



CITY COUNCIL

REGULAR MEETING AGENDA

**Mayor Nancy Salvia
Mayor Pro Tem Stuart Bikson
Council Members Christian Hauser, Debbie Jones,
Sara King, Steve Sage and Marilyn Trent**

400 Sixth Street	November 10, 2025	7:00 PM
-------------------------	--------------------------	----------------

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment Scheduled/Non-Scheduled/Presentations
 - A. Glamorous Moms Foundation Presentation.
 - B. Presentation of a plaque naming the city of Rochester a Runner Friendly Community by the Road Runners Clubs of America.
 - C. Dinosaur Hill Community Garden Annual Report.
 - D. Presentation from Kristi Trevarrow, regarding America 250.
5. Approval of the Consent Agenda
 - A. Receipt of the Check Register Reports.
6. Old Business/Tabled Items
7. Public Hearings
8. Legislative Deliberation
 - A. Consideration of a request to opt out of P.A. 152.
 - B. Consideration of an Ordinance Amendment to change the approval Process for Special Events - Second Reading and Adoption.

9. Reports and Regular Business
 - A. Request to schedule a Public Hearing for the Community Development Block Grant (CDBG) 2026 Application.
 - B. Consideration of a request to purchase ten Dell mobile data computers for ten police vehicles.
10. Receive a Report from the Various Boards and Commissions
 - A. Receipt of a report from Rochester Area Youth Assistance.
 - B. Receipt of a report from Planning Commission.
 - C. Receipt of a report from the Principal Shopping District.
 - D. Receipt of a report from the OPC Social and Activity Center.
11. General Miscellaneous
12. Public Comment
13. Adjourn

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank A1 ACCOUNTS PAYABLE					
10/23/2025	1293(A)	FIFTH THIRD BANK	FIFTH THIRD BANK	SEPTEMBER 2025 CREDIT CARD STATEMENT	55,795.76
10/23/2025	141783	AKT PEERLESS	AKT PEERLESS	BROWNFIELD CONSULTING SERVICES - INV	4,140.00
			AKT PEERLESS	BROWNFIELD CONSULTING SERVICES - INV	1,540.00
			AKT PEERLESS	BROWNFIELD CONSULT SERVICES - ELEVAT	1,410.00
					<u>7,090.00</u>
10/23/2025	141784	APPLIED INNOVATION	APPLIED INNOVATION	TONER	56.22
			APPLIED INNOVATION	PAPER	34.32
					<u>90.54</u>
10/23/2025	141785	AUGER KLEIN ALLER ARCHITECTS	IAUGER KLEIN ALLER ARCHITECTS	IARCHITECTURAL - VERSION 3	57,375.00
10/23/2025	141786	BANGKOK CUISINE	BANGKOK CUISINE	REDEEMED GIFT CERTIFICATES	75.00
10/23/2025	141787	BIO-CARE INCORPORATED	BIO-CARE INCORPORATED	EMPLOYEE MEDICAL CLEARANCE	16,410.00
10/23/2025	141788	BIOBASE PEST SOLUTIONS, LLC	BIOBASE PEST SOLUTIONS, LLC	SPONGY MOTH - RISK ASSESSMENT & CONS	15,139.68
10/23/2025	141789	BREHOB CORPORATION	BREHOB CORPORATION	WATER PLANT - REPLACE BELT ON QT5 QE	438.93
10/23/2025	141790	BUTZEL LONG	BUTZEL LONG	FILE MI 2025 ANNUAL REPORT	240.00
10/23/2025	141791	BYERS WRECKER SERVICE INC.	BYERS WRECKER SERVICE INC.	MOVING DINING DECKS	380.00
			BYERS WRECKER SERVICE INC.	DINING DECKS REMOVAL	190.00
			BYERS WRECKER SERVICE INC.	DINING DECK REMOVAL	95.00
					<u>665.00</u>
10/23/2025	141792	CHARLES SIBERT	CHARLES SIBERT	NOVEMBER STUDIO RENT	2,797.13
10/23/2025	141793	CONSUMERS ENERGY	CONSUMERS ENERGY	CONSUMERS ENERGY STATEMENTS NOV 2025	1,310.40
10/23/2025	141794	CUMMINS BRIDGEWAY, LLC	CUMMINS BRIDGEWAY, LLC	GENERATOR MAINTENANCE REPAIR FOR 199	3,126.85
			CUMMINS BRIDGEWAY, LLC	FULL SERVICE PLANNED MAINTENANCE- 16	553.06
			CUMMINS BRIDGEWAY, LLC	FULL SERVICE PLANNED MAINTENANCE AT	705.11
			CUMMINS BRIDGEWAY, LLC	FIRE STATION GENERATOR - FULL SERVIC	1,603.09
			CUMMINS BRIDGEWAY, LLC	PLANNED MAINTENANCE OF GENERATOR FC	463.77
			CUMMINS BRIDGEWAY, LLC	FULL SERVICE PLANNED MAINTENANCE OF	533.70
			CUMMINS BRIDGEWAY, LLC	GENERATOR MAINTENANCE AT LUDLOW PUMF	365.19
			CUMMINS BRIDGEWAY, LLC	FULL SERVICE PLANNED GENERATOR MAINT	742.90
			CUMMINS BRIDGEWAY, LLC	CITY HALL FACILITIES GENERATOR - FUI	334.42
			CUMMINS BRIDGEWAY, LLC	FULL SERVICE PLANNED GENERATOR MAINT	580.96
					<u>9,009.05</u>
10/23/2025	141795	DAVEY TREE EXPERT COMPANY	DAVEY TREE EXPERT COMPANY	FERTILIZER FOR CITY HALL & COMMUNITY	349.00
			DAVEY TREE EXPERT COMPANY	TREE TRIMMING - (LOCALS) 428 REWOLD,	2,730.00
			DAVEY TREE EXPERT COMPANY	TREE TRIMMING - (LOCALS) 1512 FORD,	3,120.00
			DAVEY TREE EXPERT COMPANY	TREE TRIMMING - (LOCALS) 1150 RIDGE	975.00
			DAVEY TREE EXPERT COMPANY	STUMP GRIND - (LOCALS) 1150 RIDGE WA	600.00
			DAVEY TREE EXPERT COMPANY	TREE TRIMMING - (LOCALS) 233 N. ALIC	1,950.00
					<u>9,724.00</u>
