JONES	765.00
10/08/2026	144346	10752	DOWNTOWN TAROT COMPANY	50.00
10/08/2026	144347	00880	DTE ENERGY	10,669.33
10/08/2026	144348	07509	ENVIRONMENTAL WOOD SOLUTIONS	55.50
10/08/2026	144349	09055	G2 CONSULTING GROUP LLC	3,001.50
10/08/2026	144350	01797	GALLS INC.	388.36
10/08/2026	144351	10729	GLOBAL SOLUTIONS GROUP, INC	13,720.62
10/08/2026	144352	09702	GREAT HARVEST BREAD CO	77.00
10/08/2026	144353	08539	HILTI INC	223.50
10/08/2026	144354	10737	HUTCH PAVING INC	460,591.84
10/08/2026	144355	10741	I/Q LIFE SAFETY SYSTEMS, INC	819.00
10/08/2026	144356	10825	IMPERIAL DADE	748.27
10/08/2026	144357	MISC	JANET VARNER	150.00
10/08/2026	144358	06371	KEITH HARPER	794.55
10/08/2026	144359	09166	KEITH HERMANS	47.19
10/08/2026	144360	09960	KIMBALL MIDWEST	553.40
10/08/2026	144361	08438	KIMI K SALON & SPA	50.00
10/08/2026	144362	MISC	KK'S SOURDOUGH	10.00
10/08/2026	144363	08937	KOGELMANN'S CREEK-SIDE SOD	186.00
10/08/2026	144364	02300	KRUSE AND MUER ON MAIN	2,430.00
10/08/2026	144365	MISC	KUMARAN FARMS	81.00
10/08/2026	144366	10588	KUTCHEY FAMILY FARM	169.00
10/08/2026	144367	10730	MICHIGAN BUSINESS CONNECTION,	15,143.31
10/08/2026	144368	10066	MR C'S CAR WASH #6 LLC	294.00
10/08/2026	144369	08121	NICHOLAS BANDA	850.00
10/08/2026	144370	10734	NICHOLAS FRITSCH	42.35
10/08/2026	144371	06949	O'CONNOR'S PUBLIC HOUSE	220.00
10/08/2026	144372	00480	PENN STATION EAST	30.00
10/08/2026	144373	10422	REZ-COMM, INC	3,800.00
10/08/2026	144374	00460	ROAD COMMISSION OF OAKLAND CO	530.92
10/08/2026	144375	06072	ROCHESTER BIKE SHOP	132.48
10/08/2026	144376	08221	SANDERS	50.00
10/08/2026	144377	10818	SCHMOOKIES COOKIES & BREAD	19.00
10/08/2026	144378	08184	SHARKAR FARM	137.00
10/08/2026	144379	10614	SIGNS & MORE	160.00
10/08/2026	144380	08562	SOCRRA	520.00
10/08/2026	144381	10513	SPENCER APIARIES	43.00
10/08/2026	144382	07867	SPENCER OIL COMPANY	17,813.02
10/08/2026	144383	09592	SYN-TECH SYSTEMS INC	42.00
10/08/2026	144384	10643	TELUS COMMUNICATIONS (U.S.) I	113.28
10/08/2026	144385	10692	THE SPICE & TEA EXCHANGE	25.00
10/08/2026	144386	MISC	THREE LITTLE LOAVES	7.00
10/08/2026	144387	MISC	UHLIANUK SPECIALITIES FROM TH	120.00
10/13/2026	1567(A)	00346	JCI JONES CHEMICALS INC.	2,586.00
10/13/2026	1568(A)	10323	JUSTIN CHISHOLM	239.42
10/13/2026	1569(A)	08587	NYE UNIFORM	1,491.25
10/13/2026	1570(A)	08210	SUN LIFE FINANCIAL	1,710.41
A1 TOTALS:				
Total of 60 Checks:				916,115.20
Less 0 Void Checks:				0.00
Total of 60 Disbursements:				916,115.20

CHECK REGISTER FOR CITY OF ROCHESTER

CHECK DATE 10/15/2026 - 10/19/2026

Check Date	Check	Vendor	Vendor Name	Amount
Bank A1 ACCOUNTS PAYABLE				
10/15/2026	1574(E)	10691	BLUE CARE NETWORK OF MICHIGAN	10,870.68
10/15/2026	1575(E)	08514	BLUE CROSS BLUE SHIELD OF MIC	134,952.80
10/15/2026	144388	07170	ABSOPURE WATER COMPANY	44.55
10/15/2026	144389	09147	AKT PEERLESS	2,745.00
10/15/2026	144390	06364	ANDERSON, ECKSTEIN AND	20,970.17
10/15/2026	144391	10472	APPLIED CAPITAL	3,696.28
10/15/2026	144392	09267	APPLIED INNOVATION	148.24
10/15/2026	144393	07848	BEARING POINT CONSTRUCTION IN	1,000.00
10/15/2026	144394	10519	BLOOMINGDALE CONTRACTING CORP	3,200.00
10/15/2026	144395	09559	BOLOGNA VIA CUCINA	175.00
10/15/2026	144396	06694	CYNERGY PRODUCTS	1,887.00
10/15/2026	144397	00010	DALE AHERN	70.00
10/15/2026	144398	09862	DAN DIEHL	322.36
10/15/2026	144399	03020	DAN'S EXCAVATING, INC.	37,467.14
10/15/2026	144400	00159	DAVEY TREE EXPERT COMPANY	790.00
10/15/2026	144401	00175	DILLMAN & UPTON	304.18
10/15/2026	144402	00177	DINOSAUR HILL NATURE PRESERVE	7,000.00
10/15/2026	144403	05197	DON CULVEY INC.	1,400.00
10/15/2026	144404	10722	EVERON	92.24
10/15/2026	144405	10650	FORD OF MACOMB	4,029.10
10/15/2026	144406	MISC	FRANK REWOLD AND SON	1,500.00
10/15/2026	144407	04977	GIVE THANKS BAKERY & CAFE	20.00
10/15/2026	144408	10709	GOODISON VETERINARY CENTER	27.05
10/15/2026	144409	10809	HEALTHSOURCE SOLUTIONS, LLC	1,249.50
10/15/2026	144410	10825	IMPERIAL BRADY	450.98
10/15/2026	144411	10636	JOELLEN HAINES	231.04
10/15/2026	144412	01843	KENNEDY INDUSTRIES INC.	2,449.00
10/15/2026	144413	09960	KIMBALL MIDWEST	1,697.87
10/15/2026	144414	MISC	KK SOURDOUGH AND TREATS	5.00
10/15/2026	144415	10588	KUTCHEY FAMILY FARM	90.00
10/15/2026	144416	10925	MARK ELECTRONIS	3,710.63
10/15/2026	144417	10679	MOCERI ELEVATE, LLC	215,651.53
10/15/2026	144418	10066	MR C'S CAR WASH #6 LLC	14.50
10/15/2026	144419	00457	OAKLAND COUNTY TREASURERS	232,038.39
10/15/2026	144420	01023	PRINTING SYSTEMS INC.	1,613.79
10/15/2026	144421	10717	PRIORITY WASTE	4,376.56
10/15/2026	144422	MISC	RANDY MCCLURE	322.24
10/15/2026	144423	10422	REZ-COMM, INC	750.00
10/15/2026	144424	10794	ROBB BRECKENRIDGE	75.00
10/15/2026	144425	00562	ROCHESTER HILLS TIRE & SERVIC	767.28
10/15/2026	144426	MISC	ROSANNA GJEKAJ	125.00
10/15/2026	144427	06569	ROYAL PARK HOTEL, LLC	400.00
10/15/2026	144428	07695	SHAMROCK GRAPHIC SOLUTIONS IN	4,049.00
10/15/2026	144429	08184	SHARKAR FARM	92.00
10/15/2026	144430	10614	SIGNS & MORE	500.00
10/15/2026	144431	09087	THE MEETING HOUSE	150.00
10/15/2026	144432	09135	ULLIANCE INC	750.00
10/15/2026	144433	05035	ULYSSES HERNANDEZ	500.00
10/15/2026	144434	00679	WEINGARTZ SUPPLY CO.	33.98
10/19/2026	1572(A)	10186	LAW OFFICES OF JEFFREY S KRAG	14,197.33
10/19/2026	1573(A)	09933	TK ELEVATOR	481.03
A1 TOTALS:				
Total of 51 Checks:				719,483.44
Less 0 Void Checks:				0.00
Total of 51 Disbursements:				719,483.44

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: October 5, 2026
To: Nik Banda, City Manager
From: Marcy Moriwaki, Deputy Finance Director / Deputy Treasurer
Subject: Master Fee Schedule Update
Budget Impact: Estimated Increased Revenue ~$4,000 - $40,000 annually

Issue: Updated Proposal for City Master Fee Schedule

Analysis: At the August 7, 2026, Budget and Finance Committee meeting, staff presented the proposal for fee updates. Following a robust discussion, the Committee approved the attached recommendations.

The attached proposal highlights the items with recommended changes in yellow, along with their suggested effective dates.

Summary of Changes:

1. **Building Department & Planning** – 8 requested changes
   a. Contractor Registration Fee Change (6)
   b. Plumbing-Water Heater (1)
   c. Mechanical- Gas Piping (1)
2. **Manager's Department** – Rental Property Registration - 2 requested additions
   a. Rental Registration (1)
   b. Rental Property Re-inspection (1)
3. **Department of Public Works (DPW)** – 3 proposed changes
   a. Dial-a-Dump, Drop Off Waste at DPW, Pick-up of Waste by DPW
4. **Police Department** – 1 adjustment
   a. Special Event Application adjustment

Requested Action:

Motion to approve the Resolution with requested fee changes included in the attached Master Fee Schedule to be effective January 1, 2027 unless otherwise indicated.

Attachment: Quick Look (Summary) of Proposed Master Fee Schedule Changes
City's Master Fee Schedule
Master Fee Schedule Resolution

Quick Look Summary Page

	NAME OF FEE	APPROVED FEE as of 1.1.2026	PROPOSED FEE as of 1.1.2027
P19	Contractor, Builder's License Registration	$15 (not annually, per license cycle)	$25
P43	Annual Rental Property Registration & Inspection	Committee Discussion	$150
P44	Rental Property Re-Inspection (after non-compliance)	Committee Discussion	$50
PLAN/BD	**Electrical Fee Schedule:**		
PLAN/BD	***Electrical Registration and Licensing Fees:***		
PE40	Electrical Contractor Registration Fee:	$15 (not annually, per license cycle)	$25 (not annually, per license cycle)
PE41	Fire Alarm Contractor's License:	$15 (not annually, per license cycle)	$25 (not annually, per license cycle)
PE42	Sign Specialty Contractor's License:	$15 (not annually, per license cycle)	$25 (not annually, per license cycle)
PLAN/BD	**Plumbing Fee Schedule:**		
PP8	Water heater, each	$20	$50
PP37	Plumbing Contractor Registration Fee	$15 (not annually, per license cycle)	$25 (not annually, per license cycle)
PLAN/BD	**Mechanical Fee Schedule:**		
PM60	Gas Piping, each outlet	$15	$50
PM67	Mechanical Contractor registration fee	$15	$25 (not annually, per license cycle)
DPW	**PUBLIC WORKS DEPARTMENT**		
DPW3	Dial-a-Dump	$100	$200
DPW4	Drop Off of Waste at DPW Facilities	$25 Minimum, Est by Quantity	$50 Minimum, Est by Quantity
DPW5	Pick-up of Waste Curbside by DPW	$100 Minimum, Est by Quantity	$200 Minimum, Est by Quantity
PD	**POLICE DEPARTMENT**		
PD	**SPECIAL EVENT APPLICATION**		
PD30	Application Fee	1st time event $150, subsequent years $125	1st time event $200, subsequent years $175

City of Rochester Master Fee Schedule (including Propsed Fee Changes)

	NAME OF FEE	APPROVED FEE as of 1.1.2026	PROPOSED FEE as of 1.1.2027
PLAN/BD			
P1	Residential. Single Family Building Permit	Administration Fee: $40, $135 minimum for first $5,000 of work, & $7 per $1,000 valuation of work, thereafter, plus plan review & certificate of occupancy fee. Re-inspection: $65	Administration Fee: $40, $135 minimum for first $5,000 of work, & $7 per $1,000 valuation of work, thereafter, plus plan review & certificate of occupancy fee. Re-inspection: $65
P2	Residential Addition, greater than $100,000, Building Permit	Administration Fee: $40, $135 for first $5,000 of work, & $7 per $1,000 valuation, thereafter, plus plan review fee. Re-inspection: $65	Administration Fee: $40, $135 for first $5,000 of work, & $7 per $1,000 valuation, thereafter, plus plan review fee. Re-inspection: $65
P3	Residential Addition, less than $100,000(Accessory, Deck, Porch), Building Permit	Administration Fee: $40, $135 for first $5,000 of work, & $7 per $1,000 valuation. After first $5,000 valuation of work, use schedule for residential additions plus plan review fee. Re-inspection: $65	Administration Fee: $40, $135 for first $5,000 of work, & $7 per $1,000 valuation. After first $5,000 valuation of work, use schedule for residential additions plus plan review fee. Re-inspection: $65
P4	Residential Remodel, Alteration, Interior Finish, Building Permit	Administration Fee: $40, $135 minimum for the first $5000 of valuation of work, $7.00 per $1000 valuation (plus plan review fee). After first $5,000 valuation of work, use schedule for residential additions. Re-inspection: $65	Administration Fee: $40, $135 minimum for the first $5000 of valuation of work, $7.00 per $1000 valuation (plus plan review fee). After first $5,000 valuation of work, use schedule for residential additions. Re-inspection: $65
P5	Commercial/Industrial New Building or Multi-Family Residential, Building Permit	Administration Fee: $40, Building Permit Fee: $250 min. for first $5,000 valuation of work, $7.00 per $1,000 valuation thereafter, plus $50 certificate of occupancy fee. Re-inspection: $65	Administration Fee: $40, Building Permit Fee: $250 min. for first $5,000 valuation of work, $7.00 per $1,000 valuation thereafter, plus $50 certificate of occupancy fee. Re-inspection: $65
P6	Building Plan Review Applies for P1 - P5	Plus Plan Review Fee Based Upon Construction Value, $100 ($0 - $5,000), CV $5,001 - $1,000,000 multiplies by 0.0020 (miniumum $150), CV (over $1,000,001) multiplied by 0.001	Plus Plan Review Fee Based Upon Construction Value, $100 ($0 - $5,000), CV $5,001 - $1,000,000 multiplies by 0.0020 (miniumum $150), CV (over $1,000,001) multiplied by 0.001
P7	Third Party Structural Review	Reimbursement for 3rd Party Review	Reimbursement for 3rd Party Review
P8	Work Done Without Permit	Work Done Without Permit - Subject to Stop Work Order Fee $100 & Permit Fee at 150% of Normal Cost	Work Done Without Permit - Subject to Stop Work Order Fee $100 & Permit Fee at 150% of Normal Cost
	Refund Policy: Application, Administration, Plan Review Fee are Non-Refundable, Permit Fee is 75% Refundable provided No Inspections have been made.		

	NAME OF FEE	APPROVED FEE as of 1.1.2026	PROPOSED FEE as of 1.1.2027
PLAN/BD	**Demolition Permits**		
P9	Administrative Processing Fee	$40	$40
P10	Garages, Sheds and Similar Structures	$100	$100
P11	Residential Houses	$250	$250
P12	Commercial and Industrial Buildings	$200.00 +.05/sq. ft.	$200.00 +.05/sq. ft.
	Roof, Fence, Wall Shed, Other		
P13	Administrative Processing Fee	$40	$40
P14	Roofing Permit	$100	$100
P15	Fence/Wall/Shed/Generator Permit	$100	$100
P16	Window/Doorwall Permit	$75	$75
P17	Temporary Structure (sales trailer, tents, etc.)	$250 Fee/$1000 Bond minimum-$5000 maximum	$250 Fee/$1000 Bond minimum-$5000 maximum
P18	Permit reinstatement fee shall be 50% of original permit fee (Minimum $50)	$50	$50
P19	Contractor, Builder's License Registration	$15 (not annually, per license cycle)	$ 25
	ZONING COMPLIANCE & PERMIT FEES		
P20	Administrative Processing Fee per Submittal	$100	$100
P21	Board of Appeals Action Application	$400	$400
P22	Special Planning Commission Meeting	$1,500	$1,500
	REZONING APPLICATION		
P23	Less than One Acre	$750	$750
P24	More than One Acre	$50	$50
	SITE PLAN APPLICATION		
P25	Administrative Processing Fee per Submittal	$100	$100
P26	Site Plan Review, Less than One Acre	$1250 first review, each review, thereafter, subject to $500 resubmittal fee *	$1250 first review, each review, thereafter, subject to $500 resubmittal fee *
P27	Site Plan Review, More than One Acre	$1250 first review + $50 per each additional acre. Each review, thereafter, subject to $500 resubmittal fee *	$1250 first review + $50 per each additional acre. Each review, thereafter, subject to $500 resubmittal fee *
	* EXPEDITED REQUEST CHARGES SHALL APPLY		

	NAME OF FEE	APPROVED FEE as of 1.1.2026	PROPOSED FEE as of 1.1.2027
PLAN/BD	**CONDOMINIUM PLAN APPLICATION**		
P28	Administrative Processing Fee per Submittal	$100	$100
P29	Condo Project Application, Less than One Acre	thereafter, subject to $500 resubmittal fee	subject to $500 resubmittal fee
P30	Condo Project Application , More than One Acre	$1000 first review + $50 per each additional acre. Each review, thereafter, subject to $500 resubmittal fee	$1000 first review + $50 per each additional acre. Each review, thereafter, subject to $500 resubmittal fee
PLAN/BD	**Special Project Application, Traffic Study, Construction Board of Appeals**		
P31	Special Project / Exception Application	$500	$500
P32	Community/Traffic Impact Study Review	As billed by consultant	As billed by consultant
P33	Construction Board of Appeals Meeting	$1,000	$1,000
PLAN/BD	**Environmental Services: Brownfield Development**		
P34	Application Fee, non-refundable	$10,000	$10,000
PLAN/BD	**Sign & Other Permits:**		
P35	Administrative Processing Fee	$40	$40
	SIGN AREA		
P36	Includes signs up to (6) square feet	$50	$50
P37	Panel replacement in existing signs	$50	$50
P38	For signs up to 12 square feet	$60	$60
P39	For signs up to 48 square feet	$100	$100
P40	For signs up to 100 square feet	$150	$150
P41	**TREE REMOVAL PERMIT**		
	Non-Landmark / Non-Historic Tree		
	Up to three (3) trees in same request	$50	$50
	More than three (3) trees in same request	$50 + $10 for each additional tree up to a max $500 per permit	$50 + $10 for each additional tree up to a max $500 per permit
	Landmark / Historic Tree	$150 each	$150 each
	Dead or Dying Tree	Permit required, no charge	Permit required, no charge
	INSPECTIONS / REGISTRATION/OCCUPANCY		
P42	Certificate of Occupancy/Change of Occupancy	$100	$100
P43	Annual Rental Property Registration & Inspection	Committee Discussion	$150
P44	Rental Property Re-Inspection (after non-compliance)	Committee Discussion	$50
P45	Common Area Registration	$50	$50
P46	Vacant Property Registration	$100	$100
P47	Vacant Property Inspection	$50	$50

	NAME OF FEE	APPROVED FEE as of 1.1.2026	PROPOSED FEE as of 1.1.2027
PLAN/BD	**Electrical Fee Schedule:**		
*	Work Done Without Permit	Subject to Stop Work Order Fee $100 & Permit Fee at 150% of Normal Cost	Subject to Stop Work Order Fee $100 & Permit Fee at 150% of Normal Cost
PE1	Administrative Processing Fee	$40	$40
PE2	Permit Base Fee:	$50	$50
PE3	Services through 200 AMP and Sub Panels:	$20	$20
PE4	201 AMP through 600 AMP :	$30	$30
PE5	601 AMP through 800 AMP:	$50	$50
PE6	Over 800 AMP:	$50	$50
PE7	***Generators:***	$20/generator	$20/generator
PE8	Smoke Detectors (whole house):	$10	$10
PE9	Circuits, each:	$7	$7
PE10	Arc Fault Circuits:	$8	$8
PE11	Lighting fixtures per 25 and less:	$8	$8
PE12	Dishwasher, garbage disposal, range hood	$10	$10
PE13	Furnace-Unit heater:	$15	$15
PE14	Roof Mounted heat, A.C. unit, each:	$25	$25
PE15	Central A.C.(residential), each:	$25	$25
PE16	Electrical Heating units (per unit):	$15	$15
PE17	Geothermal (per pump):	$15	$15
PE18	Power outlets (Ranges, Dryers, Ovens)	$9	$9
PE19	Signs, (per sign)	$15	$15
PE20	Sign Connection or replacement,each:	$10	$10
PE21	Hydro tub, Jacuzzi, Whirlpool, each:	$10	$10
PE22	Swimming Pool, Spa (above ground), each:	$40	$40
PE23	Swimming Pool, Spa (in ground), each:	$60	$60
PE24	Feeders, Bus ducts, per 50 feet and less	$15	$15
PE25	Mobile home park site:	$10	$10
PE26	Recreational vehicle park site:	$10	$10
PE27	K.V.A. and H.P. each up to 20 K.V.A. or H.P.	$15	$15
PE28	21 to 50 K.V.A. or H.P.	$20	$20
PE29	51 K.V.A. or H.P. and over:	$25	$25
PE30	Fire Alarms up to 10 stations & horns:	$50	$50
PE31	10 to 20 stations:	$100	$100
PE32	20 stations and horns, each:	$5	$5
PE33	Inspections Hourly Rate & Final Inspection	$50	$50
PE34	Re-Inspections & Additional Rough Inspection	$65	$65
PE35	Electric Vehicle Charger	$55	$55
PE36	Solar Panel	$55	$55
PE37	Data / Telecom Outlets, 5 to 19 Devices	$50	$50
PE38	Data / Telecom Outlets, 20 to 300 Devices	$100	$100
PE39	Data / Telecom Outlets, Over 300 Devices	$300	$300

	NAME OF FEE	APPROVED FEE as of 1.1.2026	PROPOSED FEE as of 1.1.2027
PLAN/BD	***Electrical Registration and Licensing Fees:***		
PE40	Electrical Contractor Registration Fee:	$15 (not annually, per license cycle)	$25 (not annually, per license cycle)
PE41	Fire Alarm Contractor's License:	$15 (not annually, per license cycle)	$25 (not annually, per license cycle)
PE42	Sign Specialty Contractor's License:	$15 (not annually, per license cycle)	$25 (not annually, per license cycle)
PLAN/BD	**Plumbing Fee Schedule:**		
*	Work Done Without Permit	Subject to Stop Work Order Fee $100 & Permit Fee at 150% of Normal Cost	Subject to Stop Work Order Fee $100 & Permit Fee at 150% of Normal Cost
PP1	Administrative Processing Fee	$40	$40
PP2	Permit Base Fee:	$50	$50
PP3	Stacks, vents, AAV's each:	$20	$20
PP4	Conductors, each:	$20	$20
PP5	Sink, Bathtub, Water Closet, each:	$20	$20
PP6	Bidet, each:	$20	$20
PP7	Lavatory, Laundry tray, each:	$20	$20
PP8	Water heater, each	$20	$50
PLAN/BD	***Water distribution system:***		
PP9	3/4 inch	$35	$35
PP10	One inch	$50	$50
PP11	One and one quarter inch	$55	$55
PP12	One and one half inch	$60	$60
PP13	Two inch	$70	$70
PP14	Above two inch	$70	$70
PP15	Floor drains (basement), each	$20	$20
PP16	Drinking fountain, each	$20	$20
PP17	Sump pump, each	$20	$20
PP18	Grease Trap, each	$20	$20
PP19	Urinal, each	$20	$20
PP20	Hose bib, each	$20	$20
PP21	Shower pan, each	$20	$20
PP22	Add'l Inspection for Shower pan not installed in Rough Insp.	$75	$75
PP23	Dishwasher, each	$20	$20
PP24	Humidifier, each	$20	$20
PP25	Garbage disposal, each	$20	$20
PP26	Crock to iron, each	$20	$20
PP27	Perimiter drains, each	$20	$20
PP28	Bar sink, each opening	$20	$20
PP29	Water softener, each	$20	$20
PP30	Lawn Sprinkler system	$30	$30
PP31	Other water connected appliances, each	$20	$20
PP32	Under Ground & Sub Slab	$20	$20

	NAME OF FEE	APPROVED FEE as of 1.1.2026	PROPOSED FEE as of 1.1.2027
PP33	Roof sumps, each	$20	$20
PP34	Back Flow preventer, each:	$30	$30
PP35	Pressure Test	$75	$75
PP36	Dental Chairs, Laboratory, Hospital, Clilnic, Fixtures, equipment, devices, each:	$15	$15
PP37	Plumbing Contractor Registration Fee	$15 (not annually, per license cycle)	$25 (not annually, per license cycle)
PP38	Inspections Hourly Rate & Final Inspection	$50	$50
PP39	Re-Inspections & Additional Rough Inspection	$50	$50
PP40	Safety & Special Inspection (hourly rate)	$65	$65
PP41	Under Ground Inspection	$75	$75
PLAN/BD	**Mechanical Fee Schedule:**		
*	Work Done Without Permit	Subject to Stop Work Order Fee $100 & Permit Fee at 150% of Normal Cost	Subject to Stop Work Order Fee $100 & Permit Fee at 150% of Normal Cost
	Commercial, Industrial and Other Residential:		
PM1	Administrative Processing Fee	$40	$40
PM2	Permit Base fee:	$50	$50
PM3	Gas/Oil burning equipment, and/or conversion units, each	$35	$35
PM4	(Roof Mounted units, add 10.00 each)	$10	$10
PM5	Geothermal units (per well) each	$15	$15
PM6	Exhaust fans, bathroom, Dryer, Kitchen, each	$15	$15
PM7	Solid fuel equipment, complete (includes chimney) woodstoves, fireplace stoves, add-on furnaces, each	$30	$30
PM8	Chimneys, faactory built, includes breaching and combustion (Class A),each	$30	$30
PM9	Gas piping, each outlet, new installation	$15	$15
PM10	Solar equipment, each panel and tank, piping fee included	$25	$25
PM11	Air conditioning and refrigeration heat pumps, self contained, each	$35	$35
PM12	(Roof Mounted units, add 5.00 each)	$10	$10
PM13	Split System Air Conditioning, under 5 hp, each	$30	$30
PM14	5 hp and over, each	$40	$40
PM15	Chiller, each	$80	$80
PM16	Cooling towers, each	$35	$35
PM17	Compressors, 15 hp to 50 hp, each	$35	$35

	NAME OF FEE	APPROVED FEE as of 1.1.2026	PROPOSED FEE as of 1.1.2027
PM18	Over 50 hp each	$60	$60
	Air handlers, self contained units, commercial kitchen hoods, ventilation and exhaust fans		
PM19	1,500 cfm each	$15	$15
PM20	1,500 cfm to 10,000 cfm, each	$50	$50
PM21	Over 10,000 cfm, each	$75	$75
PM22	Heat recovery and wall fan coils, each	$15	$15
PM23	Unit heaters, each	$15	$15
	Ducts, distribution systems (air, steam, oil, gas, hydraulic, etc.) based on bid price:		
PM24	under $3000	$20	$20
PM25	$3,000 to $7999	$35	$35
PM26	$8000 to $10,999	$45	$45
PM27	$11,000 to $14,999	$55	$55
PM28	Over $15,000	(+$10 per each $3000)	(+$10 per each $3000)
	Fire suppression/protection systems piping:		
	(fees based on bid, same as above)		
	FIRE PROTECTION		
PM29	Fire Pumps	$250	$250
PM30	Hood Supression	$250	$250
PM31	Special Hazzard -Total Flooding	$300	$300
	Fire Protection Sprinkler-New Installation		
PM32	1-20 heads	$125	$125
PM33	21-50 heads	$150	$150
PM34	51 -100 heads	$225	$225
PM35	Fire protection system may be sent out for review	cost recovery	cost recovery
PM36	Re-inspection hourly rate	$35	$35
PM37	Incinerators, each	$30	$30
PM38	Crematories, each	$30	$30
PM39	Humidifiers, each	$30	$30
PM40	Electronic air cleaner with washer, each	$30	$30
	Tanks, above ground: (underground +5.00 each):		
PM41	Up to 276 gallons, each	$15	$15
PM42	Over 276 gallons to 550 gallons, each	$20	$20
PM43	Over 550 gallons, each	$30	$30
PM44	(for each additional tank, add 50% of fee based on largest tank)		
PM45	Inspections Hourly Rate & Final Inspection	$50	$50
PM46	Special inspections, per hour:	$65	$65
PM47	Re-Inspections & Additional Rough Inspection	$65	$65

	NAME OF FEE	APPROVED FEE as of 1.1.2026	PROPOSED FEE as of 1.1.2027
	Mechanical Schedule for Detached One and Two Family Residences		
PM48	Administrative Processing Fee	$40	$40
PM49	Permit Base Fee:	$50	$50
PM50	Residential heating system, forced air, Geothermal units, boiler (includes duct, or hydro piping)	$40	$40
PM51	Geothermal units (+ well)	$15	$15
PM52	Residential furnace replacement	$25	$25
PM53	Residential duct system only	$20	$20
PM54	Solar equipment (includes piping), each	$15	$15
PM55	Central air (split system)	$15	$15
PM56	Heat pump	$15	$15
PM57	Electronic Air Cleaner	$15	$15
PM58	Humidifier (furnace mount)	$15	$15
PM59	Water Heater	$15	$15
PM60	Gas Piping, each outlet	$15	$50
PM61	Gas line pressure test	$30	$30
PM62	LPG and Fuel Oil tanks (includes pipe), each	$15	$15
PM63	Chimney/"B" vent, Chimney liners	$25	$25
PM64	Flue dampers, ventilation air damper, each	$15	$15
PM65	Solid fuel equipment (prefab fireplace, wood stove, wood furnace, etc.), includes chimney, each	$40	$40
PM66	Exhaust fans (hood, bath fan, clothes dryer, etc.), each	$15	$15
PM67	Mechanical Contractor registration fee	$15	$25 (not annually, per license cycle)
PM68	Inspections Hourly Rate & Final Inspection	$50	$50
PM69	Reinspections, each:	$65	$65
PM70	Re-Inspections & Additional Rough Inspection	$65	$65
	Suppression System With or Without Alarm:		
PM71	Modification of Less than 6 heads of an existing system	$155	$155
PM72	Limited Area Suppression System	$155	$155
PM73	Bulding area less than 25,000 sq ft	$410	$410
PM74	Bulding area less than 50,000 sq ft	$525	$525
PM75	Building are less than or equal to 100,000 sq ft	$715	$715
PM76	Building area is more than 100,000 sq ft	$715	$715
PM77	Plus per 1,000 sq ft over the first 100,000 sq ft	$5	$5
PM78	Special and safety inspection:	$65	$65

