City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

CITY COUNCIL

REGULAR MEETING AGENDA

Mayor Nancy Salvia
Mayor Pro Tem Stuart Bikson
Council Members Christian Hauser, Debbie Jones,
Sara King, Steve Sage and Marilyn Trent

400 Sixth Street	**March 24, 2025**	**7:00 PM**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment Scheduled/Non-Scheduled/Presentations
   A. Oakland County Assessing Presentation.
5. Approval of the Consent Agenda
   A. Consideration of the Minutes of Regular Meetings of February 24, 2025.
   B. Consideration to approve the St. John Lutheran Family Praise & Picnic in the Park Event.
   C. Consideration to approve the Makers' Market Event.
   D. Consideration to approve the OPC 5K Run-Walk for Meals on Wheels.
   E. Consideration to approve the HAVEN Sexual Assault Awareness Month.
   F. Receipt of the Check Register Report.
6. Old Business/Tabled Items
7. Public Hearings
   A. Public Hearing regarding approval of Elizabeth Neighborhood Park MNRTF Grant Application.

ROCHESTER
Where you live.

B. Public Hearing regarding reprogramming of P.Y. 2021 CDBG Funds.

C. Public Hearing regarding the Special Assessment (SAD) for Principal Shopping District, PSD 2025-01.

8. Legislative Deliberation

A. Consideration of Ordinance Amendment - Sec 8-9 Feeding of Animals - First Reading and Introduction.

B. Consideration of amendment to the Chapter 20 - Blight Ordinance. First Reading and Introduction.

9. Reports and Regular Business

A. Consideration of a 2nd Addendum of Dinosaur Hill Nature Preserve - Community Garden Service Agreement.

B. Consideration to approve the 2024 Liquor Inspection Report in Accordance to Chapter 4, Section 4-16 of the Rochester Code of Ordinances.

C. Consideration of proposal to change precinct boundaries.

D. Consideration of proposal to move poling locations.

E. Consideration of a request to set a public hearing for the Fiscal Year Ending June 30, 2026 (FYE 26) budget for April 28, 2025.

10. Receive a Report from the Various Boards and Commissions

A. Receipt of a report from the Cemetery Committee.

B. Receipt of a report from the Rochester Community House.

C. Receipt of a report from the Paint Creek Trailways Commission.

D. Receipt of a report from the Asset Management Committee.

E. Receipt of a report from the DDA.

F. Receipt of a report from the Budget and Finance Meeting.

G. Receipt of a report from the Rochester Avon Recreation Authority.

11. Public Comment

ROCHESTER
Where you live.

12. General Miscellaneous

13. Adjourn

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.

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Procedure for Hybrid Public Meeting

The City has returned to in-person public meetings as of March 14, 2022, with limited online capabilities. The public bodies (our boards and commissions) are meeting in-person; however, some staff, consultants, and guests will still be able to participate remotely. While in-person audience seating is now available, with limited COVID-19 procedures in place, staff asks that anyone who feels sick not attend in-person.

If you choose to participate virtual, please follow the links and information below:

- Live stream audio and video content on two (2) separate streaming platforms available at the City's YouTube and at the City's website at www.rochestermi.org/201/City-Webcasts. (Click the "Live" links to go there.)

- The City remains committed to accessibility; however, due to the limitations of technology, City staff encourages residents to send an email with your comments to rsvp@rochestermi.org prior to the meeting, but not later than Noon on the day of the meeting, so that your comments can be read into the record. This will decrease the demand on our virtual meeting infrastructure. (After Noon on the day of the meeting, email comments to: bdannunzio@rochestermi.org.)

- For those who prefer to use a telephone to participate, you will need to call (646) 558-8656 and enter meeting **ID: 847 5425 9353**. When prompted, enter a participant number or just touch the # key. During the call, use *9 to raise hand and you will be "called on" by the last 3-digits of your phone number. (For example, my last digits are 8029. Callers will be asked to speak by referencing the last 4-digits of their phone number.) Note: Phone participants will have their numbers masked, for privacy.

- To provide additional opportunity to participate, members of the public are welcome to join the meeting by copying and pasting the following link in their browser: https://us02web.zoom.us/j/84754259353 (Downloading Zoom is required.)

- We appreciate your understanding as staff will do our best to assist everyone; but, **please be advised for virtual meetings there is a three (3) minute limit for public comments**.