10/23/2025	141796	DELECKE WELDING INC	DELECKE WELDING INC	CRT MAINTENANCE- REPAIR 2 ALUMINUM S	900.00
10/23/2025	141797	DON CULVEY INC.	DON CULVEY INC.	BUILDING MAINTENANCE	320.00
10/23/2025	141798	DTE ENERGY	DTE ENERGY	DTE STATEMENTS	2,379.95
10/23/2025	141799	ENVIRONMENTAL WOOD SOLUTIONS	ENVIRONMENTAL WOOD SOLUTIONS	WOOD CHIPS DUMP CHARGE	50.60
10/23/2025	141800	FERRARA HEATING & AIR COND, IN	FERRARA HEATING & AIR COND, IN	BUILDING FURNANACE MAINTENANCE	460.00
10/23/2025	141801	GREAT AMERICA FINANCIAL SVCS	GREAT AMERICA FINANCIAL SVCS	(INV. 40362863 COPIER, PRINTING CON	1,500.20
10/23/2025	141802	GREAT HARVEST BREAD CO	GREAT HARVEST BREAD CO	EBT REIMBURSEMENT	56.00
10/23/2025	141803	IDENTISYS INC	IDENTISYS INC	SERVICE CONTRACT	599.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
10/23/2025	141804	IMPERIAL DADE	IMPERIAL DADE	JANITORIAL SUPPLIES FOR PARKS - GOJC	370.26
10/23/2025	141805	IPS GROUP INC	IPS GROUP INC	PEMS SEP 2025	4,691.48
			IPS GROUP INC	PEMS AUGUST 2025	5,047.84
			IPS GROUP INC	PEMS JUNE 2025	5,757.24
					15,496.56
10/23/2025	141806	JAMES E HINES	JAMES E HINES	MARKET MUSIC 10/25	75.00
10/23/2025	141807	JOHNSON CONTROLS FIRE PROTECTI	JOHNSON CONTROLS FIRE PROTECTI	BUILDING MAINTENANCE SECURITY SYSTEM	850.00
10/23/2025	141808	MACQUEEN	MACQUEEN	MVP PARTS VEH# 761 (VACTOR)	193.39
10/23/2025	141809	MARCY MORIWAKI	MARCY MORIWAKI	REIMBURSEMENT FOR TRAVEL MERS CONF 1	343.20
10/23/2025	141810	MARK SPENCER	MARK SPENCER	EBT REIMBURSEMENT	114.00
10/23/2025	141811	MICHIGAN CAT - EASTERN DIV	MICHIGAN CAT - EASTERN DIV	CONTRACTED REPAIR VEH# 724 - CYLINDE	1,019.97
10/23/2025	141812	MICHIGAN CHANDELIER CO.	MICHIGAN CHANDELIER CO.	CITY HALL BLDG - TIMER. PARKS GBB -	143.81
10/23/2025	141813	MICHIGAN DOWNTOWN ASSOCIATION	MICHIGAN DOWNTOWN ASSOCIATION	CONFERENCE SPONSORSHIP	750.00
10/23/2025	141814	MIERZWA PAVING LLC	MIERZWA PAVING LLC	AUTO PARKING LOT #10 - MILL & FILL F	105,875.40
			MIERZWA PAVING LLC	AUTO PARKING LOT #10 - CIVIC CENTER	11,544.00
					117,419.40
10/23/2025	141815	MOCERI ELEVATE, LLC	MOCERI ELEVATE, LLC	Q3 & Q4 (2025) 303 E UNIVERSITY REIM	30,075.40
10/23/2025	141816	MOTION INDUSTRIES	MOTION INDUSTRIES	PARKS- BALL BEARINGS FOR KUBOTA 560	89.66
10/23/2025	141817	O'CONNOR'S PUBLIC HOUSE	O'CONNOR'S PUBLIC HOUSE	REDEEMED GIFT CERTIFICATES	465.00
10/23/2025	141818	PENN STATION EAST	PENN STATION EAST	REDEEMED GIFT CERTIFICATES	20.00
10/23/2025	141819	POLLY JO WILSON	POLLY JO WILSON	REIMBURSEMENT FOR OVERPAYMENT OF PAF	40.00
10/23/2025	141820	PREMIER TRUCK SALES & RENTALS	PREMIER TRUCK SALES & RENTALS	GARBAGE TRUCK RENTAL 10/13/2025 - 11	8,450.00
10/23/2025	141821	PRINTWELL	PRINTWELL	IN TOWN MAGAZINE - POSTAGE	9,888.87
10/23/2025	141822	PRIORITY WASTE	PRIORITY WASTE	DPW YARD ROLLOFF SWITCHES: 6/20/20	1,244.40
10/23/2025	141823	PURE MACKINAC	PURE MACKINAC	EBT REIMBURSEMENT	20.00
10/23/2025	141824	REZ-COMM, INC	REZ-COMM, INC	SIDEWALK REPLACEMENTS (WATER DEPT &	2,672.50
			REZ-COMM, INC	BENCH PADS- 4 FULL SIZE DOWELED TOGE	1,992.00
					4,664.50
10/23/2025	141825	ROCHESTER COMMUNITY HOUSE INC.	ROCHESTER COMMUNITY HOUSE INC.	FESTIVAL OF TREES RENTAL	3,845.00
10/23/2025	141826	ROCHESTER PLUMBING & HEATING	ROCHESTER PLUMBING & HEATING	BACKFLOW TESTING	410.00
10/23/2025	141827	ROYAL PARK HOTEL, LLC	ROYAL PARK HOTEL, LLC	REDEEMED GIFT CERTIFICATES	275.00
10/23/2025	141828	SPENCER OIL COMPANY	SPENCER OIL COMPANY	87 OCT UNLEADED W/ 10% ETHANOL FUEL	2,932.65
10/23/2025	141829	STATE OF MICHIGAN	STATE OF MICHIGAN	CERTIFICATE OF OPERATION RENEWAL FOF	319.30
10/23/2025	141830	THE ACCUMED GROUP	THE ACCUMED GROUP	MEDICAL BILLING	1,843.39
			THE ACCUMED GROUP	MEDICAL BILLING	1,512.06
					3,355.45
10/23/2025	141831	THE FUNKY FROG	THE FUNKY FROG	REDEEMED GIFT CERTIFICATES	50.00
10/23/2025	141832	THE SCREEN PRINT DEPT, INC	THE SCREEN PRINT DEPT, INC	INTERN T-SHIRTS	128.00
10/23/2025	141833	VAN HORN TRUCK PARTS INC.	VAN HORN TRUCK PARTS INC.	MVP PARTS FOR STOCK - MUD FLAPS	69.96
10/27/2025	1294 (A)	CONTRACTORS CONNECTION INC.	CONTRACTORS CONNECTION INC.	LOCALS/MAJORS TRAFFIC MATERIALS - TY	779.40
			CONTRACTORS CONNECTION INC.	DPW TOOLS & SAFETY EQUIPMENT - SGLOV	735.00
					1,514.40
10/27/2025	1295 (A)	ESO SOLUTIONS INC	ESO SOLUTIONS INC	COMPUTER PROGRAM FEE SCHEUDLING INSE	5,191.73
10/27/2025	1296 (A)	PARAGON LABORATORIES INC	PARAGON LABORATORIES INC	OCTOBER 2025 WATER QUALITY PARAMETERF	360.00
10/27/2025	1297 (A)	SUN LIFE FINANCIAL	SUN LIFE FINANCIAL	SUNLIFE POLICY# 934649 ACCT 0002 NOV	12,787.82