	NAME OF FEE	APPROVED FEE as of 1.1.2026	PROPOSED FEE as of 1.1.2027
CLK	**CITY CLERK**		
CLK1	1 YR Dog Park Permit - Resident	$10	$10
CLK2	1 YR Dog Park Permit - Senior Resident	$5	$5
CLK3	1 YR Dog Park Permit - Non-Resident	$40	$40
CLK4	1 YR Dog Park Permit - Senior, Non-Resident	$20	$20
CLK5	1 YR Pet License (Neutered). - Resident, (January - end of February)	$3	$3
CLK6	1 YR Pet License (Intact)- Resident, (January - end of February)	$15	$15
CLK7	1 YR Late Pet License (Neutered). - Resident, (March - end of December)	$15	$15
CLK8	1 YR Late Pet License (Intact)- Resident, (March - end of December)	$27	$27
CLK9	Pet Tag Replacement	$1	$1
CLK10	Business License Fee: Peddler	$10 day/ $100 annual	$10 day/ $100 annual
CLK11	Business License Fee: Pool tables	$50.00 each	$50.00 each
CLK12	Business License Fee: Dance floors	$50	$50
CLK13	Business License Fee: Indoor amusement	$50	$50
CLK14	Business License Fee: Mechanical amusement devices	$50	$50
CLK15	Business License Fee: Precious pawnbroker	$50	$50
CLK16	Business License Fee: Precious metals	$50	$50
CLK17	Paper Copies	Per FOIA	Per FOIA
CLK18	Outside Vendor (Print Shop) Copies	Vendor Pricing	Vendor Pricing
CEM	**CEMETERY**	**Approved Effective 10.28.2025**	
CEM1	Single space-flush marker	$1,250	$1,250
CEM2	Single space-monument	$2,500	$2,500
CEM3	Infant space	$200	$200
CEM4	Adult, full open/close weekday	$1,200	$1,200
CEM5	Infant space, open/close weekday	$300	$300
CEM6	Cremation space open/close weekday	$1,000	$1,000
CEM7	Mausoleum/Crypt space open/close weekday	$350	$350
CEM8	Saturday open/close surcharge	$500	$500
CEM9	Columbarium	$1,000	$1,000
CEM10	Disinternment full + Reinternment weekday	$1,750+1200	$1,750+1200
CEM11	Disinternment cremation + Reinternment weekday	$700 + 1000	$700 + 1000
CEM12	Marker Installation	$1.20/sq inch	$1.20/sq inch
CEM13	Deed Transfer Fees	$75	$75

	NAME OF FEE	APPROVED FEE as of 1.1.2026	PROPOSED FEE as of 1.1.2027
PARK	**PARK & FACILITY FEE**		
PARK1	Kiwanis Pavilion, Rochester City Resident reservation fee	$100 (includes the serving room, no deposit)	$100 (includes the serving room, no deposit)
PARK2	Kiwanis Pavilion, Non-Resident reservation fee	$200 (includes the serving room, no deposit)	$200 (includes the serving room, no deposit)
PARK3	Lion's Shelter, Rochester City Resident reservation fee	$150	$150
PARK4	Lion's Shelter, Non-Resident reservation fee	$200	$200
PARK7	Gazebo at Lions Park, Rochester City Resident reservation fee	$150	$150
PARK8	Gazebo at Lions Park, Non-Resident reservation fee	$200	$200
CLK	**MAYOR**		
MAY1	Marriages	$100	$100
DPW	**PUBLIC WORKS DEPARTMENT**		
DPW1	Freon Items: Curb Pick-up by DPW	$100	$100
DPW2	Freon Items: Delivery to DPW	$50	$50
DPW3	Dial-a-Dump	$100	$200
DPW4	Drop Off of Waste at DPW Facilities	$25 Minimum, Est by Quantity	$25 Minimum, Est by Quantity
DPW5	Pick-up of Waste Curbside by DPW	$100 Minimum, Est by Quantity	$200 Minimum, Est by Quantity
DPW6	Weed Cutting	City Cost	City Cost
DPW7	Snow Removal	City Cost	City Cost
DPW8	Water connection: 60' feet or less	$930	$930
DPW9	Water connection: 60' feet or larger	$1,650	$1,650
DPW10	Water connection: multiple family units each	$550	$550
	Residential Water Tap & supply installation from main to curb stop		
DPW11	1"	$522	$522
DPW12	1 1/2"	$1,021	$1,021
DPW13	2"	$1,321	$1,321
	Greater than 2"	TBD by size	TBD by size

	NAME OF FEE	APPROVED FEE as of 1.1.2026	PROPOSED FEE as of 1.1.2027
DPW	***Water Meter Fee (domestic/primary)***		***Will Be Updated by Pass Through Cost***
DPW14	1"	$669	$669
DPW15	1 1/2"	$1,176	$1,176
DPW16	1 1/2" to 1" Reducers	$56	$56
DPW17	2"	$1,473	$1,473
DPW18	3"	$3,605	$3,605
DPW19	4"	$4,306	$4,306
DPW20	6"	$5,248	$5,248
DPW21	8"	$6,004	$6,004
	Water Meter Fee (irrigation/deduct)	same cost as domestic	same cost as domestic
	COMMERICIAL/INDUS. WATER & SEWER TAP FEES		
DPW22	Water meter size (inches): 1	$2,550	$2,550
DPW23	Water meter size (inches): 1 1/2	$3,060	$3,060
DPW24	Water meter size (inches): 2	$4,896	$4,896
DPW25	Water meter size (inches): 3	$9,180	$9,180
DPW26	Water meter size (inches): 4	$15,300	$15,300
DPW27	Water meter size (inches): 6	$30,600	$30,600
DPW28	Water meter size (inches): 8	$48,960	$48,960
DPW29	Sanitary sewer tap size (inches): 1	$3,570	$3,570
DPW30	Sanitary sewer tap size (inches): 1 1/2	$5,100	$5,100
DPW31	Sanitary sewer tap size (inches): 2	$7,956	$7,956
DPW32	Sanitary sewer tap size (inches): 3	$14,280	$14,280
DPW33	Sanitary sewer tap size (inches): 4	$24,480	$24,480
DPW34	Sanitary sewer tap size (inches): 6	$55,080	$55,080
DPW35	Sanitary sewer tap size (inches): 8	$73,440	$73,440
DPW36	Sewer connection: 60' feet or less	$1,650	$1,650
DPW37	Sewer connection: 60' feet or larger	$2,750	$2,750
DPW38	Sewer connection: multiple family units each	$1,100	$1,100
DPW39	Water Disconnection by City Worker	Min. $450, add'l charges TBD by DPW	Min. $450, add'l charges TBD by DPW
DPW40	Storm Connection Fee	$1,610	$1,610

	NAME OF FEE	APPROVED FEE as of 1.1.2026	PROPOSED FEE as of 1.1.2027
	NON-CITY SEWER CONNECT FEE FOR RESIDENTIAL		
DPW41	Sewer connection: 60' feet or less	$2,750	$2,750
DPW42	Sewer connection: 60' feet or larger	$4,550	$4,550
DPW43	Sewer connection: multiple family units each	$1,825	$1,825
	NON-CITY WATER CONNECT FEE FOR RESIDENTIAL		
DPW44	Water connection: 60' feet or less	$1,550	$1,550
DPW45	Water connection: 60' feet or larger	$2,750	$2,750
DPW46	Water connection: multiple family units each	$910	$910
	NON-CITY WATER CONNECT FEE FOR COMMERCIAL/INDUSTRIAL	TBD By City Manager	TBD By City Manager
	WATER & SEWER INSPECTION FEES		
DPW47	Single-family residential water or sewer tap	$100	$100
DPW48	Water or sewer service within street or alley right-of-way	$100	$100
DPW49	Tapping saddle--Residential	$100	$100
DPW50	Water Service Inspection	$100	$100
DPW51	Sewer Service Inspection	$100	$100
DPW52	Construction Water & Sewer Charge in City Boundary	Fee TBD by Admin based upon size of bldg & construction class, or 1,500 gallons at DPW $40	Fee TBD by Admin based upon size of bldg & construction class, or 1,500 gallons at DPW $40
DPW53	Construction Water & Sewer Charge outside City Boundary	Fee TBD by Admin based upon size of bldg & construction class	Fee TBD by Admin based upon size of bldg & construction class
	Right of Way License Fees		
*	Work Done Without Permit	Subject to Stop Work Order Fee $100 & Permit Fee at 150% of Normal Cost	Subject to Stop Work Order Fee $100 & Permit Fee at 150% of Normal Cost
DPW54	Permit Fee for all curb closing, curb cuts, driveway, & sidewalk permits	$50	$50
DPW55	Street / Sidewalk Repair Deposit	$1,500	$1,500
DPW56	Sidewalk Inspection per 100 sq ft	$10/100 sq ft	$10/100 sq ft
DPW57	Curb Closing per linear ft	$3/minimum $30	$3/minimum $30
DPW58	Curb Cuts per linear ft	$3/minimum $30	$3/minimum $30

	NAME OF FEE	APPROVED FEE as of 1.1.2026	PROPOSED FEE as of 1.1.2027
	Engineering Review Fee & Inspection Deposit		
DPW59	Engineering Review Fee	1.5% Proposed & Project Improvement	1.5% Proposed & Project Improvement
DPW60	Engineering Review - Inspection Deposit	Construction Costs up to $10,000: $1,000	Construction Costs up to $10,000: $1,000
		Construction Costs $10,001 - $50,000:	Construction Costs $10,001 - $50,000:
		Construction Costs $50,001 - $100,000: 9%, not less than $5,500	Construction Costs $50,001 - $100,000: 9%, not less than $5,500
		Construction Costs $100,001 -	Construction Costs $100,001 - $200,000:
		Construction Costs $200,001 - up: 7%, not less than $16,000	Construction Costs $200,001 - up: 7%, not less than $16,000
	WATER/SEWER RATES	APPROVED, effective as of 9.1.25	APPROVED, effective as of 9.1.26
	City well water customers (one unit is equal to 100 cubic		
DPW61	Water usage rate	$1.06	$1.11
DPW62	Water ready-to-serve rate (quarterly)	$9.26/per MEU	$9.72/per MEU
DPW63	Infrastructure fixed rate (quarterly)	$31.40/per MEU	$34.85/per MEU
DPW64	Infrastructure variable rate (based on usage)	$0.25/unit	$0.28/unit
	Great Lakes Water Authority water customers (one unit is		
DPW65	Water usage rate	$5.62	$5.90
DPW66	Water ready-to-serve rate (quarterly)	$6.90/per MEU	$7.25/per MEU
DPW67	Infrastructure fixed rate (quarterly)	$31.40/per MEU	$34.85/per MEU
DPW68	Infrastructure variable rate (based on usage)	$0.25/unit	$0.28/unit
	Sewer rate schedule		
DPW69	Sewer usage rate	$4.06/per 100 cf	$4.28/per 100 cf
DPW70	Sewer ready-to-serve rate (quarterly)	$41.18/per MEU*	$43.44/per MEU*
DPW71	Infrastructure fixed rate (quarterly)	$27.21/per MEU	$27.21/per MEU
DPW72	Infrastructure variable rate (based on usage)	$0.24/unit	$0.24/unit
	*MEU (*meter equivalent unit*). The standard meter size for a		
	Commercial and Industrial sewer pretreatment charge		
	Meter size**		
DPW73	5/8"	$11.67	$12.18
DPW74	3/4"	$17.52	$18.27
DPW75	1"	$29.19	$30.45
DPW76	1 1/2"	$64.20	$66.99
DPW77	2"	$93.36	$97.44
DPW78	3"	$169.23	$176.61
DPW79	4"	$233.40	$243.60
DPW80	6"	$350.10	$365.40
DPW81	8"	$583.50	$609.00
	(Compound meters will be at the higher diameter used)		
	**Any size meter not listed above will be rounded up to the next size listed		

	NAME OF FEE	APPROVED FEE as of 1.1.2026	PROPOSED FEE as of 1.1.2027
	Pollutant Charges		
	Industrial and commercial customers contributing sewage to		
	Pollutant surcharge rate per excess pound		
DPW82	Biochemical oxygen demand (BOD) in excess of 275 mg/l	0.409	0.427
DPW83	Total suspended solids (TSS) in excess of 350 mg/l	0.548	0.572
DPW84	Phosphorus (P) in excess of 12 mg/l	7.907	8.249
DPW85	Fats, oil and grease (FOG) in excess of 100 mg/l	0.131	0.137
	Temporary Fire Hydrant		
DPW86	Base service connection	$100	$100
DPW87	Deposit for temporary meter	$600	$600
	Private Building Sewer Investigation Program		
DPW88	Single Family Residential Property	$300	$300
DPW89	Non-Single Family Residential Property	$300	$300
DPW90	Commercial Property	$300	$300
DPW91	Security Deposit (refundable)	$300	$300
FIN	**FINANCE DEPARTMENT**		
FIN1	Non-sufficient funds fee	$35	$35
FIN2	Administration fee	1%	1%
FIN3	Lot Split/Combination, requiring Administrative action	$150	$150
FIN4	Lot Split/Combination, requiring Planning Board/Council	$250	$250
	Variances-Dimensional:		
FIN5	Commercial, each	$250	$250
FIN6	Residential, each	$150	$150
FIN7	SOCCRA Voucher	$10	$10
FIN8	Pass Through Purchases requiring City labor	Wage cost plus 30% benefit	Wage cost plus 30% benefit

	NAME OF FEE	APPROVED FEE as of 1.1.2026	PROPOSED FEE as of 1.1.2027
FD	**FIRE DEPARTMENT**		
FD1	BLS Non-Emergent	$450	$450
FD2	BLS Emergent	$500	$500
FD3	ALS Non-Emergent	$500	$500
FD4	ALS Emergent	$550	$550
FD5	ALS 2 (Critical)	$750	$750
FD6	Mileage	$13 per mile	$13 per mile
FD	**FALSE ALARMS**		
	first alarm free resets each year in January		
FD7	2nd	$25	$25
FD8	3rd	$125	$125
FD9	4th	$200	$200
FD10	5th	$400	$400
FD11	6th	$500	$500
FD12	Additional Fee False alarm on unregistered alarm	$25	$25
FD	**REPORTS**		
FD13	Fire Report	Per FOIA	Per FOIA
FD14	EMS Report	Per FOIA	Per FOIA
FD	**REGISTRATION**		
FD15	Business Registration Late Fee	$75	$75
FD	**FIRE INSPECTIONS**		
FD16	1st	$0	$0
FD17	2nd follow up	$0	$0
FD18	3rd follow up	$50	$50
FD19	4th follow up	$100	$100
PD	**POLICE DEPARTMENT**		
PD1	Accident Reports	$18	$18
PD2	Black & White Photos	$0.25	$0.25
PD3	Colored Photos	$5	$5
PD4	CFS	$3.00 per CFS	$3.00 per CFS
PD5	Fingerprinting-Ink	$10	$10
PD6	Fingerprinting-Livescan	$60	$60
PD7	Impound vehicle release fee	$50	$50
PD8	In-Car, Body Cam, Booking Video Tapes	$50	$50
PD9	Incident Reports	Per FOIA	Per FOIA
PD10	PBT testing	$10	$10
PD11	Parking Permit, Hanging Tag	$30/mo.	$30/mo.
PD12	Parking Permit, Platforms	$30/mo.	$30/mo.
PD13	Meter Bags	$15	$15
PD14	Parking - Meter Violation	$20 if pd in 14 days; $50 if pd after 14 days	$20 if pd in 14 days; $50 if pd after 14 days

	NAME OF FEE	APPROVED FEE as of 1.1.2026	PROPOSED FEE as of 1.1.2027
PD15	Parking - Handicapped violation	$125 if pd in 14 days; $250 if pd after 14 days	$125 if pd in 14 days; $250 if pd after 14 days
PD16	Parking - Parking fire hydrant	$75 if pd in 14 days; $150 if pd after 14 days	$75 if pd in 14 days; $150 if pd after 14 days
PD17	Parking - Blocking crosswalk, sidewalk, drive, other	$75 if pd in 14 days; $150 if pd after 14 days	$75 if pd in 14 days; $150 if pd after 14 days
PD18	Parking - Parking between curb and sidewalk	$50 if pd in 14 days; $100 if pd after 14 days	$50 if pd in 14 days; $100 if pd after 14 days
PD19	Parking - Improper parking	$50 if pd in 14 days; $100 if pd after 14 days	$50 if pd in 14 days; $100 if pd after 14 days
PD20	Parking - Restricted parking - no resd permit	$50 if pd in 14 days; $100 if pd after 14 days	$50 if pd in 14 days; $100 if pd after 14 days
PD21	Parking between 2:00 a.m and 6:00 a.m.	$50 if pd in 14 days; $100 if pd after 14 days	$50 if pd in 14 days; $100 if pd after 14 days
PD22	Parking - Prohibited parking	$50 if pd in 14 days; $100 if pd after 14 days	$50 if pd in 14 days; $100 if pd after 14 days
PD23	Parking over posted time limit	$50 if pd in 14 days; $100 if pd after 14 days	$50 if pd in 14 days; $100 if pd after 14 days
PD24	Parking - Parked over 24 hours	$50 if pd in 14 days; $100 if pd after 14 days	$50 if pd in 14 days; $100 if pd after 14 days
PD25	Parking - Prohibited Parking-Private Property	$50 if pd in 14 days; $100 if pd after 14 days	$50 if pd in 14 days; $100 if pd after 14 days
PD26	Parking - Lost Parking/Pass Permit	$30	$30
PD27	Parking - Lost Parking Ticket	$30	$30
PD28	Parking - Other violation (specify)	$50 if pd in 14 days; $100 if pd after 14 days	$50 if pd in 14 days; $100 if pd after 14 days
PD29	Payment in Lieu of Parking	$1000 per space with total cost of less than $10K payable at full occupance, & more than $10K, the petitioner may request payment plan not to exceed 10 years.	$1000 per space with total cost of less than $10K payable at full occupance, & more than $10K, the petitioner may request payment plan not to exceed 10 years.
PD	**SPECIAL EVENT APPLICATION**		
PD30	Application Fee	1st time event $150, subsequent years $125	1st time event $200, subsequent years $175
PD31	Non-Profits, first $100 in City costs	$0	$0
PD32	Non-Profits, City costs in excess of $100	50% of City costs in excess of first $100	50% of City costs in excess of first $100
PD33	For-Profits, 100% of City costs	100% of costs	100% of costs

	NAME OF FEE	APPROVED FEE as of 1.1.2026	PROPOSED FEE as of 1.1.2027
PD	**FALSE ALARM**		
	Alarm Permit		
PD34	1st	$10	$10
PD35	2nd	$25	$25
PD36	3rd	$125	$125
PD37	4th	$200	$200
PD38	5th	$400	$400
PD39	6th	$500	$500
PD40	Additional Fee False alarm on unregistered alarm	$50	$50
PD41	False Alarm shut off fee	$50	$50
PD	**OTHER FEES**		
PD42	**Filming Fees**	$750	$750
PD43	**Liquor License**	$750	$750
PD43	**Pistol Purchase Registration Notary Fee**	$10	$10

RESOLUTION REGARDING ADOPTION OF FEES AND CHARGES INTO CITY'S MASTER FEE SCHEDULE

WHEREAS, the City as part of its budget process analyzes and reviews the fees and charges found in the City's Master Fee Schedule to evaluate the costs reasonably borne by the City in providing those services, and the revenues produced by those paying fees and charges for special services; and

WHEREAS, user fees are charged for services that benefit the individual or entity charged, and avoid municipal subsidization of services not provided to the general public; and

WHEREAS, it has been determined that certain fees charged for City services do not adequately recoup City costs of providing certain services and require modification to the Master Fee Schedule; and

NOW THEREFORE, BE IT RESOLVED by the Rochester City Council that the additions and adjustments to the Master Fee Schedule, as attached to this Resolution, are hereby approved.

BE IT FURTHER RESOLVED that the proposed fees for each item in the City's Master Fee Schedule include water and sewer charges that are effective as of September 1, 2026, and will be in effect until future action by City Council Resolution.

BE IT FURTHER RESOLVED that the proposed fees for each item in the City's Master Fee Schedule excluding the water and sewer charges, are effective as of January 1, 2027, and will be in effect until future action by City Council Resolution.

BE IT FURTHER RESOLVED that all previously identified fees and charges for the enumerated items in the attachment are no longer in effect once this Resolution is adopted and takes effect.

CERTIFICATION

I, Brian D'Annunzio, the duly authorized Clerk of the City of Rochester, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City of Rochester City Council on October ___ 2026.

_____

Brian D'Annunzio, City Clerk

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: October 26, 2026
To: Mayor Jones and Council Members
From: Jason Warner, Director of Project Management
Subject: Cemetery Columbarium

Anticipated Budget Impact:
Two 48 Niche Columbaria: $32,262
Four 48 Niche Columbaria: $58,998
GL# 209-276.000-974.000

Issue: Two 48 Niche (24 per side) Columbaria were purchased and installed in Mount Avon Cemetery in 2012. All niches in the existing columbaria have been purchased by families, and the city continues to receive requests for additional niches. There are four existing concrete pads that were previously installed for future columbarium system installation. Purchase of columbarium was discussed during the FYE27 budget process and $40,000 was approved in the FYE27 budget.

Analysis: An RFP was issued on MITN through Bidnet. Three proposals were received. Columbus Memorials is the lowest responsive bidder.

Columbus Memorials LLC:
Quantity (2): $27,000 Delivery & Installation: $5,262
Quantity (4): $50,000 Delivery & Installation: $8,998

Doric Products Inc.:
Quantity (2): $43,545 Delivery & Installation: Included
Quantity (4): $78,660 Delivery & Installation: Included

Monument Warehouse LLC:
Quantity (2): $38,200 Delivery & Installation: $5,525
Quantity (4): $72,800 Delivery & Installation: $5,525

Columbus Memorials LLC submitted the lowest responsive proposal for both purchasing options. Purchasing two columbaria would cost $32,262, which is within the approved $40,000 budget. Purchasing four Columbaria would cost $58,998 and would require an additional budget appropriation of $18,998. Purchasing four units would utilize all four existing concrete pads, provide additional capacity for future demand, and provide uniformity in design and construction.

Requested Action: Motion to issue a contract to Columbus Memorials to purchase and install columbarium systems in the amount of $32,262 for two 48 niche Columbaria, or in the amount of $58,998 for four 48 niche Columbaria.

Attachment(s): (1) Columbarium RFP
(2) Columbus Memorials Proposal

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

Request for Proposal

Columbarium System

Issue Date:	September 16, 2026
Pre-proposal Question Deadline:	September 25, 2026 at 4:00 p.m. Local Time
Proposal Deadline:	September 30, 2026 at 4:00 p.m. Local Time City of Rochester Attn: Jason Warner 400 Sixth Street Rochester, MI 48307
Contact:	Jason Warner, Director of Project Management Phone: (248) 881-6772 Fax: (248) 733-3170 Email: JWarner2@rochestermi.org

DESCRIPTION: The City of Rochester is requesting proposals for procurement, delivery, and installation of Columbarium Systems at the Mt. Avon Cemetery. The items are to be delivered to the specified location within the cemetery as noted in this document.

Copies of this solicitation document and any issued Addenda may be obtained from the City Clerk, City of Rochester, 400 Sixth Street, Rochester, MI 48307, (248) 733-3700. Please note it is then the responsibility of the Respondent to contact the City Clerk to find out if any additional addenda or attachments have been issued.

Proposals must be time stamped by the City by the exact date and time indicated above.

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EXHIBIT A 18

RFP GENERAL INSTRUCTIONS

1) **PRE-PROPOSAL INFORMATION AND QUESTIONS:** Each proposal that is received by the deadline will be evaluated on its merit and completeness of all requested information. In preparing proposals, Respondents are advised to rely only upon the contents of this RFP and accompanying documents and any written clarifications or addenda issued by the City of Rochester (City). If a Respondent finds a discrepancy, error, or omission in the RFP package, or requires and written addendum thereto, the Respondent is requested to notify the contact noted on the cover of this RFP, so that written clarification may be sent to all prospective Respondents. **THE CITY IS NOT RESPONSIBLE FOR ANY ORAL INSTRUCTIONS.** All questions must be submitted in writing to the RFP contact before the Pre-Proposal Question Deadline indicated on the front of this document. No contact regarding this document with other City employees is permitted. All answers will be issued in the form of an addendum.

2) **RFP MODIFICATIONS/ADDENDA:** Clarifications, modifications, or amendments may be made to this solicitation at the discretion of the City. Any and all Addenda issued by the City will be posted as noted on the Cover Page of this document. Copies of any issued Addenda may be obtained by contacting or visiting the City Clerk, City of Rochester, 400 Sixth Street, Rochester, MI 48307, (248) 733-3700, 8:00 a.m. to 5:00 p.m., Monday through Friday. It is the responsibility of the Respondent to obtain the available Addenda and acknowledge any issued Addenda on the Proposal Form for this solicitation. If any changes are made to this solicitation document by any party other than the City, the original document in the City's files takes precedence.

3) **PROPOSAL SUBMISSION:** To be considered, the indicated number of copies of the proposal must be prepared in the manner and detail specified in this RFP.

    a) Proposals must be submitted to the City of Rochester, City Clerk, City of Rochester, 400 Sixth Street, Rochester, MI 48307, by the date and time indicated as the deadline. The City Clerk's time stamp will determine the official receipt time. It is each Respondent's responsibility to ensure that its proposal is time stamped by the City by the deadline. This responsibility rests entirely with the Respondent, regardless of delays resulting from postal handling or for any other reasons. Proposals will be accepted at any time during the normal course of business only, said hours being 8:00 a.m. to 5:00 p.m. Local Time, Monday through Friday, legal holidays excepted.

    b) Responses received after the deadline will not be accepted and will be returned to the Respondent unopened.

c) The opening and reading of a proposal does not constitute the City's acceptance of the Respondent as a responsive and responsible Respondent.

d) Proposals must be enclosed in a sealed envelope, box or package, and clearly marked on the outside with the following: RFP Title, Deadline and Respondent's name, address, phone, email, fax and contact name.

e) Submission of a proposal establishes a conclusive presumption that the Respondent is thoroughly familiar with the Request for Proposals (RFP) and specifications and terms of the Form of Agreement, and that the Respondent understands and agrees to abide by each and all of the stipulations and requirements contained therein.

f) All prices and notations must be typed or printed in ink. No erasures are permitted. Mistakes may be crossed out and corrections must be initialed in ink by the person(s) signing the proposal.

g) Proposals sent by email, facsimile, or other electronic means will not be considered.

h) All costs incurred in the preparation and presentation of the proposal is the Respondent's sole responsibility; no pre-proposal costs will be reimbursed to any Respondent. All documentation submitted with the proposal will become the property of the City.

4) **DUPLICATE PROPOSALS:** No more than one (1) proposal from any Respondent, including its subsidiaries, affiliated companies and franchises will be considered by the City. In the event multiple proposals are submitted in violation of this provision, the City will have the right to determine which proposal will be considered, or at its sole option, reject all such multiple proposals.

5) **WITHDRAWAL:** Proposals may only be withdrawn by written notice prior to the date and time set for the opening of proposals. No Proposal may be withdrawn after the deadline for submission.

6) **REJECTION:** The City reserves the right to reject any or all proposals, or to accept or reject any proposal in part, and to waive any minor informality or irregularity in proposals received if it is determined by the Purchasing Agent that the best interest of the City will be served by doing so. No Proposal will be considered from any person, firm or corporation in arrears or in default to the City on any contract, debt or other obligation, or if the Respondent is debarred by the City from consideration for a contract award, or if Respondent has committed a violation of the City's Charter and/or Code of Ordinances, which resulted in a termination of a contract or other material sanction within the five (5) years immediately preceding the date of issuance of this document.

7) **PROCUREMENT POLICY:** Procurement for the City will be handled in a manner providing fair opportunity to all businesses. This will be accomplished without abrogation or sacrifice of quality and as determined to be in the best interest of the City.

8) **PROPOSAL SIGNATURES:** Proposals must be signed by an authorized official of the Respondent. Each signature represents binding commitment upon the Respondent to provide the goods and/or services offered to the City if the Respondent is determined to be the most responsive and responsible Respondent.

9) **CONTRACT AWARD:** The City reserves the right to award by item, group of items, or total proposal. The Respondent to whom the award is made will be notified at the earliest possible date. Tentative acceptance of the proposal, intent to recommend award of a contract and actual award of the contract will be provided by written notice sent to the Respondent at the address designated in the proposal. All proposals must be firm for at least 180 days from the due date of the proposal. After a final award of the Agreement by the City of Rochester, the Contractor must execute and perform said Agreement. The date on which the Agreement is signed by the City of Rochester marks the beginning of the Agreement.

10) **NO RFP RESPONSE:** Respondents who receive this RFP by invitation, but who do not submit a proposal are requested to return a notice stating the reason(s) for not responding.

11) **FOIA REQUIREMENTS: Proposals are subject to public disclosure after the deadline for submission in accordance with state law.**

RFP SPECIAL REQUIREMENTS

MINIMUM QUALIFICATIONS: Respondents, specifically the business that will be contractually bound under the contract with the City of Rochester, will be deemed non-responsive and rejected without any further evaluation if they do not meet the following qualifications:

a) No conflicts of Interest between the City of Rochester and those of its existing clients, under Michigan Rules of Professional Responsibility, and as determined by the City.

b) Significant experience, competence and reputation of the firm to provide the service described in the Scope of Work.

c) Significant experience, competence and reputation of the persons assigned to provide the service described in the Scope of Work.

d) Satisfactory client references.

e) Pricing consistent with the City budget.

f) Availability to service the needs of the City in a convenient and timely manner.

COLUMBARIUM SYSTEM AND MATERIALS SPECIFICATIONS

The City of Rochester is requesting proposals for procurement and delivery of a Columbarium System at the Mt. Avon Cemetery.

