



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

CITY COUNCIL

REGULAR MEETING AGENDA

Mayor Debbie Jones
Mayor Pro Tem Stuart Bikson
Council Members Jessica Clauser, Christian Hauser,
Sara King, Nancy Salvia and Marilyn Trent

400 Sixth Street	February 23, 2026	7:00 PM
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1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment Scheduled/Non-Scheduled/Presentations
 - A. Presentation of the Good Neighbor Award.
 - B. Presentation from Paul DeRubeis, Conductor and Artistic Director of the Rochester Community Concert Band.
 - C. Presentation from Maggie Bobitz, President with the Rochester Regional Chamber of Commerce.
5. Approval of the Consent Agenda
 - A. Regular Meeting Minutes for January 12 and 26, 2026 and February 9, 2026, and the Special Meeting Minutes for January 24, 2026.
 - B. Consideration to approve the Men of the Sacred Hearts 5K Fun Run on September 26, 2026.
 - C. Receipt of the Check Register Reports.
6. Old Business/Tabled Items
7. Public Hearings
8. Legislative Deliberation

- A. Consideration to adopt a Resolution for Poverty Exemption in accordance with Public Act 253 of 2020.
9. Reports and Regular Business
- A. Budget Amendment Request from the Downtown Development Authority for The Graham.
 - B. Authorization to seek federal funding and grants for Fire Department Ladder Truck purchase.
 - C. Consideration of the renewal of the Building Official's contract.
10. Receive a Report from the Various Boards and Commissions
- A. Receipt of a report from the Cemetery Committee.
 - B. Receipt of a report from City Beautiful Commission.
 - C. Receipt of a report from Asset Committee.
 - D. Receipt of a report from the Tree Committee.
 - E. Receipt of a report from the Paint Creek Trailway Commission.
 - F. Receipt of a report from the Downtown Development Authority.
 - G. Receipt of a report from the Budget and Finance Committee.
11. Public Comment
12. General Miscellaneous
- A. Consideration of a request for Closed Session for City Council to conduct a strategy and negotiation session connected with the negotiation of a collective bargaining agreement.
13. Adjourn

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.

1. CALL TO ORDER

Mayor Jones at 7:00 p.m.

2. ROLL CALL

PRESENT: Mayor Debbie Jones, Mayor Pro Tem Stuart Bikson, Councilmembers Jessica Clauser, Christian Hauser, Sara King, Nancy Salvia and Marilyn Trent.

ABSENT: None.

3. PLEDGE OF ALLEGIANCE

Mayor Jones led the Pledge of Allegiance.

4. PUBLIC COMMENT SCHEDULED/NON SCHEDULED/PRESENTATIONS

4A. Presentation from Paint a Miracle Executive Director Shelly Propson Lennon.

4B. Update on the Rochester Community Schools administration building from Contractor Bob Bloomingdale.

Public Comment.

Jane Turner, Parkdale, commented on leaf pick up.

City Manager Banda introduced the new Fire Chief Scott Demoff.

5. CONSENT AGENDA

5A. Minutes for the Regular Meetings held November 25, 2025 and December 8 and 15, 2025.

MOTION: Bikson moved, Trent seconded,

To approve the Minutes for the Regular Meetings held November 25, 2025 and December 8 and 15, 2025.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.

NO: None.

Motion Carried.

5A. Check Register report for December 11 and 18, 2025.

MOTION: Bikson moved, Trent seconded,

To approve the Check Register report for December 11 and 18, 2025.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.

NO: None.

Motion Carried.

6. OLD BUSINESS/ TABLED ITEMS.

NONE.

7. PUBLIC HEARINGS

7A. Public Hearing for Brownfield Redevelopment Plan for The Trails of Paint Creek Redevelopment project at 704 Woodward. The Developer anticipates \$2,984,069 in Brownfield Tax Increment Financing (TIF) costs (including 15% contingency) with an estimated \$2,798,734 in reimbursement for eligible activities over 11 years after July 1, 2027.

City Manager Banda reviewed the proposed development saying it will be multi-unit residential consisting of 45 townhomes. The Developer presented a detailed plan.

City Council discussed at length the project and the Brownfield request.

Mayor Jones opened the Public Hearing at 9:19 p.m.

Cody Smith, Ludlow, encouraged Council to not approve the Agreement and require the current land owners to clean up the property.

Renee Myers, supports the Agreement and planned development.

Matt, Ludlow, also encouraged Council to make the current property owners pay for the clean up.

Mayor Jones closed the Public Hearing at 9:27 p.m.

MOTION: Hauser moved, King seconded,
To approve the Brownfield Redevelopment Agreement with The Trails at Pain Creek, 704 Woodward, and approved by the Brownfield Redevelopment Authority on November 13, 2025, for an 11 year period beginning July 1, 2027 in the amount of \$2,984,069 (including a reduced contingency amount of 10%) in Brownfield Tax Increment Financing (TIF) costs , with an estimated \$2,798,734 in reimbursement for eligible activities.

VOTE: YES: Jones, Bikson, Hauser, King Salvia and Trent.

NO: Clauser.

Motion Carried.

8. LEGISLATIVE DELIBERATIONS

NONE.

9. REPORTS AND REGULAR BUSINESS

9A. Mayoral nomination/appointment to the Planning Commission. Mayor Jones nominated David Berletich to the Planning Commission; and Council members to: Bikson to the Parking

Advisory Committee, Clauser to the Downtown Development Authority, Salvia to the Cemetery Advisory Board, Clauser to the City Beautiful Commission.

MOTION: Councilmember Hauser seconded,

To confirm the Mayoral appointment of David Berletich to the Planning Commission; and Council members to: Bikson to the Parking Advisory Committee, Clauser to the Downtown Development Authority, Salvia to the Cemetery Advisory Board, Clauser to the City Beautiful Commission.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.

NO: None.

Motion Carried.

9B. City Council nomination for an Alternate on Zoning Board of Appeals. Councilmember Trent stated that she will not be able to serve on the Paint Creek Trailway Commission. Trent nominated Councilmember King as Alternate to the ZBA and as Council representative to the Paint Creek Trailway Commission and volunteered to be the Alternate for the Paint Creek Trailway Commission.

MOTION: Hauser moved, Salvia seconded,

To confirm the City Council appointment of Councilmember King as an Alternate to the Zoning Board of Appeals and as Council representative to the Paint Creek Trailway Commission and Councilmember Trent as the Alternate to the Paint Creek Trailway Commission.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.

NO: None.

Motion Carried.

9C. Quit Claim Deed and Temporary Construction/Grading Easement from Trident Milltown for the Clinton River Trail relocation.

MOTION: Salvia moved, Bikson seconded,

To approve the Quit Claim Deed and Temporary Construction/Grading Easement from Trident Milltown for the Clinton River Trail relocation.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.

NO: None.

Motion Carried.

9D. Skatepark construction drawings from Spohn Ranch and request to proceed with the construction.

MOTION: Trent moved, Hauser seconded,

To approve the Skatepark construction drawings from Spohn Ranch and request to proceed with the construction.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.

NO: None.

Motion Carried.

9E. Notice of Consent of Defendant City of Rochester joined pursuant to MCL 560.224a(1)(B) and Order of Dismissal for the Court Case with Kemp Brothers Investments to vacate an easement on the properties of 239 and 265 South Street and authorize the City Attorney to sign the document and submit it to the Court for entry on behalf of the City.

MOTION: Hauser moved, Bikson seconded,
To approve the Notice of Consent of Defendant City of Rochester joined pursuant to MCL 560.224a(1)(B) and Order of Dismissal for the Court Case with Kemp Brothers Investments to vacate an easement on the properties of 239 and 265 South Street and authorize the City Attorney to sign the document and submit it to the Court for entry on behalf of the City.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.

NO: None.

Motion Carried.

9F. Ordinance Amendment to the City Code, Chapter 52 Traffic and Vehicles, to add a new Article IV to be known as the "Bicycle and motorized devices Ordinance" which provides for the regulation of bicycles, electric bicycles and other similar devices – Introduction and First Reading.

MOTION: Hauser moved, Salvia seconded,
To postpone indefinitely consideration of the Ordinance Amendment to the City Code, Chapter 52 Traffic and Vehicles, to add a new Article IV to be known as the "Bicycle and motorized devices Ordinance" which provides for the regulation of bicycles, electric bicycles and other similar devices.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.

NO: None.

Motion Carried.

10. BOARDS AND COMMISSIONS REPORTS.

10A. Rochester Avon Recreation Authority – postponed to next meeting.

10B. Asset Committee – report completed.

10C. Paint Creek Trailway Committee – Trent said they discussed the Mocerri Development in Orion township and their request to install 3 pipes under the trail and a detention outlet, the also received a report from the Trail Manager and discussed the budget.

10D. Planning Commission – Hauser stated they held 4 public hearings for 134 S. Main, 139 Romeo, 265 E. Second and 1129 N. Main, all approved, they also reviewed plans for the Community House and he noted that Commission Gassen had resigned.

10E. Principal Shopping District – City Manger Banda said their meeting was for annual Goals and Objectives.

10F. Older Persons' Commission – Bikson said they elected officers which he is now Chair and they discussed Special Licenses for liquor at events.

11. PUBLIC COMMENT

Fire Chief Cieslik gave a heartfelt thank you upon his retirement.

12. GENERAL MISCELLANEOUS

City Attorney Kragt noted that the location of the Rochester Community Schools Administration building is in the Special Exception zone.

Salvia asked about the Special Meeting for considering the Master Plan implementation.

King noted she is meeting about the playground equipment.

Clauser noted that the Library hosted a live PBS special and the American Revolution Experience is at the Library, one of 10 cities it will be at.

Mayor Jones noted the Fox News story on the Big, Bright Lights Show.

13. ADJOURN

Mayor Jones adjourned the meeting at 10:49 p.m.

Lee Ann O'Connor, City Clerk

Debbie Jones, Mayor

1. CALL TO ORDER

Mayor Jones at 7:00 p.m.

2. ROLL CALL

PRESENT: Mayor Debbie Jones, Mayor Pro Tem Stuart Bikson, Councilmembers Jessica Clauser, Christian Hauser, Sara King, Nancy Salvia and Marilyn Trent.

ABSENT: None.

3. PLEDGE OF ALLEGIANCE

Mayor Jones led the Pledge of Allegiance.

4. PUBLIC COMMENT SCHEDULED/NON SCHEDULED/PRESENTATIONS

4A. Resolution congratulating Fire Chief Cieslik on his retirement and naming the Fire Station the John E. Cieslik Fire Station.

MOTION: Bikson moved, Trent seconded,

To adopt the Resolution congratulating Fire Chief John Cieslik on his retirement after 49 years of service and naming the Fire Station the John E. Cieslik Fire Station.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.

NO: None.

Motion Carried.

Police Chief George Rouhib presented Chief Cieslik with a certificate of recognition.

Fire Chief Cieslik again thanked Council and City Administration the support he received as Fire Chief.

4B. Presentation on the Police Cadet Program from Lilian Coronado, Senior at Rochester Adams High School.

4C. Update on the Heritage Days Festival from Kristi Trevarrow along with a request for approval of a budget amendment for additional funding of the festival of \$4,500.00 for a total budget of \$10,000.00.

MOTION: Trent moved, Clauser seconded,

To approve the budget amendment for additional funding for the Heritage Days Festival of \$4,500.00 for a total budget of \$10,000.00.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.

NO: None.

Motion Carried.

Public Comment.

United States Congress candidate Christina Hines introduced herself.

5. CONSENT AGENDA

5A. Check Register report for December 29, 2025.

MOTION: Bikson moved, Trent seconded,
To approve the Check Register report for December 29, 2025.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.
NO: None.

Motion Carried.

6. OLD BUSINESS/ TABLED ITEMS.

NONE.

7. PUBLIC HEARINGS

NONE.

8. LEGISLATIVE DELIBERATIONS

8A. Resolution declaring April 22, 2026 as Arbor Day.

MOTION: Salvia moved, Hauser seconded,
To adopt the Resolution declaring April 22, 2026 as Arbor Day.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.
NO: None.

Motion Carried.

9. REPORTS AND REGULAR BUSINESS

9A. City Manager Banda gave the annual tree report.

9B. Recommendation from DPW to approve the proposal from D.C. Byers Co., Inc. for the 2025/2026 Parking Deck Platforms Bearing Pad Replacement Project at a cost of \$238,780.00.