A1 TOTALS:

Total of 56 Checks:

405,398.97

10/23/2025 01:38 PM
User: CMEYERS
DB: Rochester

CHECK REGISTER FOR CITY OF ROCHESTER
CHECK DATE FROM 10/22/2025 - 10/27/2025

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Less 0 Void Checks:					0.00
Total of 56 Disbursements:					<u>405,398.97</u>

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank A1 ACCOUNTS PAYABLE					
10/30/2025	1303(E)	MERS	MERS	MERS PAYMENT OCT 2025	99,736.42
10/30/2025	141839	AMERIGAS PROPANE LP	AMERIGAS PROPANE LP	PARKS PROPANE DELIVERY FOR HEAT FOR	987.17
10/30/2025	141840	ANDERSON, ECKSTEIN AND	ANDERSON, ECKSTEIN AND	PROJ 0270-0217-0 PRO SERVICES 9/22/	417.00
10/30/2025	141841	APPLIED INNOVATION	APPLIED INNOVATION	PLOTTER CONTRACT 10/25/25 TO 11/24/2	94.05
10/30/2025	141842	AQUATEST LABORATORIES, INC	AQUATEST LABORATORIES, INC	WATER DEPARTMENT BAC-T SAMPLING SE	532.00
10/30/2025	141843	BLACK DIAMOND COMMUNICATIONS	BLACK DIAMOND COMMUNICATIONS	DPW - SERVICE CALL FOR NORTH LOT/YAF	320.14
10/30/2025	141844	BRYAN COSCIA	BRYAN COSCIA	REFUND PATIENT CHERYL COSCIA OVERPAY	250.00
10/30/2025	141845	BS&A SOFTWARE	BS&A SOFTWARE	ANNUAL SERVICE CONTRACT BS&A (INV 16	23,676.00
10/30/2025	141846	CHARTER TOWNSHIP OF SHELBY	CHARTER TOWNSHIP OF SHELBY	WATER USAGE SEPTEMBER 2025	163,115.01
10/30/2025	141847	CULLIGAN OF ROMEO	CULLIGAN OF ROMEO	N GARAGE AND ADMIN BLDGS WATER SOFTE	181.75
10/30/2025	141848	CULLIGAN OF ROMEO	CULLIGAN OF ROMEO	N GARAGE AND ADMIN BLDGS WATER SOFTE	254.00
10/30/2025	141849	CULLIGAN OF ROMEO	CULLIGAN OF ROMEO	CITY HALL WATER SOFTENER - SOLAR 40	61.50
10/30/2025	141850	CULLIGAN OF ROMEO	CULLIGAN OF ROMEO	CITY HALL WATER SOFTENER CHARGES 1C	85.00
10/30/2025	141851	DAVEY TREE EXPERT COMPANY	DAVEY TREE EXPERT COMPANY	TRIMMING - (MAJORS) MAIN STREET AT G	1,170.00
10/30/2025	141852	DINGES FIRE COMPANY	DINGES FIRE COMPANY	NAME BARS	825.91
10/30/2025	141853	DTE ENERGY	DTE ENERGY	DTE NOVEMBER STATEMENTS	15,591.85
			DTE ENERGY	DTE STATEMENTS	582.68
					<u>16,174.53</u>
10/30/2025	141854	ELEMENT 22 COMMERCIAL GROUP	ELEMENT 22 COMMERCIAL GROUP	CHIEF FINANCIAL VEHICLE PURCHASES MC	1,856.54
10/30/2025	141855	EXTERIOR CONCEPTS	EXTERIOR CONCEPTS	SUNDIAL AREA - SEEDING AND TURF REPA	2,850.00
10/30/2025	141856	GEORGE LAW	GEORGE LAW	REF JOAN NYAKAIRU 25-8433, NOT AVAIL	50.00
10/30/2025	141857	GREAT HARVEST BREAD CO	GREAT HARVEST BREAD CO	EBT REIMBURSEMENT	29.00
10/30/2025	141858	GREAT LAKES WATER AUTHORITY	GREAT LAKES WATER AUTHORITY	INDUSTRIAL WASTEWATER CHARGES FOR SE	4,076.09
10/30/2025	141859	JOHNSON CONTROLS FIRE PROTECTI	JOHNSON CONTROLS FIRE PROTECTI	BUILDING MAINTENANCE SECURITY SYSTEM	798.00
10/30/2025	141860	JULIE AND BOB DEMEULENAERE	JULIE AND BOB DEMEULENAERE	DUFB REIMBURSEMENT	5.00
10/30/2025	141861	JULIEAND BOB DEMEULENAERE	JULIEAND BOB DEMEULENAERE	MARKET BUCKS 10/25	5.00
10/30/2025	141862	KENNETH FACKLER	KENNETH FACKLER	REFUND OVERPAYMENT FOR PATIENT KENNE	50.00
10/30/2025	141863	KRYSIA'S KITCHEN	KRYSIA'S KITCHEN	EBT REIMBURSEMENT	27.00
10/30/2025	141864	LEE UHLIANUK	LEE UHLIANUK	EBT REIMBURSEMENT	4.00
			LEE UHLIANUK	DUFB REIMBURSEMENT	34.00
					<u>38.00</u>
10/30/2025	141865	Lugashi Homes LLC	Lugashi Homes LLC	BD Bond Refund	1,500.00
10/30/2025	141866	MARK SPENCER	MARK SPENCER	EBT REIMBURSEMENT	47.00
10/30/2025	141867	MERLIN TAYLOR	MERLIN TAYLOR	REIMBURSEMENT FOR TRAVEL EXP TO MERS	1,170.00
10/30/2025	141868	MI JUICE	MI JUICE	DUFB REIMBURSEMENT	42.00
10/30/2025	141869	MOON MUSHROOMS	MOON MUSHROOMS	DUFB REIMBURSEMENT	60.00
10/30/2025	141870	REZ-COMM, INC	REZ-COMM, INC	PARKDALE: CATCH BASIN REPAIR (LOCAL	2,800.00
			REZ-COMM, INC	BENCH PADS- 3 PADS IN PARK AND GARDE	1,600.00
			REZ-COMM, INC	SIDEWALK REPLACEMENTS (LOCALS) - 101	1,600.00
					<u>6,000.00</u>
10/30/2025	141871	ROCHESTER PLUMBING & HEATING	ROCHESTER PLUMBING & HEATING	POLICE DEPT - CLOGGED. CABLED DRAIN	379.00
10/30/2025	141872	SHARKAR FARM	SHARKAR FARM	DUFB REIMBURSEMENT	146.00
10/30/2025	141873	SHERMAN NURSERY FARMS	SHERMAN NURSERY FARMS	TREE PLANTING- SPRING/SUMMER 2025	4,534.89
10/30/2025	141874	SPENCER OIL COMPANY	SPENCER OIL COMPANY	87 OCT UNLEADED W/ 10% ETHANOL FUEL	1,548.71
			SPENCER OIL COMPANY	DYED DIESEL FUEL 1130.6 GAL DELIVERE	2,839.83
					<u>4,388.54</u>
10/30/2025	141875	THE CHEESE LADY, ROCHESTER	THE CHEESE LADY, ROCHESTER	EBT REIMBURSEMENT	60.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
			THE CHEESE LADY, ROCHESTER	MARKET BUCKS 10/25	10.00
					<u>70.00</u>
10/30/2025	141876	THE FEMININE FARMER	THE FEMININE FARMER	EBT REIMBURSEMENT	47.00
10/30/2025	141877	THE FEMININE FARMER	THE FEMININE FARMER	DUFB REIMBURSEMENT	166.00
10/30/2025	141878	VAN HORN TRUCK PARTS INC.	VAN HORN TRUCK PARTS INC.	MVP TOOLS - 2026MD SOCKET	29.99
			VAN HORN TRUCK PARTS INC.	MVP OIL STOCK- FULL SYNTHETIC 5W30	143.76
					<u>173.75</u>
10/30/2025	141879	WEIGAND CRUSHING CO	WEIGAND CRUSHING CO	TOPSOIL FOR PARKS	150.00
10/30/2025	141880	DKI INC	DKI INC	FINAL PAYMENT FOR SOIL REPORT	5,930.00
11/03/2025	1298 (A)	CIVIC PLUS	CIVIC PLUS	CIVIC PLUS WEBSITE ANNUAL FEE RENEWA	6,829.89
11/03/2025	1299 (A)	DTN LLC	DTN LLC	WEATHER APP CHARGES FOR DPW 11/28/20	144.43
11/03/2025	1300 (A)	ERC-LED, LLC	ERC-LED, LLC	LED LIGHTING CONTRACT NOVEMBER 2025	3,915.21
11/03/2025	1301 (A)	PITNEY BOWES BANK INC	PITNEY BOWES BANK INC	POSTAGE REFILL PERMIT #1091 - 8000-9	3,264.69
11/03/2025	1302 (A)	SUN LIFE FINANCIAL	SUN LIFE FINANCIAL	SUNLIFE MONTHLY VOLUNT POLICY 834649	2,511.04
A1 TOTALS:					
Total of 48 Checks:					359,134.55
Less 0 Void Checks:					0.00
Total of 48 Disbursements:					<u>359,134.55</u>



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

DATE: November 6, 2025

TO: Mayor and City Council

FROM: Joellen Haines, Human Resources Director

SUBJECT: Recommendation to Opt out of Public Act 152

BUDGET IMPACT: None

BACKGROUND:

In 2011, Michigan Public Act 152 created a new law that limits the amount that public employers pay toward employee medical benefit plans, beginning January 1, 2012. Since Public Act 152 went into effect in January 2012, the City has annually opted out, allowing the City the most flexibility with healthcare. Opting out is once again recommended as it is needed to allow the City of Rochester to honor the 10% cost sharing agreement with employees, which was agreed to with three of our four collectively bargained agreements to be evaluated annually.

ANALYSIS:

By opting out of Public Act 152, the City is able to fulfill its contractual obligation to three of the four unions for a 90% employer and a 10% employee cost-sharing health care contribution through December 31, 2026. There is no budget impact, as the City has opted out each year.

SUMMARY:

The City has a contractual obligation to opt out of Public Act 152, and by adopting this resolution will be able to meet the requirements of the union contracts.

ATTACHMENT:

See the attached Resolution to opt out of Public Act 152.

SUGGESTED COUNCIL ACTION:

The City recommends Council adopt the resolution to opt out of Public Act 152, beginning January 1, 2026, to honor the City's union contractual obligation of a 90%/10% healthcare cost share by employees.



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

RESOLUTION

EXEMPTION FROM PUBLIC ACT 152 OF 2011

WHEREAS, the City of Rochester has been active in managing employee health insurance costs; and

WHEREAS, the City has been successful in negotiating union contracts, and has avoided costs associated with arbitration with its public safety groups, mediation with its non-uniform groups and active in managing its non-union benefit costs; and

WHEREAS, the City incentivizes employees to elect to not enroll in the City's health insurance plan, if the employee has coverage available from another health insurance plan, which has generated significant savings for the City, but is not recognized by PA 152 of 2011; and

WHEREAS, in addition to actively managing employee health insurance costs, the City has actively managed employee wages and benefits, including post-employment benefit costs; and

WHEREAS, Section 8(1) of Public Act 152 of 2011 provides that a local unit of government may annually exempt itself from the requirements of the Act.

THEREFORE, BE IT RESOLVED, that the City of Rochester shall exempt itself from the requirements of Public Act 152 of 2011 for the year starting January 1, 2026.

CERTIFICATION

I, Lee Ann O'Connor, being the duly appointed and qualified Clerk of the City of Rochester, Oakland County, Michigan, do hereby certify and declare that the forgoing is a true and correct copy of a Resolution, the original of which is on file in my office, adopted by the City of Rochester City Council by a 2/3 vote at a meeting held on _____.

Lee Ann O'Connor, City Clerk



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: October 28, 2025

To: Nik Banda, City Manager

From: Jeffrey S. Kragt

Subject: Ordinance Amendment – Sec 34-152 et seq

Copies: Chief Rouhib, Jeremy Peckens, Holly Meyers, Megan Frazho

Issue: Consideration of Amendment to Special Events Ordinances Sec 34-152 et seq.

Analysis: At its October 27, 2025 meeting, Chief Rouhib presented the case to allow certain routine/recurring special event applications to be administratively approved by the Police Chief. This would exclude first-time events, events with problems the previous year, events denied in the past and the major events (ie Christmas Parade, Lagniappe and Art & Apples), which would continue to come to Council for approval. City Council was in favor of such a change and moved the proposed ordinance amendment forward for first reading and introduction.