Unless otherwise stated by proposer, the proposal will be considered as being in accordance with the City's applicable standard specifications, and any special specifications outlined in the proposal document. Reference to a particular trade name, manufacturer's catalogue, or model number are made for descriptive purposes to guide the proposer in interpreting the requirements of the City, and should not be construed as excluding proposals on other types of materials, equipment and supplies unless otherwise stated. However, the proposer, if awarded the contract, will be required to furnish the particular item referred to in the specifications or description unless departure or substitution is clearly noted and described in the proposal.

Columbarium System and Columbarium Materials

The City is seeking an aesthetically pleasing Columbarium System that provides individuals with an alternate to in-ground burial for cremated remains. The following components are for reference but should serve as a guide in the preparation of proposals.

The proposed Columbarium **shall match existing** columbarium at the cemetery; size, color, construction, rosettes, etc. as close as possible. **(PLEASE SEE EXHIBIT A)**

These **guidelines** are intended to describe type and dimension of columbarium system desired.

Niches: 48 niches (24 per side) measuring 12" x 12" x 12", with black granite fronts
Shape: Rectangle
Materials shall be free of any defects.

New and Unused. All equipment, parts and materials shall be new, unused, manufacturer's latest model and in current production. All materials shall have physical and chemical properties to withstand the intended service. Equipment design shall have sufficient excess capacity for durability and safety.

FOB. Delivery will be accepted FOB destination, Mt. Avon Cemetery, W. Third Street and N. Castell Ave., Rochester, Michigan 48307. Coordination for deliveries shall be coordinated with a representative of the City of Rochester.

Delivery & Installation. Each proposer is required to list on the proposal; the number of calendar days expected for delivery and installation to be made at the destination in terms of time interval following placement of the order. Equipment shall be delivered to the

destination specified at time of order. All equipment and materials shall be clean and in ready to use condition.

Warranty. Please state terms and conditions of any warranty from the manufacturer. Explain all warranties and exclusions. Products shall be free from defects in material and workmanship from the date of their original purchase, for normal commercial use and for the applicable warranty period specified. Products will conform to specifications, drawings and other descriptions and to accepted samples, will be merchantable, and if ordered for a specific purpose, will be fit for such purpose.

Technical Assistance. Vendor shall be willing to assist City personnel with technical information, if necessary, and a source for service parts pricing and availability information during normal business hours.

The City hereby reserves the right to approve as an equal, or to reject as not being equal, any article the vendor proposes to furnish which contains major or minor variations from the specification but may comply substantially therewith.

EVALUATION CRITERIA SUBMITTAL REQUIREMENTS

1) **EVALUATION:** As a result of this RFP, the City of Rochester expects to receive and evaluate proposals and select a qualified service provider. The following factors, listed in relative order of importance, will be considered in making the selection:

   a) Service provider and staffing; experience, competence and reputation of the service provider and the proposed assigned personnel.
   b) The quality of the Solution proposed.
   c) Client references, if applicable.
   d) Price.

   Each proposal submitted in response to this RFP shall focus on these criteria. In addition, the City also may consider the past performance of the Respondent on other contracts with the City or other entities. The City reserves the right to make such additional investigations as it deems necessary and may require the submission of additional information.

   Service providers responding to this RFP shall disclose all existing client relationships which may impact the City's selection of an service provider. The City shall be the sole decision-maker about whether a conflict exists between its interests and those of an service provider's other clients.

2) **GENERAL SUBMITTAL REQUIREMENTS:**

   a) NUMBER OF COPIES. **<u>One original, plus three copies (four total)</u>** of the entire proposal must be submitted. The original must be marked as an original. Each copy must be identical to the original.

   b) PROPOSAL CONTENT: The Respondent must include the following items, or the proposal may be deemed non-responsive and rejected without any further evaluator.

   1) All general forms contained in this RFP, fully completed:

      a) Proposal Form;
      b) Price Sheet;
      c) Product Questionnaire; and
      d) Business Information Questionnaire.

   2) Evidence showing that the Respondent meets each of the Qualifications listed in the Scope of Work of this RFP.

3) **EXCEPTIONS:** Respondent shall clearly identify any proposed deviations from the language in the Request for Proposals. Each exception must be clearly defined and referenced to the proper paragraph in this RFP. The exception shall include, at a minimum, the Respondent's proposed substitute language and opinion as to why the suggested substitution will provide equivalent or better service and performance. Proposals not meeting all-requirements may be rejected. Proposals taking exception to material terms/conditions in the Agreement (i.e., indemnification, subrogation, insurance, ownership of documents, governmental requirements) will not be considered. The City reserves the right to accept or to allow the Respondent to withdraw any or all exceptions.

4) **SHORTLISTING:** The City may shortlist the Respondents based upon responses to the above items. If necessary, the City will conduct interviews/demonstrations. The City will notify each Respondent on the shortlist, if such presentation is required. These presentations will provide an opportunity for the Respondents to respond to questions posed by the evaluator committee and to clarify their proposals through exhibition and discussion. The City will not reimburse presentation costs of any Respondents.

REQUIRED FORMS TO BE SUBMITTED

PROPOSAL FORM
PRICE SHEET
PRODUCT QUESTIONAIRE
BUSINESS INFORMATION QUESTIONNAIRE
VENDOR CERTIFICATION

PROPOSAL FORM

Failure to complete this form will result in your Proposal being deemed non-responsive and rejected without further evaluation.

TO: CITY OF ROCHESTER

The Undersigned hereby offer and agrees to furnish the service in compliance with all terms, scope of work, conditions, specifications, and addenda in the RFP.

ADDENDA:
The Undersigned has read and understands the RFP with all exhibits thereto, together with any written addendum issued in connection with any of the above. The Undersigned hereby acknowledges receipt of the following addenda:

_____

(Write "None" if none.)

In addition, the Undersigned has fully and accurately completed all required forms.

OBLIGATION:
The Undersigned, by submission of this Offer, hereby agrees to be obligated, if selected, to provide the stated services to the City, for the term stated herein, and to enter into an agreement with the City, in accordance with the Conditions, Scope, and Terms, as well as the form of Agreement, together with any written addenda as specified above.

COMPLIANCE:
The Undersigned hereby accepts all administrative requirements of the RFP and will be in compliance with these requirements. By submitting this Proposal Form, the Respondent represents that: 1) the Respondent is in compliance with any applicable provisions of the City's Charter and Code of Ordinances; and 2) if awarded a contract to provide the Services required in the RFP, the Respondent will comply with the City's Charter and Code of Ordinances.

NONCOLLUSION:
The Undersigned, by submission of this Proposal Form, hereby declares that this Proposal is made without collusion with any other person or entity, or which otherwise make a Proposal.

SUBMITTAL REQUIREMENTS:
The Undersigned certifies it has attached a complete response to each of the submittal requirements listed in the Evaluation Criteria and Submittal Requirements section of this RFP.

No proposal shall be accepted which has not been manually signed in ink in the appropriate space below:

I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:

_____
Company Name

_____
Address

_____
City State Zip

_____
Signature of Person Authorized to Sign

_____
Printed Name

_____
Title

For clarification of this offer, contact:

Name: _____

Phone: _____

Fax: _____

PRODUCT QUESTIONAIRE

Failure to complete this form shall result in your Bid or Proposal being deemed nonresponsive and rejected without any further evaluation. Complete answers to the below questions may be attached on a separate sheet of paper.

1. Provide information on manufacturers' warranties. Explain all warranties and exclusions, if any.
2. What is the guarantee/warranty on the columbarium system?
3. Provide proposed timeline for delivery.
4. How many years has your company been providing columbarium systems?
5. How many clients does your company currently serve with the type of services described?
6. Please provide a list of Michigan client references. Include name, address, phone number and contact person.
7. Please provide any other information you feel will be helpful.
8. Please provide (attach) specifications for the columbarium system included in your proposal.

Include **all graphics and foundation specifications** in your proposal.

PRICE SHEET

Failure to complete this form shall result in your Bid or Proposal being deemed nonresponsive and rejected without any further evaluation.

Product Make/Model:_____

Quantity: 2

Total Cost $_____

Quantity: 4

Total Cost $_____

Delivery & Installation:

Total Cost $_____

It is understood that all proposal prices shall remain in effect for at least ninety (90) days from the date of the proposal opening to allow for the award of the proposal and that, if chosen the successful vendor, the prices will remain firm through invoice.

Representative's Name: _____

Title: _____

Signature: _____

BUSINESS INFORMATION QUESTIONNAIRE

Failure to complete this form may result in your Bid or Proposal being deemed nonresponsive and rejected without any further evaluation.

NAME OF COMPANY _____

PRINCIPAL OFFICE ADDRESS _____

TELEPHONE NUMBER _____

FORM OF OWNERSHIP (Check One)

( ) Corporation ( ) LLC ( ) Joint Venture

State of Incorporation/Registration _____Date of Incorporation/Registration _____

( ) Partnership

If Partnership, select one of the following:
( ) Limited ( ) or General ( ) or Individual

FINANCIAL DISCLOSURE/CONFLICTS OF INTEREST: Identify any contract(s), including any contract involving an employment or consulting relationship, which the firm, or its partners, principals, corporate officers or owners currently has with the City of Rochester, or with any of its Council members or officers.

_____

_____

I hereby certify that the foregoing business information is true, correct and complete to the best of (my/our) knowledge and belief:

_____
(Name of Company)

By: _____ By: _____
(Signature) (Date) (Signature) (Date)

_____ _____
(Title) (Title)

CERTIFICATION THAT IT IS NOT AN "IRAN LINKED BUSINESS"

Pursuant to Michigan law, (*the Iran Economic Sanctions Act, 2013 PA 517, MCL 129.311 et seq.)*, before accepting any bid or proposal, or entering into any contract for goods or services with any prospective Service Provider, the Contractor service provider must first certify that it is not an "IRAN LINKED BUSINESS," as defined by law.

Service Provider	
Legal Name	
Street Address	
City	
State, Zip	
Corporate I.D. Number / State	
Taxpayer I.D. #	

The undersigned, with 1) full knowledge of all of service provider's business activities, 2) full knowledge of the requirements and possible penalties under the law (MCL 129.311 et seq.) and 3) the full and complete authority to make this certification on behalf of the Service Provider, by his/her signature below, certifies that: the Service Provider is NOT an "IRAN LINKED BUSINESS" as required by MCL 129.311 et seq., and as such that service provider is legally eligible to submit a bid and be considered for a possible contract to supply goods and/or services to the County of Oakland.

Signature of vendor's Authorized Agent:

_____

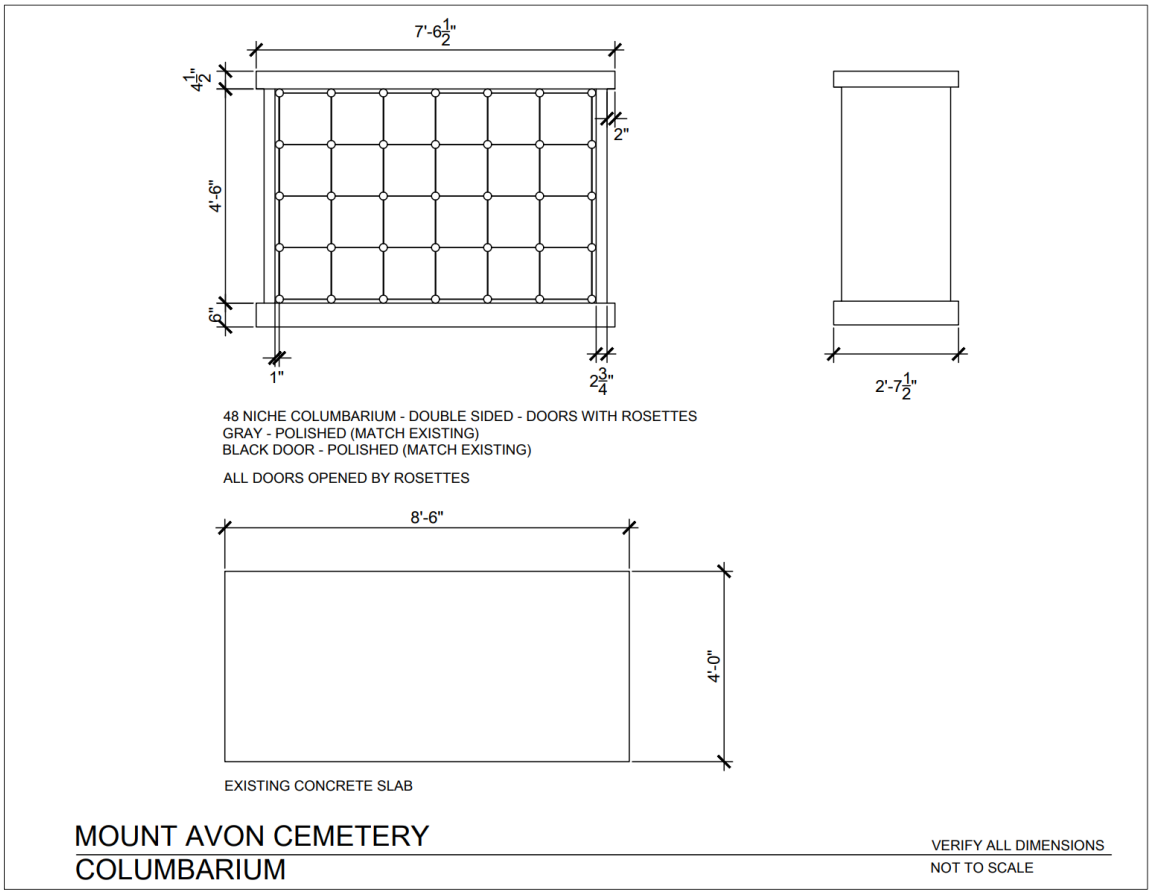
Printed Name of vendor's Authorized Agent:

_____

Witness Signature: _____

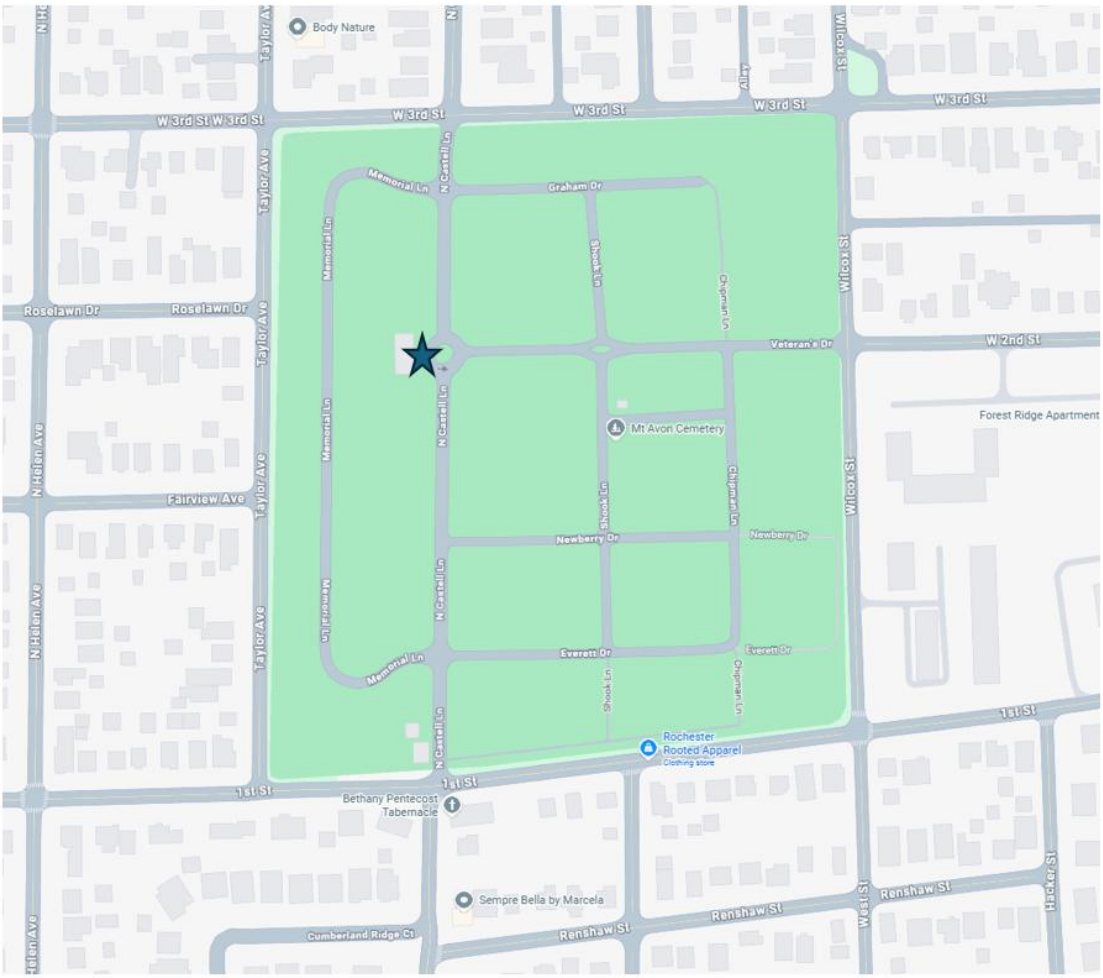
Printed Name of Witness: _____

EXIBIT A


7'-6 1/2"
4 1/2"
2"
4'-6"
6"
1"
2 3/4"
2'-7 1/2"
48 NICHE COLUMBARIUM - DOUBLE SIDED - DOORS WITH ROSETTES
GRAY - POLISHED (MATCH EXISTING)
BLACK DOOR - POLISHED (MATCH EXISTING)
ALL DOORS OPENED BY ROSETTES
8'-6"
4'-0"
EXISTING CONCRETE SLAB
MOUNT AVON CEMETERY
COLUMBARIUM
VERIFY ALL DIMENSIONS
NOT TO SCALE







LOCATION MAP



Placement on Existing Concrete Pads



North Side



South Side

COLUMBUS MEMORIALS
— CRAFTING LOVE & LEGACY IN STONE —

PROPOSAL
SEPTEMBER 22, 2026

COLUMBARIUM SYSTEM PROPOSAL

Mount Avon Cemetery

SUBMITTED TO

City of Rochester, Michigan

Attn: Jason Warner, Director of Project Management

SUBMITTED BY

E & L Cemetery Services, LLC d/b/a Columbus Memorials, LLC

2856 Banwick Road | Columbus, Ohio 43232

Kyle Jenne, General Manager | 866-451-7052

Kyle.Jenne@ColumbusMemorials.com | ColumbusMemorials.com

Proposal Contents

Complete response package | September 22, 2026

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3	**Product Questionnaire and Specifications**	6-9
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6	**Vendor Certification**	12
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About Columbus Memorials

Company History, Quality and Assigned Personnel

Columbus Memorials, a division of E & L Cemetery Services, was founded in 2014 by Eddie Curtis. Eddie began working in the memorial industry at age nineteen in Elberton, Georgia, and brings decades of experience in memorial production, plant management, process improvement, quality control, and installation.

Our experienced artists, technicians, and installation professionals provide memorial and cemetery projects ranging from individual family memorials to columbaria, private estates, civic projects, and restoration work. We are committed to dependable service, quality craftsmanship, and careful attention to every project.

Quality of the Proposed Solution

Columbus Memorials will provide a new, defect-free, 48-niche columbarium designed to closely match the existing units at Mount Avon Cemetery in size, color, construction, polished granite finishes, and rosette details.

The unit will be inspected throughout production and again before installation to ensure proper dimensions, consistent finishes, sound workmanship, and compatibility with the existing concrete pad. Columbus Memorials will coordinate delivery and installation with the City and will leave the completed columbarium clean and ready for use. Warranty and product specifications are included with this proposal.

Assigned Personnel

Eddie Curtis	Founder/Owner - executive oversight, production knowledge and quality control
Kyle Jenne	General Manager and primary project contact - documentation, scheduling, City coordination, delivery and installation oversight
Vern Thacker **Eddie Curtis**	Field verification, delivery, placement, installation, cleaning and final inspection

PROPOSAL FORM

Failure to complete this form will result in your Proposal being deemed non-responsive and rejected without further evaluation.

TO: CITY OF ROCHESTER

The Undersigned hereby offer and agrees to furnish the service in compliance with all terms, scope of work, conditions, specifications, and addenda in the RFP.

ADDENDA:
The Undersigned has read and understands the RFP with all exhibits thereto, together with any written addendum issued in connection with any of the above. The Undersigned hereby acknowledges receipt of the following addenda:

Addendum 1 and Addendum 2 - Sept 22, 2026

(Write "None" if none.)

In addition, the Undersigned has fully and accurately completed all required forms.

OBLIGATION:
The Undersigned, by submission of this Offer, hereby agrees to be obligated, if selected, to provide the stated services to the City, for the term stated herein, and to enter into an agreement with the City, in accordance with the Conditions, Scope, and Terms, as well as the form of Agreement, together with any written addenda as specified above.

COMPLIANCE:
The Undersigned hereby accepts all administrative requirements of the RFP and will be in compliance with these requirements. By submitting this Proposal Form, the Respondent represents that: 1) the Respondent is in compliance with any applicable provisions of the City's Charter and Code of Ordinances; and 2) if awarded a contract to provide the Services required in the RFP, the Respondent will comply with the City's Charter and Code of Ordinances.

NONCOLLUSION:
The Undersigned, by submission of this Proposal Form, hereby declares that this Proposal is made without collusion with any other person or entity, or which otherwise make a Proposal.

SUBMITTAL REQUIREMENTS:
The Undersigned certifies it has attached a complete response to each of the submittal requirements listed in the Evaluation Criteria and Submittal Requirements section of this RFP.

No proposal shall be accepted which has not been manually signed in ink in the appropriate space below:

I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:

E&L Cemetery Services d.b.a.
Columbus Memorials LLC
Company Name

2856 Banwick Rd.
Address

Columbus | OH | 43232
City | State | Zip

Signature of Person Authorized to Sign

Kyle Jenne
Printed Name

General Manager
Title

For clarification of this offer, contact:

Name: Kyle Jenne

Phone: 866-451-7052

Fax: 866-531-5572

PRODUCT QUESTIONAIRE

Failure to complete this form shall result in your Bid or Proposal being deemed nonresponsive and rejected without any further evaluation. Complete answers to the below questions may be attached on a separate sheet of paper.

1. Provide information on manufacturers' warranties. Explain all warranties and exclusions, if any.
2. What is the guarantee/warranty on the columbarium system?
3. Provide proposed timeline for delivery.
4. How many years has your company been providing columbarium systems?
5. How many clients does your company currently serve with the type of services described?
6. Please provide a list of Michigan client references. Include name, address, phone number and contact person.
7. Please provide any other information you feel will be helpful.
8. Please provide (attach) specifications for the columbarium system included in your proposal.

Include **all graphics and foundation specifications** in your proposal.

SEE ATTACHED PRODUCT QUESTIONNAIRE RESPONSES AND SPECIFICATION DRAWING

PRODUCT QUESTIONNAIRE RESPONSES

Columbarium System - Mount Avon Cemetery

1. Provide information on manufacturers' warranties. Explain all warranties and exclusions, if any.

The attached Full Perpetual Warranty covers the granite components and Columbus Memorials workmanship. Covered defects include cracking, checking, discoloration, or other defects attributable to the granite or workmanship, subject to inspection and verification. Exclusions and complete terms are stated on the attached warranty card.

2. What is the guarantee/warranty on the columbarium system?

The warranty for the proposed columbarium is the attached Full Perpetual Warranty. Qualifying defective granite components will be replaced without charge after inspection and verification, subject to its terms and exclusions.

3. Provide proposed timeline for delivery.

Delivery and installation are proposed within 180 calendar days following placement of the order.

4. How many years has your company been providing columbarium systems?

Columbus Memorials has provided columbarium systems since 2014.

5. How many clients does your company currently serve with the type of services described?

Columbus Memorials serves more than 80 clients with columbarium and comparable cemetery memorial services.

6. Please provide a list of Michigan client references. Include name, address, phone number and contact person.

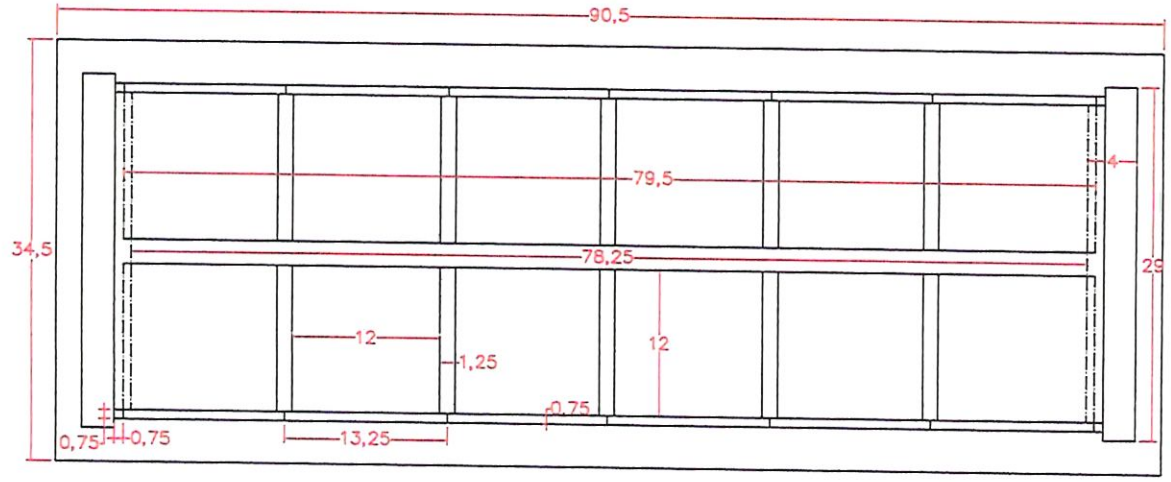
Angel Leach	Faith Monuments 5740 Bay Road Saginaw, Michigan 48604 989-401-4477 angel@faithmonuments.com
Alex Leach	Michigan Headstones 10252 Birch Run Road Birch Run, Michigan 48415 989-401-5850 michiganheadstones@gmail.com
Raymond Leach	Greater Lansing Monuments 1116 E. Mt. Hope Avenue Lansing, Michigan 48910 517-485-2184

7. Please provide any other information you feel will be helpful.

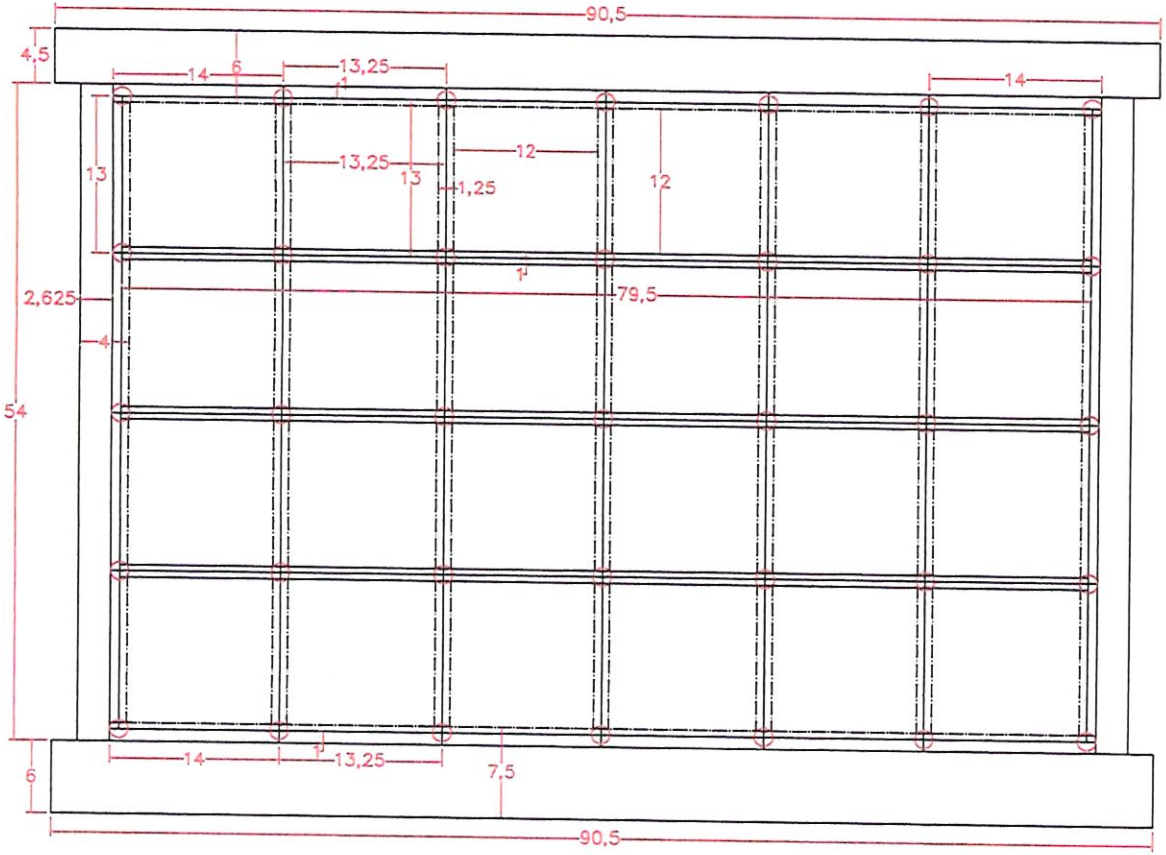
Columbus Memorials will coordinate field verification, final drawings, material matching, delivery, installation, and final cleaning. All materials will be new, unused, and inspected for defects. The proposed unit is designed to closely match the existing Mount Avon columbarium.

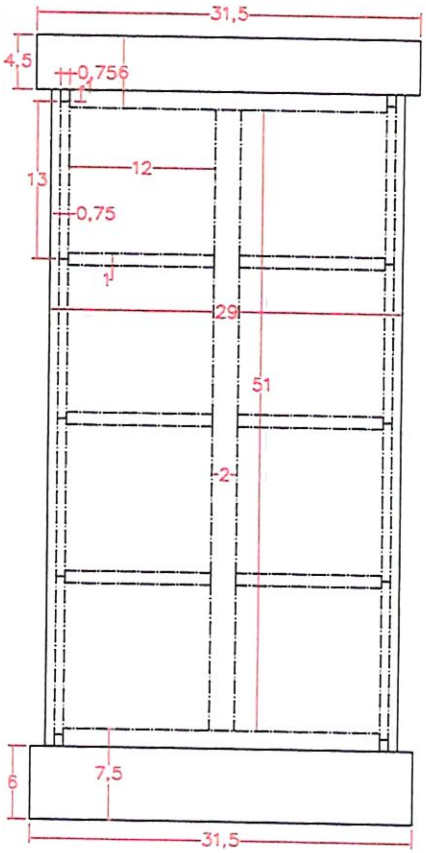
8. Please provide specifications for the columbarium system included in your proposal.