MOTION: Bikson moved, Salvia seconded,
To approve the recommendation from DPW to approve the proposal from D.C. Byers Co., Inc. for the 2025/2026 Parking Deck Platforms Bearing Pad Replacement Project at a cost of \$238,780.00.

VOTE: YES: Jones, Bikson, Clauser, Hauser, King Salvia and Trent.
NO: None.

Motion Carried.

10. BOARDS AND COMMISSIONS REPORTS.

10A. City Beautiful Commission – Clauser stated they discussed the mission statement update, the sound amplifier Eagle Scout project, the raised bed sensory gardens, the rain garden they PCTW and the DDA pocket garden.

10B. Paint Creek Trailway Commission – King said they have a sponsor for the animal waste bags, that their Attorney is working on the easement agreement for the Orion Twp. Business and they will be requested a 3% budget increase for Administration.

10C. Downtown Development Authority – Clauser stated that Movies in the Moonlight is paused for 2026, they discussed the Oakland County DDA Policy changes, the budget is due at the end of February, The Graham Market construction has a September deadline because of grant funding and the will be closing Water Street during Farmers' Market this year.

10D. Rochester Avon Recreation Authority – King stated that their revenues are back to pre-COVID levels, that Bite and Beats by the Creek will continue and gave infrastructure update.

10E. Rochester Community House – Salvia said they continued renovation discussion and got a new phone system.

10F. Historical Commission – NONE.

10G. Budget and Finance Committee – Trent said they reviewed financial reports.

11. PUBLIC COMMENT

NONE.

12. GENERAL MISCELLANEOUS.

Councilmembers thanked Administration for the thorough Budget Session held Saturday.

13. ADJOURN

Mayor Jones adjourned the meeting at 8:25 p.m.

Lee Ann O'Connor, City Clerk

Debbie Jones, Mayor

1. CALL TO ORDER

Mayor Jones at 7:00 p.m.

2. ROLL CALL

PRESENT: Mayor Debbie Jones, Mayor Pro Tem Stuart Bikson, Councilmembers Jessica Clauser, Sara King, Nancy Salvia and Marilyn Trent.

ABSENT: Councilmember Christian Hauser.

3. PLEDGE OF ALLEGIANCE

Mayor Jones led the Pledge of Allegiance.

4. PUBLIC COMMENT SCHEDULED/NON SCHEDULED/PRESENTATIONS

4A. City Clerk O'Connor gave the Oath of Office to new Fire Chief Scott Demoff. Chief Demoff thanked the City for the opportunity.

4B. Presentation of the Good Neighbor Award to Bill Thomas. This item was postponed.

4C. Mayor Pro Tem Bikson presented a Resolution recognizing David Gassen for his longtime service on the Planning Commission. Mr. Gassen stated it was a fantastic experience.

4D. Annual Report from Dinosaur Hill Nature Preserve.

Public Comment. NONE.

5. CONSENT AGENDA

5A. Check Register report for January 21, 2026.

MOTION: Bikson moved, Trent seconded,
To approve the Check Register report for January 21, 2026.

VOTE: YES: Jones, Bikson, Clauser, King Salvia and Trent.

NO: None.

ABSENT: Hauser.

Motion Carried.

6. OLD BUSINESS/ TABLED ITEMS.

NONE.

7. PUBLIC HEARINGS

NONE.

8. LEGISLATIVE DELIBERATIONS

NONE.

9. REPORTS AND REGULAR BUSINESS

9A. Agreement with Oakland County for the Oakland County P25 Simulcast System for public safety communications.

MOTION: Salvia moved, Clauser seconded,
To approve the Agreement with Oakland County for the Oakland County P25 Simulcast System for public safety communications.

VOTE: YES: Jones, Bikson, Clauser, King Salvia and Trent.

NO: None.

ABSENT: Hauser.

Motion Carried.

9B. Bid award to Advanced Rehabilitation Technology for the 2026 Sewer Cleaning and CCTV Investigation in the amount of \$227,376.00.

MOTION: Salvia moved, Bikson seconded,
To award the bid to Advanced Rehabilitation Technology for the 2026 Sewer Cleaning and CCTV Investigation in the amount of \$227,376.00.

VOTE: YES: Jones, Bikson, Clauser, King Salvia and Trent.

NO: None.

ABSENT: Hauser.

Motion Carried.

9C. Planning Commission Chair Richard Kendziuk gave Council their annual report which included an update on the Zoning Ordinance, Project Development Reviews and ZBA variances.

10. BOARDS AND COMMISSIONS REPORTS.

10A. Rochester Area Youth Assistance – Jones updated on the Spaghetti Dinners and Pancake Breakfasts held at the Fire Station and stated they will hold their annual banquet on March 16.

10B. Planning Commission – City Manager Banda said they held a Public Hearing for the Rochester Community House Site Plan and they scheduled Public Hearings for 235 S. Main, 215 S. Main and 413 N. Main.

10C. Sister City Committee – Clauser stated they held discussions with Kristi Trevarrow from the DDA and the Economic Development Director from Rochester Hills.

10D. Principal Shopping District – City Manager Banda stated they recapped the Fire & Ice Festival event.

10E. Older Persons' Commission – Bikson stated they approved their 2026 meeting schedule and reviewed their resident/non resident policy and strategic plan.

11. PUBLIC COMMENT

NONE.

12. GENERAL MISCELLANEOUS.

City Manager Banda thanked the DPW for their hard work on water main breaks and winter response.

Trent noted the resources for Care Givers available at the RHPL.

Clauser and Trent noted they will be absent from the next meeting.

13. ADJOURN

Mayor Jones adjourned the meeting at 8:06 p.m.

Lee Ann O'Connor, City Clerk

Debbie Jones, Mayor

CITY COUNCIL
CITY OF ROCHESTER
FIRE STATION
277 E. SECOND STREET, ROCHESTER MICHIGAN

SPECIAL MEETING
JANUARY 24, 2026
9:00 A.M.

CALL TO ORDER

Mayor Pro Tem Bikson at 9:01 a.m.

ROLL CALL

PRESENT: Mayor Pro Tem Stuart Bikson, Councilmembers Jessica Clauser, Christian Hauser, Nancy Salvia and Marilyn Trent.

ABSENT: Mayor Debbie Jones and Councilmember Sara King.

This January meeting was the Budget Workshop for Goals and Objectives for the FYE 2027 annual budget.

Discussion and gathering of Council's questions for follow-up at the February 28, 2026 Council Meeting.

ADJOURN

Mayor Pro Tem Bikson adjourned the meeting at 12:52 p.m.

Megan Frazho, Executive Assistant

Stuart Bikson, Mayor Pro Tem

ROCHESTER POLICE DEPARTMENT

400 SIXTH STREET
ROCHESTER, MICHIGAN 48307
PHONE (248) 651-9621
FAX (248) 651-3607
<http://www.rochestermi.org>

GEORGE T. ROUHIB JR.
CHIEF OF POLICE

MEMORANDUM

Date: February 18, 2026
To: Nik Banda, City Manager
From: George T. Rouhib Jr., Chief of Police
Subject: Men of the Sacred Hearts 5K Fun Run

Issue: Request to hold the Men of the Sacred Hearts 5K Fun Run.

Analysis: A special event application was submitted by the Men of the Sacred Hearts to hold a 5K fun run on **September 26, 2026** from 8 am to 9 am beginning in the parking lot of St. Andrews. The run will carry out onto the neighborhood sidewalks. There will be a route for the 5K and one for a one mile run. There will be no street closures or related costs from any of the departments. This is a first time event. Approximately 150 participants are expected to participate. Proof of liability insurance has been submitted. A hold harmless letter is required prior to the event.

Requested Action: Review and approve event as presented.

Attachment(s): Special event application-map

CITY OF ROCHESTER
Date 02/13/2026 10:38:08 AM
Code: SPEA
Ref SPECIAL EVENT 9-26-26
Receipt 0000328305
Amount \$150.00
Tender Type: CREDIT CARD
CC #:

APPLICATION FOR SPECIAL EVENT PERMIT
PARKS & PUBLIC SPACES

Complete & sign this form and return to City of Rochester Police Chief along with a non-refundable check made to the City of Rochester
Application fee for first time event \$150, 2nd and subsequent years \$125

Date/Hours of Event: 9-26-2026

Date/Hours of Event: 9 AM - 12 PM

Name of Event:
Men of the SACRED HEARTS SK Fun Run

Description of Event:
Fun Run

Location Requested:
SEE Map BEGIN/EPD St ANDREWS PARKING Lot

NOTE: Reservations for the Kiwanis and Lion's Shelters are managed under a separate permit available at City Hall. Please Check availability first by calling City Hall at (248) 733-3700.

Date/Hours of Event: 9-26-26 9 AM - 12 PM

Date/Hours of Set-up and Tear Down: 9-26-26 8 AM - 9 AM

Organization Name:
Men of the SACRED HEARTS

Organization Address (include street address, city, state & zip):
1130 TIENKEN CT #212 Rochester Hills 48306

Organization Phone Number: 248 330 9533

Name of Contact Person and Phone Number: DAVID TAG 248 330 9533

Contact Person E-Mail (must be provided): davidstag1314@gmail.com

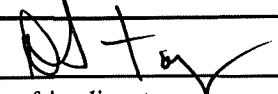
On-Site Event Manager/Contact Person Name & Phone Number: David TAG 248330

9533

ACKNOWLEDGEMENT

The Rochester City Council shall have sole and complete discretion whether to issue a permit. Nothing contained in the City Code shall be construed to require the City to issue a permit to an applicant, and no applicant shall have any interest or right to receive a permit merely because the applicant has received a permit in the past.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to the event as determined by the City and will comply with all local, state, and federal rules, regulations, and laws.


Signature of Applicant

2-11-2026
Date

PLEASE COMPLETE THE FOLLOWING EVENT INFORMATION:

EVENT LAYOUT: Please attach all sketches of the layout to the completed Application.

Organization Type: Government Non-Profit For-Profit

List any additional Sponsors or Participants:

Is this event a fundraiser? YES NO

If yes, indicate beneficiary information:
Men of the Sacred Hearts

Is this the first time the event is being held in Rochester? YES NO

Describe:

Was this even previously held outside of Rochester? YES NO

Describe:

Total estimated attendance each day:
150

What parking arrangements will be necessary to accommodate attendance?

Describe:
NONE - Wm St Andrews

Is amplification of music or speakers planned or anticipated? YES NO

If yes, describe:

Will volunteer staff be provided to assist with safety, security and maintenance? YES NO

Will alcoholic beverages be served? YES NO

If yes, describe:

Will food/beverages be sold? YES NO NOTE: Peddler & Vendor permits are required. Also, Health Department approval required for food sales.
 If yes, describe:

Will merchandise be sold? YES NO
 If yes, describe:
 T-Shirts

Will the event require the use of any of the following municipal equipment?

Picnic Tables	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: <input type="text"/>
Trash Receptacles	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: <input type="text"/>
Dumpsters	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: <input type="text"/>
Electrical Connections	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: <input type="text"/>
Meter Bags	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: <input type="text"/>
Barricades	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: <input type="text"/>
Traffic Cones	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: <input type="text"/>
Other	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	If yes, number requested: <input type="text"/>

Will you be requesting City safety personnel to be assigned to this event (Police/Fire): YES NO
 Describe:

Will street closures be necessary? YES NO
 If yes, include a detailed map and indicate the date and time for closing and re-opening including set-up and tear down.
 Describe:

PLEASE INDICATE IF YOU WILL BE REQUIRING, CONSTRUCTING OR LOCATING ANY OF THESE ITEMS IN THE AREA OF THE EVENT:

Kiwanis and/or Lion's Shelter YES NO

*Reservations for the Kiwanis and Lion's Shelters are handled under separate permits available at City Hall.
Please check availability first by calling City Hall at (248) 733-3700.*

Booths YES NO

If yes, indicate number of booths and size of each.

Tents YES NO

If yes, indicate number of tents and size of each.