Requested Action: If City Council wishes to proceed with the ordinance amendment, the requested action would be to move it forward for second reading and adoption.

Attachment: Proposed Ordinance Amendment to Sec 34-152 et seq. - Special Events

AN ORDINANCE TO AMEND CHAPTER 34, PARKS AND RECREATION, ARTICLE V, SPECIAL EVENTS, OF THE CODE OF THE CITY OF ROCHESTER, TO REVISE THE SPECIAL EVENTS APPROVAL PROCESS FOR CERTAIN EVENTS.

THE CITY OF ROCHESTER ORDAINS:

Section 1. Chapter 32, Parks and Recreation, Article V, Special Events of the Rochester Code shall be amended as follows:

ARTICLE V. SPECIAL EVENTS

Sec. 34-151. Purpose.

The purpose of this article is to establish the process, requirements, review factors and costs for those seeking to conduct events within the city that involve public property and certain events on private property so that the events within the city are as safe and well-organized as possible for the protection of all those who attend, as well as the public not involved in the event, and to minimize disruptions that may occur as a result of such events.

Sec. 34-152. Application process; Police Chief approval for routine events.

- (a) Persons or entities seeking to organize and hold a special event within the city, whether utilizing a portion of public property, impacting public property or the public in general, which are on private property but attract the public, or which will require city services, shall first complete and submit a special event application to the chief of police. For non-profit agencies, a copy of the current Guidestar Report, if available, and the form 990 tax returns for the last three years for said entity shall be supplied by the applicant with the special event application.
- (b) Upon receipt of the special event application, the chief of police will consider feasibility of the event, calculate an estimated cost of police resources needed for the event, and circulate the application to the other city departments to perform their review.
- (c) After all city departments have reviewed and considered the feasibility, costs and other issues regarding the application, the chief of police may administratively approve events that the chief of police deems to be routine and/or repeat events. The chief of police may consider those factors set forth in Sec 34-153 in determining whether to approve the special event application. For all other special event requests, the application will be submitted to the city council for approval. Special events that will be submitted to city council for approval shall include first-time events, events that encountered issues in previous year(s), events that have been denied in the past, events that have a substantively changed scope or footprint, major events in the City (i.e. Lagniappe, Christmas Parade, Art and Apples) or any other event that the chief of police believes should go to city council for consideration.

Sec. 34-153. City council approval.

~~For all events requiring city council approval, Once all city departments have completed their review, the completed special event application shall be submitted to city council for review and consideration. The city council may consider any or all of the following nonexhaustive list of factors in approving or denying the special event:~~

- (1) Whether the proposed event has been previously approved or denied and any history of issues for similar events in the city or otherwise.
- (2) The impact on public property and the general public including noise, adequacy of parking, vehicular circulation, pedestrian movement and estimated use of city resources.
- (3) The desirability or benefit of the proposed event to be located in the city and any positive or negative impact to local businesses during the event.
- (4) Input from city staff and departments.

- (5) Whether the event will impact any other event occurring in the city at or around the same time of the event, whether or not the other event has already been approved.
- (6) Potential safety hazards occurring on or around public property.
- (7) The appropriateness of the location of the proposed event.
- (8) The opinions of local residents, area businesses and property owners presented at or before the city council meeting when the event will be considered.
- (9) For non-profit entities, the contents of the Guidestar Report, form 990 tax returns, and/or other information city council deems relevant regarding its non-profit status.
- (10) Any other factors or factors that may affect the health, safety and welfare or the best interests of the city, its residents, and the general public.

Sec. 34-154. Other requirements.

- (a) ~~Any approval by city council~~ of the event is subject to and conditioned upon the event meeting all rules, laws, ordinances and other regulations of the city including, but not limited to, park rules set forth in article III of this chapter, zoning ordinances, liquor regulations, solicitation regulations, and building, fire and property code provisions.
- (b) In addition to all other regulations, the chief of police or city council is permitted to place whatever conditions or rules on the applicant and the event as it deems appropriate considering the nature and scope of the proposed event.

Sec. 34-155. Fee.

All special event requests are subject to application fees and the applicant shall reimburse the city for its actual costs related to the event, the amount of which shall be established by city council resolution, which it shall make or amend from time to time.

Section 2. SEVERABILITY

If any section, subsection, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent portion of this Ordinance, and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 3. REPEAL

All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

THIS ORDINANCE shall become effective immediately upon publication.

A true copy of this ordinance may be purchased or inspected at the office of the City Clerk at the Rochester Municipal Building, 400 Sixth Street, Rochester, Michigan, 48307, during regular business hours, 8:00 a.m. to 5:00 p.m. daily, except weekends and holidays.

Made and passed by the City Council of the City of Rochester, State of Michigan, this ____ day of _____.

CITY OF ROCHESTER

A Michigan Municipal Corporation

By: _____
Nancy Salvia, Mayor

By: _____
Lee Ann O'Connor, Clerk



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: November 10, 2025
To: Mayor Salvia and Council Members
From: Jason Warner, Director of Project Management
Subject: Request to Set a Public Hearing for PY2026 CDBG Application

Anticipated Budget Impact: N/A

Issue: The Community Development Block Grant (CDBG) Application for Program Year 2026 (PY2026) is due on December 5, 2025. As part of the CDBG application process, a public hearing must be held to receive citizen input on proposed CDBG activities and funding allocation.

Analysis: For PY2026, the method of distributing CDBG funds is changing to a funding application process rather than a formula-based allocation application. For PY2026 city staff plans to apply for funding to remove architectural barriers at Scott Street Park. The proposed project would provide an accessible route through Scott Street Park from the existing pathway alongside Jaycee Field to the Community Garden and Sugar Maple Grove. The application will be for \$90,000. The city may be awarded all, a portion, or none of the requested funding.

Requested Action: Set a public hearing for the CDBG PY2026 Application for the next available meeting, November 25, 2025.

Attachments: Public Hearing Notice



City Council

NOTICE OF PUBLIC HEARING

400 Sixth Street	November 25, 2025	7:00 pm
------------------	-------------------	---------

NOTICE IS HEREBY GIVEN THAT THE ROCHESTER CITY COUNCIL will hold a Public Hearing on the use of Community Development Block Grant Funds. The public hearing is scheduled for **Tuesday, November 25, 2025, at 7:00 p.m.** at the Rochester Municipal Offices, 400 Sixth Street, Rochester, MI 48307, to hear public comments on the CDBG Program Year 2026 application to fund eligible projects.

All interested citizens are requested to attend the Hearing. Public comments may be submitted in writing or presented orally at the time of the meeting. To submit written comments in advance, or for assistance and questions about accessing and/or making public comment during the meeting, please reach out to Jason Warner at (248) 733-3700 or by email: jwarner2@rochestermi.org.

If you are unable to be present at the Public Hearing, please submit your written comments to the Office of the City Manager, Rochester Municipal Offices, 400 Sixth Street, Rochester, MI 48307, PRIOR to the scheduled Public Hearing.

For further information, please contact **Jason Warner, Director of Project Management, at 248-733-3700**. See City Council Agenda Packet for Zoom participation information.

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting.

ROCHESTER POLICE DEPARTMENT

400 SIXTH STREET
ROCHESTER, MICHIGAN 48307
PHONE (248) 651-9621
FAX (248) 651-3607
<http://www.rochestermi.org>

GEORGE T. ROUHIB JR.
CHIEF OF POLICE

MEMORANDUM

Date: November 5, 2025
To: Nik Banda, City Manager
From: George T. Rouhib Jr., Chief of Police
Subject: Council Agenda-Dell Mobile Data Computers (MDCs)

Issue: Requesting the approval to purchase ten (10) Dell mobile data computers for ten police vehicles in the amount of \$33,605.20 from CLEMIS.

Analysis: The Rochester Police Department currently operates thirteen Mobile Data Computers (MDCs) within its fleet. Of these, ten units are identified as non-compliant and need to be replaced. The original plan was to defer this purchase for one year; however, the recent directive from CLEMIS mandates that all MDCs must operate with Windows 11 to ensure compatibility and security compliance.

Presently, all existing MDCs are running Windows 10. An attempt was made to upgrade these units to Windows 11; however, the process was unsuccessful across the board due to hardware limitations. Specifically, the processors with these computers are insufficient to support Windows 11, which has higher system requirements. Each unit is estimated to be approximately 5-6 years old, which likely contributes to their hardware constraints.

The police department was awarded with a **\$35,000 Cybersecurity grant** from the Federal Emergency Management Agency. The funding from this grant will pay for all ten computers, docking stations and power supply.

The Dell computers shall be purchased through CLEMIS under a State of Michigan MiDeals Agreement.

Requested Action: Review and approve event as presented.

Attachments: Computer Quote from CLEMIS-Grant Award from FEMA.