Configuration	Double-sided rectangular columbarium; 48 niches, 24 per side
Niche Size	12 in. x 12 in. x 12 in.
Overall Size	90.5 in. wide x 31.5 in. deep x 64.5 in. high
Approx. Weight	3,710 kg (approximately 8,180 lb.)
Exterior	Polished gray granite selected to closely match the existing unit
Niche Fronts	Polished black granite doors with rosettes
Foundation	Installation on the existing 8 ft. 6 in. x 4 ft. concrete foundation shown in Exhibit A, as confirmed by the City



Overall size 90.5X31.5X64.5
1.288CBM about 3710KG





PRICE SHEET

Failure to complete this form shall result in your Bid or Proposal being deemed nonresponsive and rejected without any further evaluation.

Product Make/Model: Rectangle Granite 48 niche (24 per side) Columbarium System

Quantity: 2

Total Cost $ 27,000 (13,500 ea)

Quantity: 4

Total Cost $ 50,000 (12,500 ea)

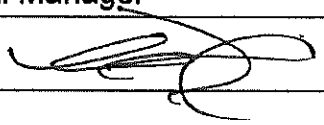
Delivery & Installation:

Total Cost $ 2 = 2631/ea (5262) total
4 = 2249/ea (8998) total

It is understood that all proposal prices shall remain in effect for at least ninety (90) days from the date of the proposal opening to allow for the award of the proposal and that, if chosen the successful vendor, the prices will remain firm through invoice.

Representative's Name: Kyle Jenne

Title: General Manager

Signature: 

BUSINESS INFORMATION QUESTIONNAIRE

Failure to complete this form may result in your Bid or Proposal being deemed nonresponsive and rejected without any further evaluation.

NAME OF COMPANY E&L Cemetery Services d.b.a. Columbus Memorials LLC

PRINCIPAL OFFICE ADDRESS 2856 Banwick Rd. Columbus, Ohio 43232

TELEPHONE NUMBER 866-451-7052

FORM OF OWNERSHIP (Check One)

( ) Corporation (X) LLC ( ) Joint Venture

State of Incorporation/Registration Ohio Date of Incorporation/Registration 11/05/2014

( ) Partnership

If Partnership, select one of the following:
( ) Limited ( ) or General ( ) or Individual

FINANCIAL DISCLOSURE/CONFLICTS OF INTEREST: Identify any contract(s), including any contract involving an employment or consulting relationship, which the firm, or its partners, principals, corporate officers or owners currently has with the City of Rochester, or with any of its Council members or officers.

N/A

I hereby certify that the foregoing business information is true, correct and complete to the best of (my/our) knowledge and belief:

E&L Cemetery Services d.b.a. Columbus Memorials LLC
(Name of Company)

By: _____ 9-30-26
(Signature) (Date)

Owner
(Title)

By: _____ 9-30-26
(Signature) (Date)

General Manager
(Title)

CERTIFICATION THAT IT IS NOT AN "IRAN LINKED BUSINESS"

Pursuant to Michigan law, (*the Iran Economic Sanctions Act, 2013 PA 517, MCL 129.311 et seq.)*, before accepting any bid or proposal, or entering into any contract for goods or services with any prospective Service Provider, the Contractor service provider must first certify that it is not an "IRAN LINKED BUSINESS," as defined by law.

Service Provider	Columbus Memorials LLC
Legal Name	E&L Cemetery Services d.b.a. Columbus Memorials LLC
Street Address	2856 Banwick Rd.
City	Columbus
State, Zip	Ohio, 43232
Corporate I.D. Number / State	201430901423 / Ohio
Taxpayer I.D. #	47-2246631

The undersigned, with 1) full knowledge of all of service provider's business activities, 2) full knowledge of the requirements and possible penalties under the law (MCL 129.311 et seq.) and 3) the full and complete authority to make this certification on behalf of the Service Provider, by his/her signature below, certifies that: the Service Provider is NOT an "IRAN LINKED BUSINESS" as required by MCL 129.311 et seq., and as such that service provider is legally eligible to submit a bid and be considered for a possible contract to supply goods and/or services to the County of Oakland.

Signature of vendor's Authorized Agent: _____

Printed Name of vendor's Authorized Agent: Eddie Curtis

Witness Signature: _____

Printed Name of Witness: Kyle Jenne

Full Perpetual Warranty

Issued by E & L Cemetery Services, LLC d/b/a Columbus Memorials, LLC

This FULL WARRANTY extends to the original purchaser, the purchaser's heirs or assignees, and the cemetery where the memorial is erected. It is valid in perpetuity and becomes effective when the terms and conditions between the purchaser and the company have been met.

Granite Quality and Inspection

The memorial is made of quality granite selected for its natural color and appearance and is free from defects that would render it unsuitable for memorial purposes. The completed memorial is inspected and approved under Columbus Memorials' quality standards.

Replacement Coverage

Columbus Memorials will replace without charge any granite part that cracks, checks, discolors, or proves defective in a way attributable to the granite or workmanship provided by Columbus Memorials and verified by its representative.

Replacement Terms

Replacement costs will be borne by Columbus Memorials and/or its retail dealers. No repair or replacement expense may be incurred without prior written consent. Claims must be submitted to the President of Columbus Memorials at 2856 Banwick Road, Columbus, Ohio 43232.

Replacement Granite

Any replacement will be of a color and grade as nearly identical as possible to the original. Because granite is natural stone, the original color cannot always be guaranteed. If necessary, comparable granite of similar quality and workmanship may be used.

Exclusions and Maintenance

Columbus Memorials is not responsible for damage or staining caused by neglect, gross negligence, vandalism, acts of war, unusual environmental or atmospheric conditions, or natural disasters. Reasonable cleaning and maintenance are expected.

This warranty must be signed and dated by an owner to be valid.

WARRANTED TO _____ **ORDER #** _____

OWNER SIGNATURE _____ **DATE** _____

Client Reference List

References supporting Columbus Memorials' proposal for procurement, delivery, and installation of a columbarium system at Mt. Avon Cemetery.

Michigan Client References

Faith Monuments
Angel Leach

5740 Bay Rd.
Saginaw, MI 48604
(989) 401-4477
angel@faithmonuments.com

Michigan Headstones
Alex Leach

10252 Birch Run Rd.
Birch Run, MI 48415
(989) 401-5850
michiganheadstones@gmail.com

Greater Lansing Monuments
Raymond Leach

1116 E. Mt. Hope Ave.
Lansing, MI 48910
(517) 485-2184

Additional Professional References

Indiana Cemetery Association
Casey Miller, Executive Director

3500 Lake Avenue
Fort Wayne, IN 46805
(260) 402-8555
cmiller@divinemercyfuneralhome.com

Ohio Cemetery Association
Jimmie Blevins, President

3349 Olentangy River Rd.
Columbus, OH 43202
(614) 267-5471
Jimmie.Blevins@UnionCemeteryColumbus.com

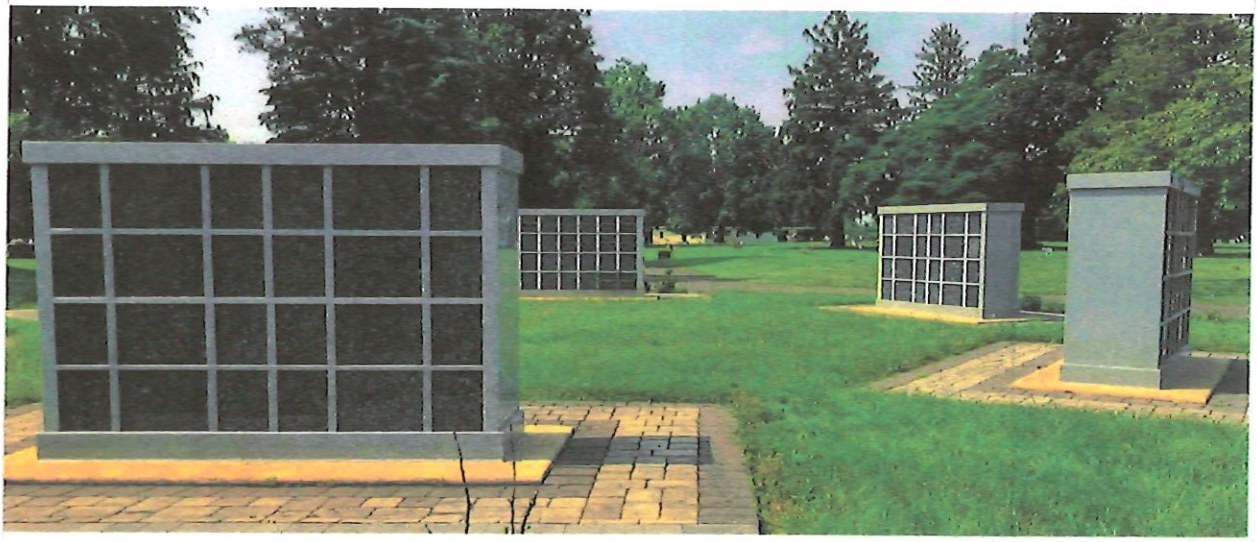
Ohio Headstones
Eric Gregus

6433 Middle Ridge Rd.
Lorain, OH 44053
(440) 865-1560
ohioheadstone@gmail.com

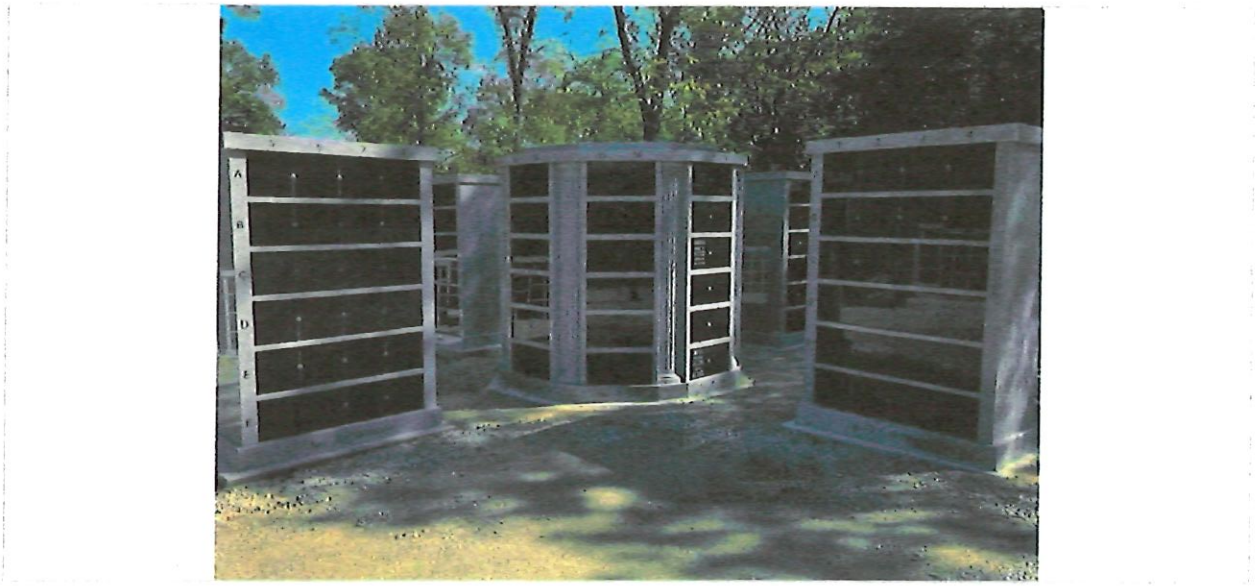
Similar Cemetery Installations

Columbarium systems most comparable to the requested project

These examples most closely reflect the scale, cemetery setting, and multi-unit character anticipated for the Mt. Avon Cemetery project.



Completed cemetery columbarium setting



Multi-unit columbarium installation

Custom Columbarium Projects

Large-scale memorial systems with integrated architectural and sculptural elements



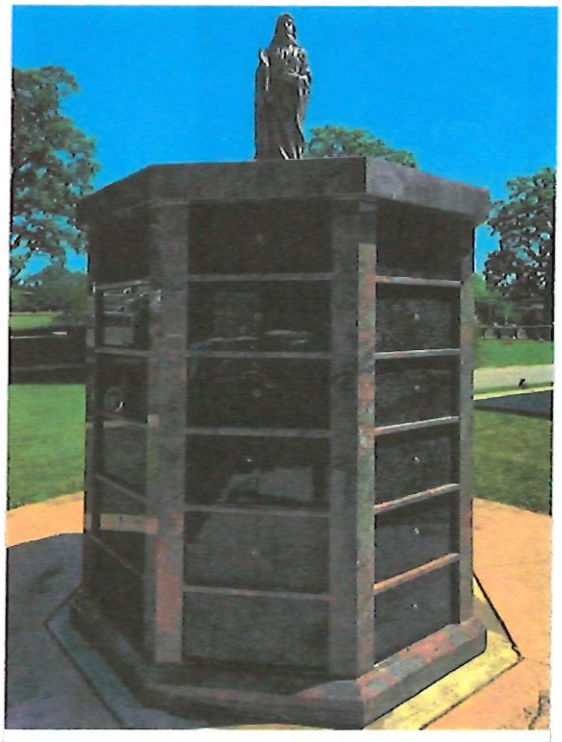
Custom religious columbarium with sculptural focal panel



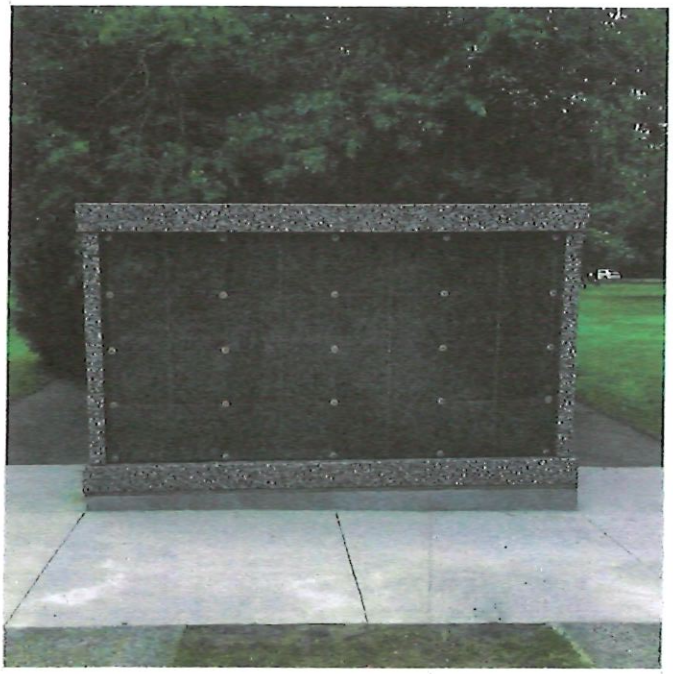
Custom columbarium with integrated statuary

Freestanding Columbarium Systems

Distinct granite forms and niche configurations



Freestanding octagonal columbarium



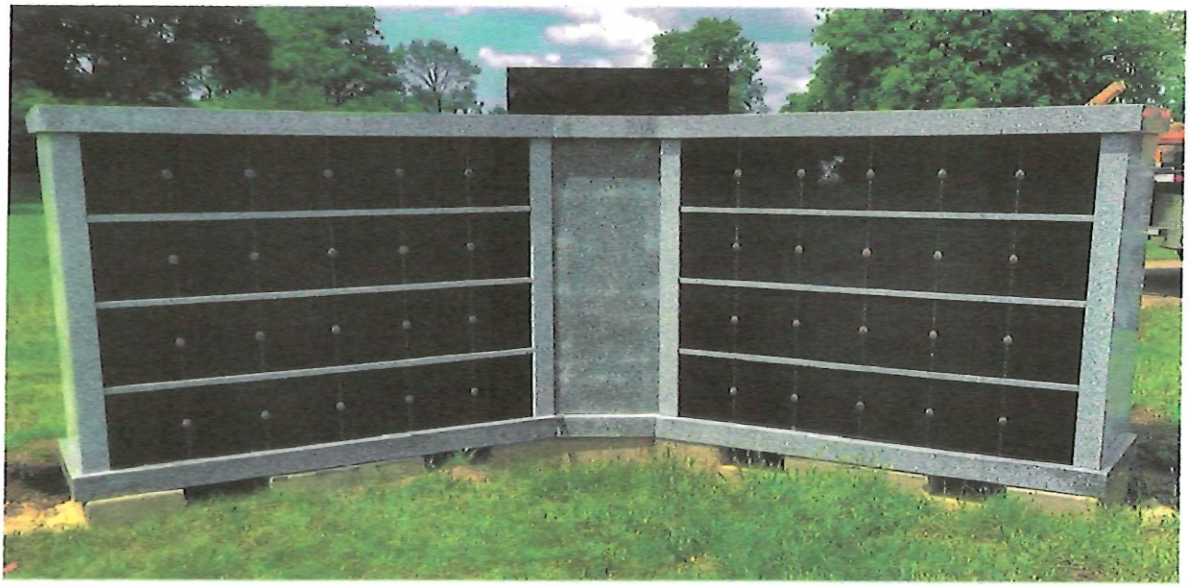
Rectangular granite columbarium

Additional Custom Configurations

Compact and multi-wing columbarium designs



Compact custom columbarium



Multi-wing granite columbarium

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: October 26, 2026
To: Mayor Jones and Council Members
From: Nicholas Schaefer, Director of Public Works
Jason Dickinson, Superintendent, DPW
Subject: Renewal Service Agreement for Residential Cross-Connection Program with Hydro Corp

Budget Impact: FYE 2026/2027

592-536.000-805.000

Issue: Our three-year service agreement for the City's Residential and Non-Residential Cross-Connection Program is up for renewal.

Analysis: City Staff would like to continue Hydro Corp.'s services. This would be the fourth year for the Residential Program. The City of Rochester has used Hydro Corp's services for over 22 years in commercial and industrial areas, and Hydro Corp. has delivered excellent, professional service to the city. The main purpose of these programs is to make sure the City's water supply is protected and delivered in the utmost safe manner. Also, to provide education of importance to our business owners and residents about the purpose of the program.

Hydro Corp had a small increase of 2% from the last contract and will then hold its price for the next two years.

Requested Action: Approval of the Service Agreement for Residential Cross-Connection Program Three-Year Term for $62,920.00. Approval of the Service Agreement for Non-Residential Cross-Connection Program Three-Year Term for $46,195.00.

Attachment(s): (1) Renewal Agreement
(2) Proposal

ROCHESTER
Where you live.

HYDROCORP

RENEWAL SERVICE AGREEMENT

RESIDENTIAL

DEVELOPED FOR

Nick Schaefer
City Of Rochester, MI

1141 N Wilcox Street
Rochester, MI, 48307

10/13/2026

OUR SERVICES

- Cross-Connection Control Programs
- Backflow Preventer Test Tracking
- Water Meter Replacement & Testing
- Piping Schematics
- Water Quality Management & Sampling



PROTECTING PEOPLE, WATER, & CRITICAL PIPING INFRASTRUCTURE

For more than four decades, HydroCorp has been dedicated to advancing drinking water safety, compliance, and sustainability nationwide. Specializing in cross-connection control, backflow prevention, and detailed piping system schematics, HydroCorp integrates technology with deep industry expertise to streamline on-site activities, customer service, and data management.

Corporate Office
5700 Crooks Road, Suite 100
Troy, MI 48098

844-493-7646

info@hydrocorpinc.com

hydrocorpinc.com

SCOPE OF WORK 3-4

PROFESSIONAL SERVICE AGREEMENT. 5-9

APPENDIX - QUALIFICATIONS 10

Statement of Work

HydroCorp™ ("Company") will provide the following services to the City Of Rochester, MI ("Client"). This project is a continued effort for an ongoing Cross-Connection Control Program and will provide the City Of Rochester, MI with the necessary data and information to maintain compliance with the Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division Cross Connection Control Regulations. Once this project has been approved and accepted by the City Of Rochester, MI and HydroCorp, you may expect completion of the following elements within a 36 month period. The components of the project include:

1.1. Program Review and Program Start-up Meeting. Company will conduct a Program Startup Meeting for the Cross-Connection Control/Backflow Prevention Program. Items for discussion/review will include the following:

- Review state & local regulations
- Review and/or provide assistance in establishing local Cross-Connection Control Ordinance
- Review/establish wording and timeliness for program notifications including:
  - Inspection Notice, Compliance Notice, Non-Compliance Notices 1-2, and Penalty Notices
  - Testing Notices 1,2, and 3, if applicable
- Special Program Notices and Electronic use of notices/program information
- Obtain updated facility listing, address information and existing program data from Utility.
- Prioritize Inspections (Residential Homes)
- Review/establish procedure for vacant facilities.
- Establish facility inspection schedule.
- Review/establish procedures and protocols for addressing specific hazards.
- Review/establish procedures including supplemental information/notification that may be requested from these types of facilities in order to achieve program compliance.
- Review/establish program reporting procedures including electronic reporting tools, educational and public awareness brochures

1.2. Inspections. Company will perform Residential Exterior initial inspections, compliance inspections, and re-inspections at individual residential homes within the utility served by the public water supply for cross-connections. Inspections will be conducted in accordance with the Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division Cross Connection Control Rules.

1.3. Inspection Schedule. Company shall determine and coordinate the inspection schedule. Inspection personnel will check in/out on a daily basis with the Client Contract Manager. The initial check-in will include a list of inspections scheduled. An exit interview will include a list of completed inspections.

1.4. Program Data. Company will generate and document the required program data for the Facility Types listed in the Services using the Company's Software Data Management Program. Program Data shall remain property of Client; however, Company's Software Data Management program shall remain the property of Company. View only and report capabilities are granted to Client. Additional Services include:

(a) Prioritize and schedule inspections
(b) Notify users of inspections and backflow device installation/testing requirements, if applicable
  i. If applicable, Qualified Michigan Backflow Preventer Testers will register via HydroCorp Managed Software and be verified for current credentials prior to online test forms being accepted. Credential shall be maintained in HydroCorp Software and updated by HydroCorp staff.
  ii. All testers are required to register & process results online
  iii. Company does not accept test forms via fax, mail, or email from testers, water customers, or client
(c) Monitor inspection compliance using Company's online software management program
(d) Maintain the program to comply with all Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division regulations
(e) Provide data management and program notices for all inspection and testing (if applicable) services throughout the term

1.5. Account Listing Information. Client shall provide the following information to Company during initial onboarding. Company will accept updates via standard account template no more often than once per month. Information to include: ***Any development work to enter facility listing in Company database will be charged at the rate of $80.00 per hour. Incorrect facility addresses will be returned to the Utility contact and corrected address will be requested.***

(a) Account Listing: City Of Rochester, MI to provide accurate account listing of active residential water customers with and without known backflow preventer assemblies.
(b) Account Listing Format: Account listing to be provided in Excel format only; Required Account Information: Service Name, Service Street Address, Service City, Service State, Service Zip, Mailing Name, Mailing Street Address, Mailing City, Mailing State, Mailing Zip.
(c) Required Device Information: Last Test Date, size, make, model, and serial number (if applicable)
  i. All previous test data must be provided in excel format. Company will not accept paper tests for upload.

1.6. Cross Connection Control Plan and Review of Cross-Connection Control Ordinance. Company will review and/or develop a comprehensive cross-connection control policy manual/plan and submit to the appropriate regulatory agency for approval on behalf of Client. Company will review or assist in the development of a cross-connection control ordinance.

1.7. Public Relations Program. Company will assist Client with a community-wide public relations program, including general awareness brochures and website cross-connection control program content. The utility/city will provide HydroCorp with an electronic copy of the utility logo or utility letterhead and all envelops for the mailing of all official program correspondence only (300 dpi in either .eps, or other high-quality image format).

1.8. Support. Company will provide ongoing support via phone, website, or email for the Term.

1.9. Facility Types. The facility types included in the program are as follows: residential

1.10. Inspection Terms. Company will perform a maximum of 1,080.00 inspections over the Term. The total inspections include all initial inspections, compliance, and re-inspections. Additional Inspections above the contract terms will be billed separately at a rate of $58.26. Company Personnel will not enter confined spaces. *Vacant facilities that have been provided to Company, scheduled no show, or refusal of inspection will count as an inspection/site visit for purposes of the contract.*

1.11. Compliance with Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division . Company will assist in compliance with Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division cross-connection control program requirements for all commercial, industrial, institutional, residential, multifamily, and public authority facilities.

1.12. Inventory. Company shall inventory all accessible (ground level) backflow prevention assemblies and devices. Documentation will include: location, size, make, model, and serial number (if applicable).

1.13. Annual Year-End Review. Company will conduct an annual or year-end review meeting to discuss the overall program status and specific program recommendations.

1.14. Vacuum Breakers. HydroCorp will provide up to four (4) ASSE-approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers per facility as required, in order to place a facility into immediate compliance at the time of inspection if no other cross-connections are identified.

The above services will be provided for:

Year	Billing Amount (Monthly)	Annual Amount
Year 1	$1,747.80	$20,973.60
Year 2	$1,747.80	$20,973.60
Year 3	$1,747.80	$20,973.60
Contract Total	$62,920.80	

Contract Amount is based upon a 36 Months term and shall renew in 12-month increments after term unless written cancellation by either party received at least 60 days prior to renewal. HydroCorp will invoice Monthly. Pricing is valid for 90 days from the date of the proposal.

SIGNATURES

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date of 9/1/2026.

City Of Rochester, MI

By:
Title:

HydroCorp

By: David C. Cardinal
Its: Vice President of Operations

HYDROCORP, LLC
TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

1. Applicability. These terms and conditions (these "**Terms**") are the only terms which govern the provision of the professional services ("**Services**") by HydroCorp, LLC, a Michigan limited liability company ("**Company**") to the customer named on the attached statement of work, order form, proposal, or purchase order ("**Client**", and together with Company the "**Parties**" and each individually a "**Party**"). The attached statement of work, order form, proposal, or purchase order (the "**Proposal**") and these Terms (collectively, this "**Agreement**") comprise the entire agreement between the Parties, and supersede all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral. The Proposal is limited to and conditional upon Client's acceptance of these Terms exclusively. Any additional or different terms proposed by Client, whether in the Proposal or otherwise, are unacceptable to Company, are expressly rejected by Company, and will not become a part of the Proposal.

2. Performance of Services; Company Obligations. Company shall provide to Client the Services described and in accordance with the terms and conditions set forth in this Agreement. Additional Services may be added only by executing a new Proposal. Company shall provide Client with an electronic file copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only.

3. Client Obligations. Client shall: (a) designate one of its employees or agents to serve as its primary contact with respect to this Agreement and to act as its authorized representative with respect to matters pertaining to this Agreement (the "**Client Contract Manager**"), with such designation to remain in force unless and until a successor Client Contract Manager is appointed; (b) require that the Client Contract Manager respond promptly to any reasonable requests from Company for instructions, information, or approvals required by Company to provide the Services; (c) cooperate with Company in its performance of the Services and provide access to Client's premises, employees, contractors, and equipment as required to enable Company to provide the Services; (d) take all steps necessary, including obtaining any required licenses or consents, to prevent Client-caused delays in Company's provision of the Services; (e) comply with all responsibilities listed on the Proposal in connection with Company's provision of the Services.

4. Fees and Expenses. In consideration of the provision of the Services by Company and the rights granted to Client under this Agreement, Client shall pay the fees set out in the applicable Proposal. Payment to Company of such fees and the reimbursement of expenses pursuant to this Section 4 shall constitute payment in full for the performance of the Services. Unless otherwise provided in the applicable Proposal, all payments shall be due and payable within thirty (30) days of the date set forth on an invoice. Client shall reimburse Company for all reasonable expenses incurred in accordance with the Proposal if such expenses have been pre-approved, in writing by the Client Contract Manager, within thirty (30) days of receipt by Client of an invoice from Company accompanied by receipts and reasonable supporting documentation. Client shall be responsible for all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental entity on any amounts payable by Client hereunder; and to the extent Company is required to pay any such sales, use, excise, or other taxes or other duties or charges, Client shall reimburse Company in connection with its payment of fees and expenses as set forth in this Section 4. Notwithstanding the previous sentence, in no event shall Client pay or be responsible for any taxes imposed on, or regarding, Company's income, revenues, gross receipts, personnel, or real or personal property or other assets.

5. Intellectual Property; Ownership.

(a) Except as set forth in Section 5(c), Client is, and shall be, the sole and exclusive owner of all right, title, and interest in and to the Deliverables (as defined herein) upon full payment of any fees owed to Company, including all Intellectual Property Rights (as defined herein) therein. Company agrees, and will cause its employees or contractors (the "**Company Representatives**") to agree, that with respect to any Deliverables that may qualify as "work made for hire" as defined in 17 U.S.C. § 101, such Deliverables are hereby deemed a "work made for hire" for Client. To the extent that any of the Deliverables do not constitute a "work made for hire", Company hereby irrevocably assigns, and shall cause the Company Representatives to irrevocably assign to Client, in each case without additional consideration, all right, title, and interest throughout the world in and to the Deliverables, including all Intellectual Property Rights therein. Company shall cause the Company Representatives to irrevocably waive, to the extent permitted by applicable law, any and all claims such Company Representatives may now or hereafter have in any jurisdiction to so-called "moral rights" or rights of droit moral with respect to the Deliverables. As used herein: (a) "**Deliverables**" mean all documents, work product, and other materials that are delivered to Client hereunder or prepared by or on behalf of Company in the course of performing the Services; and (b) "**Intellectual Property Rights**" means all (i) patents, patent disclosures, and inventions (whether patentable or not), (ii) trademarks, service marks, trade dress, trade names, logos, corporate names, and domain names, together with all of the goodwill associated therewith, (iii) copyrights and copyrightable works (including computer programs), and rights in data and databases, (iv) trade secrets, know-how, and other confidential information, and (v) all other intellectual property rights, in each case whether registered or unregistered and including all applications for, and renewals or extensions of, such rights, and all similar or equivalent rights or forms of protection in any part of the world.

(b) Upon Client's reasonable request, Company shall, and shall cause the Company Representatives to, promptly take such further actions, including execution and delivery of all appropriate instruments of conveyance, as may be necessary to assist Client to prosecute, register, perfect, or record its rights in or to any Deliverables.