**The City requires inspection of all tents larger than 10' x 10'. If any of the tents for your event are larger than 10' x 10', please provide the date and time the tent is assembled so an inspection may be scheduled:*

Date: Time:

Awnings YES NO

If yes, number of awnings and size of each:

Canopies YES NO

If yes, number of canopies and size of each:

Tables YES NO

If yes, number of tables and size of each:

Portable Restrooms YES NO

If yes, number of portable restrooms requested and locations:

Other Items Requested YES NO

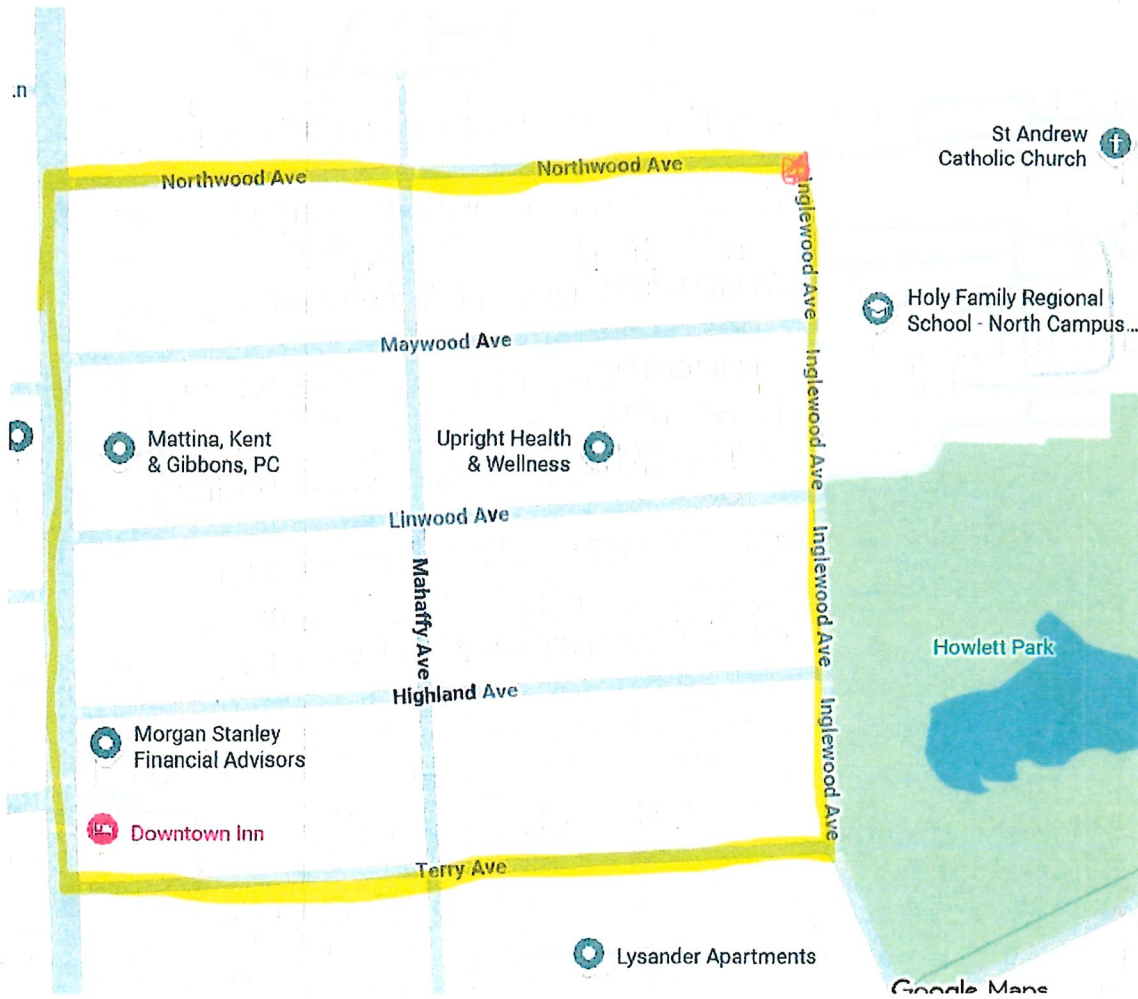
If yes, describe:

Start at St. Andrew's → Left on Romeo Rd → Right on Letica → Right on Elizabeth → Left on University → Right on Olde Towner Dr → Right on Main → Right on Romeo Rd → Left on Inglewood back to the church → End.



1-Mile Route:

Start at St. Andrew's → Left on Terry → Right on Main → Right on Northwood Ave → End.



5K Route:



Special Events of Short-term Duration Policy Request Submission

***Binding is subject to email confirmation from C-SUPR**

General Information											
<input checked="" type="checkbox"/> New Account <input type="checkbox"/> CSU has previously written this event <input type="checkbox"/> Bind and Issue <input type="checkbox"/> Quote Only <p style="text-align: center;">*Please mark all that apply</p>											
Agency Name and Code											
Named Insured (as it should appear on the policy): <u>Men of the SACRED Hearts</u> (For the "Named Insured" use your name if you operate as a sole proprietor or your legal business name if you operate as a corporation or LLC.) Doing Business as (DBA): _____ (additional names under which the business operates)											
Legal Entity: <input type="checkbox"/> Individual <input type="checkbox"/> Corporation <input type="checkbox"/> Joint Venture <input type="checkbox"/> Partnership <input type="checkbox"/> LLC <input type="checkbox"/> Sole Proprietorship <input checked="" type="checkbox"/> Other <u>501c3 NON PROFIT</u>											
Mailing address: <u>#212 1130 TIENKEN RD</u>	State: <u>Mich</u> Zip: <u>48306</u>										
City: <u>Rochester Hills</u>	Phone: <u>(248) 330 9533</u>										
Cell: <u>(248) 330 9533</u>	Fax: ()										
Email: <u>davidstay1344@gmail</u>	Website: <u>first Jesus ORB</u>										
Event Specific Information											
1) Will the event have or feature any of the following activities: <table style="width:100%; border: none;"> <tr> <td style="width: 70%;">Rides, amusement devices, inflatables or recreational devices?</td> <td style="text-align: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</td> </tr> <tr> <td>Petting zoos or animals?</td> <td style="text-align: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</td> </tr> <tr> <td>Fireworks or pyrotechnics?</td> <td style="text-align: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</td> </tr> <tr> <td>Concessionaires, exhibitors or vendors?</td> <td style="text-align: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</td> </tr> <tr> <td>Is the purpose of this event a concert or musical event?</td> <td style="text-align: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</td> </tr> </table> <p style="text-align: center;">**music or entertainment incidental to the event is ok</p>		Rides, amusement devices, inflatables or recreational devices?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Petting zoos or animals?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Fireworks or pyrotechnics?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Concessionaires, exhibitors or vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is the purpose of this event a concert or musical event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Rides, amusement devices, inflatables or recreational devices?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No										
Petting zoos or animals?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No										
Fireworks or pyrotechnics?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No										
Concessionaires, exhibitors or vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No										
Is the purpose of this event a concert or musical event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No										
2) Are overnight accommodations or camping facilities part of the event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No The exposures/activities listed above are not covered by this program and any resulting claims will be denied. If you wish to cover any of these activities, please contact a C-SUPR underwriter to determine if other coverage options are available. If any of these activities are provided by a third party, you should require evidence of liability coverage (certificate of insurance) from the entity/organization naming you as an additional insured.											
3) Is the event held at multiple locations? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No											
4) Is the event held annually? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No											
ENTERTAINMENT	If there is a musical performer, please indicate the type of music to be provided/performed: n/a										

Event Details	
Name of Event: Sacred Heart 1 Mile & 5k Race	
Expected total attendance at the event (avg. daily attendance X no. of days)	50-200
Brief Description of event: 1 Mile/5K Run to bring awareness to the Men of the Sacred Heart group. This will begin at 9am and be completed by noon.	
Dates of coverage: (including set up and tear down)	09 /26 /2026 To 09 /26 /2026
Event Date(s):	09 /26 /2026 To 09 /26 /2026
Hours of Event: (including set up and tear down)	8 ⁰⁰ <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM To 1 ⁰⁰ <input checked="" type="checkbox"/> AM <input checked="" type="checkbox"/> PM
Location of Event	
Event location: St Andrews Catholic Church	
Venue name: Sacred Heart 1 Mile & 5k Race	
Street address: 1400 Inglewood Ave	
City: Rochester	State: MI Zip: 48307
Select Eligible Event Type	
If you have an event that is not listed below and would like coverage please submit to your C-SUPR underwriter	
Please click the arrow to the right to make your event selection	
Please select from the following drop down Church and Religious functions ▼	
Alcoholic Beverages	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Alcohol will be allowed at the event. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No No alcohol provided by named insured and/or only attendees allowed to bring their own alcoholic beverages. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Alcohol will be sold at the event. (e.g.: individual drinks are offered for sale for cash or with pre-purchased tickets). If alcohol is sold, who holds the liquor license or permit? <input type="checkbox"/> Insured <input type="checkbox"/> Caterer or Vendor <input type="checkbox"/> Facility <input type="checkbox"/> Sponsor <input type="checkbox"/> Yes <input type="checkbox"/> No Alcohol will be furnished without a charge at the event. <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, is the insured required to obtain a liquor license? <input type="checkbox"/> Yes <input type="checkbox"/> No Alcohol will be both sold and furnished at the event. (e.g.: providing wine and beer for free, but also having a cash bar) If yes, who holds the liquor license or permit? <input type="checkbox"/> Insured <input type="checkbox"/> Caterer or Vendor <input type="checkbox"/> Facility <input type="checkbox"/> Sponsor

Liquor Liability Coverage (Complete this section only if selecting this optional coverage.)	
1. Is the named insured required to obtain a liquor license or permit?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no: Please provide the name of the liquor license/permit holder:	
Please provide relationship to named insured:	
Please provide the liquor license/permit number (if applicable):	
2. Are alcoholic beverages (please select one):	
<input type="checkbox"/> Sold? Provide the amount of alcoholic beverage sales \$	And Food Sales \$
<input type="checkbox"/> Included as a part of the admission charge?	
<input type="checkbox"/> Served or furnished without a charge?	
3. What types of alcoholic beverages are being sold/served? Indicate all that apply:	
<input type="checkbox"/> Liquor <input type="checkbox"/> Beer <input type="checkbox"/> Wine	
4. Have you ever been fined or had a liquor license/permit revoked or suspended?	<input type="checkbox"/> Yes* <input type="checkbox"/> No
5. Has any insurer cancelled or nonrenewed your coverage during the past 3 years?	<input type="checkbox"/> Yes* <input type="checkbox"/> No
6. Are patrons allowed to carry alcoholic beverages onto the premises during your event? (BYOB)	<input type="checkbox"/> Yes* <input type="checkbox"/> No
7. Are alcohol sales and consumption contained within a fixed and/or secured area?	<input type="checkbox"/> Yes <input type="checkbox"/> No*
8. Has at least one server at this event had formalized awareness training?	<input type="checkbox"/> Yes <input type="checkbox"/> No*
If yes, please provide the type of training (e.g.: TIPs, TAMs, TABC):	
9. Are ID's checked at the event?	<input type="checkbox"/> Yes <input type="checkbox"/> No*
10. Are alcohol sales stopped at least one (1) hour prior to the end of the event?	<input type="checkbox"/> Yes <input type="checkbox"/> No*
11. Do you need to add an additional insured for the liquor liability coverage? (If yes, complete below.)	<input type="checkbox"/> Yes <input type="checkbox"/> No*
Named of Additional Insured for Liquor Liability:	
Mailing Address:	
City:	State: Zip:

*** Answer requires the risk be submitted to your C-SUPR underwriter for approval and pricing.**

Additional Insured Requests

(Complete this section to request additional insureds on the policy.)