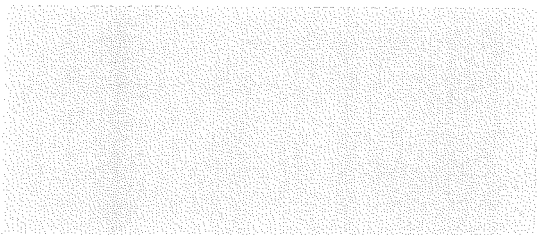


A quote for your consideration.

To retrieve this eQuote online, log in to your **Dell Premier Page** and search for your eQuote number under "Quotes" in the top menu bar.

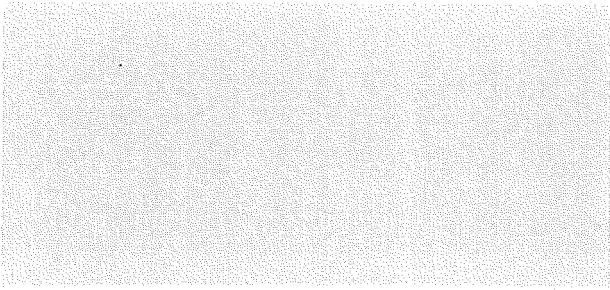
Quote No.: 3000188418133
Total (USD): \$3,360.52
eQuote Name: Pro Rugged 14 Complete Quote (DO NOT USE FOR PURCHASE)

Contract Name: State of Michigan MiDeals Agreement
Contract Code: C000000009850
Customer Agreement Number: 071B6600111



Pricing Summary

	Qty	Unit Price	Discounted Unit Price	Subtotal
1. Dell Pro Rugged 14 Premier discount	1	\$5,238.86 - \$2,887.87	\$2,350.99	\$2,350.99
2. Havis DS-DELL-435-3 Docking Station Premier discount	1	\$899.00 - \$152.83	\$746.17	\$746.17
3. Havis Lind 120W Power Supply Premier discount	1	\$313.00 - \$49.64	\$263.36	\$263.36
			Subtotal:	\$3,360.52
			Shipping:	\$0.00
			Estimated Tax:	\$0.00
			Total (USD):	\$3,360.52





Product Details

		Qty	Unit Price	Subtotal
1.	 Dell Pro Rugged 14 (210-BNNG) Order Code: rcrc1296685-8160440	1	\$2,350.99	\$2,350.99

Module	Description	Product Code	SKU	Qty
Base	Dell Pro Rugged, RB14250 XCTO	GPYDR2I	210-BNNG	1
Processor	Intel® Core™ Ultra 7 165U (12 cores, up to 4.9 GHz, 15 W)	GQAD439	379-BFTJ	1
Operating System	Windows 11 Pro	G0VA5W2	619-BBQD	1
Microsoft Office	Activate Your Microsoft 365 For A 30 Day Trial	GC7OFJV	658-BCSB	1
Base Options	Intel® Core™ Ultra 7 165U (12 MB cache, 12 cores, up to 4.90 GHz, 15W), Intel Integrated Graphics	GLDNEH4	338-CQVH	1
Keyboard	English US Rugged RGB Single Point backlit Copilot key keyboard	GOH17I9	583-BMJG	1
Right Side Expansion Port	No additional TBT-4/Type-C port	GDA20IZ	325-BFXT	1
Rear Expansion Port	Additional rear USB 3.2 Type-A port	GEG0D31	590-TFPW	1
Windows AutoPilot	No AutoPilot	GYEO2AP	340-CKSZ	1
Secured Component Verification Cloud	No Software included (No SCV)	GG58RQO	658-BFOH	1
Hard Drive Software	Intel Responsiveness Technologies Driver	G5P76OD	409-BCYL	1
Systems Management	ME Disable - Manageability	G6ZQTFF	631-BBYT	1
Memory	16GB: 2 X 8 GB, DDR5, 5600, Non-ECC, SoDIMM	G612FR9	370-BCGC	1
Storage	512GB PCIe NVMe 2230 SSD	GX5VWJH	400-BSFN	1
Mouse	No Mouse	G8043UZ	570-AADK	1
Driver	Wireless Intel AX211 WLAN Driver	GTE5WBH	555-BLJD	1
Wireless	Intel® Wi-Fi 6E AX211, 2x2, 802.11ax, MU-MIMO, Bluetooth® 5.3 wireless card	G7VA614	555-BLHY	1
Mobile Broadband	5G - Qualcomm® Snapdragon™ X62 Global 5G (DW5932e), eSIM capable, AT&T	GTMDJS2	556-BFRR	1
GPS Solutions (Tied)	Dedicated u-blox NEO-M9N GPS Card	GF3896G	540-BFLV	1
Display	14" Touch, FHD 1920x1080, 60Hz, WVA, Anti-Glare, 1100nit, Low Blue Light, IR camera, Passive Pen	GM20A8I	391-BJNQ	1
Camera	FHD HDR IR Camera + Microphone, Touch Display, WLAN/WWAN/GPS antenna	GC2L3DH	319-BBLD	1
Back Cover	Docking POGO connector without Antennas Passthru, WLAN+WWAN+GPS antenna	GM3PUB8	452-BDZG	1
Primary Battery	Primary 3 Cell 53.5 Whr ExpressCharge Capable Battery	GOT1WGX	389-FJFG	1
Power Supply	65W AC adapter, USB Type-C	GA2KE8W	492-BDTG	1
PalmRest	No Fingerprint reader, no Smartcard reader	G5ETZO7	346-BLBK	1
Protect your new PC	No anti-virus software	GD4K19S	650-AAAM	1
Operating System Recovery Options	OS-Windows Media Not Included	GLA9OQ1	620-AALW	1
Cable	E4 C5 black Power Cord 1M, US	GCBXP8F	470-BCRH	1

Placemat	Quick setup guide, WW	GYZ5BJ2	340-DRXV	1
Second Battery	Battery Airbay Cover	G9WVZ11	325-BFXD	1
Diagnostic CD / Diskette	No Resource USB Media	G9ZJQB0	430-XYPF	1
Documentation/Disks	Service and Support Guide MUI for DAO (English, French, Multi)	G5OATVY	340-DSGW	1
E-Star	ENERGY STAR Qualified	G6J34SM	387-BBLW	1
Non-Microsoft Application Software	Dell Additional Software	G7W5GR4	634-CVYV	1
Packaging	Mix Shipment, Dell Pro Rugged 14 RB14250	GN80VR1	340-DSCG	1
Transportation	Standard Shipment	G23DIE9	800-BBZV	1
Support Tech Sheet and Powercord	No UPC/EAN Label	G8WGTYN	389-BCGW	1
EPEAT 2018	EPEAT 2018 Registered (Gold)	GT2QXMO	379-BFWZ	1
FGA Module	No FGA	NOFGA	817-BBBB	1
Processor Branding	Core Ultra 7 non-vPro CPU Label, Gen 14th	GGXVLP7	389-FJZD	1
Operating System Language Pack	English, French, Spanish, Brazilian Portuguese	GALH68M	619-BBPD	1
Handle	Rigid Handle	G3MQTPS	750-BBMM	1
ICPS	No Intel® Connectivity Performance Suite	GJ5LQFG	650-BBBG	1
		GADEKB6	997-8367,713-0299,713-0305,713-0317,713-0318,713-0339	1
Standard Hardware Support Service	3Y ProSupport Plus with ProSupport and AD and KYHD and Service Account Mgr			

		Qty	Unit Price	Subtotal
2.	 <p>Havis DS-DELL-435-3 Docking Station Order Code: rrcr1296685-8295820</p>	1	\$746.17	\$746.17
3.	 <p>Havis Lind 120W Power Supply Order Code: rrcr1296685-8295821</p>	1	\$263.36	\$263.36

Need Help?



We're here to answer any of your Order Support questions. Contact Us.

CONNECT WITH DELL:



Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All products, pricing, and other information is based on the latest information available and is subject to change for any reason, including but not limited to tariffs imposed by government authorities. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringsspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

Dell Marketing LP. U.S. only. Dell Marketing LP. is located at One Dell Way, Mail Stop 8129, Round Rock, TX 78682

Michigan State Police
Emergency Management
and
Homeland Security
Division



Grant Agreement

FEDERAL AWARD IDENTIFICATION

SUBRECIPIENT NAME City of Rochester	GRANT NAME State and Local Cybersecurity Grant Program	Assistance Listings Number 97.137
SUBRECIPIENT IRS/VENDOR NUMBER CV0048470	FEDERAL AWARD IDENTIFICATION NUMBER (FAIN) EMW-2023-CY-00003	FEDERAL AWARD DATE 12/17/2023
SUBRECIPIENT UEI CWBDPDWSP9Y7	SUBAWARD PERFORMANCE PERIOD BUDGET PERIOD	FROM TO 8/29/2025 8/31/2027 8/29/2025 8/31/2027
RESEARCH & DEVELOPMENT N/A	Funding	Total
	Federal Funds Obligated by this Action	\$35,000.00
INDIRECT COST RATE None on file	Total Federal Funds Obligated to Subrecipient	\$35,000.00
	Total Amount of Federal Award	\$35,000.00

FEDERAL AWARD PROJECT DESCRIPTION

2023 State and Local Cybersecurity Grant Program (SLCGP)

DETAILS

FY 2023 SLCGP funds for cybersecurity assessments. Funding requirements are found on page 2 (Section III) of the grant agreement.