(c) Company and its licensors are, and shall remain, the sole and exclusive owners of all right, title, and interest in and to the Pre-Existing Materials (as defined herein), including all Intellectual Property Rights therein. Company hereby grants Client a limited, irrevocable, perpetual, fully paid-up, royalty-free, non-transferable, non-sublicenseable, worldwide license to use, perform, display, execute, reproduce, distribute, transmit, modify (including to create derivative works), import, make, have made, sell, offer to sell, and otherwise exploit any Pre-Existing Materials to the extent incorporated in, combined with or otherwise necessary for the use of the Deliverables solely to the extent reasonably required in connection with Client's receipt or use of the Services and Deliverables. All other rights in and to the Pre-Existing Materials are expressly reserved by Company. As used herein, "**Pre-Existing Materials**" means all documents, data, know-how, methodologies, software, and other materials, including computer programs, reports, and specifications, provided by or used by Company in connection with performing the Services, in each case developed or acquired by Company prior to the commencement or independently of this Agreement.

(d) Client and its licensors are, and shall remain, the sole and exclusive owner of all right, title, and interest in and to the Client Materials (as defined herein), including all Intellectual Property Rights therein. Company shall have no right or license to use any Client Materials except solely during the Term to the extent necessary to provide the Services to Client. All other rights in and to the Client Materials are expressly reserved by Client. As used herein, "**Client Materials**" means any documents, data, know-how, methodologies, software, and other materials provided to Company by Client.

6. Access to Company's Software Data Management Program; Management Reports.

(a) Subject to the terms and conditions in this Section 6, Client may, at Client's option, elect to access and use Company's Software Data Management Program (the "**Software**") during the Term. Company will generate and document the required program data for the facility types listed in the Proposal using the Software. Any Client Materials inserted into the Software by or on behalf of Client, or any Deliverables produced as a result of the Software, shall remain property of Client; however, the Software shall remain the property of HydroCorp.

(b) Client agrees to not (i) copy, modify, or create derivative works of the Software, in whole or in part; (ii) rent, lease, lend, sell, sublicense, assign, distribute, publish, transfer, or otherwise make available the Software; (iii) reverse engineer, disassemble, decompile, decode, adapt or otherwise attempt to derive the source code of the Software, in whole or in part; (iv) remove any proprietary notices from the Software; or (v) use the Software in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property rights of Company.

(c) Client acknowledges that, as between Client and Company, Company owns all right, title and interest, including all intellectual property rights in and to the Software and any derivative works thereof, including all changes, modification, improvements, updates, version, and new releases or any information or data generated by the Software.

(d) Company warrants as of the date of the Proposal, the Software is in functioning condition and is not delivered with viruses or malicious code. EXCEPT FOR THE WARRANTY SET FORTH ABOVE, THE SOFTWARE IS PROVIDED "AS IS" AND COMPANY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE, INCLUDING BUT NOT LIMITED TO ALL IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE. COMPANY MAKES NO WARRANTY (i) THAT CLIENT'S USE OF THE SOFTWARE WILL MEET CLIENT'S REQUIREMENTS, BE ACCURATE, OR BE ERROR FREE, (ii) THAT THE SOFTWARE WILL BE AVAILABLE AT ANY PARTICULAR TIME OR LOCATION; (iii) THAT ANY DEFECTS OR ERRORS WILL BE CORRECTED; (iv) THAT CLIENT MAY RELY ON THE SOFTWARE FOR COMPLIANCE WITH ANY STATUTORY OR REGULATORY REQUIREMENTS AND/OR REPORTING OBLIGATIONS; OR (v) THAT THE SOFTWARE WILL BE COMPATIBLE WITH ANY HARDWARE OR SYSTEMS SOFTWARE CONFIGURATION.

(e) Comprehensive management reports in electronic, downloadable format on a, as applicable to Client, monthly, quarterly, and/or annual basis shall be available for access by Client. Reports to include the following information: (i) name, location, and date of inspections; (ii) number of facilities inspected/surveyed; and (iii) number of facilities compliant/non-compliant.

7. Confidentiality. From time to time during the Term, either Party (as the "**Disclosing Party**") may disclose or make available to the other Party (as the "**Receiving Party**"), non-public, proprietary, and confidential information of Disclosing Party, whether disclosed in writing or orally, and whether or not labeled as "confidential" ("**Confidential Information**"); provided, however, that Confidential Information does not include any information that: (a) is or becomes generally available to the public other than as a result of Receiving Party's breach of this Section 7; (b) is or becomes available to the Receiving Party on a non-confidential basis from a third-party source that was not legally or contractually restricted from disclosing such information; (c) the Receiving Party establishes by documentary evidence, was in Receiving Party's possession prior to Disclosing Party's disclosure hereunder; or (d) the Receiving Party establishes by documentary evidence, was or is independently developed by Receiving Party or its personnel without using any of the Disclosing Party's Confidential Information. The Receiving Party shall: (i) protect and safeguard the confidentiality of the Disclosing Party's Confidential Information with at least the same degree of care as the Receiving Party would protect its own Confidential Information, but in no event with less than a commercially reasonable degree of care; (ii) not use the Disclosing Party's Confidential Information, or permit it to be accessed or used, for any purpose other than to exercise its rights or perform its obligations under this Agreement; and (iii) not disclose any such Confidential Information to any person or entity, except to the Receiving Party's Representatives (as hereinafter defined) who need to know the Confidential Information to assist the Receiving Party, or act on its behalf, to exercise its rights or perform its obligations under this Agreement. If the Receiving Party becomes legally compelled to disclose any Confidential Information, the Receiving Party shall provide: (A) prompt written notice of such requirement so that the Disclosing Party may seek, at its sole cost and expense, a protective order or other remedy; and (B) reasonable assistance, at the Disclosing Party's sole cost and expense, in opposing such disclosure or seeking a protective order or other limitations on disclosure. If, after providing such notice and assistance as required herein, the Receiving Party remains required by applicable law to disclose any Confidential Information, the Receiving Party shall disclose no more than that portion of the Confidential Information which, on the advice of the Receiving Party's legal counsel, the Receiving Party is legally required to disclose and, upon the Disclosing Party's request, shall use commercially reasonable efforts to obtain assurances from the applicable court or agency that such Confidential Information will be afforded confidential treatment. As used herein, "**Representatives**" mean a Party's affiliates and each of their respective employees, agents, contractors, subcontractors, officers, directors, partners, shareholders, attorneys, third-party advisors, successors and permitted assigns.

8. Indemnification. Client shall defend, indemnify, and hold harmless Company and its affiliates and its and their respective members, managers, officers, directors, employees, agents, successors, and permitted assigns from and against all Losses (as defined herein) arising out of or resulting from any third-party claim arising out of or resulting from: (a) bodily injury, death of any person, or damage to real or tangible, personal property resulting from the grossly negligent or willful acts or omissions of Client; or (b) Client's breach of any representation, warranty, or obligation of Client in this Agreement. As used herein, "**Losses**" mean all losses, damages, liabilities, deficiencies, actions, judgments, interest, awards, penalties, fines, costs, or expenses of whatever kind, including reasonable attorneys' fees and the cost of enforcing any right to indemnification hereunder and the cost of pursuing any insurance providers.

9. Representations and Warranties. Each Party represents and warrants to the other Party that: (a) if an entity, it is duly organized, validly existing and in good standing as a corporation or other entity as represented herein under the laws and regulations of its jurisdiction of incorporation, organization, or chartering, or, if a municipal agency, it has the authority under the laws of its state of jurisdiction; (b) it has the full right, power, and authority to enter into this Agreement, to grant the rights and licenses granted hereunder, and to perform its obligations hereunder; (c) the execution of this Agreement by its representative whose signature is set forth at the end hereof has been duly authorized by all necessary corporate action of the Party; and (d) when executed and delivered by such Party, this Agreement will constitute the legal, valid, and binding obligation of such Party, enforceable against such Party in accordance with its terms.

10. Limited Warranty.

(a) Company warrants that it shall perform the Services: (i) in accordance with the terms and subject to the conditions set out in the respective Proposal and this Agreement; (ii) using personnel of industry standard skill, experience, and qualifications; and (iii) in a timely,

workmanlike, and professional manner in accordance with generally recognized industry standards for similar services.

(b) Company's sole and exclusive liability and Client's sole and exclusive remedy for breach of this warranty shall be as follows:

i. Company shall use commercially reasonable efforts to promptly cure any such breach; provided, that if Company cannot cure such breach within a reasonable time (but no more than thirty (30) days) after Client's written notice of such breach, Client may, at its option, terminate the Agreement by serving written notice of termination in accordance with Section 12.

ii. In the event the Agreement is terminated pursuant to Section 10(b)(i) above, Company shall within thirty (30) days after the effective date of termination, refund to Client any fees paid by Client as of the date of termination for the Service or Deliverables, less a deduction equal to the fees for receipt or use of such Deliverables or Service up to and including the date of termination on a pro-rated basis.

iii. The foregoing remedy shall not be available unless Client provides written notice of such breach within thirty (30) days after delivery of such Service or Deliverable to Client.

iv. COMPANY MAKES NO WARRANTIES EXCEPT FOR THAT PROVIDED IN SECTION 10(a) ABOVE. ALL OTHER WARRANTIES, EXPRESS AND IMPLIED, ARE EXPRESSLY DISCLAIMED.

11. Limitation of Liability. IN NO EVENT SHALL COMPANY BE LIABLE TO CLIENT OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, OR PROFIT OR LOSS OF DATA OR DIMINUTION IN VALUE, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. IN NO EVENT SHALL COMPANY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EXCEED THE AGGREGATE AMOUNTS PAID TO COMPANY PURSUANT TO THE APPLICABLE PROPOSAL GIVING RISE TO THE CLAIM.

12. Term and Termination. This Agreement shall commence on the effective date of the Proposal and shall continue thereafter (a) for the term set forth in the Proposal or (b) if the term is silent, until the Services are completed by Company, unless, in either case, earlier terminated by either Party as set forth herein (the "**Term**"). Upon commencement of each Proposal, Client acknowledges and agrees that the fees owed by Client to Company shall be subject to an annual increase equal to the Consumer Price Index for All Urban Consumers (CPI-U); U.S. City Average; All items, not seasonally adjusted, 1982–1984=100 reference base, as of such annual fee increase date, or 4%, whichever is greater. Either Party may terminate this Agreement, effective upon written notice to the other Party (the "**Defaulting Party**"), if the Defaulting Party: (i) breaches this Agreement, and such breach is incapable of cure, or with respect to a breach capable of cure, the Defaulting Party does not cure such breach within thirty (30) days after receipt of written notice of such breach; (ii) becomes insolvent or admits its inability to pay its debts generally as they become due; (iii) becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law, which is not fully stayed within seven (7) business days or is not dismissed or vacated within forty-five (45) days after filing; (iv) is dissolved or liquidated or takes any corporate action for such purpose; (v) makes a general assignment for the benefit of creditors; or (vi) has a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business. Termination of this Agreement will not automatically terminate any outstanding Proposal, and the applicable Proposal shall continue in full force and effect until (A) completion of the Services set forth in the applicable outstanding Proposal (B) termination of the applicable Proposal pursuant to additional terms set forth therein, or (C) termination of the Proposal by the non-Defaulting Party.

13. Insurance.

(a) During the term of this Agreement, Client shall, at its own expense, maintain and carry insurance with financially sound and reputable insurers, in full force and effect that includes, but is not limited to, commercial general liability on an all-risk basis and including extended coverage for matters set forth in this Agreement with financially sound and reputable insurers. Upon Company's request, Client shall provide Company with a certificate of insurance from Client's insurer evidencing the insurance coverage specified in this Agreement. The certificate of insurance shall name Company as an additional insured. Client shall provide Company with thirty (30) days' advance written notice in the event of a cancellation or material change in Client's insurance policy. Except where prohibited by law, Client shall require its insurer to waive all rights of subrogation against Company's insurers and Company.

(b) During the term of this Agreement, Company shall, at its own expense, maintain and carry the following types of insurance: (i) Comprehensive General Liability with limits no less than one million dollars ($1,000,000) per occurrence and two million dollars ($2,000,000) in the aggregate; (ii) Excess Umbrella Liability with limits no less than five million dollars ($5,000,000) per occurrence and five million dollars ($5,000,000) in the aggregate; (iii) Automobile Liability with limits no less than one million dollars ($1,000,000), combined single limit; (iv) Worker's Compensation with limits no less than one million dollars ($1,000,000) per occurrence; and (v) Errors and Omissions Liability with limits no less than two million dollars ($2,000,000) per occurrence and two million dollars ($2,000,000) in the aggregate. Upon Client's request, Company shall provide Client with a certificate of insurance from Company's insurer evidencing the insurance coverage specified in this Agreement. The certificate of insurance for the Comprehensive General Liability policy shall name Client as an additional insured. Company shall provide Client with thirty (30) days' advance written notice in the event of a cancellation or material change in Client's insurance policy.

14. Entire Agreement. This Agreement, including and together with any related Proposals, exhibits, schedules, attachments, and appendices, constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, regarding such subject matter.

15. Notices. All notices, requests, consents, claims, demands, waivers, and other communications under this Agreement (each, a "**Notice**") must be in writing and addressed to the other Party at its address set forth on the Proposal (or to such other address that the receiving Party may designate from time to time in accordance with this Section 15). Unless otherwise agreed herein, all Notices must be delivered by personal delivery, nationally recognized overnight courier or certified or registered mail (in each case, return receipt requested, postage prepaid). Except as otherwise provided in this Agreement, a Notice is effective only (a) on receipt by the receiving Party; and (b) if the Party giving the Notice has complied with the requirements of this Section 15.

16. Severability. If any term or provision of this Agreement is found by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

17. Waiver. No waiver by any Party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and

signed by the Party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

18. Assignment; Successors and Assigns. Client shall not assign, transfer, delegate, or subcontract any of its rights or delegate any of its obligations under this Agreement without the prior written consent of Company. Any purported assignment or delegation in violation of this Section 18 shall be null and void. No assignment or delegation shall relieve Client of any of its obligations under this Agreement. Company may assign any of its rights or delegate any of its obligations to any affiliate or to any person acquiring all or substantially all of Company's assets without Client's consent. This Agreement is binding on and inures to the benefit of the Parties to this Agreement and their respective permitted successors and permitted assigns.

19. Relationship of the Parties. The relationship between the Parties is that of independent contractors. The details of the method and manner for performance of the Services by Company be under its own control, Client being interested only in the results thereof. Company shall be solely responsible for supervising, controlling, and directing the details and manner of the completion of the Services. Nothing in this Agreement shall give Client the right to instruct, supervise, control, or direct the details and manner of the completion of the Services. The Services must meet Client's final approval and shall be subject to Client's general right of inspection throughout the performance of the Services and to secure satisfactory final completion. Nothing contained in this Agreement shall be construed as creating any agency, partnership, joint venture, or other form of joint enterprise, employment, or fiduciary relationship between the Parties, and neither Party shall have authority to contract for or bind the other Party in any manner whatsoever.

20. No Third-Party Beneficiaries. This Agreement benefits solely the Parties to this Agreement and their respective permitted successors and assigns and nothing in this Agreement, express or implied, confers on any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

21. Choice of Law. This Agreement and all related documents including all exhibits attached hereto and all matters arising out of or relating to this Agreement, whether sounding in contract, tort, or statute are governed by, and construed in accordance with, the laws of the State in which Client's principal place of business in located, without giving effect to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State in which Client's principal place of business in located.

22. Waiver of Jury Trial. EACH PARTY ACKNOWLEDGES THAT ANY CONTROVERSY THAT MAY ARISE UNDER THIS AGREEMENT, INCLUDING EXHIBITS, SCHEDULES, ATTACHMENTS, AND APPENDICES ATTACHED TO THIS AGREEMENT, IS LIKELY TO INVOLVE COMPLICATED AND DIFFICULT ISSUES AND, THEREFORE, EACH SUCH PARTY IRREVOCABLY AND UNCONDITIONALLY WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF ANY LEGAL ACTION ARISING OUT OF OR RELATING TO THIS AGREEMENT, INCLUDING ANY EXHIBITS, SCHEDULES, ATTACHMENTS, OR APPENDICES ATTACHED TO THIS AGREEMENT, OR THE TRANSACTIONS CONTEMPLATED HEREBY.

23. Force Majeure. No Party shall be liable or responsible to the other Party, or be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement (except for any obligations of Client to make payments to Company hereunder), when and to the extent such failure or delay is caused by or results from acts beyond the impacted Party's ("**Impacted Party**") reasonable control, including, without limitation, the following force majeure events ("**Force Majeure Event(s)**"): (a) acts of God; (b) flood, fire, earthquake, pandemics, epidemics, or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot, or other civil unrest; (d) government order, law, or actions; (e) embargoes or blockades in effect on or after the date of this Agreement; (f) national or regional emergency; (g) strikes, labor stoppages, or slowdowns, or other industrial disturbances; (h) telecommunication breakdowns, power outages or shortages, lack of warehouse or storage space, inadequate transportation services, or inability or delay in obtaining supplies of adequate or suitable materials; and (i) other similar events beyond the reasonable control of the Impacted Party. The Impacted Party shall give notice within ten (10) days of the Force Majeure Event to the other Party, stating the period of time the occurrence is expected to continue. The Impacted Party shall use diligent efforts to end the failure or delay and ensure the effects of such Force Majeure Event are minimized. The Impacted Party shall resume the performance of its obligations as soon as reasonably practicable after the removal of the cause. In the event that the Impacted Party's failure or delay remains uncured for a period of fifteen (15) days following written notice given by it under this Section 23, the other Party may thereafter terminate this Agreement upon fifteen (15) days' written notice.

24. Publicity. Unless the a Party provides the other Party with written notice to the contrary or of any reasonable restrictions or requirements, such Party acknowledges and agrees that the other Party shall have the right to use such Party's name, likeness, and logos in any digital, online, and printed publicity or marketing materials prepared by the other Party and in presentations to current or prospective clients and others.

Appendix

Specific Qualifications & Experience

HydroCorp™ is a professional service organization that specializes in Cross Connection Control Programs. Cross Connection Control Program Management & Training is the main core and focus of our business. We are committed to providing water utilities and local communities with a cost-effective and professionally managed cross-connection control program in order to assist in protecting the public water supply.

- HydroCorp conducts over 110,000 Cross Connection Control Inspections ***annually***.
- HydroCorp tracks and manages over 135,000+ backflow prevention assemblies for our Municipal client base.
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.
- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.
- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, and USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), American Society for Sanitary Engineering (ASSE). HydroCorp recognizes the importance of Professional Development and Learning. We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.
- We have a trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely, and courteous manner. Our administrative staff can answer most technical calls related to the cross-connection control program and have attended basic cross-connection control training classes.
- HydroCorp currently serves over 550 communities in Michigan, Wisconsin, Minnesota, Maryland, Delaware, Virginia, California, Idaho, Utah & Florida. We still have our first customer!
- HydroCorp and its' staff are active members in many water industry associations including: National Rural Water Association, State Rural Water Associations, National AWWA, State AWWA Groups, HydroCorp is committed to assisting these organizations by providing training classes, seminars, and assistance in the area of Cross Connection Control.
- Several Fortune 500 companies have relied on HydroCorp to provide Cross Connection Control Surveys, Program Management & Reporting to assist in meeting state/local regulations as well as internal company guidelines.

HYDROCORP

RENEWAL SERVICE AGREEMENT

NON RESIDENTIAL

DEVELOPED FOR

Nick Schaefer
City Of Rochester, MI

1141 N Wilcox Street
Rochester, MI, 48307

10/13/2026

OUR SERVICES

- Cross-Connection Control Programs
- Backflow Preventer Test Tracking
- Water Meter Replacement & Testing
- Piping Schematics
- Water Quality Management & Sampling



PROTECTING PEOPLE, WATER, & CRITICAL PIPING INFRASTRUCTURE

For more than four decades, HydroCorp has been dedicated to advancing drinking water safety, compliance, and sustainability nationwide. Specializing in cross-connection control, backflow prevention, and detailed piping system schematics, HydroCorp integrates technology with deep industry expertise to streamline on-site activities, customer service, and data management.

Corporate Office
5700 Crooks Road, Suite 100
Troy, MI 48098
844-493-7646
info@hydrocorpinc.com

hydrocorpinc.com

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PROFESSIONAL SERVICE AGREEMENT. 5-9

APPENDIX - QUALIFICATIONS 10

Statement of Work

HydroCorp™ ("Company") will provide the following services to the City Of Rochester, MI ("Client"). This project is a continued effort for an ongoing Cross-Connection Control Program and will provide the City Of Rochester, MI with the necessary data and information to maintain compliance with the Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division Cross Connection Control Regulations. Once this project has been approved and accepted by the City Of Rochester, MI and HydroCorp, you may expect completion of the following elements within a 36 month period. The continued components of the project include:

1.1. Program Review and Program Start-up Meeting. Company will conduct a Program Startup Meeting, if requested, for the Cross-Connection Control/Backflow Prevention Program. Items for discussion/review will include the following:

- Review state & local regulations
- Review and/or provide assistance in establishing local Cross-Connection Control Ordinance
- Review/establish wording and timeliness for program notifications including:
  - Inspection Notice, Compliance Notice, Non-Compliance Notices 1-2, and Penalty Notices
  - Testing Notices 1,2, and 3, if applicable
- Special Program Notices and Electronic use of notices/program information
- Obtain updated facility listing, address information and existing program data from Utility.
- Prioritize Inspections (Utility owned buildings, schools, high hazard facilities, special circumstances.)
- Review/establish procedure for vacant facilities.
- Establish facility inspection schedule.
- Review/establish procedures and protocols for addressing specific hazards.
- Review/establish high-hazard, complex facilities and large industrial facility inspection/containment procedures including supplemental information/notification that may be requested from these types of facilities in order to achieve program compliance.
- Review/establish program reporting procedures including electronic reporting tools, educational and public awareness brochures

1.2. Inspections. Company will perform Non-Residential Interior initial inspections, compliance inspections, and re-inspections at individual industrial, commercial, institutional facilities and miscellaneous water users within the utility served by the public water supply for cross-connections. Inspections will be conducted in accordance with the Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division Cross Connection Control Rules.

1.3. Inspection Schedule. Company shall determine and coordinate the inspection schedule. Inspection personnel will check in/out on a daily basis with the Client Contract Manager. The initial check-in will include a list of inspections scheduled. An exit interview will include a list of completed inspections.

1.4. Program Data. Company will generate and document the required program data for the Facility Types listed in the Services using the Company's Software Data Management Program. Program Data shall remain property of Client; however, Company's Software Data Management program shall remain the property of Company. View only and report capabilities are granted to Client. Additional Services include:

(a) Prioritize and schedule inspections
(b) Notify users of inspections and backflow device installation/testing requirements, if applicable
  i. If applicable, Qualified Michigan Backflow Preventer Testers will register via HydroCorp Managed Software and be verified for current credentials prior to online test forms being accepted. Credential shall be maintained in HydroCorp Software and updated by HydroCorp staff.
  ii. All testers are required to register & process results online
  iii. Company does not accept test forms via fax, mail, or email from testers, water customers, or client
(c) Monitor inspection compliance using Company's online software management program
(d) Maintain the program to comply with all Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division regulations
(e) Provide data management and program notices for all inspection and testing (if applicable) services throughout the term

1.5. Account Listing Information. Client shall provide the following information to Company during initial onboarding. Company will accept updates via standard account template no more often than once per month. ***Any development work to enter facility listing in Company database will be charged at the rate of $80.00 per hour. Incorrect facility addresses will be returned to the Utility contact and corrected address will be requested.*** Information to include:

(a) Account Listing: City Of Rochester, MI to provide accurate account listing of active non-residential water customers with and without known backflow preventer assemblies.
(b) Account Listing Format: Account listing to be provided in Excel format only; Required Account Information: Service Name, Service Street Address, Service City, Service State, Service Zip, Mailing Name, Mailing Street Address, Mailing City, Mailing State, Mailing Zip.
(c) Required Device Information: Last Test Date, size, make, model, and serial number (if applicable)
  i. All previous test data must be provided in excel format. Company will not accept paper tests for upload.

1.6. Cross Connection Control Plan and Review of Cross-Connection Control Ordinance. Company will review and/or develop a comprehensive cross-connection control policy manual/plan and submit to the appropriate regulatory agency for approval on behalf of Client. Company will review or assist in the development of a cross-connection control ordinance.

1.7. Public Relations Program. Company will assist Client with a community-wide public relations program, including general awareness brochures and website cross-connection control program content. The utility/city will provide HydroCorp with an electronic copy of the utility logo or utility letterhead and all envelops for the mailing of all official program correspondence only (300 dpi in either .eps, or other high-quality image format).

1.8. Support. Company will provide ongoing support via phone, website, or email for the Term.

1.9. Facility Types. The facility types included in the program are as follows: industrial; institutional; commercial; miscellaneous water users; and multifamily. Large industrial and high-hazard complexes or facilities may require inspection/survey services outside the scope of this Agreement. Company typically allows a maximum of up to three (3) hours of inspection time per facility. An independent cross-connection control survey (at the business owner's expense) may be required at these larger/complex facilities, and the results submitted to Client to help verify program compliance.

1.10. Inspection Terms. Company will perform a maximum of 360.00 inspections over the Term. The total inspections include all initial inspections, compliance, and re-inspections. Additional Inspections above the contract terms will be billed separately at a rate of $128.32. Company Personnel will not enter confined spaces. *Vacant facilities that have been provided to Company, scheduled no show, or refusal of inspection will count as an inspection/site visit for purposes of the contract.*

1.11. Compliance with Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division . Company will assist in compliance with Michigan Department of Environment, Great Lakes, and Energy, Drinking Water and Environmental Health Division cross-connection control program requirements for all commercial, industrial, institutional, residential, multifamily, and public authority facilities.

1.12. Inventory. Company shall inventory all accessible (ground level) backflow prevention assemblies and devices. Documentation will include: location, size, make, model, and serial number (if applicable).

1.13. Annual Year-End Review. Company will conduct an annual or year-end review meeting to discuss the overall program status and specific program recommendations.

1.14. Vacuum Breakers. HydroCorp will provide up to six (6) ASSE-approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers per facility as required, in order to place a facility into immediate compliance at the time of inspection if no other cross-connections are identified.

The above services will be provided for:

Year	Billing Amount (Monthly)	Annual Amount
Year 1	$1,283.20	$15,398.40
Year 2	$1,283.20	$15,398.40
Year 3	$1,283.20	$15,398.40
Contract Total	$46,195.20	

Contract Amount is based upon a 36 Months term and shall renew in 12-month increments after term unless written cancellation by either party received at least 60 days prior to renewal. HydroCorp will invoice Monthly. Pricing is valid for 90 days from the date of the proposal.

SIGNATURES

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date of 9/1/2026.

City Of Rochester, MI

By:
Title:

HydroCorp

By: David C. Cardinal
Its: Vice President of Operations

HYDROCORP, LLC
TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

1. Applicability. These terms and conditions (these "**Terms**") are the only terms which govern the provision of the professional services ("**Services**") by HydroCorp, LLC, a Michigan limited liability company ("**Company**") to the customer named on the attached statement of work, order form, proposal, or purchase order ("**Client**", and together with Company the "**Parties**" and each individually a "**Party**"). The attached statement of work, order form, proposal, or purchase order (the "**Proposal**") and these Terms (collectively, this "**Agreement**") comprise the entire agreement between the Parties, and supersede all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral. The Proposal is limited to and conditional upon Client's acceptance of these Terms exclusively. Any additional or different terms proposed by Client, whether in the Proposal or otherwise, are unacceptable to Company, are expressly rejected by Company, and will not become a part of the Proposal.

2. Performance of Services; Company Obligations. Company shall provide to Client the Services described and in accordance with the terms and conditions set forth in this Agreement. Additional Services may be added only by executing a new Proposal. Company shall provide Client with an electronic file copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only.

3. Client Obligations. Client shall: (a) designate one of its employees or agents to serve as its primary contact with respect to this Agreement and to act as its authorized representative with respect to matters pertaining to this Agreement (the "**Client Contract Manager**"), with such designation to remain in force unless and until a successor Client Contract Manager is appointed; (b) require that the Client Contract Manager respond promptly to any reasonable requests from Company for instructions, information, or approvals required by Company to provide the Services; (c) cooperate with Company in its performance of the Services and provide access to Client's premises, employees, contractors, and equipment as required to enable Company to provide the Services; (d) take all steps necessary, including obtaining any required licenses or consents, to prevent Client-caused delays in Company's provision of the Services; (e) comply with all responsibilities listed on the Proposal in connection with Company's provision of the Services.

4. Fees and Expenses. In consideration of the provision of the Services by Company and the rights granted to Client under this Agreement, Client shall pay the fees set out in the applicable Proposal. Payment to Company of such fees and the reimbursement of expenses pursuant to this Section 4 shall constitute payment in full for the performance of the Services. Unless otherwise provided in the applicable Proposal, all payments shall be due and payable within thirty (30) days of the date set forth on an invoice. Client shall reimburse Company for all reasonable expenses incurred in accordance with the Proposal if such expenses have been pre-approved, in writing by the Client Contract Manager, within thirty (30) days of receipt by Client of an invoice from Company accompanied by receipts and reasonable supporting documentation. Client shall be responsible for all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental entity on any amounts payable by Client hereunder; and to the extent Company is required to pay any such sales, use, excise, or other taxes or other duties or charges, Client shall reimburse Company in connection with its payment of fees and expenses as set forth in this Section 4. Notwithstanding the previous sentence, in no event shall Client pay or be responsible for any taxes imposed on, or regarding, Company's income, revenues, gross receipts, personnel, or real or personal property or other assets.