Additional Insured information:

Entity name:

Mailing address:

City:

State:

Zip:

Additional Insured form requested:

Additional Insured information:

Entity name:

Mailing address:

City:

State:

Zip:

Additional Insured form requested:

Additional Insured information:

Entity name:

Mailing address:

City:

State:

Zip:

Additional Insured form requested:

Additional Insured information:

Entity name:

Mailing address:

City:

State:

Zip:

Additional Insured form requested:

Additional Insured information:

Entity name:

Mailing address:

City:

State:

Zip:

Additional Insured form requested:

Additional Insured information:

Entity name:

Mailing address:

City:

State:

Zip:

Additional Insured form requested:

Premium Determination Limits				
			General Liability Limits	Optional Liquor Liability Limits*
Each Occurrence			\$1,000,000	\$1,000,000
General Aggregate(other than Products-completed Operations)			\$2,000,000	\$1,000,000
Products-completed Operations Aggregate			\$2,000,000	*For liquor liability coverage assault and battery and punitive damages are excluded.
Personal and Advertising Injury			\$1,000,000	
Damage to Premises Rented to You			\$100,000	
Medical Expense (other than participants)			\$1,000	* For liquor liability in Michigan call for pricing.
Premiums	Attendance	Premium without Liquor Liability	Additional Premium for Liquor	Total Premium with Liquor Liability
	1-500	<input checked="" type="checkbox"/> \$250	<input type="checkbox"/> \$350	<input type="checkbox"/> \$600
	501-1,500	<input type="checkbox"/> \$600	<input type="checkbox"/> \$500	<input type="checkbox"/> \$1,100
	1,501 - 6,000	<input type="checkbox"/> \$750	<input type="checkbox"/> \$1,000	<input type="checkbox"/> \$1,750
	6,001 - 10,000	<input type="checkbox"/> \$1,500	<input type="checkbox"/> \$1,500	<input type="checkbox"/> \$3,000
	10,001 - 12,500	<input type="checkbox"/> \$2,500	<input type="checkbox"/> \$2,500	<input type="checkbox"/> \$5,000
	12,501 - 25,000	<input type="checkbox"/> \$4,500	<input type="checkbox"/> \$4,000	<input type="checkbox"/> \$8,500
	Med Pay \$2,500 Optional Limit			<input type="checkbox"/> \$250 flat charge
	Damage to rented premises \$300,000 optional limit			<input type="checkbox"/> \$150 flat charge
Premium is determined by the total attendance (daily attendance X the number of event days)				
Enter Premium here from selection above			\$250	
Any applicable optional charges			\$0	
Premium Due **(less taxes, fees, surcharges)			\$0	
PREMIUMS ARE 100% FULLY EARNED AND NON-REFUNDABLE ONCE COVERAGE BEGINS				
**Any applicable state stamping fees, state taxes, terrorism, and/or other state mandated charges are in addition and will be calculated upon policy issuance.				

Binding and Policy Issuance		
You will receive an email notification as evidence coverage is bound. Policy issuance will follow via email, generally within 24 hours.		
E-mail address to send policy: davidstay1344@gmail.com		Attn: David Tay
Producer Information		
Producer name:		
Producer code:		
Producer mailing address:		
City:	State:	Zip:
Producer contact name:		
Producer telephone number: ()		Producer fax number: ()
Contact e-mail address:		

QUICK ISSUE PROGRAM APPLIES TO ELIGIBLE CLASSES OF EVENTS AS SHOWN IN "ELIGIBLE EVENT TYPE" SECTION OF THIS APPLICATION.

REMEMBER: YOU CAN SUBMIT EVENTS NOT QUALIFYING FOR THIS PROGRAM TO YOUR C-SUPR UNDERWRITER FOR INDIVIDUAL UNDERWRITING.

PLEASE NOTE: PARTICIPANTS ARE EXCLUDED.

FRAUD STATEMENTS

APPLICABLE IN COLORADO

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policy holder or claimant for the purpose of defrauding or attempting to defraud the policy holder or claimant with regard to a settlement of award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

APPLICABLE IN THE DISTRICT OF COLUMBIA

WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits, if false information materially related to a claim was provided by the applicant.

APPLICABLE IN FLORIDA

Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

APPLICABLE IN HAWAII

For your protection, Hawaii law requires you to be informed that presenting a fraudulent claim for payment of a loss or benefit is a crime punishable by fines or imprisonment, or both.

APPLICABLE IN KANSAS

Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.

APPLICABLE IN MASSACHUSETTS, NEBRASKA, OREGON AND VERMONT

Any person who knowingly and with intent to defraud any insurance company or another person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, may be committing a fraudulent insurance act, which may be a crime and may subject the person to criminal and civil penalties.

APPLICABLE IN MINNESOTA

Any person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

APPLICABLE IN OHIO

Any person who, with intent to defraud or knowing that he/she is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

APPLICABLE IN OKLAHOMA

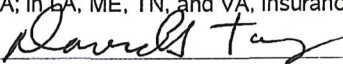
WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

APPLICABLE IN WASHINGTON

It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

GENERAL FRAUD STATEMENT

Any person who knowingly and with intent to defraud any insurance company or another person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects the person to criminal and NY: substantial civil penalties. (Not applicable in CO, DC, FL, HI, KS, MA, MN, NE, OH, OK, OR, VT or WA; in LA, ME, TN, and VA, insurance benefits may also be denied).

 Applicant's Signature	1-29-2026 Date
Agent's Signature	Date
Agency Name	Agency Code
Agent's Name and License Number (Florida Only)	

2026 Rochester Event Calendar Tentative Events

							February 16, 2026		
Month	Time	Event	Location	Reviewed Department Heads	Reviewed Police Chief	Council Approval			
January									
16-17	10am-9pm	Fire & Ice Festival	E. Third/Water	Yes	Yes	N/A			
18	9am-11am	Frozen Paw 5K	Downtown Rochester	Yes	Yes	N/A			
February									
March									
17	7am-2am	St. Patrick's Day Celebration	O'Connors	Yes	Yes	N/A			
17	10 am-Midnight	St. Baldricks Celebration	W.Fourth/Walnut	Yes	Yes	N/A			
20-22	9am-5pm	Knights of Columbus	Main/University	Yes	Yes	N/A			
April									
May									
9	Noon-3pm	Detroit Dachshund Club Wiener Walk	Municipal Park	Yes	Yes	N/A			
June									
28	8am-6pm	Pride in the Park	Municipal Park	Yes	Yes	N/A			
July									
19	11am-3pm	Italian Happening Car Show	Municipal Park	Yes	Yes	N/A			
25	6am-11am	Woodhouse 5K for New Day	Municipal Park	Yes	Yes	N/A			
August									
1	6am-2pm	Detroit Congenital Heart Walk	Municipal Park	Yes	Yes	N/A			
23	7am-3pm	St. Johns Lutheran Church Family Praise in the Park	Municipal Park	Yes	Yes	N/A			
September									
11,12,13	8am-7pm	Art & Apples (Application not submitted)	Municipal Park	No	No	No			
26	9am-12pm	Men of the Sacred Hearts 5K Fun Run	St. Andrews	Yes	Yes	Pending			

October								
4	8:30am-1130 am	Scare Away Hunger 5K and Family Fun Run	Municipal Park	Yes	N/A	N/A		
17	9am-12:30pm	Making Strides Against Breast Cancer	Municipal Park	Yes	Yes	N/A		
November								
December								

CHECK REGISTER FOR CITY OF ROCHESTER

CHECK DATE 02/05/2026 - 02/09/2026

Check Date	Check	Vendor Name	Amount
Bank A1 ACCOUNTS PAYABLE			
02/05/2026	1368(E)	MERS	95,851.28
02/05/2026	142478	ABSOPURE WATER COMPANY	116.50
02/05/2026	142479	AMERICAN SPEEDY PRINTING	148.00
02/05/2026	142480	ANDERSON, ECKSTEIN AND	38,913.09
02/05/2026	142481	ANDERSON, ECKSTEIN AND	866.10
02/05/2026	142482	ANDREW PITCHFORD	51.04
02/05/2026	142483	APPLIED CAPITAL	2,228.72
02/05/2026	142484	APPLIED INNOVATION	3,697.47
02/05/2026	142485	AQUATEST LABORATORIES, INC	532.00
02/05/2026	142486	ASCENSION MICHIGAN EMPLOYER S	240.00
02/05/2026	142487	AUGER KLEIN ALLER ARCHITECTS	8,987.76
02/05/2026	142488	BADGER METER INC.	236.40
02/05/2026	142489	BANGKOK CUISINE	100.00
02/05/2026	142490	BATTERY GIANT	65.90
02/05/2026	142491	BAUS BARBER	150.00
02/05/2026	142492	BENDZINSKI & CO.MUNICIPAL FIN	1,000.00
02/05/2026	142493	BIZZY BUZZ ARTISAN MARKET	50.00
02/05/2026	142494	BOLOGNA VIA CUCINA	250.00
02/05/2026	142495	BOSTICK GMC TRUCK CENTER	1,160.72
02/05/2026	142496	BRIAN CLAYCOMB	1,690.50
02/05/2026	142497	BS&A SOFTWARE	3,699.00
02/05/2026	142498	CAFE 3:16	195.00
02/05/2026	142499	CHARLES SIBERT	2,891.52
02/05/2026	142500	CHARTER TOWNSHIP OF SHELBY	76,777.77
02/05/2026	142501	CITY OF ROCHESTER HILLS	1,504.87
02/05/2026	142502	CITY OF ROCHESTER HILLS	353.04
02/05/2026	142503	CTS COMPANIES INC	2,536.87
02/05/2026	142504	CULLIGAN OF ROMEO	154.00
02/05/2026	142505	CULLIGAN OF ROMEO	254.00
02/05/2026	142506	CULLIGAN OF ROMEO	24.50
02/05/2026	142507	CULLIGAN OF ROMEO	85.00
02/05/2026	142508	DAFOES FEED	2,364.25
02/05/2026	142509	DAN'S EXCAVATING, INC.	9,986.76
02/05/2026	142510	DAVEY TREE EXPERT COMPANY	585.00
02/05/2026	142511	DEBRA JONES	450.00
02/05/2026	142512	DEPENDABLE WHOLESALE INC	2,989.50
02/05/2026	142513	DESSERT OASIS LLC	90.00
02/05/2026	142514	DETROIT SALT COMPANY	26,227.90
02/05/2026	142515	DINSMORE	975.00
02/05/2026	142516	DTE ENERGY	29,680.07
02/05/2026	142517	ELEMENT 22 COMMERCIAL GROUP	4,412.43
02/05/2026	142518	EVERON	84.63
02/05/2026	142519	FINAL TOUCH DESIGNS	100.00
02/05/2026	142520	G2 CONSULTING GROUP LLC	9,677.79
02/05/2026	142521	GOODYEAR AUTO SERVICE CENTER	365.00
02/05/2026	142522	GREAT LAKES WATER AUTHORITY	4,250.05
02/05/2026	142523	GUNNERS METERS & PARTS, INC.	360.00
02/05/2026	142524	HAIG'S OF ROCHESTER	75.00
02/05/2026	142525	IMPERIAL DADE	514.62
02/05/2026	142526	INTERGOVERNMENTAL CABLE COMM-	15,588.16
02/05/2026	142527	JEREMY PECKENS	324.80
02/05/2026	142528	KENNEDY INDUSTRIES INC.	1,100.00
02/05/2026	142529	KIMBALL MIDWEST	134.00
02/05/2026	142530	KIMI K SALON & SPA	200.00
02/05/2026	142531	MACNLOW ASSOCIATES	550.00
02/05/2026	142532	MARILYN TRENT	450.00
02/05/2026	142533	MICHIGAN CAT - EASTERN DIV	539.48
02/05/2026	142534	MICHIGAN CHANDELIER CO.	45.06
02/05/2026	142535	MICHIGAN ECONOMIC DEVELOPERS	350.00
02/05/2026	142536	MICHIGAN MUNICIPAL LEAGUE	1,400.00
02/05/2026	142537	MIERZWA PAVING LLC	2,500.00
02/05/2026	142538	MOTOROLA SOLUTIONS, INC.	3,060.00
02/05/2026	142539	NATIONAL TRANSPORTATION SAFET	4,844.00
02/05/2026	142540	NICHOLAS SCHAEFER	76.20
02/05/2026	142541	OAKLAND COMMUNITY COLLEGE	4,501.60
02/05/2026	142542	OAKLAND COUNTY TREASURERS	108,411.20
02/05/2026	142543	PEKLO PORTABLES LLC	1,140.00
02/05/2026	142544	PENN STATION EAST	105.00
02/05/2026	142545	PLAIN & FANCY	190.00
02/05/2026	142546	PLATINUM OFFICE CLEANING LLC	550.00
02/05/2026	142547	POST, SMYTHE, LUTZ AND ZIEL	37,275.00