FEDERAL AWARDDING AGENCY

Federal Emergency Management Agency - GPD
400 C Street, SW, 3rd Floor
Washington, DC 20472-3645

PASS-THROUGH ENTITY (RECIPIENT) NAME

Michigan State Police
Emergency Management and
Homeland Security Division
PO Box 30634
Lansing, MI 48909

State of Michigan Fiscal Year 2023 State and Local Cybersecurity Grant Program Grant Agreement

August 29, 2025 to August 31, 2027

Assistance Listing Number: 97.137 Grant Number: EMW-2023-CY-00003

This Fiscal Year (FY) 2023 State and Local Cybersecurity Grant (SLCGP) grant agreement is hereby entered into between the Michigan Department of State Police, Emergency Management and Homeland Security Division (hereinafter called the Recipient), and the

CITY OF ROCHESTER
(hereinafter called the Subrecipient)

I. Purpose

The purpose of this grant agreement is to provide federal pass-through funds to the Subrecipient for the development of projects that align with the objectives of the SLCGP.

The goal of the SLCGP is to assist State, Local, and Tribal governments with managing and reducing systemic cyber risk. Allocation of funds must align with the approved cybersecurity plan, and one of the projects outlined in the approved Investment Justifications. The FY 2023 SLCGP focuses on the following program objectives:

- Objective 1: Develop and establish appropriate governance structures, including developing, implementing, or revising cybersecurity plans, to improve capabilities to respond to cybersecurity incidents and ensure continuity of operations.
- Objective 2: Understand their current cybersecurity posture and areas for improvement based on continuous testing, evaluation, and structured assessments.
- Objective 3: Implement security protections commensurate with risk.
- Objective 4: Ensure organization personnel are appropriately trained in cybersecurity, commensurate with responsibility.

For guidance on allowable costs and program activities, please refer to the *FY 23 SLCGP Notice of Funding Opportunity* (NOFO) located at <http://www.fema.gov/grants>.

II. Statutory Authority

Funding for the FY 23 SLCGP is authorized by Section 2220A of the Homeland Security Act of 2002, as amended (Pub. L. No. 107-296) (6 U.S.C. § 665g).

Appropriate Authority is authorized by Infrastructure Investments and Jobs Appropriations Act (Pub. L. No. 117-58).

The Subrecipient agrees to comply with all FY 23 SLCGP requirements in accordance with the *FY 23 SLCGP Notice of Funding Opportunity* located at <http://www.fema.gov/grants>, the U.S. Department of Homeland Security (DHS) Standard Administrative Terms and Conditions located at <https://www.dhs.gov/publication/fy15-dhs->

standard-terms-and-conditions, and the FY 2023 SLCGP Agreement Articles Applicable to Subrecipients. The *FY 23 SLCGP Articles Applicable to Subrecipients* document is included for reference in the grant agreement packet.

The Subrecipient shall also comply with the most recent version of:

- A. 2 C.F.R., Part 200 of the Code of Federal Regulations (C.F.R.), *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* located at <http://www.ecfr.gov>.
- B. Federal Emergency Management Agency (FEMA) Policy #108-023-1 *Grant Programs Directorate Environmental Planning and Historic Preservation Policy Guidance*.

III. Award Amount and Restrictions

The **City of Rochester** is awarded \$35,000.00 under the FY 2023 SLCGP. The grant agreement shall be administered based on the Subrecipient's policies and procedures, provided they conform to state and federal rules, laws, and/or regulations. Please note, no personnel costs are approved under this award. The table below outlines the approved projects and respective funding amounts.

Project Number	Project Area	Project Allocation
1	Cybersecurity Assessments	\$35,000.00

- A. The FY 2023 SLCGP has a 20% cost share (cash or in-kind) requirement, as authorized by the Infrastructure Investment and Jobs Appropriations Act. The State of Michigan is providing the 20% cost share for the subrecipient. There is no cost share requirement for the Subrecipient under the FY 2023 SLCGP.
- B. The FY 23 SLCGP covers eligible costs from August 29, 2025 to August 31, 2027. The funds awarded in the grant agreement shall only be used to cover allowable costs that are incurred during the agreement period.
- C. The Subrecipient may only fund projects which directly support SLCGP objectives and were included in the approved FY 23 SLCGP subrecipient application and the federal FY 23 SLCGP Investment Justifications.
- D. Any proposed change to the scope of work provided in the approved grant project requires prior approval.
- E. Except as otherwise specifically set forth in this grant agreement, the Recipient (not the Subrecipient) shall make the final determination on how funds awarded under this grant agreement are allocated and/or spent.
- F. For any activities involving construction, demolition, ground disturbance, or installations of equipment, an Environmental and Historic Preservation (EHP) Review must be completed prior to any work being done. Some training and exercise activities that required any type of land, water, or vegetation disturbance or building of temporary structures or that are not located at facilities designated for training and exercises may require an EHP. **Any activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for federal funding.**

Subrecipients are prohibited from using SLCGP funds to construct, remodel, or perform alterations of buildings and other physical facilities. However, subrecipients may use SLCGP funding to perform minor modifications that do not substantially affect a building's, or other physical facility's, structure, layout, or systems. Reference the FEMA Grant Programs Directorate Information Bulletins | FEMA.gov No. 523 for additional information.

- G. In the event that the U.S. Department of Homeland Security (DHS) determines that changes are necessary to the award document after an award has been made, including but not limited to, changes to period of

performance or terms and conditions, Subrecipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate Subrecipient acceptance of the changes to the award.

IV. Responsibilities of the Subrecipient

- A. **Grant funds must supplement, not supplant, state or local funds.** Federal funds must be used to supplement existing funds, not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be carefully reviewed in subsequent monitoring reviews and audits. Subrecipients may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.
- B. The Subrecipient agrees to comply with all applicable federal and state regulations; the FY 2023 SLCGP NOFO, located at: www.fema.gov/grants; and the Agreement Articles Applicable to Subrecipients, included in the grant agreement package for reference.
- C. The Subrecipient shall not use FY 23 SLCGP funds to generate program income.
- D. In addition to this grant agreement, the Subrecipient shall complete, sign, and submit to the Recipient the following documents, which are incorporated by reference into this grant agreement:
 1. Subrecipient Risk Assessment Certification;
 2. Standard Assurances;
 3. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements;
 4. Audit Certification (EMHSD-053);
 5. Request for Taxpayer Identification Number and Certification (W-9);
 6. CISA Services Certification (EMHSD-075);
 7. Other documents that may be required by federal or state officials.
- E. The Subrecipient agrees to comply with all applicable federal and state regulations, including, but not limited to, the following:
 1. Make all purchases in accordance with federal, state, and local purchasing policies.
 2. The Subrecipient is required to submit reports to the Recipient on the status of all projects and funding. Reporting must follow the format and schedule specified by the Recipient.
 3. Submit projects to the Recipient in the format specified by the Recipient prior to starting a project. Individual solution area costs must also be submitted to the Recipient for alignment and allowability evaluation prior to starting a project. All grant expenditures must meet DHS and Recipient grant guidelines and must directly support one of the FY 23 SLCGP Investments. Any project that proposes a change in scope of work during the grant performance period must be resubmitted to the Recipient for evaluation and approval. Any funds spent on a project prior to receiving Recipient approval may be ineligible for reimbursement.
 4. Create and maintain an inventory of all equipment purchases in accordance with 2 C.F.R., Part 200.313 located at <http://www.ecfr.gov>. **Within 30 days of the end of the Subrecipient's fiscal year, the Subrecipient must supply a copy of this inventory to the Michigan State Police, Emergency Management and Homeland Security Division, Audit Unit, by email to msp-emhsd-audit@michigan.gov or by mail to: P.O. Box 30634, Lansing, Michigan 48909.** An Equipment Tracking Form is available to assist the Subrecipient in meeting these requirements.
 5. The Subrecipient agrees to prepare and submit reimbursement requests to the Recipient in a timely manner. Reimbursement requests must include all required supporting documentation, including proof of payment. **All reimbursement requests must be submitted to the Recipient no later than 30 days after the end of the performance period identified in this grant agreement.**