5. Intellectual Property; Ownership.

(a) Except as set forth in Section 5(c), Client is, and shall be, the sole and exclusive owner of all right, title, and interest in and to the Deliverables (as defined herein) upon full payment of any fees owed to Company, including all Intellectual Property Rights (as defined herein) therein. Company agrees, and will cause its employees or contractors (the "**Company Representatives**") to agree, that with respect to any Deliverables that may qualify as "work made for hire" as defined in 17 U.S.C. § 101, such Deliverables are hereby deemed a "work made for hire" for Client. To the extent that any of the Deliverables do not constitute a "work made for hire", Company hereby irrevocably assigns, and shall cause the Company Representatives to irrevocably assign to Client, in each case without additional consideration, all right, title, and interest throughout the world in and to the Deliverables, including all Intellectual Property Rights therein. Company shall cause the Company Representatives to irrevocably waive, to the extent permitted by applicable law, any and all claims such Company Representatives may now or hereafter have in any jurisdiction to so-called "moral rights" or rights of droit moral with respect to the Deliverables. As used herein: (a) "**Deliverables**" mean all documents, work product, and other materials that are delivered to Client hereunder or prepared by or on behalf of Company in the course of performing the Services; and (b) "**Intellectual Property Rights**" means all (i) patents, patent disclosures, and inventions (whether patentable or not), (ii) trademarks, service marks, trade dress, trade names, logos, corporate names, and domain names, together with all of the goodwill associated therewith, (iii) copyrights and copyrightable works (including computer programs), and rights in data and databases, (iv) trade secrets, know-how, and other confidential information, and (v) all other intellectual property rights, in each case whether registered or unregistered and including all applications for, and renewals or extensions of, such rights, and all similar or equivalent rights or forms of protection in any part of the world.

(b) Upon Client's reasonable request, Company shall, and shall cause the Company Representatives to, promptly take such further actions, including execution and delivery of all appropriate instruments of conveyance, as may be necessary to assist Client to prosecute, register, perfect, or record its rights in or to any Deliverables.

(c) Company and its licensors are, and shall remain, the sole and exclusive owners of all right, title, and interest in and to the Pre-Existing Materials (as defined herein), including all Intellectual Property Rights therein. Company hereby grants Client a limited, irrevocable, perpetual, fully paid-up, royalty-free, non-transferable, non-sublicenseable, worldwide license to use, perform, display, execute, reproduce, distribute, transmit, modify (including to create derivative works), import, make, have made, sell, offer to sell, and otherwise exploit any Pre-Existing Materials to the extent incorporated in, combined with or otherwise necessary for the use of the Deliverables solely to the extent reasonably required in connection with Client's receipt or use of the Services and Deliverables. All other rights in and to the Pre-Existing Materials are expressly reserved by Company. As used herein, "**Pre-Existing Materials**" means all documents, data, know-how, methodologies, software, and other materials, including computer programs, reports, and specifications, provided by or used by Company in connection with performing the Services, in each case developed or acquired by Company prior to the commencement or independently of this Agreement.

(d) Client and its licensors are, and shall remain, the sole and exclusive owner of all right, title, and interest in and to the Client Materials (as defined herein), including all Intellectual Property Rights therein. Company shall have no right or license to use any Client Materials except solely during the Term to the extent necessary to provide the Services to Client. All other rights in and to the Client Materials are expressly reserved by Client. As used herein, "**Client Materials**" means any documents, data, know-how, methodologies, software, and other materials provided to Company by Client.

6. Access to Company's Software Data Management Program; Management Reports.

(a) Subject to the terms and conditions in this Section 6, Client may, at Client's option, elect to access and use Company's Software Data Management Program (the "**Software**") during the Term. Company will generate and document the required program data for the facility types listed in the Proposal using the Software. Any Client Materials inserted into the Software by or on behalf of Client, or any Deliverables produced as a result of the Software, shall remain property of Client; however, the Software shall remain the property of HydroCorp.

(b) Client agrees to not (i) copy, modify, or create derivative works of the Software, in whole or in part; (ii) rent, lease, lend, sell, sublicense, assign, distribute, publish, transfer, or otherwise make available the Software; (iii) reverse engineer, disassemble, decompile, decode, adapt or otherwise attempt to derive the source code of the Software, in whole or in part; (iv) remove any proprietary notices from the Software; or (v) use the Software in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property rights of Company.

(c) Client acknowledges that, as between Client and Company, Company owns all right, title and interest, including all intellectual property rights in and to the Software and any derivative works thereof, including all changes, modification, improvements, updates, version, and new releases or any information or data generated by the Software.

(d) Company warrants as of the date of the Proposal, the Software is in functioning condition and is not delivered with viruses or malicious code. EXCEPT FOR THE WARRANTY SET FORTH ABOVE, THE SOFTWARE IS PROVIDED "AS IS" AND COMPANY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE, INCLUDING BUT NOT LIMITED TO ALL IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE. COMPANY MAKES NO WARRANTY (i) THAT CLIENT'S USE OF THE SOFTWARE WILL MEET CLIENT'S REQUIREMENTS, BE ACCURATE, OR BE ERROR FREE, (ii) THAT THE SOFTWARE WILL BE AVAILABLE AT ANY PARTICULAR TIME OR LOCATION; (iii) THAT ANY DEFECTS OR ERRORS WILL BE CORRECTED; (iv) THAT CLIENT MAY RELY ON THE SOFTWARE FOR COMPLIANCE WITH ANY STATUTORY OR REGULATORY REQUIREMENTS AND/OR REPORTING OBLIGATIONS; OR (v) THAT THE SOFTWARE WILL BE COMPATIBLE WITH ANY HARDWARE OR SYSTEMS SOFTWARE CONFIGURATION.

(e) Comprehensive management reports in electronic, downloadable format on a, as applicable to Client, monthly, quarterly, and/or annual basis shall be available for access by Client. Reports to include the following information: (i) name, location, and date of inspections; (ii) number of facilities inspected/surveyed; and (iii) number of facilities compliant/non-compliant.

7. Confidentiality. From time to time during the Term, either Party (as the "**Disclosing Party**") may disclose or make available to the other Party (as the "**Receiving Party**"), non-public, proprietary, and confidential information of Disclosing Party, whether disclosed in writing or orally, and whether or not labeled as "confidential" ("**Confidential Information**"); provided, however, that Confidential Information does not include any information that: (a) is or becomes generally available to the public other than as a result of Receiving Party's breach of this Section 7; (b) is or becomes available to the Receiving Party on a non-confidential basis from a third-party source that was not legally or contractually restricted from disclosing such information; (c) the Receiving Party establishes by documentary evidence, was in Receiving Party's possession prior to Disclosing Party's disclosure hereunder; or (d) the Receiving Party establishes by documentary evidence, was or is independently developed by Receiving Party or its personnel without using any of the Disclosing Party's Confidential Information. The Receiving Party shall: (i) protect and safeguard the confidentiality of the Disclosing Party's Confidential Information with at least the same degree of care as the Receiving Party would protect its own Confidential Information, but in no event with less than a commercially reasonable degree of care; (ii) not use the Disclosing Party's Confidential Information, or permit it to be accessed or used, for any purpose other than to exercise its rights or perform its obligations under this Agreement; and (iii) not disclose any such Confidential Information to any person or entity, except to the Receiving Party's Representatives (as hereinafter defined) who need to know the Confidential Information to assist the Receiving Party, or act on its behalf, to exercise its rights or perform its obligations under this Agreement. If the Receiving Party becomes legally compelled to disclose any Confidential Information, the Receiving Party shall provide: (A) prompt written notice of such requirement so that the Disclosing Party may seek, at its sole cost and expense, a protective order or other remedy; and (B) reasonable assistance, at the Disclosing Party's sole cost and expense, in opposing such disclosure or seeking a protective order or other limitations on disclosure. If, after providing such notice and assistance as required herein, the Receiving Party remains required by applicable law to disclose any Confidential Information, the Receiving Party shall disclose no more than that portion of the Confidential Information which, on the advice of the Receiving Party's legal counsel, the Receiving Party is legally required to disclose and, upon the Disclosing Party's request, shall use commercially reasonable efforts to obtain assurances from the applicable court or agency that such Confidential Information will be afforded confidential treatment. As used herein, "**Representatives**" mean a Party's affiliates and each of their respective employees, agents, contractors, subcontractors, officers, directors, partners, shareholders, attorneys, third-party advisors, successors and permitted assigns.

8. Indemnification. Client shall defend, indemnify, and hold harmless Company and its affiliates and its and their respective members, managers, officers, directors, employees, agents, successors, and permitted assigns from and against all Losses (as defined herein) arising out of or resulting from any third-party claim arising out of or resulting from: (a) bodily injury, death of any person, or damage to real or tangible, personal property resulting from the grossly negligent or willful acts or omissions of Client; or (b) Client's breach of any representation, warranty, or obligation of Client in this Agreement. As used herein, "**Losses**" mean all losses, damages, liabilities, deficiencies, actions, judgments, interest, awards, penalties, fines, costs, or expenses of whatever kind, including reasonable attorneys' fees and the cost of enforcing any right to indemnification hereunder and the cost of pursuing any insurance providers.

9. Representations and Warranties. Each Party represents and warrants to the other Party that: (a) if an entity, it is duly organized, validly existing and in good standing as a corporation or other entity as represented herein under the laws and regulations of its jurisdiction of incorporation, organization, or chartering, or, if a municipal agency, it has the authority under the laws of its state of jurisdiction; (b) it has the full right, power, and authority to enter into this Agreement, to grant the rights and licenses granted hereunder, and to perform its obligations hereunder; (c) the execution of this Agreement by its representative whose signature is set forth at the end hereof has been duly authorized by all necessary corporate action of the Party; and (d) when executed and delivered by such Party, this Agreement will constitute the legal, valid, and binding obligation of such Party, enforceable against such Party in accordance with its terms.

10. Limited Warranty.

(a) Company warrants that it shall perform the Services: (i) in accordance with the terms and subject to the conditions set out in the respective Proposal and this Agreement; (ii) using personnel of industry standard skill, experience, and qualifications; and (iii) in a timely,

workmanlike, and professional manner in accordance with generally recognized industry standards for similar services.

(b) Company's sole and exclusive liability and Client's sole and exclusive remedy for breach of this warranty shall be as follows:

i. Company shall use commercially reasonable efforts to promptly cure any such breach; provided, that if Company cannot cure such breach within a reasonable time (but no more than thirty (30) days) after Client's written notice of such breach, Client may, at its option, terminate the Agreement by serving written notice of termination in accordance with Section 12.

ii. In the event the Agreement is terminated pursuant to Section 10(b)(i) above, Company shall within thirty (30) days after the effective date of termination, refund to Client any fees paid by Client as of the date of termination for the Service or Deliverables, less a deduction equal to the fees for receipt or use of such Deliverables or Service up to and including the date of termination on a pro-rated basis.

iii. The foregoing remedy shall not be available unless Client provides written notice of such breach within thirty (30) days after delivery of such Service or Deliverable to Client.

iv. COMPANY MAKES NO WARRANTIES EXCEPT FOR THAT PROVIDED IN SECTION 10(a) ABOVE. ALL OTHER WARRANTIES, EXPRESS AND IMPLIED, ARE EXPRESSLY DISCLAIMED.

11. Limitation of Liability. IN NO EVENT SHALL COMPANY BE LIABLE TO CLIENT OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, OR PROFIT OR LOSS OF DATA OR DIMINUTION IN VALUE, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. IN NO EVENT SHALL COMPANY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EXCEED THE AGGREGATE AMOUNTS PAID TO COMPANY PURSUANT TO THE APPLICABLE PROPOSAL GIVING RISE TO THE CLAIM.

12. Term and Termination. This Agreement shall commence on the effective date of the Proposal and shall continue thereafter (a) for the term set forth in the Proposal or (b) if the term is silent, until the Services are completed by Company, unless, in either case, earlier terminated by either Party as set forth herein (the "**Term**"). Upon commencement of each Proposal, Client acknowledges and agrees that the fees owed by Client to Company shall be subject to an annual increase equal to the Consumer Price Index for All Urban Consumers (CPI-U); U.S. City Average; All items, not seasonally adjusted, 1982–1984=100 reference base, as of such annual fee increase date, or 4%, whichever is greater. Either Party may terminate this Agreement, effective upon written notice to the other Party (the "**Defaulting Party**"), if the Defaulting Party: (i) breaches this Agreement, and such breach is incapable of cure, or with respect to a breach capable of cure, the Defaulting Party does not cure such breach within thirty (30) days after receipt of written notice of such breach; (ii) becomes insolvent or admits its inability to pay its debts generally as they become due; (iii) becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law, which is not fully stayed within seven (7) business days or is not dismissed or vacated within forty-five (45) days after filing; (iv) is dissolved or liquidated or takes any corporate action for such purpose; (v) makes a general assignment for the benefit of creditors; or (vi) has a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business. Termination of this Agreement will not automatically terminate any outstanding Proposal, and the applicable Proposal shall continue in full force and effect until (A) completion of the Services set forth in the applicable outstanding Proposal (B) termination of the applicable Proposal pursuant to additional terms set forth therein, or (C) termination of the Proposal by the non-Defaulting Party.

13. Insurance.

(a) During the term of this Agreement, Client shall, at its own expense, maintain and carry insurance with financially sound and reputable insurers, in full force and effect that includes, but is not limited to, commercial general liability on an all-risk basis and including extended coverage for matters set forth in this Agreement with financially sound and reputable insurers. Upon Company's request, Client shall provide Company with a certificate of insurance from Client's insurer evidencing the insurance coverage specified in this Agreement. The certificate of insurance shall name Company as an additional insured. Client shall provide Company with thirty (30) days' advance written notice in the event of a cancellation or material change in Client's insurance policy. Except where prohibited by law, Client shall require its insurer to waive all rights of subrogation against Company's insurers and Company.

(b) During the term of this Agreement, Company shall, at its own expense, maintain and carry the following types of insurance: (i) Comprehensive General Liability with limits no less than one million dollars ($1,000,000) per occurrence and two million dollars ($2,000,000) in the aggregate; (ii) Excess Umbrella Liability with limits no less than five million dollars ($5,000,000) per occurrence and five million dollars ($5,000,000) in the aggregate; (iii) Automobile Liability with limits no less than one million dollars ($1,000,000), combined single limit; (iv) Worker's Compensation with limits no less than one million dollars ($1,000,000) per occurrence; and (v) Errors and Omissions Liability with limits no less than two million dollars ($2,000,000) per occurrence and two million dollars ($2,000,000) in the aggregate. Upon Client's request, Company shall provide Client with a certificate of insurance from Company's insurer evidencing the insurance coverage specified in this Agreement. The certificate of insurance for the Comprehensive General Liability policy shall name Client as an additional insured. Company shall provide Client with thirty (30) days' advance written notice in the event of a cancellation or material change in Client's insurance policy.

14. Entire Agreement. This Agreement, including and together with any related Proposals, exhibits, schedules, attachments, and appendices, constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, regarding such subject matter.

15. Notices. All notices, requests, consents, claims, demands, waivers, and other communications under this Agreement (each, a "**Notice**") must be in writing and addressed to the other Party at its address set forth on the Proposal (or to such other address that the receiving Party may designate from time to time in accordance with this Section 15). Unless otherwise agreed herein, all Notices must be delivered by personal delivery, nationally recognized overnight courier or certified or registered mail (in each case, return receipt requested, postage prepaid). Except as otherwise provided in this Agreement, a Notice is effective only (a) on receipt by the receiving Party; and (b) if the Party giving the Notice has complied with the requirements of this Section 15.

16. Severability. If any term or provision of this Agreement is found by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

17. Waiver. No waiver by any Party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and

signed by the Party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

18. Assignment; Successors and Assigns. Client shall not assign, transfer, delegate, or subcontract any of its rights or delegate any of its obligations under this Agreement without the prior written consent of Company. Any purported assignment or delegation in violation of this Section 18 shall be null and void. No assignment or delegation shall relieve Client of any of its obligations under this Agreement. Company may assign any of its rights or delegate any of its obligations to any affiliate or to any person acquiring all or substantially all of Company's assets without Client's consent. This Agreement is binding on and inures to the benefit of the Parties to this Agreement and their respective permitted successors and permitted assigns.

19. Relationship of the Parties. The relationship between the Parties is that of independent contractors. The details of the method and manner for performance of the Services by Company be under its own control, Client being interested only in the results thereof. Company shall be solely responsible for supervising, controlling, and directing the details and manner of the completion of the Services. Nothing in this Agreement shall give Client the right to instruct, supervise, control, or direct the details and manner of the completion of the Services. The Services must meet Client's final approval and shall be subject to Client's general right of inspection throughout the performance of the Services and to secure satisfactory final completion. Nothing contained in this Agreement shall be construed as creating any agency, partnership, joint venture, or other form of joint enterprise, employment, or fiduciary relationship between the Parties, and neither Party shall have authority to contract for or bind the other Party in any manner whatsoever.

20. No Third-Party Beneficiaries. This Agreement benefits solely the Parties to this Agreement and their respective permitted successors and assigns and nothing in this Agreement, express or implied, confers on any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

21. Choice of Law. This Agreement and all related documents including all exhibits attached hereto and all matters arising out of or relating to this Agreement, whether sounding in contract, tort, or statute are governed by, and construed in accordance with, the laws of the State in which Client's principal place of business in located, without giving effect to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State in which Client's principal place of business in located.

22. Waiver of Jury Trial. EACH PARTY ACKNOWLEDGES THAT ANY CONTROVERSY THAT MAY ARISE UNDER THIS AGREEMENT, INCLUDING EXHIBITS, SCHEDULES, ATTACHMENTS, AND APPENDICES ATTACHED TO THIS AGREEMENT, IS LIKELY TO INVOLVE COMPLICATED AND DIFFICULT ISSUES AND, THEREFORE, EACH SUCH PARTY IRREVOCABLY AND UNCONDITIONALLY WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF ANY LEGAL ACTION ARISING OUT OF OR RELATING TO THIS AGREEMENT, INCLUDING ANY EXHIBITS, SCHEDULES, ATTACHMENTS, OR APPENDICES ATTACHED TO THIS AGREEMENT, OR THE TRANSACTIONS CONTEMPLATED HEREBY.

23. Force Majeure. No Party shall be liable or responsible to the other Party, or be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement (except for any obligations of Client to make payments to Company hereunder), when and to the extent such failure or delay is caused by or results from acts beyond the impacted Party's ("**Impacted Party**") reasonable control, including, without limitation, the following force majeure events ("**Force Majeure Event(s)**"): (a) acts of God; (b) flood, fire, earthquake, pandemics, epidemics, or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot, or other civil unrest; (d) government order, law, or actions; (e) embargoes or blockades in effect on or after the date of this Agreement; (f) national or regional emergency; (g) strikes, labor stoppages, or slowdowns, or other industrial disturbances; (h) telecommunication breakdowns, power outages or shortages, lack of warehouse or storage space, inadequate transportation services, or inability or delay in obtaining supplies of adequate or suitable materials; and (i) other similar events beyond the reasonable control of the Impacted Party. The Impacted Party shall give notice within ten (10) days of the Force Majeure Event to the other Party, stating the period of time the occurrence is expected to continue. The Impacted Party shall use diligent efforts to end the failure or delay and ensure the effects of such Force Majeure Event are minimized. The Impacted Party shall resume the performance of its obligations as soon as reasonably practicable after the removal of the cause. In the event that the Impacted Party's failure or delay remains uncured for a period of fifteen (15) days following written notice given by it under this Section 23, the other Party may thereafter terminate this Agreement upon fifteen (15) days' written notice.

24. Publicity. Unless the a Party provides the other Party with written notice to the contrary or of any reasonable restrictions or requirements, such Party acknowledges and agrees that the other Party shall have the right to use such Party's name, likeness, and logos in any digital, online, and printed publicity or marketing materials prepared by the other Party and in presentations to current or prospective clients and others.

Appendix

Specific Qualifications & Experience

HydroCorp™ is a professional service organization that specializes in Cross Connection Control Programs. Cross Connection Control Program Management & Training is the main core and focus of our business. We are committed to providing water utilities and local communities with a cost-effective and professionally managed cross-connection control program in order to assist in protecting the public water supply.

- HydroCorp conducts over 110,000 Cross Connection Control Inspections ***annually***.
- HydroCorp tracks and manages over 135,000+ backflow prevention assemblies for our Municipal client base.
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.
- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.
- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, and USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), American Society for Sanitary Engineering (ASSE). HydroCorp recognizes the importance of Professional Development and Learning. We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.
- We have a trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely, and courteous manner. Our administrative staff can answer most technical calls related to the cross-connection control program and have attended basic cross-connection control training classes.
- HydroCorp currently serves over 550 communities in Michigan, Wisconsin, Minnesota, Maryland, Delaware, Virginia, California, Idaho, Utah & Florida. We still have our first customer!
- HydroCorp and its' staff are active members in many water industry associations including: National Rural Water Association, State Rural Water Associations, National AWWA, State AWWA Groups, HydroCorp is committed to assisting these organizations by providing training classes, seminars, and assistance in the area of Cross Connection Control.
- Several Fortune 500 companies have relied on HydroCorp to provide Cross Connection Control Surveys, Program Management & Reporting to assist in meeting state/local regulations as well as internal company guidelines.

City of Rochester

400 Sixth Street
Rochester, MI 48307
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www.rochestermi.org

MEMORANDUM

Date: October 20, 2026
To: City Council
From: Anthony Moggio, Finance Director / Treasurer
Subject: Quarterly Financial Report Ending September 30, 2026

Issue: Quarterly Financial Report Ending September 30, 2026

Analysis: Scheduled Financial Presentation

Requested Action: Motion to approve as presented

Attachment: Quarterly Financial Report

PERFORMANCE INDICATORS ACTUALS vs. BUDGET

	2026/27 AMENDED BUDGET	Q1	YTD ACTUAL	YTD %	NOTES
Investment Results					
General Fund Revenues (101)	$19,928,033	$4,278,415	$4,278,415	21%	
General Fund Expenditures (101)	$19,872,096	$4,811,433	$4,811,433	24%	
Major Road Expenditures (202)	$1,666,052	$593,639	$593,639	36%	PROJECT TIMING
Local Road Expenditures (203)	$2,063,700	$693,635	$693,635	34%	PROJECT TIMING
Cemetery Expenditures (209)	$275,285	$55,697	$55,697	20%	
Drug Law Enforcement (265)	$32,816	$0	$0	0%	CORE SERVICES BILL TIMING
CDBG General Projects (276)	$28,602	$2,470	$2,470	9%	PROJECT TIMING
Facilities & Capital Bond Fund (370)	$326,932	$276,216	$276,216	84%	PROJECT TIMING
Water & Sewer Improvement (488)	$2,509,481	$329,889	$329,889	13%	PROJECT TIMING
Brownfield Redevelopment Authority (243)	$5,000	$82	$82	2%	
Principal Shopping District Fund (245)	$650,632	$101,199	$101,199	16%	
Downtown Development (248)	$2,943,544	$1,444,077	$1,444,077	49%	GRAHAM PROJECT TIMING
Capital Projects (499)	$1,142	$6,128	$6,128	536%	MEMORIAL BENCHES
Automobile Parking System (514)	$2,301,062	$245,590	$245,590	11%	PROJECT TIMING
Water & Sewer (592)	$6,034,575	$1,497,451	$1,497,451	25%	
Facilities & Grounds Maintenance (631)	$961,752	$942,248	$942,248	98%	FRONT COSTS, AWAITING PARTIAL REIMBURSEMENT
Revolving Equipment (661)	$1,651,990	$968,818	$968,818	59%	VEHICLE DELIVERY TIMING
Health Insurance (677)	$2,194,061	$492,104	$492,104	22%	

One of the missions for Rochester's Finance Department is to provide transparent financial services with integrity and accountabliity for our community.

PERFORMANCE INDICATOR KEY:

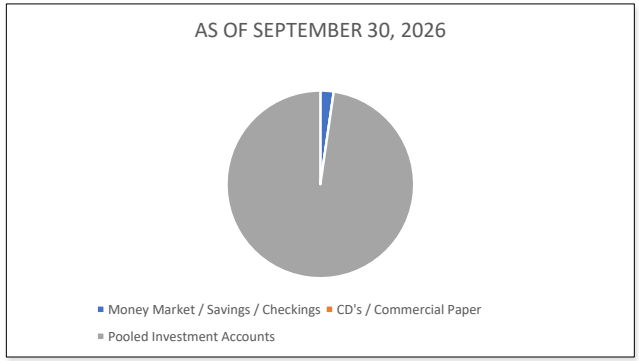
ON TRACK	GREEN UNDER EXPENSE/OVER REVENUE
MONITOR	YELLOW 10 - 25% OFF BUDGET
ACTION	RED < 25% OFF BUDGET

This financial Report is based upon detailed information produced by the City's financial management system. This report is designed to provide a general overview of the City of Rochester's finances. Questions or requests for information can be address to the Finance Director/Treasurer at City Hall, Finance Department, 400 Sixth Street, Rochester, MI 48307; or 248-733-3700; or info@rochestermi.org.

INVESTMENT RESULTS

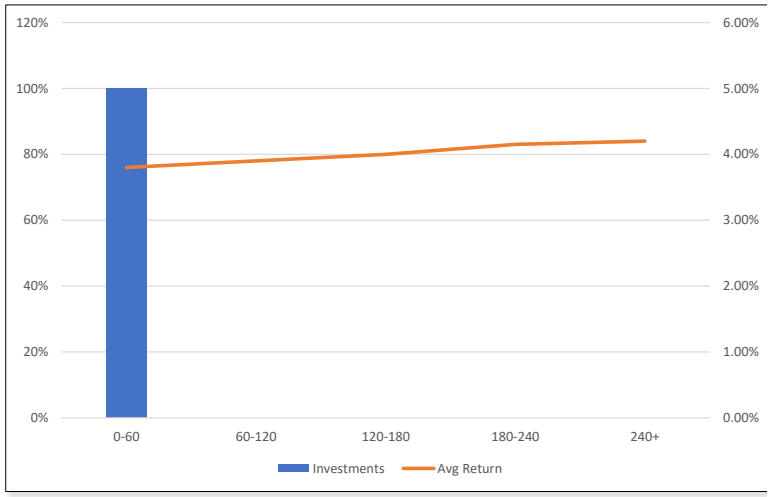
City of Rochester
Bank Deposits & Investment Securities
As of SEPTEMBER 30, 2026

Account		Balance	% of Total
Money Market / Savings / Checkings	**Subtotal**	**$ 1,349,141**	**2%**
CASH.IN.BANK		947,892	2%
DDA MERCHANT ACCOUNT		2,500	0%
DAILY INT ACCT TAX RECEIPTS		236,111	0%
CASH ACCOUNT- AUTOMATIC A/P		(712)	0%
CASH -CHASE SAVINGS		31,133	0%
CHASE-PARKING METERS		117,616	0%
HUNTINGTON MONEY MKT		-	0%
CHASE MERCHANT ACCOUNT		12,500	0%
CHASE - VENMO		2,102	
CD's / Commercial Paper	**Subtotal**	**-**	**0%**
CERTIFICATE OF DEPOSIT		-	0%
MULTI-BANK SECURITIES			0%
Pooled Investment Accounts	**Subtotal**	**57,409,107**	**98%**
MICHIGAN CLASS		45,659,673	78%
OAKLAND CNTY LOCAL INVEST POOL		54,896	0%
MORGAN STANLEY		750,000	1%
SAGE ADVISORY INVESTMENT		10,944,539	19%
	Total	**$ 58,758,248**	



City of Rochester
Bank Deposits & Investment Securities
As of SEPTEMBER 30, 2026

Account	Balance	Avg Days to Maturity	Balance % of Total	Avg Return Percent
Money Market / Savings / Checking/Pooled Accounts	$ 58,758,248	0-60	100%	3.80%
CD's		60-120	0%	3.90%
		120-180	0%	4.00%
		180-240	0%	4.15%
		240+	0%	4.20%
Total	**$ 58,758,248**			

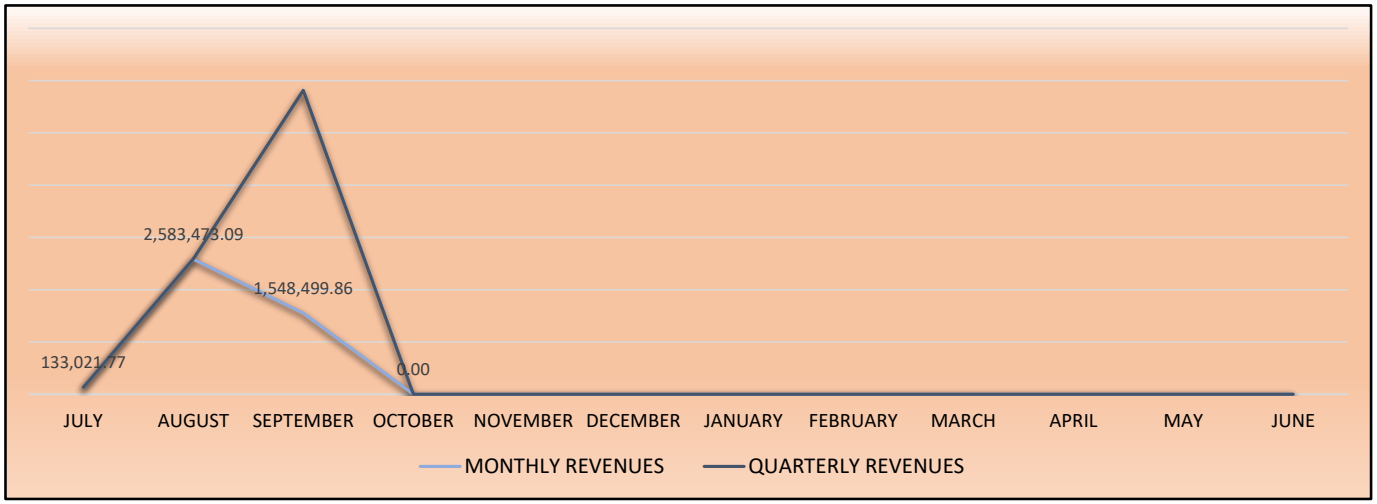


The City's funds shall be invested in accordance with all applicable City policies, **Michigan Public Act 20 of 1943**, and Federal regulations, in a manner designed to achieve the following objectives, listed in priority order:

1. Preservation of capital and protection of investment principal.
2. Maintenance of sufficient liquidity to meet anticipated cash flows.
3. Diversification to avoid unreasonable market risks.
4. Attainment of a competitive market rate of return.

GENERAL FUND QUARTERLY REVENUE

Current Property Taxes are collected in a largely cyclical manner, with the highest volumes in August and early September. Real Property Tax Revenue is on track to meet the FYE 2026 forecast on a gross tax receipt basis. Revenues remain relatively stable in the following months.