CHECK REGISTER FOR CITY OF ROCHESTER

CHECK DATE 02/05/2026 - 02/09/2026

Check Date	Check	Vendor Name	Amount
Bank A1 ACCOUNTS PAYABLE			
02/05/2026	142548	PRINTING SYSTEMS INC.	641.95
02/05/2026	142549	PRIORITY WASTE	83,003.61
02/05/2026	142550	ROAD COMMISSION OF OAKLAND CO	952.56
02/05/2026	142551	ROCHESTER MILLS BEER CO.	1,615.00
02/05/2026	142552	ROCHESTER PLUMBING & HEATING	7,251.00
02/05/2026	142553	ROYAL PARK HOTEL, LLC	325.00
02/05/2026	142554	RUSS MILNE FORD, INC	1,446.25
02/05/2026	142555	SKI COMPANY	180.00
02/05/2026	142556	SOCRRA	120.00
02/05/2026	142557	SOUTH STREET SKATESHOP	40.00
02/05/2026	142558	SPACECAT	1,950.00
02/05/2026	142559	SPENCER OIL COMPANY	15,500.01
02/05/2026	142560	STATE OF MICHIGAN	3,000.00
02/05/2026	142561	SUSAN M MCCULLOUGH	150.00
02/05/2026	142562	SYN-TECH SYSTEMS INC	143.50
02/05/2026	142563	TELUS COMMUNICATIONS (U.S.) I	113.28
02/05/2026	142564	THOMSON REUTERS-WEST	136.71
02/05/2026	142565	TOMMASO CAPORUSCIO	55.00
02/05/2026	142566	TYLER RAINS	768.42
02/05/2026	142567	ULYSSES HERNANDEZ	500.00
02/05/2026	142568	VAN HORN TRUCK PARTS INC.	67.99
02/05/2026	142569	WEX BANK	112.54
02/09/2026	1360(A)	BOND ELECTRIC, LLC	1,047.30
02/09/2026	1361(A)	CONTRACTORS CONNECTION INC.	106.30
02/09/2026	1362(A)	DLZ MICHIGAN INC	5,176.00
02/09/2026	1363(A)	DTN LLC	297.52
02/09/2026	1364(A)	HYDROCORP	5,780.00
02/09/2026	1365(A)	JODY ALLEN KINJORSKI	756.00
02/09/2026	1366(A)	SUN LIFE FINANCIAL	12,139.60
02/09/2026	1367(A)	WINDCAVE INC	1,275.00
A1 TOTALS:			
Total of 101 Checks:			665,984.09
Less 0 Void Checks:			0.00
Total of 101 Disbursements:			665,984.09

CHECK REGISTER FOR CITY OF ROCHESTER

CHECK DATE 02/12/2026 - 02/17/2026

Check Date	Check	Vendor Name	Amount
Bank A1 ACCOUNTS PAYABLE			
02/12/2026	1372(E)	BLUE CROSS BLUE SHIELD OF MIC	147,107.79
02/12/2026	142570	AMERICAN SPEEDY PRINTING	126.00
02/12/2026	142571	AMERIGAS PROPANE LP	1,604.62
02/12/2026	142572	APPLIED INNOVATION	68.76
02/12/2026	142573	BATTERY GIANT	148.75
02/12/2026	142574	CIVICSMART PARKING TECH, INC	3,833.50
02/12/2026	142575	DAN'S EXCAVATING, INC.	1,993.20
02/12/2026	142576	DEPENDABLE WHOLESALE INC	4,303.50
02/12/2026	142577	DETROIT SALT COMPANY	20,293.77
02/12/2026	142578	DRIVERS LICENSE GUIDE COMPANY	35.98
02/12/2026	142579	DTE ENERGY	11,252.66
02/12/2026	142580	EASTERN MICHIGAN UNIVERSITY	3,500.00
02/12/2026	142581	ELEMENT 22 COMMERCIAL GROUP	2,302.57
02/12/2026	142582	G2 CONSULTING GROUP LLC	3,102.00
02/12/2026	142583	GLOBAL SOLUTIONS GROUP, INC	9,018.05
02/12/2026	142584	GRANT'S PIZZA HOUSE	25.00
02/12/2026	142585	GREAT AMERICA FINANCIAL SVCS	965.18
02/12/2026	142586	HARDTIME PRODUCTS	812.35
02/12/2026	142587	HEALTHSOURCE SOLUTIONS, LLC	922.00
02/12/2026	142588	IPS GROUP INC	5,935.38
02/12/2026	142589	JOHNSON CONTROLS FIRE PROTECT	827.72
02/12/2026	142590	JOSHUA BEAZLEY	19.05
02/12/2026	142591	JOSIAH MEINER	20.00
02/12/2026	142592	LECONTE MEN'S CLOTHIER	150.00
02/12/2026	142593	MAIN STREET DELI	20.00
02/12/2026	142594	MARIAN GROUT	20.00
02/12/2026	142595	MCCAULEY CHIROPRACTIC	200.00
02/12/2026	142596	MICHIGAN BUSINESS CONNECTION,	15,143.31
02/12/2026	142597	MICHIGAN CAT - EASTERN DIV	89.50
02/12/2026	142598	MICHIGAN DEPARTMENT OF HEALTH	175.00
02/12/2026	142599	MICHIGAN STATE POLICE	82.00
02/12/2026	142600	NICHOLAS BANDA	850.00
02/12/2026	142601	O'CONNOR'S PUBLIC HOUSE	425.00
02/12/2026	142602	O'REILLY AUTO PARTS	88.16
02/12/2026	142603	OAKLAND COUNTY TREASURERS	347.81
02/12/2026	142604	OAKLAND COUNTY TREASURERS	214,933.96
02/12/2026	142605	PAUL'S ON MAIN	536.36
02/12/2026	142606	ROCHESTER HILLS TIRE & SERVIC	663.42
02/12/2026	142607	ROCHESTER HOLISTIC ARTS	100.00
02/12/2026	142608	ROCHESTER PLUMBING & HEATING	9,847.00
02/12/2026	142609	SILVER SPOON	2,455.00
02/12/2026	142610	SONIA MILLER FOR JEROME MILLE	100.00
02/12/2026	142611	SPENCER OIL COMPANY	10,732.43
02/12/2026	142612	STRYKER SALES CORPORATION	466.65
02/12/2026	142613	THE CHEESE LADY, ROCHESTER	150.00
02/12/2026	142614	THE EASTMAN	50.00
02/12/2026	142615	THE SPICE & TEA EXCHANGE	155.00
02/12/2026	142616	TIGRIS AQUATIC SERVICES LLC	229.50
02/12/2026	142617	WATER RESOURCES COMMISSIONER	250.00
02/12/2026	142618	WHITE SAGE SPA	240.00
02/17/2026	1369(A)	ESO SOLUTIONS INC	1,637.45
02/17/2026	1370(A)	LINEAR CONSULTING FIRM LLC	3,900.00
02/17/2026	1371(A)	NYE UNIFORM	1,272.50
A1 TOTALS:			
Total of 53 Checks:			483,527.88
Less 0 Void Checks:			0.00
Total of 53 Disbursements:			<u>483,527.88</u>



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: February 10, 2026
To: Nick Banda, City Manager
From: Marcy Moriwaki, Deputy Finance Director / Deputy Treasurer
Subject: Poverty / Hardship Exemption

Background:

Michigan Compiled Law 211.7u requires the governing body of a local assessing unit to adopt and make publicly available policy and guidelines used by the Board of Review when granting poverty exemptions. These guidelines must establish specific income and asset thresholds and be applied uniformly when reviewing hardship exemption applications.

Public Act 253 of 2020 further clarified statutory requirements, including eligibility standards, documentation requirements, and allowable reductions in taxable value.

Analysis:

The attached resolution formally adopts the City's poverty exemption policies and guidelines for use by the Board of Review. These guidelines are applied in conjunction with Michigan Department of Treasury Form 5737 and establish:

- Income eligibility not exceeding 150% of the federal poverty guidelines, based on household size;
- Asset limitations not exceeding \$100,000, excluding the principal residence and one vehicle; and
- A standardized exemption level of a 50% reduction in taxable value for qualifying applicants.

Adoption of the attached resolution is necessary to maintain statutory compliance and provide clear, consistent guidance to the Board of Review when evaluating poverty exemption applications.

Request: Approve the attached Resolution for Poverty Exemption to ensure the City of Rochester remains in compliance with MCL 211.7u and Public Act 253 of 2020.

ATT: 2026 Poverty / Hardship Exemption Application
2026 Property Tax Poverty Exemption Resolution



OFFICE USE ONLY (Date Stamp)

City of Rochester

2026

Poverty/Hardship Exemption Application

OFFICE USE ONLY

NAME:

PARCEL NUMBER:



City of Rochester

400 Sixth Street

Rochester, MI 48307

P: (248) 733-3700

PROCEDURE & PROCESS FOR GRANTING HARDSHIP EXEMPTIONS

General Overview

The City of Rochester recognizes the need to have available a procedure by which residents in need of assistance under MCL 211.7u can make an application for property tax relief to the Board of Review. The Board recognizes that pursuant to statute and case law, they must adhere to procedures and guidelines, approved by City Council, to be used as standards when considering appeals made based on financial hardship. The Board of Review has been given exclusive statutory jurisdiction over the granting of property tax relief due to poverty.

Once an Application for Tax Exemption is completed and returned to the Clerk's Office, it will be reviewed, and submitted to the Board of Review to be considered for tax relief.

Meetings- Meetings of the Board of Review and Assessor relative to hardship exemption applications shall be held in compliance with the Michigan Open Meetings Act.

Applicant's Presence - The applicant is not required to attend the Board of Review unless requested to personally (or virtually) appear before the Board to respond to questions the Board or Assessor may have.

Investigation - Applicants for exemption may be investigated by the City to verify information submitted or statements made to the Board of Review or Assessor.

Application Procedure

Basic Filing Requirements - In order to be considered for exemption under MCL 211.7u each applicant must annually:

1. An applicant or applicants must physically occupy and be the "sole" owner(s) of the property for which the exemption is requested.
2. The subject property must be classified as an "improved single family residential" or "residential condominium" property with a valid Homeowner's Principal Residence Exemption currently in effect.
3. The applicant or applicants must complete and timely file the Michigan Department of Treasury Form 5737, Application for MCL 211.7u Poverty Exemption. The application with all supporting documentation must be received by the township after January 1st but before the day prior to the last day of the Board of Review session at which the property owner is requesting consideration.
4. Provide federal and state income tax returns for the current or immediately preceding year, including any property tax credits, for all persons residing in the principal residence (disclosure of the income of an owner who is not residing in the principal residence is not required). Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return. Instead, Form 4988, Poverty Exemption Affidavit may be filed for all persons residing in the residence who were not required to file federal or state income tax returns in the current or immediately preceding year.
5. The applicant must supply a copy of a current driver's license or other form of identification.
6. The applicant may be asked to provide a deed, land contract or other evidence of ownership if the Board requests it.
7. The applicant's total household income, cannot exceed one and one half (1 ½) times the poverty income figure, as reported by household size, in the "Federal Poverty Guidelines" updated annually in the Federal Register by the U.S. Department of Health and Human Services. The annual allowable income includes the income for all persons residing in the principal residence.
8. The total value of the assets of the applicant and each member of the applicant's household shall not exceed \$100,000 excluding the property for which the exemption is requested and the principal vehicle BUT including all other property. Property shall include, but is not limited to: cash, savings, stocks, mutual funds, certificates of deposit, insurance commodities, coin collections, boats, jewelry, art, motor vehicles, recreation vehicles, second homes, cottages or any other saleable real property or other tangible items.

FEDERAL POVERTY GUIDELINES

US Department of Health & Human
Services STC Bulletin 17 of 2025

Size of Family Unit	Poverty Guidelines	1.5x Guidelines
1	\$15,650	\$23,475
2	\$21,150	\$31,725
3	\$26,650	\$39,975
4	\$32,150	\$48,225
5	\$37,650	\$56,475
6	\$43,150	\$64,725
7	\$48,650	\$72,975
8	\$54,150	\$81,225
For each additional person	\$5,500	\$8,250

Granting Exemption – If the Board determines that an applicant:

- A. Does not have income in excess of one and one half (1 1/2) times the federal poverty guidelines for the applicable family unit size.
- B. Does not have assets in excess of \$100,000.

Then, the Board of Review may grant a hardship exemption at a rate of 50% of their current taxable value.

The total value of the assets of the applicant and each member of the applicant's household shall not exceed a combined \$100,000.

- A. Gifts, inheritances, one-time payouts from insurance companies, income tax refunds and money received from the sale of property, such as stocks, bonds, house, car, (unless the applicant or a member of the applicant's household is in the business of selling such property), shall be included as assets of the applicant and /or members of the applicant's household.

Income shall include, but not be limited to, the following for each member of the household:

1. Money wages and salaries before any deductions;
2. Net receipts from self-employment;
3. Distributions or income from partnerships, limited liabilities companies, or corporations, whether or not taxable;
4. Tax exempt income received including, but not limited to, interest income, disability income, social security or SSI.;
5. Regular payments from Social Security, Railroad Retirement, unemployment compensation, strike benefits from union funds, workers compensation, veteran's payments or any type of public assistance;
6. Alimony, child support, and military family allotments or other regular support from an absent family member for someone not living in the household.
7. Private pensions, government employee pensions (including military retirement pay), regular insurance or annuity payments;
8. College or university scholarships, grants or fellowships;
9. Dividends, interest, net rental income, net royalties, periodic receipts from estates or trusts, net lottery winnings and net gambling winnings; and
10. Payments made to a third party to or for the benefit of the applicant or a member of the applicant's household.