6. Current forms and instructions are located at <http://www.michigan.gov/emhsd> (select Grant Programs) or can be requested by sending an email to EMD_HSGP@michigan.gov.
7. Comply with applicable financial and administrative requirements set forth in the current edition of 2 C.F.R., Part 200, including, but not limited to, the following provisions:
 - a. Account for receipts and expenditures, maintain adequate financial records, and refund expenditures disallowed by federal or state audit.
 - b. Retain all financial records, statistical records, supporting documents, and other pertinent materials for at least three years after the grant is closed by the awarding federal agency for purposes of federal and/or state examination and audit. All equipment dispositions must follow MSP/EMHSD's equipment disposition policy.
 - c. Non-federal organizations which expend \$1,000,000 or more in federal funds during their current fiscal year are required to have an audit performed in accordance with the Single Audit Act of 1984, as amended, and 2 C.F.R. 200, Subpart F.
8. Subrecipients must carry out their programs and activities in a manner that respects and ensures the protection of civil rights for protected populations. These populations include but are not limited to individuals with disabilities and others with access and functional needs, individuals with limited English proficiency, and other diverse racial and ethnic populations, in accordance with Section 504 of the *Rehabilitation Act of 1973*, Title VI of the *Civil Rights Act of 1964*, and Executive Order 13347.
9. **Environmental and Historic Preservation (EHP) Compliance.** The federal government is required to consider the effects on the environment and/or historic properties of any federally funded activities and programs, including grant funded projects. The EHP Program engages in a review process to ensure that federally funded activities comply with federal EHP regulations, laws, and executive orders as applicable. The goal of these compliance requirements is to protect the nation's environmental, historic, and cultural resources. The Subrecipient shall not undertake any project having the potential to impact EHP resources without prior approval.

Any activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for federal funding.

Subrecipients are prohibited from using SLCGP funds to construct, remodel, or perform alterations of buildings and other physical facilities. However, subrecipients may use SLCGP funding to perform minor modifications that do not substantially affect a building's, or other physical facility's, structure, layout, or systems. Reference the FEMA [Grant Programs Directorate Information Bulletins | FEMA.gov](#) No. 523 for additional information.
10. Comply with the *Davis-Bacon Act* (40 U.S.C. 3141 *et seq.*) for grant funded construction projects. The Subrecipient must ensure that contractors or subcontractors for construction projects pay workers employed directly at the worksite no less than the prevailing wages and fringe benefits paid on projects of a similar character. Additional information, including Department of Labor wage determinations, is located at <http://www.dol.gov/whd/govcontracts/dbra.htm>.
11. Comply with all reporting requirements, including special reporting, data collection, and evaluation requirements, as prescribed by law or program guidance.
12. Maintain a valid Unique Entity Identifier (UEI) through <https://sam.gov/> at all times during the performance period of this grant.
13. The Subrecipient must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. The Subrecipient also agrees to require any subrecipients, contractors, successors, transferees, and assignees to acknowledge and agree to comply with these same provisions. Detailed information on record access provisions can be found in the *DHS Standard Terms and Conditions* located at

<https://www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions>, specifically in the DHS Specific Acknowledgements and Assurances on page 1.

14. Subrecipients are required to participate in the following free services and memberships offered by Cyber and Infrastructure Security Agency (CISA):
 - a. Cyber Hygiene Services
 - i. Web Application Scanning is an "internet scanning-as-a-service." This service assesses the "health" of your publicly accessible web applications by checking for known vulnerabilities and weak configurations. Additionally, CISA can recommend ways to enhance security in accordance with industry and government best practices and standards.
 - ii. Vulnerability Scanning evaluates external network presence by executing continuous scans of public, static IPs for accessible services and vulnerabilities. This service provides weekly vulnerability reports and ad-hoc alerts.

To register for these services, email vulnerability_info@cisa.dhs.gov with the subject line "Requesting Cyber Hygiene Services – SLCGP" to get started. Indicate in the body of your email that you are requesting this service as part of the SLCGP. For more information, visit [Cyber Hygiene Services | CISA](#).

- b. Nationwide Cybersecurity Review (NCSR)
 - i. The NCSR is a free, anonymous, annual self-assessment designed to measure gaps and capabilities of a SLT's cybersecurity programs. It is based on the National Institute of Standards and Technology Cybersecurity Framework and is sponsored by DHS and the MS-ISAC. Entities and their subrecipients should complete the NCSR, administered by the MS-ISAC, during the first year of the award/subaward period of performance and annually. For more information, visit <https://www.cisecurity.org/ms-isac/services/ncsr>.

The FY 23 SLCGP NOFO outlines additional services, memberships, and resources that are strongly encouraged or recommended. Please refer to the FY 23 SLCGP NOFO for additional information.

V. Responsibilities of the Recipient

The Recipient, in accordance with the general purposes and objectives of this grant agreement, will:

- A. Administer the grant in accordance with all applicable federal and state regulations and guidelines and submit required reports to the awarding federal agency.
- B. Provide direction and technical assistance to the Subrecipient.
- C. Provide to the Subrecipient any special report forms and reporting formats (templates) required for administration of the program.
- D. Reimburse the Subrecipient, in accordance with this grant agreement, based on appropriate documentation submitted by the Subrecipient.
- E. At its discretion, independently, or in conjunction with the federal awarding agency, conduct random on-site reviews of the Subrecipient(s).

VI. Reporting Procedures

The Subrecipient is required to submit reports to the Recipient on the status of all projects and funding. Reporting must follow the format and schedule specified by the Recipient. Current forms and instructions can be requested by sending an email to EMD_HSGP@michigan.gov.

Reporting on funding status is mandated by the federal government. Failure by the Subrecipient to fulfill reporting requirements, in compliance with federal grant rules, shall result in the suspension of grant activities until reports are received and may jeopardize future federal funding.

VII. Payment Procedures

The Subrecipient agrees to prepare and submit the Reimbursement Cover Sheet (EMD-054) with all required supporting documentation attached, including proof of payment. The Subrecipient will submit **one Reimbursement Cover Sheet and related forms for each grant project, solution area, allocation type, and individual exercise**. Reimbursement Cover Sheets must be filled out completely. Instructions are provided with each of the reimbursement forms. The Reimbursement Cover Sheet and other reimbursement forms can be found on the MSP/EMHSD website located at <http://www.michigan.gov/emhsd>. The Subrecipient will not be reimbursed for funds until all required signed documents and reimbursement documentation are received. **All reimbursement requests must be submitted to the Recipient no later than 30 days after the end of the performance period identified in this grant agreement.**

Drawdown of Funds in Advance. Up to 90 days **prior** to expenditure, the Subrecipient may request funds for purchases of \$10,000 or more. All the following requirements must be met when obtaining advanced funds:

- A. The Subrecipient must submit advance requests with a copy of approved purchase orders and a copy of approved Alignment and Allowability Forms.
- B. The Subrecipient must place advanced funds in an interest-bearing account.
- C. The Subrecipient may keep interest up to \$500 per year (2 C.F.R., Part 200.305) for administrative expenses for all federal grants combined.
- D. The Subrecipient must notify the Recipient quarterly, in writing, of any interest earned over \$500.
- E. The Subrecipient must promptly, but at least quarterly, remit any interest earned over \$500 to: Michigan State Police, Emergency Management and Homeland Security Division, Financial Management and Audit Section, P.O. Box 30634, Lansing, Michigan 48909.
- F. The Subrecipient must liquidate each advance **by the date specified by the Recipient** (usually within 90 days).
- G. The Subrecipient must ensure all invoices and proof of payment documents are dated **after the date the advance was issued by the Recipient**.

VIII. Employment Matters

The Subrecipient shall comply with Title VI of the *Civil Rights Act of 1964*, as amended; Title VIII of the *Civil Rights Act of 1968*; Title IX of the *Education Amendments of 1972 (Equal Opportunity in Education Act)*; the *Age Discrimination Act of 1975*; Titles I, II and III of the *Americans with Disabilities Act of 1990*; the *Elliott-Larsen Civil Rights Act*, 1976 PA 453, as amended, MCL 37.2101 *et seq.*; the *Persons with Disabilities Civil Rights Act*, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state and local fair employment practices and equal opportunity laws and covenants. The Subrecipient shall not discriminate against any employee or applicant for employment, to be employed in the performance of this grant agreement, with respect to their hire, tenure, terms, conditions, or privileges of employment; or any matter directly or indirectly related to employment because of their race, religion, color, national origin, age, sex, height, weight, marital status, limited English proficiency, or handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. The Subrecipient agrees to include in every contract or subcontract entered into for the performance of this grant agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of the grant agreement.

The Subrecipient shall ensure that no subcontractor, manufacturer, or supplier of the Subrecipient for projects related to this grant agreement appears on the Federal Excluded Parties List System located at <https://www.sam.gov>.