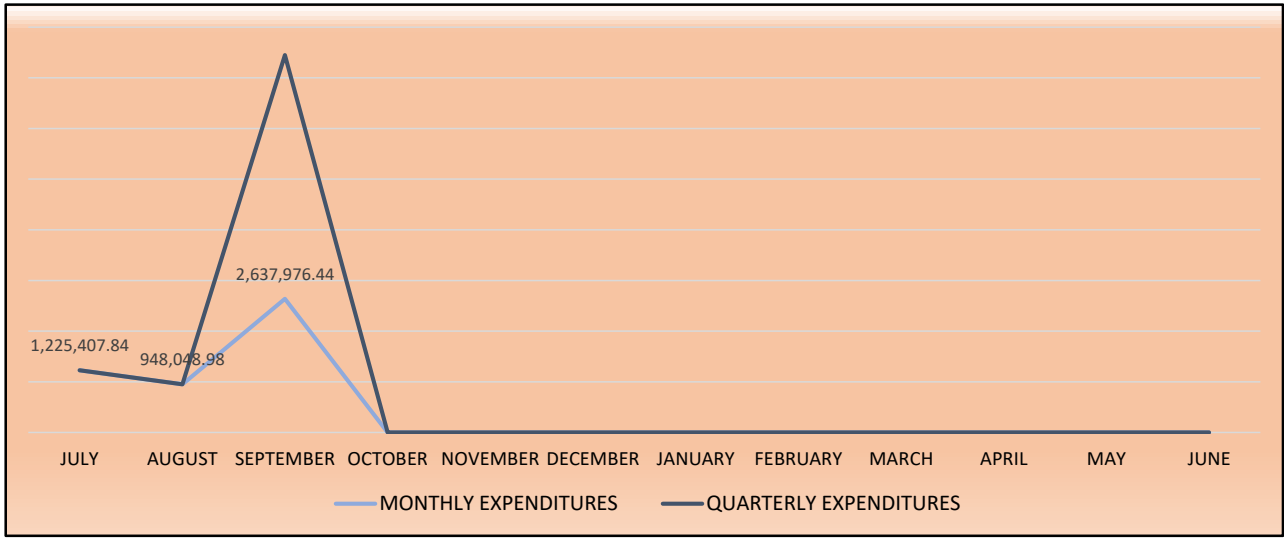


GL NUMBER	TOP 10 REVENUES PER ADOPTED BUDGET	2026-27 AMENDED BUDGET	1ST QUARTER Q1 (7/1 - 9/30/26)	As of 9/30/26 YTD ACTUAL	As of 9/30/26 YTD %	PERFORMANCE INDICATOR	COMMENT
Revenues							
402.000	CURRENT PROPERTY TAXES	$12,401,304	$2,883,253	$2,883,253	23%		
676.000	ADMINISTRATIVE CROSS CHARGE	$2,712,712	$678,178	$678,178	25%		
574.002	CONSTITUTIONAL SALES TAX	$1,431,700	$205,718	$205,718	14%		STATE DISTRIBUTION
573.000	LOCAL COMMUNITY STABILIZATION	$487,623	$0	$0	0%		DISTRIBUTION TIMING
638.000	MEDICAL REIMBURSEMENT ALS	$389,892	$99,279	$99,279	25%		STATE DISTRIBUTION
447.000	ADMINISTRATIVE FEES	$386,250	$87,792	$87,792	23%		
582.000	SCHOOL LIAISON PROGRAM	$328,700	$0	$0	0%		AGREEMENT JUST APPROVED
665.072	INTEREST -MICHIGAN CLASS	$258,843	$34,118	$34,118	13%		MARKET DRIVEN
665.032	INTEREST ON INVEST - SAGE INVEST.	$257,923	$35,942	$35,942	14%		MARKET DRIVEN
692.000	MISCELLANEOUS INCOME	$252,400	$6,629	$6,629	3%		
491.000	BUILDING PERMIT FEES	$170,000	$58,310	$58,310	34%		PERMIT DRIVEN

PERFORMANCE INDICATOR KEY:	
ON TRACK	GREEN UNDER ON EXPENSE / OVER ON REVENUE
MONITOR	YELLOW 10 - 25% OFF BUDGET
ACTION	RED < 25% OFF BUDGET

GENERAL FUND QUARTERLY EXPENDITURES

Monthly Expenses are relatively stable with some peaks anticipated in early fall and summer. Cost savings is a priority in all departments, with all City personnel striving to provide highest quality services with the most cost economical means.



GL NUMBER	TOP EXPENSES PER ADOPTED BUDGET	2026-27 AMENDED BUDGET	1ST QUARTER Q1 (7/1 - 9/30/26)	As of 9/30/26 YTD ACTUAL	As of 9/30/26 YTD %	PERFORMANCE INDICATOR	COMMENT
EXPENDITURES							
703.202	PATROL OFFICER SALARY MEDICAR	$1,525,420	$339,450	$339,450	22%		
701.001	EMPLOYEE WAGES	$1,336,199	$286,548	$286,548	21%		
995.203	TRANS TO MVH LOCAL STREET FUN	$1,273,994	$0	$0	0%		PROJECT DRIVEN INTERNAL TRANSFER
701.001	EMPLOYEE WAGES	$1,113,416	$265,128	$265,128	24%		
959.000	PUBLIC LIBRARY-CONTRIBUTION	$881,109	$459,107	$459,107	52%		DISBURSEMENT TIMING
805.005	CONTRACT SVCS - REFUSE COLL	$878,374	$217,069	$217,069	25%		
716.000	HOSPITALIZATION	$720,990	$152,306	$152,306	21%		
703.201	CHIEF & SGTS SALARY-MEDICARE	$709,610	$169,348	$169,348	24%		
995.631	TRANS TO FACILITIES & GROUNDS	$551,531	$0	$0	0%		PROJECT DRIVEN INTERNAL TRANSFER
701.002	PART-TIME WAGES	$430,600	$115,201	$115,201	27%		
716.000	HOSPITALIZATION	$405,979	$76,395	$76,395	19%		

PERFORMANCE INDICATOR KEY:	
ON TRACK	GREEN UNDER ON EXPENSE / OVER ON REVENUE
MONITOR	YELLOW 10 - 25% OFF BUDGET
ACTION	RED < 25% OFF BUDGET

GENERAL FUND QUARTERLY EXPENDITURES BY DEPARTMENT

DEPT #	DEPARTMENT NAME	2026-27 AMENDED BUDGET	1ST QUARTER Q1 (7/1 - 9/30/26)	As of 9/30/26 YTD ACTUAL	As of 9/30/26 YTD %	PERFORMANCE INDICATOR	COMMENT
101.000	CITY COUNCIL	$156,182	$12,788	$12,788	8.2%		
172.000	CITY MANAGER	$635,044	$215,262	$215,262	33.9%	MONITOR	
191.000	ELECTIONS	$57,297	$20,666	$20,666	36.1%	MONITOR	ELECTION MAILING
201.000	FINANCE	$999,661	$234,639	$234,639	23.5%		
215.000	CITY CLERK	$236,133	$75,937	$75,937	32.2%	MONITOR	
247.000	BOARD OF REVIEW	$2,455	$323	$323	13.2%		MEETING DRIVEN
265.000	CIVIC CENTER	$102,368	$24,263	$24,263	23.7%		
289.000	GENERAL SERVICES	$409,779	$70,339	$70,339	17.2%		
301.000	POLICE DEPARTMENT	$5,528,934	$1,467,950	$1,467,950	26.6%		
336.000	FIRE DEPARTMENT	$3,669,059	$842,087	$842,087	23.0%		
371.000	PROTECTIVE INSPECTIONS	$472,196	$121,272	$121,272	25.7%		
400.000	PLANNING COMMISSION	$61,201	$15,174	$15,174	24.8%		MEETING DRIVEN
410.000	ZONING BOARD OF APPEALS	$1,131	$107	$107	9.4%		MEETING DRIVEN
803.000	HISTORICAL COMMISSION	$43,100	$10,429	$10,429	24.2%		
441.000	PUBLIC WORKS	$2,636,734	$662,383	$662,383	25.1%		
528.000	SANITATION	$885,360	$218,469	$218,469	24.7%		
529.000	ENVIRONMENTAL SERVICES	$286,195	$24,685	$24,685	8.6%		
751.000	PARKS & RECREATION	$443,231	$55,382	$55,382	12.5%		
792.000	LIBRARY	$881,109	$459,107	$459,107	52.1%	MONITOR	TIMING OF DISBURSEMENT
806.000	CITY BEAUTIFUL COMMISSION	$4,300	$4,454	$4,454	103.6%	MONITOR	TIMING OF PAYS FOR FYE2026 PROJECT COSTS
890.000	BUDGET CONTINGENCIES						
901.000	LAND ACQUISITION						
965.000	APPROPRIATIONS TO OTHER FUNDS	$2,360,628	$275,716	$275,716	11.7%		CROSS CHARGE SCHEDULE

PERFORMANCE INDICATOR KEY:	
ON TRACK	GREEN UNDER ON EXPENSE / OVER ON REVENUE
MONITOR	YELLOW 10 - 25% OFF BUDGET
ACTION	RED < 25% OFF BUDGET

AUTO PARKING FUND QUARTERLY REVENUES & EXPENDITURES

GL NUMBER	TOP 10 REVENUES PER ADOPTED BUDGET	2026-27 AMENDED BUDGET	1ST QUARTER Q1 (7/1 - 9/30/26)	Pre-Audit As of 9/30/26 YTD ACTUAL	Pre-Audit As of 9/30/26 YTD %	COMMENT
514-652.000	PARKING METER COLLECTIONS	$1,300,000	$345,725	$345,725	27%	
514-699.494	TRANSFER FROM DDA	$325,000	$0	$0	0%	
514-657.001	PARKING FINES	$257,500	$78,270	$78,270	30%	
514-652.001	PARKING PERMITS	$145,000	$47,846	$47,846	33%	
514-676.000	ADMINISTRATIVE CROSS CHARGE	$44,627	$11,157	$11,157	25%	

GL NUMBER	TOP EXPENDITURES PER ADOPTED BUDGET	2026-27 AMENDED BUDGET	1ST QUARTER Q1 (7/1 - 9/30/26)	Pre-Audit As of 9/30/26 YTD ACTUAL	Pre-Audit As of 9/30/26 YTD %	COMMENT
514-991.000	PRINCIPAL ON BONDS	$615,000	$0	$0	0%	DEBT SCHEDULE
514-974.202	PARKING LOT IMPROVEMENT PROJ	$562,498	$11,116	$11,116	2%	PROJECT TIMING
514-995.001	ADMINISTRATIVE CROSS CHARGE	$197,697	$49,424	$49,424	25%	
514-993.001	INTEREST ON BONDS	$189,938	$0	$0	0%	DEBT SCHEDULE
514-703.108	ORDINANCE OFFICER SALARIES	$179,637	$49,228	$49,228	27%	
514-805.000	CONTRACTUAL SERVICES	$93,692	$52,978	$52,978	57%	MONITOR
514-963.002	MERCHANT SERVICE FEES	$87,000	$23,919	$23,919	27%	
514-716.000	HOSPITALIZATION	$79,021	$22,509	$22,509	28%	
514-925.000	PARKING LOT-LIGHTING	$49,612	$10,914	$10,914	22%	
514-704.105	PART TIME PARKING ENCORCEMENT	$43,709	$6,975	$6,975	16%	
514-985.002	METER WIFI/DATA/BACK-END COST	$36,000	$0	$0	0%	
514-995.002	EQUIPMENT RENTAL	$25,338	$0	$0	0%	

PERFORMANCE INDICATOR KEY:
ON TRACK
MONITOR
ACTION

LONG-TERM DEBT REPORTING

LONG-TERM DEBT	ELIGIBLE FOR REFINANCING	6/30/25 AUDIT 2025-25 BALANCE	1ST QUARTER Q1 (7/1 - 9/30/26)	As of 9/30/26 Pre-Audit YTD ACTUAL	COMMENT
2010A Oakland-Macomb Interceptor Bonds, Maturing: thru 4/1/2031, 2.5% interest	Bonds Issued by Oakland County. Rochester cannot individually refinance the City's portion of the total bond.	$267,993	$253,533	$253,533	ON TRACK
2010B Oakland-Macomb Interceptor Bonds, Maturing: thru 4/1/2030, 1.5-5.9% interest		$68,087			
2019 Oakland-Macomb Interceptor Bonds, Maturing: thru 4/1/2030, 1.85% interest		$64,336			
2020 Oakland-Macomb Interceptor Bonds, Maturing: thru 7/1/32, interest 2 - 5.0%		$1,273,664			
2020B Oakland-Macomb Interceptor bonds, maturing thru 7/1/43, Interest 4. - 5.0%		$278,370			
2011 Oakland-Macomb Interceptor Bonds, Maturing: thru 10/1/2033, 2.5% interest		$465,207			
2013A Oakland-Macomb Interceptor Bonds, Maturing: thru 10/1/2033, 2.0% interest		$1,090,993			
2014A Oakland-Macomb Intereceptor Bonds, Maturing: thru 10/1/2034, 2.0% - 3.5% interest		$112,429			
2015 Oakland-Macomb Interceptor Bonds, Maturing: thru 4/1/2036, 2.5% interest		$430,432			
2017 Clinton River Water Resource Bonds, Maturing: thru 10/1/2038, 2.5% interest		$782,381			
2015 Capital Improvement Parking Bonds, Maturing: thru 5/1/2035, 2.0% - 3.0% interest	5/1/2025	$7,075,000		$0	ON TRACK
2019 State Revolving Fund Sewer Bond, Maturing: thru 10/1/2040, 2.5% interest	N/A	$3,061,103	$189,148	$189,148	ON TRACK
2019 Facilities & Capital Bond (DPW Building)	10/1/2029	$4,095,000	$276,216	$276,216	ON TRACK
2020 DWRF Capital Improvement Water Bond, Maturing: 04/01/2043, 1.875% interest	N/A	$6,218,059	$55,527	$55,527	ON TRACK
2020 General Obligation Bond (Pension), Series 2020, Maturing: 10/1/2034, 0.279 -2.236% interest	10/1/2031	$5,850,000	$602,120	$602,120	ON TRACK
2025 Capital Improvement Bond, Maturing: 06/30/2045, 4.1709% interest, refundable 10/1/2034	10/1/2034	$2,560,000		$0	ON TRACK

PERFORMANCE INDICATOR KEY:
ON TRACK
MONITOR
ACTION

SHORTER TERM (FINANCED) DEBT REPORTING

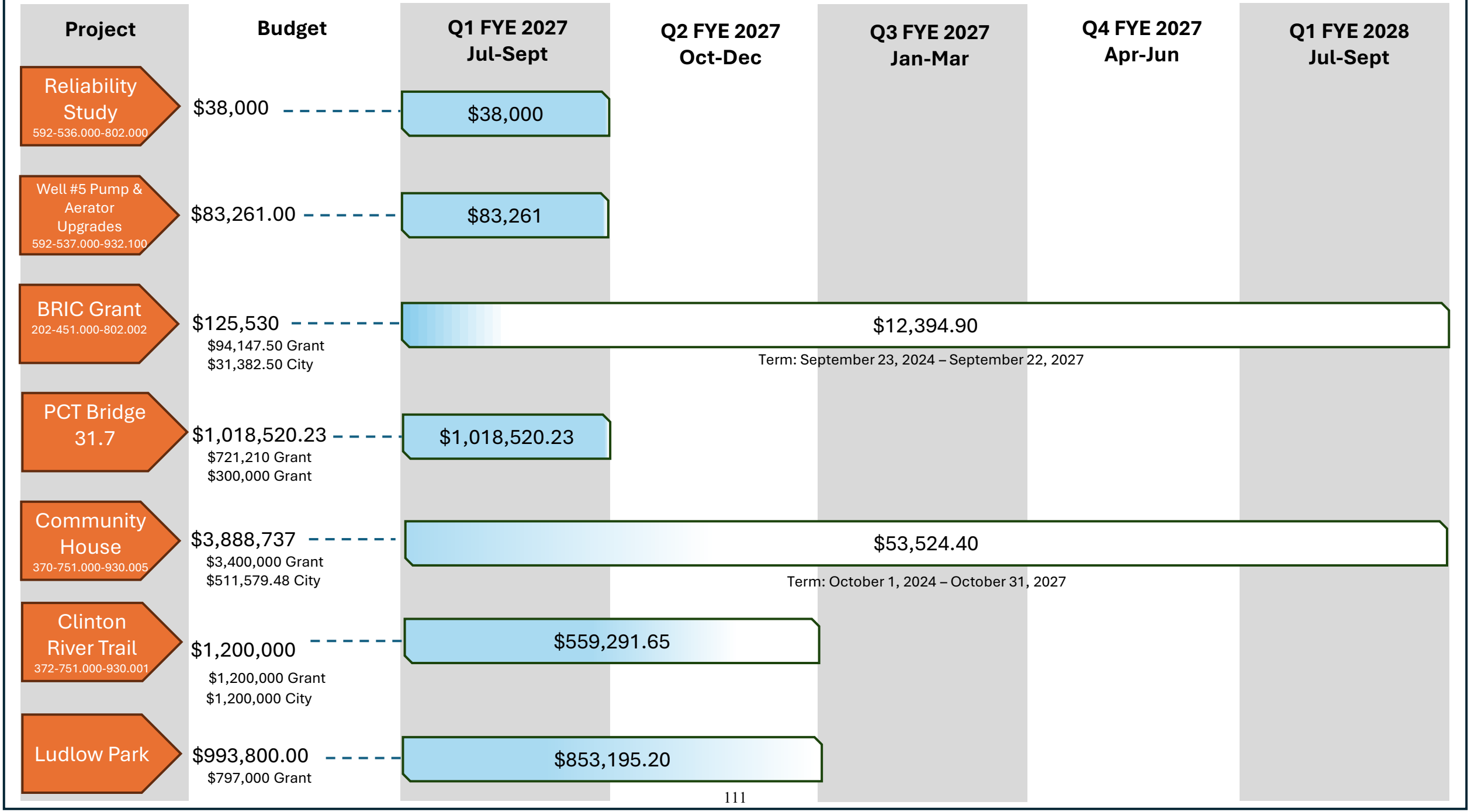
FINANCED DEBT	ELIGIBLE FOR REFINANCING	2026-27 REMAINING BALANCE	1ST QUARTER Q1 (7/1 - 9/30/26)	Pre-Audit As of 9/30/26 YTD ACTUAL	COMMENT
Fire Dept. Rescue 1 Lease Purchase	3.09% Fixed Rate, Payoff in FYE2027	$37,432		$0	ON TRACK TO PAY OFF IN FYE27
ERC - LED Lighting Program	$299,070 with $811.84 reduction montly	$260,000	$117	$117	
Fire Ambulance - Alpha	CFCU Draw 1 - 6.27%, Eligible Now	$145,354	$145,354	$145,354	PAID OFF
Fire Ambulance - Bravo	CFCU Draw 2 - 5.69%, Eligible Now	$125,026	$125,026	$125,026	PAID OFF
DPW Freightliner	CFCU Draw 3 - 6.75%, Eligible Now	$149,517	$149,517	$149,517	PAID OFF
FIRE Ladder Truck	TBD	~ $1880000		$0	MORE DETAILS IN Q2

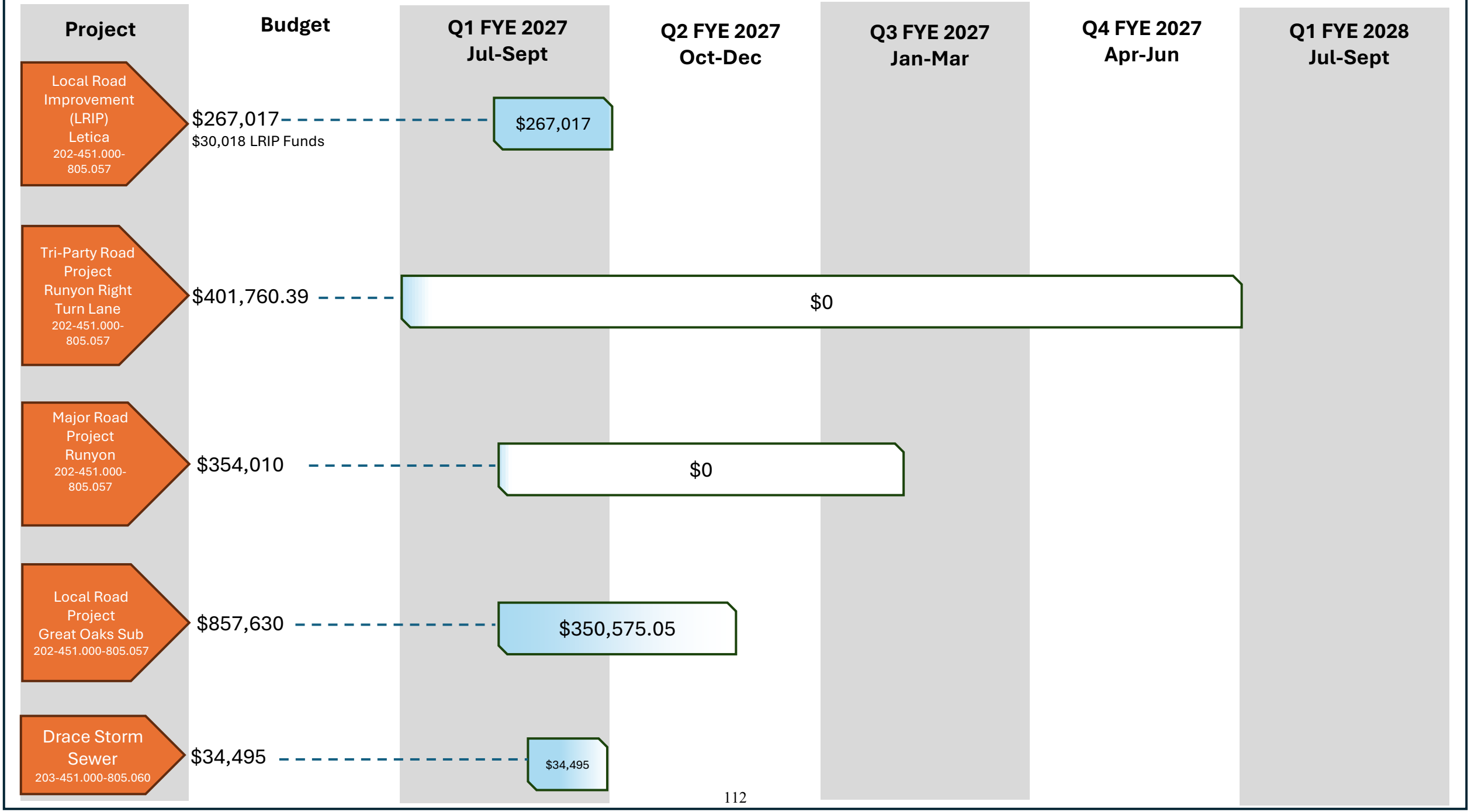
PERFORMANCE INDICATOR KEY:
ON TRACK
MONITOR
ACTION

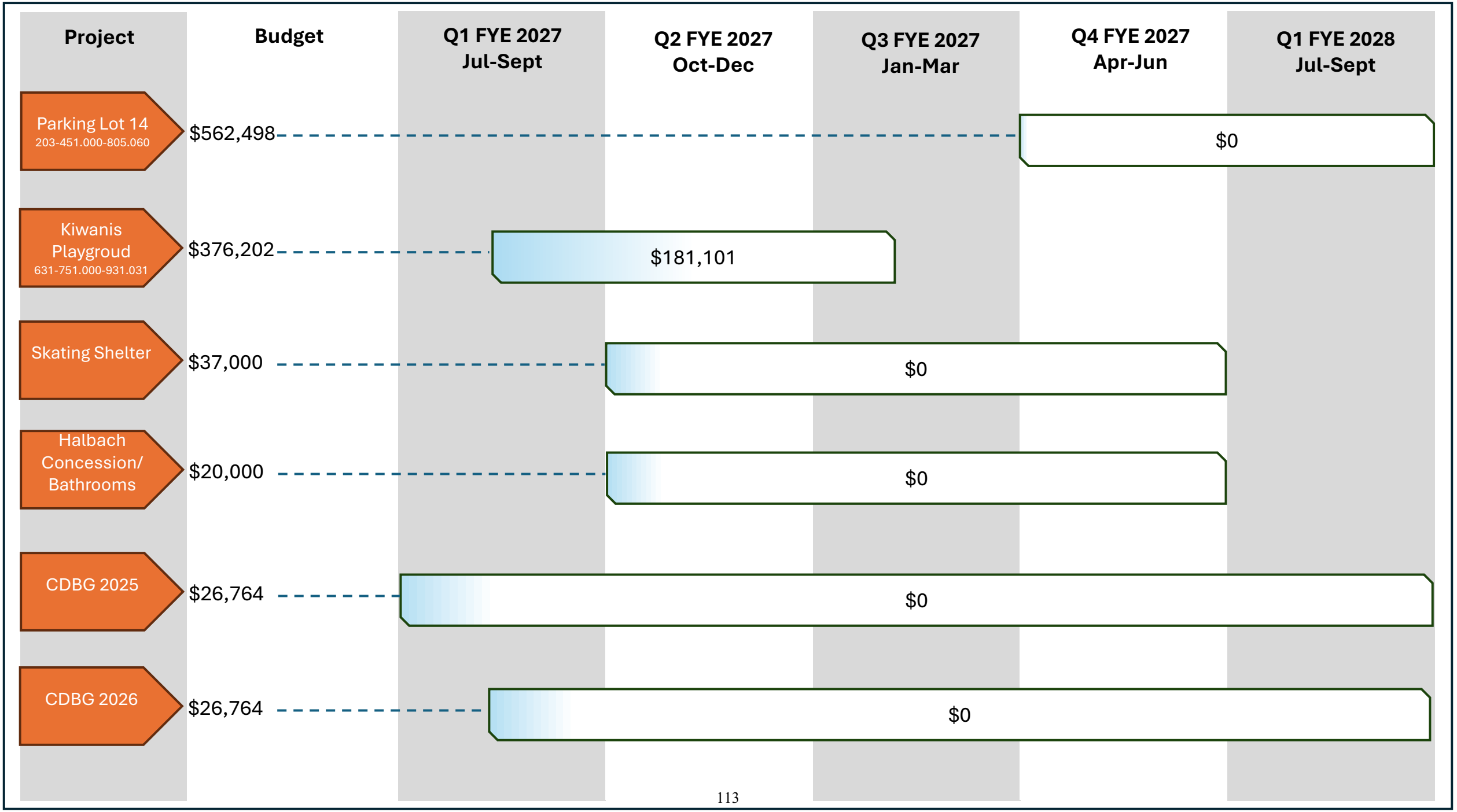
FUND BALANCE GROUP		Updated Fund Balance Policy	Range	2025-26 PRE-AUDIT End Fund Balance	2026-27 PROJECTED End Fund Balance	2027-28 PROPOSED End Fund Balance	2028-29 PROPOSED End Fund Balance	2029-30 PROPOSED End Fund Balance
Discretionary General	General Fund	5,330,000	40 - 50%	11,974,554	11,932,977	12,331,863	12,700,042	13,079,261
	Capital Projects	40,000	20 - 25%	76,117	82,043	88,147	94,433	100,908
	Facilities & Grounds	85,000	60 - 70%	1,133,212	521,168	517,850	514,434	510,915
	Revolving Equipment	510,000	40 - 50%	1,009,134	(33,683)	(109,379)	(266,347)	(428,026)
	Healthcare	100,000	35 - 40%	224,478	286,938	351,273	417,538	485,791
	Discretionary General Subtotal	6,065,000		14,417,495	12,789,443	13,179,754	13,460,100	13,748,849
Restricted for Roads	Major Roads	50,000	60 - 70%	2,161,841	1,306,313	784,299	246,626	(307,180)
	Local Roads	1,000,000	60 - 70%	906,688	1,061,373	1,622,737	2,226,547	2,848,466
	Roads Subtotal *	1,050,000		3,068,529	2,367,686	2,407,036	2,473,173	2,541,286
Restricted for Water & Sewer	Water & Sewer Capital	2,130,000	25 - 30%	5,691,902	5,013,685	1,879,088	1,916,454	1,954,941
	Water & Sewer Operating	1,550,000	25 - 30%	3,476,429	3,205,592	3,029,972	2,849,083	2,662,767
	Water & Sewer Subtotal	3,680,000		9,168,331	8,219,277	4,909,060	4,765,537	4,617,708
Restricted for Parking	Auto Parking Fund	100,000	30 - 35%	1,556,517	1,382,598	1,296,366	1,221,892	1,145,178
	Auto Parking Subtotal	100,000		1,556,517	1,382,598	1,296,366	1,221,892	1,145,178

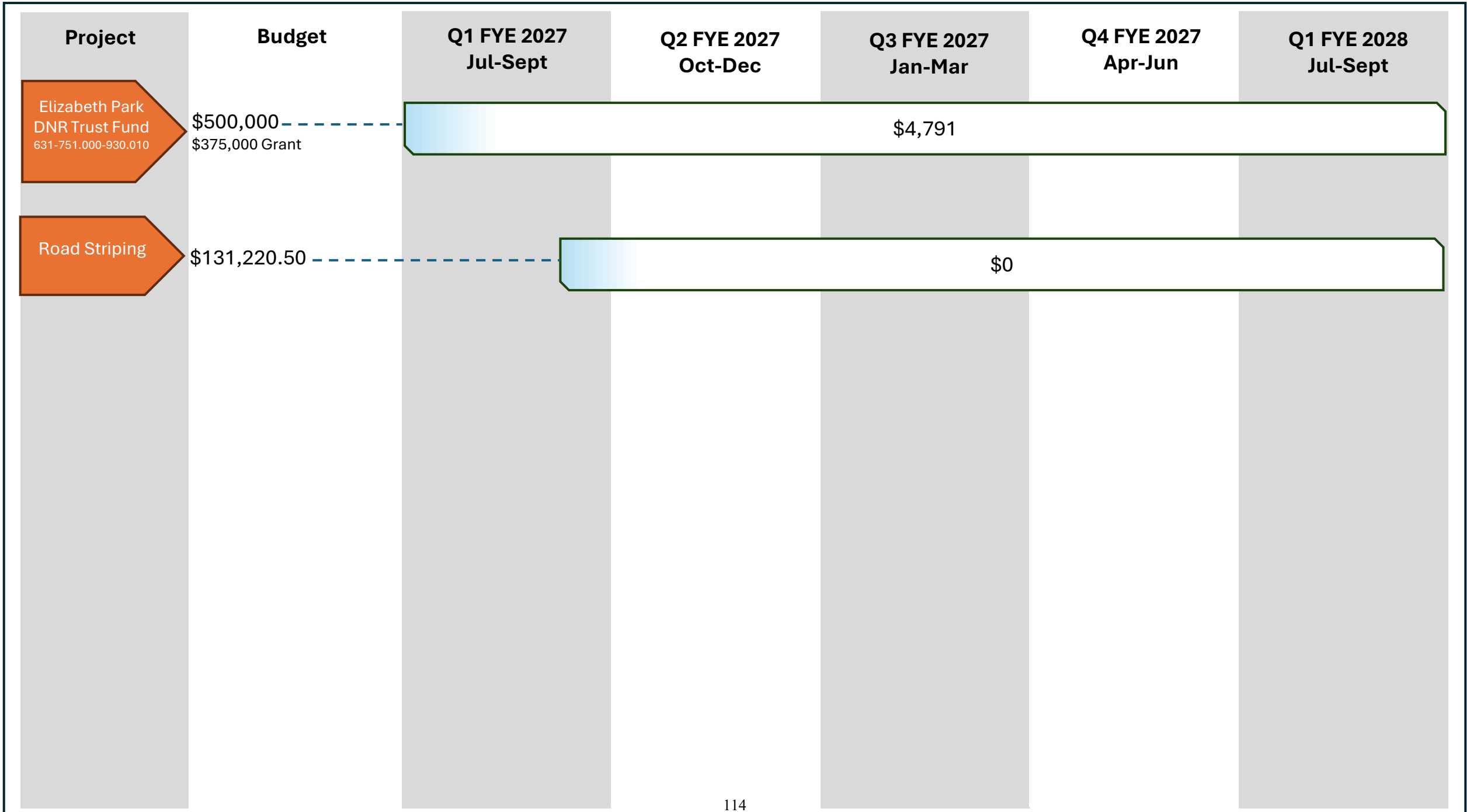
as of 9/30/26

*** Per Statutory Regulations of ACT 51, monies in Local Roads can be transferred without limitations providing greater budget flexability.**