Income shall not include any of the following:

1. Money received from the sale of property, such as stocks, bonds, house, car, unless the applicant or a member of the applicant's household is in the business of selling such property;
2. Withdrawals of bank deposits;
3. Borrowed monies;
4. Income tax refunds;
5. One-time payouts from insurance companies;
6. Losses including, but not limited to, capital losses or business losses.
7. Gifts and/or inheritances, unless the purpose of such gift and/or inheritance, as determined by the Board of Review, is to assist in the support of the applicant or the applicant's household.

POVERTY APPLICATION CHECK LIST

Applications may be filed with this office beginning January 1, but in no event later than the day prior to the last day of the Board of Review.

With this application you will need to submit last year's copies of the following applicable documents for yourself, the co-owner, and every member of the household.

- Completed Signed Poverty Exemption Application.
- Most recent year copy of Federal Income Tax Return – 1040 or 1040A for all persons residing in the home. (Please include supporting documents i.e. W-2 Forms, 1099 Forms)
- Most recent year copy of State of Michigan Income Tax Returns for all persons residing in the home.
- Copy of filed Michigan Homestead Property Tax Credit Claim MI-1040-CR.
- If applicant did not file Michigan State Income Tax Return, they MUST provide an annual statement of benefits paid from the Social Security Administration or Michigan Department of Social Services and MUST sign the State of Michigan Form 4988 Poverty Exemption Affidavit (attached).
- The applicant must supply a copy of current driver's license or other form of valid identification.
- If requested, the applicant must provide a deed, land contract or other evidence of ownership of the property they are claiming the poverty exemption for.

Application and Affirmation for MCL 211.7u Poverty Exemption

This form is issued under the authority of the General Property Tax Act, Public Act 206 of 1893, MCL 211.7u.

MCL 211.7u of the General Property Tax Act, Public Act 206 of 1893, provides a property tax exemption for the principal residence of persons who, by reason of poverty, are unable to contribute toward the public charges. This application is to be used to apply for the exemption and must be filed with the Board of Review where the property is located. This application may be submitted to the city or township where the property is located in each year on or after January 1 but before the day prior to the last day of the board of review. Poverty Exemptions may be heard by the Board of Review during its March, July, and December sessions.

To be considered complete, this application must: 1) be completed in its entirety, 2) include information regarding all members residing within the household, and 3) include all required documentation as listed within the application. Please write legibly and attach additional pages as necessary.

PART 1: PERSONAL INFORMATION — Petitioner must list all required personal information.				
Petitioner's Name			Daytime Phone Number	
Age of Petitioner	Marital Status	Age of Spouse	Number of Legal Dependents	
Property Address of Principal Residence		City	State	ZIP Code
PART 2: REAL ESTATE INFORMATION				
List the real estate information related to your principal residence. Be prepared to provide a deed, land contract or other evidence of ownership of the property at the Board of Review meeting.				
Property Parcel Identification Number		Name of Mortgage Company		
Unpaid Balance Owed on Principal Residence	Monthly Payment	Length of Time at this Residence		
Property Description				
PART 3: AFFIRMATION OF OWNERSHIP, OCCUPANCY, AND INCOME STATUS (Check all boxes that apply.)				
<input type="checkbox"/> I own the property in which the exemption is being claimed.				
<input type="checkbox"/> The property in which the exemption is being claimed is used as my homestead. Homestead is generally defined as any dwelling with its land and buildings where a family makes its home.				
PART 4: ADDITIONAL PROPERTY INFORMATION				
List information related to any other property owned by you or any member residing in the household.				
<input type="checkbox"/> Check if you own, or are buying, other property. If checked, complete the information below.			Amount of Income Earned from other Property	
1	Property Address	City	State	ZIP Code
	Name of Owner(s)	Assessed Value	Date of Last Taxes Paid	Amount of Taxes Paid
2	Property Address	City	State	ZIP Code
	Name of Owner(s)	Assessed Value	Date of Last Taxes Paid	Amount of Taxes Paid

Continue on Page 2

PART 5: EMPLOYMENT INFORMATION — List your current employment information.

Name of Employer			
Address of Employer	City	State	ZIP Code
Contact Person	Employer Telephone Number		

PART 6: INCOME SOURCES

List all income sources, including but not limited to: salaries, Social Security, rents, pensions, IRAs (individual retirement accounts), unemployment compensation, disability, government pensions, worker’s compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, or any other source of income, for all persons residing at the property.

Source of Income	Monthly or Annual Income (indicate which)

PART 7: CHECKING, SAVINGS AND INVESTMENT INFORMATION

List any and all savings owned by all household members, including but not limited to: checking accounts, savings accounts, postal savings, credit union shares, certificates of deposit, cash, stocks, bonds, or similar investments, for all persons residing at the property.

Name of Financial Institution or Investments	Amount on Deposit	Current Interest Rate	Name on Account	Value of Investment

PART 8: LIFE INSURANCE — List all policies held by all household members.

Name of Insured	Amount of Policy	Monthly Payments	Policy Paid in Full	Name of Beneficiary	Relationship to Insured

PART 9: MOTOR VEHICLE INFORMATION

All motor vehicles (including motorcycles, motor homes, camper trailers, etc.) held or owned by any person residing within the household must be listed.

Make	Year	Monthly Payment	Balance Owed

Continue on Page 3

PART 10: HOUSEHOLD OCCUPANTS — List all persons living in the household.				
First and Last Name	Age	Relationship to Applicant	Place of Employment	\$ Contribution to Family Income

PART 11: PERSONAL DEBT — List all personal debt for all household members.					
Creditor	Purpose of Debt	Date of Debt	Original Balance	Monthly Payment	Balance Owed

PART 12: MONTHLY EXPENSE INFORMATION			
The amount of monthly expenses related to the principal residence for each category must be listed. Indicate N/A as necessary.			
Heating	Electric	Water	Phone
Cable	Food	Clothing	Health Insurance
Garbage	Daycare	Car Expense (gas, repair, etc.)	
Other (type and amount)	Other (type and amount)	Other (type and amount)	
Other (type and amount)	Other (type and amount)	Other (type and amount)	

Continue and sign on Page 4

NOTICE: Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year must be submitted with this application. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year.

PART 13: POLICY AND GUIDELINES ACKNOWLEDGMENT

The governing body of the local assessing unit shall determine and make available to the public the policy and guidelines used for the granting of exemptions under MCL 211.7u. In order to be eligible for the exemption, the applicant must meet the federal poverty guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services under its authority to revise the poverty line under 42 USC 9902, or alternative guidelines adopted by the governing body of the local assessing unit so long as the alternative guidelines do not provide income eligibility requirements less than the federal guidelines. The policy and guidelines must include, but are not limited to, the specific income and asset levels of the claimant and total household income and assets. The combined assets of all persons must not exceed the limits set forth in the guidelines adopted by the local assessing unit.

The applicant has reviewed the applicable policy and guidelines adopted by the city or township, including the specific income and asset levels of the claimant and total household income and assets.

PART 14: LEGAL DESIGNEE INFORMATION (Complete if applicable.)

Legal Designee Name		Daytime Telephone Number	
Mailing Address	City	State	ZIP Code

PART 15: CERTIFICATION

I hereby certify to the best of my knowledge that the information provided in this form is complete, accurate and I am eligible for the exemption from property taxes pursuant to Michigan Compiled Law, Section 211.7u.

Printed Name	Signature	Date
--------------	-----------	------

This application shall be filed after January 1, but before the day prior to the last day of the local unit’s December Board of Review.

Decision of the March Board of Review may be appealed by petition to the Michigan Tax Tribunal by July 31 of the current year. A July or December Board of Review decision may be appealed to the Michigan Tax Tribunal by petition within 30 days of decision. A copy of the Board of Review decision must be included with the petition.

Michigan Tax Tribunal
 PO Box 30232
 Lansing MI 48909

Phone: 517-335-9760
 Email: taxtrib@michigan.gov

Poverty Exemption Affidavit

This form is issued under authority of Public Act 206 of 1893; MCL 211.7u.

INSTRUCTIONS: When completed, this document must accompany a taxpayer's Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

I, _____, swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current tax year and the preceding tax year, I was not required to file a federal or state income tax return.

Address of Principal Residence: _____

Signature of Person Making Affidavit

Date



RESOLUTION FOR POVERTY EXEMPTION

WHEREAS the adoption of guidelines for poverty exemptions is required of the City Council;

AND WHEREAS, the principal residence of persons, who the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u)

AND WHEREAS, pursuant to PA 253 of 2020, the City of Rochester adopts the following policies and guidelines for the Board of Review to implement. The policies and guidelines shall be applied to the information provided in a Michigan Department of Treasury Form 5737, application for MCL 211.7u poverty exemption. Form 5737 includes but is not limited to, the disclosure of the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns filed in the current or immediately preceding year.

AND WHEREAS, PA 253 of 2020 lists the specific percentage reductions in taxable value that may be used by the Board of Review in granting a poverty exemption. MCL 211.70(5) for the City of Rochester,

To be eligible, a person shall do all the following on an annual basis:

- 1) An applicant or applicants must physically occupy and be the “sole” owner(s) of the property for which the exemption is requested.
- 2) The subject property must be classified as an “improved single family residential” or “residential condominium” property with a valid Homeowner’s Principal residence Exemption currently in effect.
- 3) The applicant or applicants must complete and timely file the Michigan Department of Treasury Form 5737, Application for MCL 211.7u Poverty Exemption. The application with all supporting documentation must be received by the City after January 1st but before the day prior to the last day of the Board of Review session at which the property owner is requesting consideration.
- 4) The applicant must include with the application a copy of all documents required by Form 5737.
- 5) Provide federal and state income tax returns for the current or immediately preceding year, including any property tax credits, for all persons residing in the principal residence (disclosure of the income of an owner who is not residing in the principal residence is

not required). Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return. Instead, Form 4988, Poverty Exemption Affidavit may be filed for all persons residing in the residence who were not required to file federal or state income tax returns in the current or immediately preceding year.

- 6) The applicant must supply a copy of a current driver's license or other form of identification.
- 7) The applicant may be asked to provide a deed, land contract or other evidence of ownership if the Board requests it.

BE IT FURTHER RESOLVED, that the applicant's total household income cannot exceed one and one-half (1 ½) times the prior calendar year poverty income figure, as reported by household size, in the "Federal Poverty Guidelines." Updated annually in the Federal register by the U.S. Department of Health and Human Services. **(Income requirement)**

BE IT FURTHER RESOLVED, that the value of the applicant's total assets plus the assets of all individuals living in the household, excluding the property for which the exemption is requested and one automobile, but including all savings, stocks, bonds, retirement accounts, and all other real estate cannot exceed \$100,000. **(Asset requirement)**

BE IT FURTHER RESOLVED, if a person claiming the poverty exemption meets all eligibility requirements, the Board of Review shall grant the poverty exemption equal to a 50% reduction in taxable value for the year in which the exemption is granted.

BE IT FURTHER RESOLVED, that all prior resolutions of the Board adopting a policy relative to the review and granting of poverty exemptions by the City of Rochester are hereby repealed and rescinded.

BE IT FURTHER RESOLVED, that to conform with the provisions of P.A. 253 of 2020, this resolution is hereby given immediate effect and will stay in effect for subsequent years until amended or voided.

CERTIFICATION

I Lee Ann O'Connor, the duly authorized Clerk of the City of Rochester do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Rochester City Council on the

_____.

Lee Ann O'Connor, City Clerk

TO: Rochester City Council
FROM: Kristi Trevarrow, DDA Executive Director
RE: Update on The Market + The Graham Project

OVERVIEW

As we shared with you in August, due to significant challenges of the site due to soil conditions, the initial bids came in at \$4.1 million. This was much higher than the \$2.8 million that was forecasted. Since that time, we have focused our efforts on revisiting the entire project to see what we could do to get back to the original budget. This included a project redesign to help us avoid the unforeseen, massive soil improvement costs necessary in the first iteration of the project.

In late October we came before Council again to present the new and improved design seeking feedback. Based on the positive feedback, we sent the consultants back to the drawing board to create new plans and bid package so we could rebid the revised design and submit new plans to the Planning Commission for approval.