IX. Limitation of Liability

The Recipient and the Subrecipient to this grant agreement agree that each must seek its own legal representative and bear its own costs, including judgments, in any litigation that may arise from performance of this contract. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

This is not to be construed as a waiver of governmental immunity for either party

X. Third Parties

This grant agreement is not intended to make any person or entity, not a party to this grant agreement, a third-party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

XI. Grant Agreement Period

This grant agreement is in full force and effect from August 29, 2025 to August 31, 2027. No costs eligible under this grant agreement shall be incurred before the starting date of this grant agreement, except with prior written approval. This grant agreement may be terminated by either party by giving 30 days written notice to the other party stating reasons for termination and the effective date, or upon the failure of either party to carry out the terms of the grant agreement. Upon any such termination, the Subrecipient agrees to return to the Recipient any funds not authorized for use, and the Recipient shall have no further obligation to reimburse the Subrecipient.

XII. Entire Grant Agreement

This grant agreement is governed by the laws of the State of Michigan and supersedes all prior agreements, documents, and representations between the Recipient and the Subrecipient, whether expressed, implied, or oral. This grant agreement constitutes the entire agreement between the parties and may not be amended except by written instrument executed by both parties prior to the grant end date. No party to this grant agreement may assign this grant agreement or any of their/its rights, interest, or obligations hereunder without the prior consent of the other party. The Subrecipient agrees to inform the Recipient in writing immediately of any proposed changes of dates, budget, or services indicated in this grant agreement, as well as changes of address or personnel affecting this grant agreement. Changes in dates, budget, or services are subject to prior written approval of the Recipient. If any provision of this grant agreement shall be deemed void or unenforceable, the remainder of the grant agreement shall remain valid.

The Recipient may suspend or terminate grant funding to the Subrecipient, in whole or in part, or other measures may be imposed for any of the following reasons:

- A. Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
- B. Failure to comply with the requirements or statutory objectives of federal or state law.
- C. Failure to follow grant agreement requirements or special conditions.
- D. Proposal or implementation of substantial plan changes to the extent that, if originally submitted, the project would not have been approved for funding.
- E. Failure to submit required reports.
- F. Filing of a false certification in the application or other report or document.
- G. Failure to adequately manage, monitor or direct the grant funded activities.

Before taking action, the Recipient will provide the Subrecipient reasonable notice of intent to impose corrective measures and will make every effort to resolve the problem informally.

XIII. Business Integrity Clause

The Recipient may immediately cancel the grant without further liability to the Recipient or its employees if the Subrecipient, an officer of the Subrecipient, or an owner of a 25% or greater share of the Subrecipient is convicted of a criminal offense incident to the application for or performance of a state, public, or private grant or subcontract; or convicted of a criminal offense, including, but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under state or federal antitrust statutes; or convicted of any other criminal offense which, in the sole discretion of the Recipient, reflects on the Subrecipient's business integrity.

XIV. Freedom of Information Act

Much of the information submitted in the course of applying for funding under this program, or provided in the course of grant management activities, may be considered law enforcement-sensitive or otherwise critical to national security interests. This may include threat, risk, and needs assessment information, and discussions of demographics, transportation, public works, and industrial and public health infrastructures. Therefore, each Subrecipient agency Freedom of Information Officer will need to determine what information is to be withheld on a case-by-case basis. The Subrecipient should be familiar with the regulations governing Protected Critical Infrastructure Information (6 C.F.R., Part 29) and Sensitive Security Information (49 C.F.R., Part 1520), as these designations may provide additional protection to certain classes of homeland security information.

XV. Official Certification

For the Subrecipient


The individual or officer signing this grant agreement certifies by their signature that they are authorized to sign this grant agreement on behalf of the organization they represent. The Subrecipient agrees to complete all requirements specified in this grant agreement.

Rochester Police Department
Subrecipient Name

CWBDPDWSP947
Subrecipient's UEI Number

Keith Harper
Printed Name

Lieutenant
Title



Signature

10/01/2025
Date

For the Recipient (Michigan State Police, Emergency Management and Homeland Security Division)

Capt. Kevin Sweeney
Printed Name

Commander, Emergency
Management and Homeland Security
Title


Signature

9/17/2025
Date



ROCHESTER AREA YOUTH ASSISTANCE BOARD OF DIRECTORS MEETING AGENDA

Tues, October 28, 2025

5:15 p.m.

Rochester Fire Station

Welcome – Lindsay Wood

September 23, 2025 Meeting Minutes Approval

Ennis Center for Children – Shannon Chatman (enniscenter.org)

Caseworker's Report – Amy Beth Sullivan

Treasurer's Report – Liang Fu

Committee Reports:

Annual Meeting – Jen Thor

Family Education – Lindsay Wood

Sept 30 – “How to Help Children and Teens Cope with Stress” – Diana Jennings

Oct 14 – “Understanding the Functions of Emotions” – Alyssa Jesselaitis

Financial Assistance – Jan Willhite-Iserman

Public Relations

Sept 30 – HOA and New Resident Open House at RH City Hall – Lindsay Wood

Oct 18 – Halloween Fest – Liang Fu

Oct 20 – Presentation at RH City Council Meeting – Jen Thor

Youth Council – Charlie Rewold

Admin's Report – Mihaela Becker

Community Liaisons (RCS, PTA, Rochester, Rochester Hills, Police)

Upcoming dates:

Nov 13 (7pm) – “Meet Me Where I'm At (Addressing the Impact of Trauma Across the Lifespan),”
presented by Laura Azoni LMSW-Clinical at the library

Nov 25 (5:15pm) – RAYA General Board Meeting

Dec. 5 – Oakland County Youth Assistance Breakfast

Dec. 5 – Kris Kringle fundraising opportunity

Jan. 27 – RAYA General Board Meeting

Jan. 29 – Table at RHPL screening of [Caregiving](#)



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

PLANNING COMMISSON REGULAR MEETING AGENDA

Chair David Gassen
Vice Chair & Council Member Christian Hauser
Mayor Nancy Salvia
Members: Daniel Bachmann, Jessica Clauser, David Hardin,
Richard Kendziuk, Laura Murphy & Matthew Stone

See Attached Document for Virtual Meeting Instructions

400 Sixth Street	November 5, 2025	7:00 PM
-------------------------	-------------------------	----------------

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comment
4. Approval of the Minutes
 - A. Consideration of the Minutes of the Regular Meeting of October 6, 2025.
5. Public Hearings
 - A. Consideration of site plan and special exception approval for limited retail use at 440 South Street/Assistance League of Southeast Michigan.
 - B. Request for Public Hearing: Consideration of 215 S. Main - Request for Facade Material Modification
6. Considerations:
 - A. Consideration of 329 S. Main: Request to Set Public Hearing for Payment in Lieu of Parking.
 - B. Consideration of preliminary plan for proposed office use at 1129 N. Main for scheduling of public hearing.
7. Miscellaneous

8. Public Comment

9. Adjourn

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.



City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

PRINCIPAL SHOPPING DISTRICT BOARD MEETING AGENDA

*Members: Patti Eisenbraun, Paul Haig, Lonna Harlow,
Debbie Jones, Jill Lutz, Karen Malsbury, Phil Munroe & Lynn Oates*

Downtown Collaboration Studio, 431 S. Main	November 5, 2025	5:30 pm
---	------------------	---------

1. Call to Order
2. Roll Call
3. Approval of Meeting Minutes – October 1, 2025
4. General Business
 - a. Request for Recommendation – Fire & Ice Festival
 - b. Holiday Media Partnership Update
 - c. Holiday Event Updates
5. Reports
 - a. PSD Financial Report
 - b. Events & Marketing Update
 - c. Executive Director Report
6. Miscellaneous
7. Adjourn



OLDER PERSONS' COMMISSION GOVERNING BOARD MEETING AGENDA
650 Letica Drive | Rochester, MI 48307 | 248.656.1403 | OPCcenter.org

Commissioners:

David Walker – Chairman, Micheline Sommers - Vice-Chairman, Thomas Del Pup – Treasurer, Al Fisk - Secretary
Stuart Bikson, Robin Buxar, James Gill, Jr., Carol Morlan

Mission: *Providing innovative programs and high-quality services that stimulate and advance healthy living for the 50+ community.*
Vision: *To continue to be the premier community resource for adults 50 and over.*

Thursday, November 6, 2025	5:00 PM	Classrooms 1&2
-----------------------------------	----------------	---------------------------

1. Call to Order
2. Roll Call
3. Additions/Changes to the Agenda
4. Public Comment (Comments not on the agenda and limited to 3 minutes)
5. Approval of the Minutes of the September 4, 2025, meeting
6. New Business -
 - a. 2026 Building Closures
 - b. 2026 Meeting Schedule
 - c. Public Transportation Agreement between Older Persons' Commission and Oakland County
7. Director's Report
8. Committee Reports
 - a. Finance Committee
 - b. Facility Committee
9. Commissioners' Comments
10. Adjournment

Distribution:
Members (8)
Renee Cortright
Rochester Hills Clerk
Rochester City Clerk
Charter Township of Oakland Clerk
Robert Davis, Attorney
Posted: OPC Lobby
OPC Website