Project
Budget
Q1 FYE 2027 Jul-Sept
Q2 FYE 2027 Oct-Dec
Q3 FYE 2027 Jan-Mar
Q4 FYE 2027 Apr-Jun
Q1 FYE 2028 Jul-Sept
Reliability Study
592-536.000-802.000
$38,000
$38,000
Well #5 Pump & Aerator Upgrades
592-537.000-932.100
$83,261.00
$83,261
BRIC Grant
202-451.000-802.002
$125,530
$94,147.50 Grant
$31,382.50 City
$12,394.90
Term: September 23, 2024 – September 22, 2027
PCT Bridge 31.7
$1,018,520.23
$721,210 Grant
$300,000 Grant
$1,018,520.23
Community House
370-751.000-930.005
$3,888,737
$3,400,000 Grant
$511,579.48 City
$53,524.40
Term: October 1, 2024 – October 31, 2027
Clinton River Trail
372-751.000-930.001
$1,200,000
$1,200,000 Grant
$1,200,000 City
$559,291.65
Ludlow Park
$993,800.00
$797,000 Grant
$853,195.20


Project
Budget
Q1 FYE 2027 Jul-Sept
Q2 FYE 2027 Oct-Dec
Q3 FYE 2027 Jan-Mar
Q4 FYE 2027 Apr-Jun
Q1 FYE 2028 Jul-Sept
Local Road Improvement (LRIP) Letica 202-451.000-805.057
$267,017
$30,018 LRIP Funds
$267,017
Tri-Party Road Project Runyon Right Turn Lane 202-451.000-805.057
$401,760.39
$0
Major Road Project Runyon 202-451.000-805.057
$354,010
$0
Local Road Project Great Oaks Sub 202-451.000-805.057
$857,630
$350,575.05
Drace Storm Sewer 203-451.000-805.060
$34,495
$34,495


Project
Budget
Q1 FYE 2027 Jul-Sept
Q2 FYE 2027 Oct-Dec
Q3 FYE 2027 Jan-Mar
Q4 FYE 2027 Apr-Jun
Q1 FYE 2028 Jul-Sept
Parking Lot 14
203-451.000-805.060
$562,498
$0
Kiwanis Playgroud
631-751.000-931.031
$376,202
$181,101
Skating Shelter
$37,000
$0
Halbach Concession/ Bathrooms
$20,000
$0
CDBG 2025
$26,764
$0
CDBG 2026
$26,764
$0


Project
Budget
Q1 FYE 2027 Jul-Sept
Q2 FYE 2027 Oct-Dec
Q3 FYE 2027 Jan-Mar
Q4 FYE 2027 Apr-Jun
Q1 FYE 2028 Jul-Sept
Elizabeth Park DNR Trust Fund
631-751.000-930.010
$500,000
$375,000 Grant
$4,791
Road Striping
$131,220.50
$0

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: October 20th, 2026
To: City Council and Election Commission
From: Brian D'Annunzio, City Clerk
Subject: Appointing Additional Election Inspector for the November 3rd General Election

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For each election it is the responsibility of the Election Commission to appoint workers for the election, known as election inspectors. These inspectors staff and operate the precincts, the absentee counting board, the early voting final tabulation, and the receiving board. These inspectors must designate a party for balance purposes in fulfilling State law. Party affiliation is not applicable for the receiving board.

Requested Action: The Election Commission approved the list of election inspectors for the November 3rd, 2026 General Election at the last regular meeting, however there is one worker who is not able to work on Election Day and I am asking for one additional worker to replace them. I have indicated the change in Precinct 2 with the new addition at the end. I have also included the full early voting schedule for transparency's sake.

Precinct 1
Mary Jo Showalter (Chair) – Democrat
Juliann DiTommasso – Democrat
Sandra Ondra – Republican
Bonnie Lawrence – Democrat
Amy Schultz – Green

Precinct 2
Margaret Oswald (Chair) – Democrat
Christian Hauser – Democrat
Carol Lamb – Democrat
~~Linda McKinney – Republican~~
Allison Johnson – Libertarian
Clark Skinner – Republican

Precinct 3
Barb Gasko (Chair) – Republican
David Gasko – Republican
Wesley Mangus – Democrat
Marie Mangus – Democrat
Larry Perkins – Democrat
Steve Traister – Democrat

Absentee Board
Judy Privasky (Chair) – Democrat
Jana Yezak – Republican
James Bradford – Democrat
Jeremy Peckens - Democrat

Early Voting Only
Diana Mellerowicz – Republican
Nancy Goodsmith-Cieslik – Republican
Cheryl Petrey – Republican

Early Voting Tabulation
Mary Jo Showalter (Chair) – Democrat
Juliann DiTommasso – Democrat
Sandra Ondra – Republican
Bonnie Lawrence – Democrat
Amy Schultz – Green

Receiving Board
Holly Meyers (Chair) – Democrat
Jeremy Peckens – Democrat
Martha Demiro – Republican

ROCHESTER
Where you live.

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

Early Voting Schedule Nov. 3rd 2026

Saturday, Oct. 24th
Mary Jo Showalter (Chair) – Democrat
Sandra Ondra – Republican
Steve Traister – Democrat
Wesley Mangus – Democrat

Sunday, Oct. 25th
Mary Jo Showalter (Chair) – Democrat
Carol Lamb – Democrat
Diana Mellerowicz – Republican
Cheryl Petrey – Republican

Monday, Oct. 26th
Julie DiTommasso (Chair) – Democrat
Linda McKinney – Republican
Larry Perkins – Democrat
Christopher Schummer – Democrat
Martha Demiro – Republican

Tuesday, Oct. 27th
Steve Traister (Chair) – Democrat
Linda McKinney – Republican
Christopher Schummer – Democrat
Martha Demiro – Republican

Wednesday, Oct. 28th
Nancy Goodsmith-Cieslik – Republican
Diana Mellerowicz – Republican
Carol Lamb – Democrat
Cheryl Petrey – Republican

Thursday, Oct. 29th
Steve Traister (Chair) – Democrat
Allison Johnson – Libertarian
Sandra Ondra – Republican
Christopher Schummer – Democrat

Friday, Oct. 30th
Steve Traister (Chair) – Democrat
Carol Lamb – Democrat
Diana Mellerowicz – Republican
Cheryl Petrey – Republican
Martha Demiro – Republican

Saturday, Oct. 31st
Margaret Oswald (Chair) – Democrat
Sandra Ondra – Republican
Wesley Mangus – Democrat

Sunday, Nov. 1st
Mary Jo Showalter (Chair) – Democrat
Bonnie Lawrence – Democrat
Wesley Mangus – Democrat
Martha Demiro – Republican

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City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

DATE: October 21, 2026

TO: Mayor and City Council

FROM: Joellen Haines, Human Resources Director

SUBJECT: Recommendation to Opt out of Michigan Public Act 152

BUDGET IMPACT: No additional budget impact; the negotiated cost-sharing arrangement is already reflected in existing agreements and anticipated health insurance costs.

BACKGROUND:
Michigan Public Act 152 of 2011, the Publicly Funded Health Insurance Contribution Act, limits public employers' contributions toward employee medical benefit plans. The law generally provides two compliance methods: (1) annual dollar limits ("hard caps") based on coverage category, adjusted each year; or (2) an elected 80/20 method under which the employer pays no more than 80% of the aggregate annual medical benefit plan costs. Section 8 also allows a local unit of government to exempt itself from the Act for a year through a two-thirds vote of its governing body. Rochester has exercised this annual exemption since 2012.

ANALYSIS:
The City's four collective bargaining agreements provide for 90% City and 10% employee health insurance cost sharing through December 31, 2027. Without an exemption, the City would need to satisfy PA 152's applicable contribution limits, which could conflict with its negotiated arrangement. Adopting the exemption permits the City to continue administering the agreed-upon cost sharing without changing those contractual provisions. The exemption is not automatic: Section 8 requires an annual two-thirds vote of City Council (at least five affirmative votes on a seven-member Council). The proposed resolution applies to the year beginning January 1, 2027.

SUMMARY:
Council's action is an annual statutory exemption, not a change in health insurance benefits or the negotiated 90/10 cost-sharing formula. The contracts establish the City's cost-sharing obligations; PA 152 provides the legal option to exempt the City from its contribution limits. There is no additional budget impact associated with the resolution itself.

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ATTACHMENTS:

1. Resolution: Exemption from Public Act 152 of 2011 (2027)
2. Michigan Public Act 152 of 2011 (full text)

SUGGESTED COUNCIL ACTION:

Move to approve the attached resolution exempting the City of Rochester from the requirements of Public Act 152 of 2011 for the year beginning January 1, 2027.

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RESOLUTION

EXEMPTION FROM PUBLIC ACT 152 OF 2011

WHEREAS, the City of Rochester has been active in managing employee health insurance costs; and

WHEREAS, the City has been successful in negotiating union contracts, and has avoided costs associated with arbitration with its public safety groups, mediation with its non-uniform groups and active in managing its non-union benefit costs; and

WHEREAS, the City incentivizes employees to elect to not enroll in the City's health insurance plan, if the employee has coverage available from another health insurance plan, which has generated significant savings for the City, but is not recognized by PA 152 of 2011; and

WHEREAS, in addition to actively managing employee health insurance costs, the City has actively managed employee wages and benefits, including post-employment benefit costs; and

WHEREAS, Section 8(1) of Public Act 152 of 2011 provides that a local unit of government may annually exempt itself from the requirements of the Act.

THEREFORE, BE IT RESOLVED, that the City of Rochester shall exempt itself from the requirements of Public Act 152 of 2011 for the year starting January 1, 2027.

CERTIFICATION

I, Brian D'Annunzio, being the duly appointed and qualified Clerk of the City of Rochester, Oakland County, Michigan, do hereby certify and declare that the forgoing is a true and correct copy of a Resolution, the original of which is on file in my office, adopted by the City of Rochester City Council by a 2/3 vote at a meeting held on _____.

_____

Brian D'Annunzio, City Clerk

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PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

Act 152 of 2011

AN ACT to limit a public employer's expenditures for employee medical benefit plans; to provide the power and duties of certain state agencies and officials; to provide for exceptions; and to provide for sanctions.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011

The People of the State of Michigan enact:

15.561 Short title.

Sec. 1.

This act shall be known and may be cited as the "publicly funded health insurance contribution act".

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011

15.562 Definitions.

Sec. 2.

As used in this act:

(a) "Designated state official" means:

(i) For an election affecting employees and officers in the judicial branch of state government, the state court administrator.

(ii) For an election affecting senate employees and officers, the secretary of the senate.

(iii) For an election affecting house of representatives employees and officers, the clerk of the house.

(iv) For an election affecting legislative council employees, the legislative council.

(v) For an election affecting employees in the state classified service, the civil service commission.

(vi) For an election affecting executive branch employees who are not in the state classified service, the state employer.

(b) "Flexible spending account" means a medical expense flexible spending account in conjunction with a cafeteria plan as permitted under the federal internal revenue code of 1986.

(c) "Health savings account" means an account as permitted under section 223 of the internal revenue code of 1986, 26 USC 223.

(d) "Local unit of government" means a city, village, township, or county, a municipal electric utility system as defined in section 4 of the Michigan energy employment act of 1976, 1976 PA 448, MCL 460.804, an authority created under chapter VIA of the aeronautics code of the state of Michigan, 1945 PA 327, MCL 259.108 to 259.125c, or an authority created under 1939 PA 147, MCL 119.51 to 119.62.

(e) "Medical benefit plan" means a plan established and maintained by a carrier, a voluntary employees' beneficiary association described in section 501(c)(9) of the internal revenue code of 1986, 26 USC 501, or by 1 or more public employers, that provides for the payment of

medical benefits, including, but not limited to, hospital and physician services, prescription drugs, and related benefits, for public employees or elected public officials. Medical benefit plan does not include benefits provided to individuals retired from a public employer or a public employer's contributions to a fund used for the sole purpose of funding health care benefits that are available to a public employee or an elected public official only upon retirement or separation from service.

(f) "Medical benefit plan costs" does not include a payment by the public employer to an employee or elected public official in lieu of medical benefit plan coverage and, for a medical benefit plan coverage year beginning after the later of January 1, 2014 or the effective date of the amendatory act that added this subdivision, includes, but is not limited to, all of the following:

(i) Any amount that the public employer pays directly or indirectly for the assessment levied pursuant to the health insurance claims assessment act, 2011 PA 142, MCL 550.1731 to 550.1741.

(ii) Insurance agent or company commissions.

(iii) Any additional amount the public employer is required to pay as a fee or tax under the patient protection and affordable care act, Public Law 111-148, as amended by the federal health care and education reconciliation act of 2010, Public Law 111-152.

(g) "Medical benefit plan coverage year" means the 12-month period after the effective date of the contractual or self-insured medical coverage plan that a public employer provides to its employees or public officials.

(h) "Public employer" means this state; a local unit of government or other political subdivision of this state; any intergovernmental, metropolitan, or local department, agency, or authority, or other local political subdivision; a school district, a public school academy, or an intermediate school district, as those terms are defined in sections 4 to 6 of the revised school code, 1976 PA 451, MCL 380.4 to 380.6; a community college or junior college described in section 7 of article VIII of the state constitution of 1963; or an institution of higher education described in section 4 of article VIII of the state constitution of 1963.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011 ;-- Am. 2013, Act 269, Imd. Eff. Dec. 30, 2013
Compiler's Notes: Enacting section 1 of Act 269 of 2013 provides:"Enacting section 1. This amendatory act clarifies the original intent of the legislature and is curative and retroactive as to the exclusion of funding for health care benefits that are available only upon either retirement or separation from service from the definition of medical benefit plan and as to the exclusion of payments in lieu of medical benefit plan coverage from medical benefit plan costs."

15.563 Public employer contribution to medical benefit plan; limitation on amount; allocation of payments; adjustment of maximum payment.

Sec. 3.

(1) Except as otherwise provided in this act, a public employer that offers or contributes to a medical benefit plan for its employees or elected public officials shall pay no more of the annual costs or illustrative rate and any payments for reimbursement of co-pays, deductibles, or payments into health savings accounts, flexible spending accounts, or similar accounts used for health care costs, than a total amount equal to $5,500.00 times the number of employees and elected public officials with single-person coverage, $11,000.00 times the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage, plus $15,000.00 times the number of employees and elected public officials with family coverage, for a medical benefit plan coverage year

beginning on or after January 1, 2012. A public employer may allocate its payments for medical benefit plan costs among its employees and elected public officials as it sees fit. By October 1 of each year after 2011 and before 2019, the state treasurer shall adjust the maximum payment permitted under this subsection for each coverage category for medical benefit plan coverage years beginning the succeeding calendar year, based on the change in the medical care component of the United States Consumer Price Index for the most recent 12-month period for which data are available from the United States Department of Labor, Bureau of Labor Statistics. By April 1 of each year after 2018, the state treasurer shall adjust the maximum payment permitted under this subsection for each coverage category for medical benefit plan coverage years beginning the succeeding calendar year, based on the change in the medical care component of the United States Consumer Price Index for the most recent 12-month period for which data are available from the United States Department of Labor, Bureau of Labor Statistics.

(2) For a medical benefit plan coverage year beginning January 1, 2014 through December 31, 2014, the multiplier used to calculate the maximum public employer payment under subsection (1) is $12,250.00 for employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage. The state treasurer shall adjust the multiplier each year as provided in subsection (1).

(3) For purposes of calculating a public employer's maximum total annual medical benefit plan costs under subsection (1), "employee or elected public official" does not include an employee or elected public official who declines the medical benefit plan offered or contributed to by the public employer.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011 ;-- Am. 2013, Act 270, Imd. Eff. Dec. 30, 2013 ;-- Am. 2018, Act 477, Imd. Eff. Dec. 27, 2018

Compiler's Notes: Enacting section 1 of Act 270 of 2013 provides:"Enacting section 1. Section 3(1) and (3) of the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.563, as amended or added by this amendatory act, clarifies the original intent of the legislature that a public employee or elected official who declines the public employer's medical benefit plan coverage is not an employee or elected public official for purposes of calculating the public employer's maximum total annual medical benefit plan costs. These amendments are curative and apply retroactively."

15.564 Public employer contribution to medical benefit plan; limitation on percentage of annual costs; allocation of employees' share of total costs.

Sec. 4.

(1) By a majority vote of its governing body each year, prior to the beginning of the medical benefit plan coverage year, a public employer, excluding this state, may elect to comply with this section for a medical benefit plan coverage year instead of the requirements in section 3. The designated state official may elect to comply with this section instead of section 3 as to medical benefit plans for state employees and state officers.

(2) For medical benefit plan coverage years beginning on or after January 1, 2012, a public employer shall pay not more than 80% of the total annual costs of all of the medical benefit plans it offers or contributes to for its employees and elected public officials. For purposes of this subsection, total annual costs includes the premium or illustrative rate of the medical benefit plan and all employer payments for reimbursement of co-pays, deductibles, and payments into health savings accounts, flexible spending accounts, or similar accounts used for health care but does not include beneficiary-paid copayments, coinsurance, deductibles, other out-of-pocket expenses, other service-related fees that are assessed to the coverage

beneficiary, or beneficiary payments into health savings accounts, flexible spending accounts, or similar accounts used for health care. For purposes of this section, each elected public official who participates in a medical benefit plan offered by a public employer shall be required to pay 20% or more of the total annual costs of that plan. The public employer may allocate the employees' share of total annual costs of the medical benefit plans among the employees of the public employer as it sees fit.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011 ;-- Am. 2013, Act 271, Imd. Eff. Dec. 30, 2013

15.565 Collective bargaining agreement or other contract in effect; inconsistent terms.

Sec. 5.

(1) If a collective bargaining agreement or other contract that is inconsistent with sections 3 and 4 is in effect for 1 or more employees of a public employer on September 27, 2011, the requirements of section 3 or 4 do not apply to an employee covered by that contract until the contract expires. A public employer's expenditures for medical benefit plans under a collective bargaining agreement or other contract described in this subsection shall be excluded from calculation of the public employer's maximum payment under section 4. The requirements of sections 3 and 4 apply to any extension or renewal of the contract.

(2) A collective bargaining agreement or other contract that is executed on or after September 27, 2011 shall not include terms that are inconsistent with the requirements of sections 3 and 4.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011 ;-- Am. 2013, Act 272, Imd. Eff. Dec. 30, 2013
Compiler's Notes: Enacting section 1 of Act 272 of 2013 provides:"Enacting section 1. This amendatory act clarifies the original intent of the legislature that September 27, 2011 is the date on and after which a new contract must comply with this act. This amendatory act is curative and applies retroactively."

15.566 Deduction by public employer.

Sec. 6.

A public employer may deduct the covered employee's or elected public official's portion of the cost of a medical benefit plan from compensation due to the covered employee or elected public official. The employer may condition eligibility for the medical benefit plan on the employee's or elected public official's authorizing the public employer to make the deduction.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011

15.567 Applicability of requirements to medical benefit plans of public employees and elected public officials; scope; effect of certain sections found to be invalid.

Sec. 7.

(1) The requirements of this act apply to medical benefit plans of all public employees and elected public officials to the greatest extent consistent with constitutionally allocated powers, whether or not a public employee is a member of a collective bargaining unit.

(2) If a court finds the requirements of section 3 to be invalid, the expenditure limit in section 4 shall apply to a public employer that does not exempt itself under section 8, except that the requirement for a majority vote of the governing body of the public employer in section 4 shall not apply. If a court finds section 4 to be invalid, the expenditure limit in section 3 shall apply to each public employer that does not exempt itself under section 8.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011

15.568 Exemption from act; extension; exceptions.

Sec. 8.

(1) By a 2/3 vote of its governing body each year, prior to the beginning of the medical benefit plan coverage year, a local unit of government may exempt itself from the requirements of this act for the next succeeding medical benefit plan coverage year.

(2) A 2/3 vote of the governing body of the local unit of government prior to the beginning of each succeeding medical benefit plan coverage year is required to extend an exemption under this section.

(3) An exemption under this section is not effective for a city with a mayor who is both the chief executive and chief administrator, unless the mayor also approves the exemption.

(4) An exemption under this section is not effective for a county with a county executive who is both the chief executive and chief administrator, unless the county executive also approves the exemption.

(5) An exemption under this section is not effective for a city with a population greater than 600,000.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011 ;-- Am. 2013, Act 273, Imd. Eff. Dec. 30, 2013 ;-- Am. 2014, Act 184, Imd. Eff. June 20, 2014

15.569 Noncompliance by public employer; penalty.

Sec. 9.

If a public employer fails to comply with this act, the public employer shall permit the state treasurer to reduce by 10% each economic vitality incentive program payment received under 2011 PA 63 and the department of education shall assess the public employer a penalty equal to 10% of each payment of any funds for which the public employer qualifies under the state school aid act of 1979, 1979 PA 94, MCL 388.1601 to 388.1772, during the period that the public employer fails to comply with this act. Any reduction setoff or penalty amounts recovered shall be returned to the fund from which the reduction is assessed or upon which the penalty is determined. The department of education may also refer the penalty collection to the department of treasury for collection consistent with section 13 of 1941 PA 122, MCL 205.13.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011

City of Rochester

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CITY BEAUTIFUL COMMISSION
REGULAR MEETING AGENDA

Chairperson Jeanine Offer, Vice Chair Laura Murphy, Secretary Sue Butala
Members: Tammy Byers, Julia Johnson, Sandra Montes, Tracy Gottschalk, Carrie Briskin, Darlene Reimann
City Council Liaison: Jessica Clauser

400 6th Street	**October 14th, 2026**	**7:00 pm**

1) Call to Order

2) Roll

3) Approval of September meeting minutes

4) Eagle Scout project - Bird houses

5) Nik & DPW update

6) 2026/2027 Goals and Objectives
   a) Tile Pillar update
   b) Scott Street Park update
   c) Metal Sculpture in Pollinator Garden
   d) Garden upgrades in town

7) Misc / New Business
   a) Discuss ideas for next fiscal year: 2027/2028
   b) Meeting schedule

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(248) 651-9260
Paintcreektrail.org

PAINT CREEK TRAILWAYS COMMISSION
REGULAR PUBLIC MEETING NOTICE AND AGENDA
Tuesday, October 20, 2026, 7:00 p.m.
Paint Creek Cider Mill, 4480 Orion Road, Rochester, Michigan 48306

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance to the Flag of the United States of America
4. Amendments to/Approval of October 20, 2026, Agenda
5. Approval of Invoices
6. Approval of Treasurer's Report
7. Approval of Minutes – September 15, 2026, Meeting
8. General Public Comment
9. For Approval: Daniel Van Pelt Eagle Scout Service Project – Project Plans
10. For Discussion: Adams Road Crossing
11. Manager's Report
12. Commissioner Reports
13. Adjournment

Next meeting: Tuesday, November 17, 2026, 7:00 p.m.,
Paint Creek Cider Mill, 4480 Orion Road, Rochester, Michigan 48306

Rochester Downtown
Development Authority

Downtown Collaboration Studio
431 S. Main Street
Rochester, MI 48307
248.656.0060
DowntownRochesterMI.com

Regular Meeting Agenda
Wednesday, October 21, 2026 7:00 pm
Rochester Municipal Building, 400 Sixth Street

1. Call to Order

2. Roll Call

3. Approval of Meeting Minutes – September 16, 2026

4. Audience Comments

5. Liaison Reports

   A. City Council – Jessica Clauser
   B. Chamber of Commerce – Bob DiTommaso
   C. Historical Commission – Don Sienkiewicz
   D. Principal Shopping District – Paul Haig

6. General Business Items

   A. Economic Development Update – Nik Banda
   B. Market + The Graham Update – Ben Giovanelli
   C. The Graham Building Maintenance Proposal – Ben Giovanelli/Kristi Trevarrow
   D. Saturday Market at The Graham Update – Kristi Trevarrow
   E. 2026 Downtown Gift Certificate Promotion – Kristi Trevarrow
   F. November & December DDA Meeting Dates – Ben Giovanelli

7. Receipt of Regular Reports

   A. Executive Director Update
   B. Events & Marketing Update
   C. Financial Report for DDA
   D. Business Development Committee
   E. Site Development Committee

8. Adjourn

Regular Board Meeting Agenda

Chairman: John Muenk, Vice Chair: Emily Schoeller, Secretary: David Berletich
Board Members: Sara King, Dr. Julie Alspach, Theresa Mungioli, Amanda MacCormick
Student Representatives: Divya Shah

500 E. Second Street	**October 21, 2026**	**5:00 PM**

1. Call to Order
2. Roll Call
3. Reading and consideration of the minutes:
    a. September 16, 2026, Regular Board Meeting Minutes
4. Approval of Agenda
5. Public comment – reserved time (for items listed on this agenda)
6. Communications
    a. Secretary of the Board
    b. Members of the Board
7. Financial Reports
    a. List of Bills – August 2026
        i. Request for approval of the bills in the amount of: $171,970.76
    b. Review of the monthly budget reports
        i. Revenue Vs Budget
        ii. Expense Vs Budget
        iii. Trial Balance Report
        iv. M2M Comparison
8. Unfinished Business
    a. None
9. New Business
    a. Set 4th Quarter Amendment Budget Hearing for November 18,2026
    b. Request for approval of mini split, window, signage and electrical work for the Stony Creek Room in the amount of $13275.
10. Administrative Reports

RARA

RECREATION

Regular Board Meeting Agenda

Chairman: John Muenk, Vice Chair: Emily Schoeller, Secretary: David Berletich
Board Members: Sara King, Dr. Julie Alspach, Theresa Mungioli, Amanda MacCormick
Student Representatives: Divya Shah

500 E. Second Street	**October 21, 2026**	**5:00 PM**

a. Executive Recreation Director's Report
   i. Report
b. Assistant Recreation Director's Report
   i. Report
c. Communications Officer Report
   i. Report
d. Sports Report
   i. Report
e. Camps Report
   i. Report
f. Events Report
   i. Report
g. Activities Report
   i. Report
h. Adaptive Report
   i. Report
i. Rec Center & Facility Reservations Report
   i. Report

11. Miscellaneous
12. Public Comments – General
13. Adjournment

Sub-Committees:
Human Resources Committee – Emily Schoeller, Theresa Mungioli, Dr. Julie Alspach
Budget Committee – David Berletich, Dr. Julie Alspach, Sara King
Policy and Procedures Committee – Emily Schoeller, David Berletich, Sara King
Strategic Planning Committee – Theresa Mungioli, Amanda MacCormick, John Muenk

ROCHESTER SUSTAINABILITY COMMITTEE
Meeting Agenda

October 19, 2026
Time: 12:00 pm–1:00 pm
Location: DPW Conference Room
Attendees: Jason Warner, Nick Schaefer, Colin Petitt, Councilmember, Marilyn Trent, Mayor ProTem, Stuart Bikson, Residents Jane Dick, Anna Resiegh, Chloe Schultz-Kellet

1. **Welcome**
    a. Welcome Chloe Schultz-Kellet
2. **Food Waste Recycling Program: Launch Recap (launched September 19)**
    a. Downtown Rochester Farmers Market tent debrief
        i. What went well, common resident questions, and visitors from outside Rochester
        ii. Handout, tabletop signage, and tablecloth: what to keep or change
    b. Outreach to date
        i. Rochester Post story
        ii. City Newsletter: program flyer included
        iii. Next steps: City text alert system, social media, quarterly update
    c. Drop-off site check-in
        i. Directional signage and "Rochester residents only" signage
    ii. Bin signage and site conditions as leaf season ramps up at DPW (I saw a plastic bag in the bin. Need signage to reinforce that and the other items that contaminate the bin.
    d. First-month report from My Green Michigan
        i. Weekly weights collected
        ii. Contamination reports (e.g., produce bags and stickers, bleached paper)
    e. Resident questions: how we collect them, who answers, and what gets added to the FAQ
3. **Pilot Evaluation (three-month mark: December 19)**
    a. Agree on measures of success (pounds collected, contamination, resident feedback)
    b. Timeline for reporting results to City Council
    c. Consider a spring Farmers Market tent
4. **Library presentation**
    a. Discuss presentation at the library –
    b. Add meal planning and food prep to mitigate food waste. (see attachment)
    c. Have a presenter from Make Food Not Waste present
5. **Recycling Facility Tour Recap (September 28)**
    a. Key takeaways from attendees
    b. Assign lead to summarize the information for promotion
6. **Recycling Education and Myth Busters**
    a. Begin creating, now that the tour is complete
7. **Misc./Next Steps**
    a. Flashfood app (carried over from September 8)
    b. Explore future pilot programs, **grants,** and partnerships (Make Food Not Waste)
    c. Confirm next meeting date, November 9
8. **Action Items**
    a. Prepare for December 19 pilot evaluation
9. **Adjourn**