BID PROCESS AND RESULTS

The revised bid package went out in early December with post bid meetings right before the holidays. We regrouped in early January, and despite our best efforts to revisit the entire project and changing many of the Phase 1 design elements, only an additional \$300,000 in project cost savings was realized. The lack of substantial savings, once again, mostly related to soil conditions. This revisit, redesign and rebid was not only disappointing as to what we ended up cutting, but it also cost us 6 months of valuable time when we should have been far into construction to ensure we met the Oakland County's September 30, 2026 grant completion requirement.

To finish the project, it is \$3,736,436. Of this amount, \$931,485 is coming from County funds and the rest from the DDA.

FINANCE REVIEW

Over the the last few weeks we have worked on ways to cut, trim and change and have reached a point where the project is fixed in its projected cost based on bids received. Upon reaching this conclusion, our next step was to meet with City Administration to review the DDA Budget to see what funds we had available. Working with the Finance Department, we reviewed the DDA's projected capital commitments for the next two fiscal years. The question is, could we complete the project, while still honoring all of our other commitments? And the answer from Finance was 'yes'.

According to Finance, this is our expected capital reserve (or Fund Balance) for the next few years. As a reminder, TIFs cannot keep a Fund Balance, but rather capital reserve funds designated for specific projects.

FYE 2026	Est Ending Fund Balance	496,181
FYE 2027	Ending Fund Balance	73,026
FYE 2028	Ending Fund Balance	511,032
FYE 2029	Ending Fund Balance	859,180

Additionally, the plan would also include the DDA deferring the Street Light Replacement for two years (\$300,000), plus moving the capital road funds into FY 2028 (\$450,000) to coincide with Main Street Reconstruction. All other commitments, including the \$325,000 per year to parking, would continue.

With these numbers, it was determined that the project could move forward if we were able to break the project into two phases:

Phase 1 - \$3,052,416

Includes the building renovation, ADA ramp & stairway, bathrooms, dumpster enclosure.

Phase 2 - \$684,020

Pavillion, Market Office/Storage, parking lot and landscaping elements.

NEXT STEPS

Our plan is to come before Council at your meeting on 2/23/2026 to review the attached and seek direction as to a go or no go on the project. Time is unfortunately not on our side as we need to have substantial completion by 9/30/2026 to keep the County funds.

If the direction is to not approve the revised budget and thus terminate the project, we would have to refund the County monies received to date which are \$694,614 and decide what to do with the property. The current balance on the mortgage is \$880,000 and we paid \$1.325 million for it, which is approximately \$445k in equity. The annual debt service is \$185,172 and the anticipated payoff is 12/31/2030.

We wanted to get this information out to you as soon as possible, so you had time to review. Please reach out to Ben, Anthony or myself with any questions. We look forward to working with you to make this project a reality for our community.

11603 - The Market+Graham

Preliminary Bid Summary

	Bid Category	Apparent Low Bidder	Amount	Notes	Old Numbers
A	Rigid Inclusions	Hardman	\$ 209,000.00	No bank retaining wall or pavilion included	\$ 218,000
	Demolition	Blue Star, Inc	\$ 48,000.00		
			\$ 4,100.00	Concrete Removal	
			\$ 700.00	MEP removal	
B	Site Concrete / Flatwork		\$ 100,000.00		\$ 117,680
C	Foundations and Poured Walls		\$ 185,000.00		\$ 207,023
D	Masonry	Albaugh Masonry Stone & Tile, Inc	\$ 67,100.00		
			\$ 2,438.00	Sandblast Lettering into stone	
E	Structural Steel	Cass Erectors and Fabricators	\$ 216,700.00		\$ 224,700
F	Decorative Metals & Railings	IF Metalworks	\$ 164,684.00		
			\$ 15,043.00	Post bid adds - Dumpster Gate, Removable Bollards, Restroom Signage	\$ 42,868.00
H	Rough Carpentry	Kulbacki Inc	\$ 6,500.00		\$ 171,953
			\$ 14,000.00	Door and Frame Install / TPTA	
I	Metal Studs & Drywall	BJC Services, Inc	\$ 28,300.00		\$ 30,800
J	Building Insulation	FiberClass Insulation	\$ 15,000.00	Need to ensure existing building ceiling is covered / Bathroom Rigid Insulation	
K	Acoustical Ceilings	Kulbacki Inc	\$ 1,533.00		
L	Doors, Frames, & Hardware	Rayhaven Group	\$ 33,000.00		\$ 42,400
		TPTA	\$ 16,500.00		
M	Roofing & Metal Panels	Allen Brothers Inc	\$ 239,200.00	Metal Panels	
			\$ 16,000.00	Standing Seam Roofing (awnings & addition only)	\$ 109,000
N	Joint Sealants	Industrial Services	\$ 7,500.00		
O	Overhead Doors	KVM Door	\$ 34,600.00		
P	Glazing & Aluminum Doors/Frames	Preferred Glass Inc	\$ 65,575.00	Deduct included for operators	\$ 70,075
Q	Resilient Base	Ideal Floor Covering, Inc	\$ 1,700.00		
R	Resinous Flooring & Concrete Polishing	Concrete Floor Treatment Inc	\$ 14,319.08		
S	Painting	Bella Paint & Design Inc	\$ 23,510.00		\$ 25,310
T	Millwork	Sobania, Inc	\$ 20,018.00		\$ 23,268
U	Tile	East Side Tile & Marble Inc	\$ 9,100.00		
V	Fire Suppression	TriStar Fire Protection, Inc	\$ 30,000.00		
W	Plumbing	Mills Mechanical	\$ 123,500.00		\$ 138,500
X	HVAC	Rolls Mechanical	\$ 192,700.00		\$ 208,700
Y	Electrical	RH Electrical Services	\$ 197,500.00	Deduct \$5,000 for fire alarm	\$ 259,500
Z	Earthwork & Site Utilities	Erth-Con Excavating Inc	\$ 77,331.00		\$ 163,414
AA	Asphalt Pavement & Curbs	Peake Asphalt Inc	\$ 22,400.00		\$ 93,000
BB	Landscaping	Great Oaks	\$ 19,352.00	No Irrigation System Included	
CC	Temporary Fencing	Nationwide Construction Group	\$ 21,900.00		
	Sub Total		\$ 2,243,803.08		\$ 2,857,917
	Allowances				
	Soil Corrections / Site logistics		\$ 15,000.00		\$ 25,000
	Overtime		\$ 30,000.00		
	Asphalt Patching from Electrical / rigid		\$ -		\$ 5,000
	Event Space Ceiling Alternate		\$ 65,000.00	need to determine design	
	Winter Conditions / buy out changes		\$ 35,000.00		
	Existing Conditions		\$ 10,000.00		
	Temp Protection		\$ 15,000.00		
	Sub-Total		\$ 2,413,803.08		\$ 3,027,917
	Contingency	7%	\$ 168,966.22		\$ 211,954.20
	General Conditions		\$ 335,222.86		
	General Liability Insurance	0.75%	\$ 21,884.94		\$ 26,813.21
	CM Fee	2.80%	\$ 82,316.56		\$ 100,853.41
	Performance, Labor, and Material Bond	1%	\$ 30,221.94		\$ 33,675.38
	Preliminary Construction Total		\$ 3,052,415.59		\$ 3,736,436.13

Cost Saving Ideas



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: February 23, 2026
To: Mayor Jones and Council Members
From: Jason Warner, Director of Project Management
Subject: Fire Department Ladder Truck

Anticipated Budget Impact: N/A

Issue: City staff are preparing to seek grant funding to replace the Fire Department ladder truck manufactured in 2000. NFPA 1901 establishes nationally recognized safety and performance standards for aerial fire apparatus, and industry best practices identify a typical ladder truck service life of approximately 20–25 years, placing the City’s ladder truck beyond its recommended operational lifespan. Maintaining an in-service ladder truck supports the Fire Department’s ISO rating by ensuring adequate first-due aerial capability for multi-story and commercial occupancies within the city.

Analysis: Ladder trucks are a vital component of emergency response, supporting fire suppression, elevated rescues, ventilation, and operations involving multi-story residential and commercial structures throughout the city. The age of the existing apparatus has led to increased maintenance costs and reduced reliability. Replacing this unit with a modern ladder truck will improve response effectiveness, enhance safety, and ensure continued compliance with evolving fire service standards.

State grant assistance represents a fiscally responsible approach to addressing this critical public safety need by enabling the City to modernize essential emergency equipment while minimizing the financial burden on local taxpayers and strengthening overall community resilience. The office of Congressman John James is supporting public safety projects. The intent is to submit a federal appropriations request for \$1m to \$1.5m. Additionally, Assistance to Firefighters grants (AFG) are another option. AFG grants require a 5%-10% local match.

Requested Action: Support to submit for federal appropriations in the amount of \$1,000,000 to \$1,500,000, and support to apply for Assistance to Firefighters Grants with a 5%-10% local match. Additional City funding will be required for the balance of the cost of a new Ladder Truck.

EMPLOYMENT AGREEMENT RENEWAL

THIS EMPLOYMENT AGREEMENT RENEWAL (“Renewal”), is made and entered as of this ____ day of _____, 2026, by and between THE CITY OF ROCHESTER, a Michigan municipal corporation, 400 Sixth Street, Rochester, Michigan 48307, hereinafter referred to as “Employer” or “City”, and Randy McClure, hereinafter referred to as “Employee”.

WITNESSETH:

WHEREAS, Employer hired Employee as its Building Official and Employee started March 16, 2023. The terms of such employment are contained in an Employment Agreement executed in February, 2023 (“2023 Agreement”); and

WHEREAS, the term 2023 Agreement was for 3 years and is set to expire June 30, 2026, but the 2023 Agreement may be renewed for an additional term according to Paragraph 1 thereof; and

WHEREAS, Employer and Employee wish to renew the 2023 Agreement under the terms and conditions of this Renewal, with said Renewal only taking effect if Employee is still employed by the Employer on June 30, 2026.

NOW THEREFORE, in consideration of the forgoing and mutual promises herein made, the parties hereto agree as follows:

1. **Term of Renewal.** The employment term under this Renewal shall commence July 1, 2026 and shall terminate June 30, 2029, unless terminated sooner pursuant to paragraph 7 of this Renewal. The parties may mutually elect to renew this Renewal at its expiration for an additional term.

If Employee elects not to renew this Renewal at its termination date and gives at least thirty (30) days’ written notice of such intent, the City shall make an additional payment to Employee in the amount of \$750. This payment is subject to normal taxes and withholdings, and will be made in the next regular payroll period following expiration of the Renewal.

2. **Duties.** The job duties of the Employee as the Building Official shall be as set forth in the job description included in the 2023 Agreement, which the City can amend at the discretion of the City Manager. Employee acknowledges that he has read and understands the job description. Employee shall additionally have all duties and responsibilities assigned to the position by the City Manager in accordance with present and future policies, rules, written job descriptions, regulations, bylaws and resolutions of the City. The work schedule of the Employee shall normally consist of thirty-two (32) hours each week. These hours will generally include six (6) to eight (8) office/inspection hours on each of three (3) days per week. The Employee shall also be available to contractors and staff by telephone five (5) days each week during the City’s regular business hours. Notwithstanding the general schedule described above, it is expected that Employee will work as many hours as necessary to perform expected duties.

3. **Base Compensation.**

- (a) Employee shall be paid on a bi-weekly basis on the schedule used for all other City employees. Effective March 1, 2026, Employee’s base salary shall be \$88,686.58 less appropriate withholdings and state and federal taxes.
- (b) Effective March 1, 2027, Employee’s base salary shall be \$91,347.18 less appropriate withholdings and state and federal taxes.

EMPLOYMENT AGREEMENT RENEWAL

- (c) Effective March 1, 2028, Employee's base salary shall be \$94,087.60 less appropriate withholdings and state and federal taxes.

4. **Permit-Based Compensation.** To the extent Employee's building permit fees received for work attributed to Employee exceed \$200,000 in a given fiscal year, Employee will be paid fifty percent (50%) of the fees in excess of \$200,000, which can be attributed to the work of the Employee. Such calculation will be made at the end of the fiscal year and paid to Employee within 30 days after the end of that fiscal year.

5. **Benefits.** Except as specified in this Renewal, Employee shall be entitled to benefits as available to the City's part-time, non-represented employees, and future amendments to those benefits. The following benefits are specific to Employee:

- (a) Employee will be entitled to three (3) weeks' vacation each calendar year. Vacation must be taken in full week increments, unless another increment is authorized by the City Manager. Vacation leave will be prorated in the final months of this Renewal, if not extended.
- (b) Employee will be entitled to paid medical leave on the same basis as provided to other City employees who work between 25 and 40 hours per week.
- (c) Employee is eligible to participate in the Employer sponsored health care program, or receive payment in lieu of participation, on the same basis as non-represented full-time employees, including any premium sharing requirements.
- (d) Subject to carrier participation requirements, Employee is eligible to participate in vision and dental insurance coverage on a completely Employee-paid basis.
- (e) Subject to carrier participation requirements, Employee is entitled to a life insurance benefit in an amount equal to one and one half (1 ½) times his base salary, on the same basis as full-time non-represented City employees.
- (f) Employee will be entitled to reimbursement for the cost of continuing education, not to exceed \$1500 annually, unless additional reimbursement funds are authorized by the City Manager. Application for continuing education reimbursement must be made and approved by the City Manager in advance of the course.
- (g) Employee will be provided the use of a City vehicle for City business.
- (h) Employee will be issued a City cell phone.
- (i) Employee is eligible to participate, on a voluntary basis, in programs which are or may become available to non-represented part-time employees. Examples include a voluntary 457 retirement savings plan and voluntary insurance plan participation.
- (j) Employer will budget for inspection coverage on days that Employee is scheduled to be absent due to vacation. Employer will decide if coverage is ultimately needed during the time Employee is absent.

All benefits may be amended or modified at the sole discretion of the City Council.

EMPLOYMENT AGREEMENT RENEWAL

6. **Business Expenses.** Employee shall be reimbursed for all reasonable business expenses incurred resulting from the performance of the duties assigned above in accordance with City procedures, and with appropriate supporting written documentation.

7. **Termination.** This Renewal will terminate automatically at its expiration on June 30, 2029. The employment of Employee under this Renewal may also be terminated in the following manner and time:

- (a) **With/Without Cause.** At the sole discretion of the City Manager, which the Employee understands can be exercised with or without cause or reason. The Employee acknowledges that his employment is at will. Employer shall give Employee 30 days' notice if the termination is with cause and 90 days' notice if the termination is without cause.
- (b) **Resignation.** Employee's term of employment hereunder shall terminate upon Employee's death or voluntary resignation from employment with the City. If Employee elects to resign during the term of the Renewal and gives at least thirty (30) days' written notice of such intent, the City shall make an additional payment to Employee in the amount of \$750. This payment is subject to normal taxes and withholdings, and will be made in the next regular payroll period following Employee's leaving employment with the City.
- (c) Should Employee not be employed with Employer on June 30, 2026, this Renewal shall not be effective and shall be null and void.

8. **Arbitration.** It is mutually agreed between Employee and the City (including its employees, officers and agents) that arbitration shall be the sole and exclusive remedy to redress any dispute, claim or controversy ("grievance") involving: (1) the interpretation of this Renewal, (2) the terms, conditions or termination of this Renewal, or (3) any employment-related dispute (other than unemployment compensation, workers' compensation or other charge filed with a state or federal administrative agency) based on an alleged violation of state or federal law (including any violations allegedly committed by the City's employees, officers or agents). Judgment on the arbitrator's award may be entered in any court having jurisdiction thereof. Arbitration shall be conducted in accordance with the applicable Michigan Court Rules. It is the intention of the parties that the arbitration decision will be final and binding and that any and all grievances shall be disposed of as follows:

- (a) Any and all grievances must be submitted in writing by the aggrieved party within ninety (90) days of the alleged violation. However, in the event that state or federal law provides for a longer statute of limitations, that statute of limitations shall control.
- (b) Within thirty (30) days following the submission of the written grievance, the party to whom the grievance is submitted shall respond in writing. If no written response is submitted within thirty (30) days, the grievance shall be deemed denied.
- (c) If the grievance is denied, either party may, within thirty (30) days of such denial, refer the grievance to arbitration with the American Arbitration Association. At the time the grievant refers the grievance to arbitration, the grievant must submit a complaint to the opposing party, stating its factual and legal allegations, pursuant to the Michigan Court Rules. The arbitrator shall be chosen in accordance with the Michigan Employment Panel of the American Arbitration Association then in

EMPLOYMENT AGREEMENT RENEWAL

effect, and, except as described below, the expense of the arbitration (including any filing fee, arbitrator's fee and travel expenses, and cost of any room and facilities) shall be borne by the City. Each party may be represented by counsel at the arbitration hearing. Except as provided in the next paragraph, each party shall pay for their own legal representation. At the beginning of the hearing, the arbitrator must swear to hear and decide the matter fairly.

Any grievance shall be deemed waived unless presented within the time limits specified above. The arbitrator shall not have jurisdiction or authority to change, add to or subtract from any of the provisions of this Renewal. The arbitrator's sole authority shall be to interpret or apply the provisions of this Renewal or the state or federal law which is the basis for the grievance. The arbitrator shall issue a written opinion after the conclusion of the hearing and review of the parties' briefs. The written opinion shall contain findings of fact and conclusions of law. The arbitrator shall have authority to swear witnesses, subpoena witnesses and documents, permit the taking of a deposition for the use of evidence, and to permit reasonable discovery, pursuant to the Michigan Court Rules and subject to the following:

- (a) Each party shall be entitled to 20 interrogatories, in a form consistent with the Michigan Court Rules;
- (b) Each party shall be entitled to only 25 requests for production of documents, in a form consistent with the Michigan Court Rules;
- (c) Each party shall be entitled to a maximum of two (2) eight-hour days of depositions of witnesses in a form consistent with the Michigan Court Rules;
- (d) The arbitrator shall decide all disputes related to discovery and to the agreed limits on discovery and may allow additional discovery upon a showing of substantial need by either party or upon a showing of inability to pursue or defend certain claims without such additional discovery.

The arbitrator may award costs and attorney's fees consistent with the state or federal statute or Michigan Court Rule providing for such an award. The parties hereby acknowledge that since arbitration is the exclusive remedy with respect to any grievance hereunder, neither party has the right to resort to any federal, state or local court or administrative agency concerning breaches of this Renewal and that the decision of the arbitrator shall be a complete defense to any suit, action or proceeding instituted in any federal, state or local court or before any administrative agency with respect to any dispute which is arbitrable as herein set forth. The arbitration provisions hereof shall, with respect to any grievance, survive the termination or expiration of this Renewal.

9. **Applicable Law.** This Renewal shall be construed, and the legal relations between the parties determined, in accordance with the laws of the State of Michigan.

10. **Amendment.** No amendment or modification of this Renewal shall be valid or binding upon the City unless made in writing and signed by the City Manager.

11. **Severability.** In the event that any of the provisions, or portions thereof, of this Renewal shall be held invalid or unenforceable by reason of any final judicial or administrative ruling, or by reason of any legislation now existing or hereinafter enacted, such invalidity or unenforceability shall have no effect on the remaining provisions, or portions thereof, of this Renewal.

IN WITNESS WHEREOF, the parties hereto acknowledge that they have read and do understand the terms of this Renewal, agree to be bound thereby and have executed the Renewal on the date and year set forth above. The representatives of the City, whose signatures appear below, further

EMPLOYMENT AGREEMENT RENEWAL

represent and warrant that they are duly authorized by the City Council to execute this Renewal on its behalf.

EMPLOYEE

Randy McClure

Dated: February ____, 2026

THE CITY OF ROCHESTER

By: _____
Nik Banda
Its: City Manager

Dated: February ____, 2026



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

CITY BEAUTIFUL COMMISSION REGULAR MEETING AGENDA

***Chairperson Jeanine Offer, Vice Chair Laura Murphy, Secretary Sue Butala
Members: Tammy Byers, Julia Johnson, Sandra Montes, Tracy Gottschalk
City Council Liaison: Jessica Clauser
Student Liaisons: Emma Roosevelt***

400 6th Street	February 11, 2026	7:00 pm
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- 1) Call to Order
- 2) Roll
- 3) Approval of January meeting minutes
- 4) Bird City Conversation with Linda Smith, Bird City Michigan Coordinator
- 5) Eagle Scout Update with Samanyu (tentative, he will attend Bird City Conversation)
- 6) Nik & DPW update
- 7) Arbor Day April 22, 2026, event tbd
- 8) 2025/2026 Goals & Objectives
- 9) Misc / New Business



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TREE COMMITTEE REGULAR MEETING AGENDA

Tree Committee Members: Chairperson/City Councilwoman Nancy Salvia, City Councilwoman Marilyn Trent, Mayor/Debbie Jones, Resident Jessica Gamache Zielke & Architect William Thomas

*Thursday, February 12, 2026
9:00 a.m.
2nd floor Back Conference Room
City Hall
400 Sixth Street
Rochester, Michigan 48307*

1. Call to Order.
2. Roll Call.
3. Approval of September 26, 2025, Minutes
4. Tree Fund Balance Update
5. Review 2025 Tree Removal Report
6. Discussion on plans for Arbor Day Celebration scheduled for April 22, 2026, and tie in with America 250.
7. City Clerk retirement plans for “Clerks Grove”.
8. Miscellaneous
9. Confirm next meeting date



4393 Collins Road
Rochester, MI 48306
(248) 651-9260
Paintcreektrail.org

PAINT CREEK TRAILWAYS COMMISSION
REGULAR PUBLIC MEETING NOTICE AND AGENDA

Tuesday, February 17, 2025, 7:00 p.m.
Paint Creek Cider Mill, 4480 Orion Road, Rochester, Michigan 48306

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance to the Flag of the United States of America
4. Amendments to/Approval of February 17, 2026, Agenda
5. Approval of Invoices
6. Approval of Treasurer's Report
7. Approval of Minutes – January 20, 2025, Meeting
8. General Public Comment
9. Receive and File: 2024 Audit
10. For Approval: Personnel Committee Recommendations Re: Trail Manager
11. Project Report: Bridge 31.7 Replacement
12. Manager's Report
13. Commissioner Reports
14. Adjournment

Next meeting: Tuesday, March 17, 2026, 7:00 p.m.,
Paint Creek Cider Mill



Love local
ROCHESTER 

**Rochester Downtown
Development Authority**

Downtown Collaboration Studio
431 S. Main Street
Rochester, MI 48307
248.656.0060
DowntownRochesterMI.com

**Regular Meeting Agenda
Wednesday, February 18, 2026 7:00 pm
Rochester Municipal Building, 400 Sixth Street**

1. Call to Order
2. Roll Call
3. Approval of Meeting Minutes
 - A. Regular Meeting/Goals & Objectives – January 21, 2026
 - B. Special Meeting Minutes – February 10, 2026
4. Audience Comments
5. Liaison Reports
 - A. City Council – Jessica Clauser
 - B. Chamber of Commerce – Bob DiTommaso
 - C. Historical Commission – Don Sienkiewicz
 - D. Principal Shopping District – Paul Haig
6. General Business Items
 - A. Market + The Graham Update – Ben Giovanelli
 - B. FY 2027 DDA Budget Update – Ben Giovanelli
 - C. Social Districts Update – Kristi Trevarrow
 - D. Continued Goals & Objectives Discussion – Nik Banda
 - E. 2026 Outdoor Dining Platforms Program – Kristi Trevarrow
7. Receipt of Regular Reports
 - A. Executive Director Update
 - B. Events & Marketing Update
 - C. Financial Report for DDA
 - D. Business Development Committee
 - E. Site Development Committee
8. Adjourn

The next regular meeting of the Rochester DDA will be held on March 18, 2026.



City of Rochester

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FINANCE & BUDGET COMMITTEE MEETING AGENDA

*Debbie Jones, Stuart Bikson, Marilyn Trent, Nik Banda,
Anthony Moggio, Marcy Moriwaki*

400 Sixth Street	Friday, February 20, 2026	8:00 am
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1. Budget Workshop Discussion
2. Next Committee Meeting



City of Rochester

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MEMORANDUM

Date: February 19, 2026
To: Mr. Nik Banda, City Manager
From: Lee Ann O'Connor, City Clerk
Subject: Request for Closed Session for City Council on February 23, 2026 – Strategy and Negotiation Session Connected with Negotiation of a Collective Bargaining Agreement.

Dear Mr. Banda:

I am requesting that a closed session be scheduled for February 23, 2026 for City Council to conduct a strategy and negotiation session connected with the negotiation of a collective bargaining agreement pursuant to Sec. 8(c) of the Open Meetings Act, MCL 15.268(c).

Should you have any questions, please do not hesitate to contact me.