For assistance, or questions accessing and/or making public comment during the meeting, or other support, please reach out to our Deputy City Clerk, Mr. Brian D'Annunzio by email: **bdannunzio@rochestermi.org.**

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400 Sixth Street
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F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: March 6, 2025
To: City Manager Nik Banda
From: Marcy Moriwaki, Deputy Finance Director/Deputy Treasurer
Subject: Oakland County Equalization 2025 Annual Report

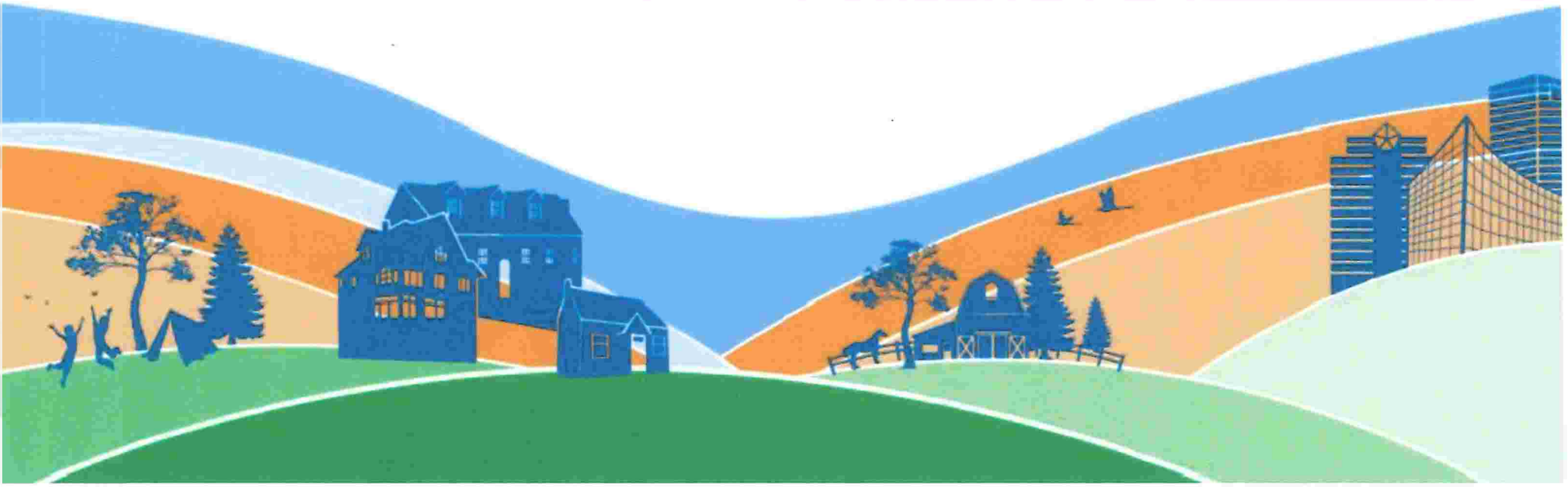
Introduction: The City of Rochester contracts with Oakland County for Assessing and Equalization Services. Equalization Field Supervisor Bryan Paris and Equalization Appraiser Raul Dsouza will present the 2025 Pre March Board of Review (MBOR) Valuation Data and Community Comparison.

Attachments: PRE-MBOR Report

OAKLAND COUNTY
MICHIGAN

City of Rochester

2025 Pre-March Board of Review Valuation Data



Oakland County's Mission and Vision Statements

- **Mission** – "to serve through collaborative leadership and to help support communities where residents flourish and businesses thrive."
- **Vision** - "to be a healthy, safe, & thriving place where everyone is valued, quality of life is high and economic opportunity abounds."





Ethics and Competence is a Priority!

Ethics and Competence is a Priority in Equalization and Assessment Practices!

MCL 211.10d(9) states, in part, "An assessor who certifies an assessment roll in which he or she did not have direct supervision is guilty of a misdemeanor." When signing the assessment roll, an assessor of record is required to annually certify that he or she met the following guidelines: …

… 8(I)Ensure that the mass appraisal methods and procedures employed are in compliance with requirements of the ***Uniform Standards of Professional Appraisal Practice*** and with the State Tax Commission's Assessor's Manual.

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Uniform Standards of Professional Appraisal Practice

The Uniform Standards of Professional Appraisal Practice (USPAP), published by The Appraisal Foundation, is required to be adhered to by Michigan assessors when they are certifying assessment rolls. It is that same body of knowledge required by every state licensed and certified appraiser which is followed when he or she is signing their appraisal reports.

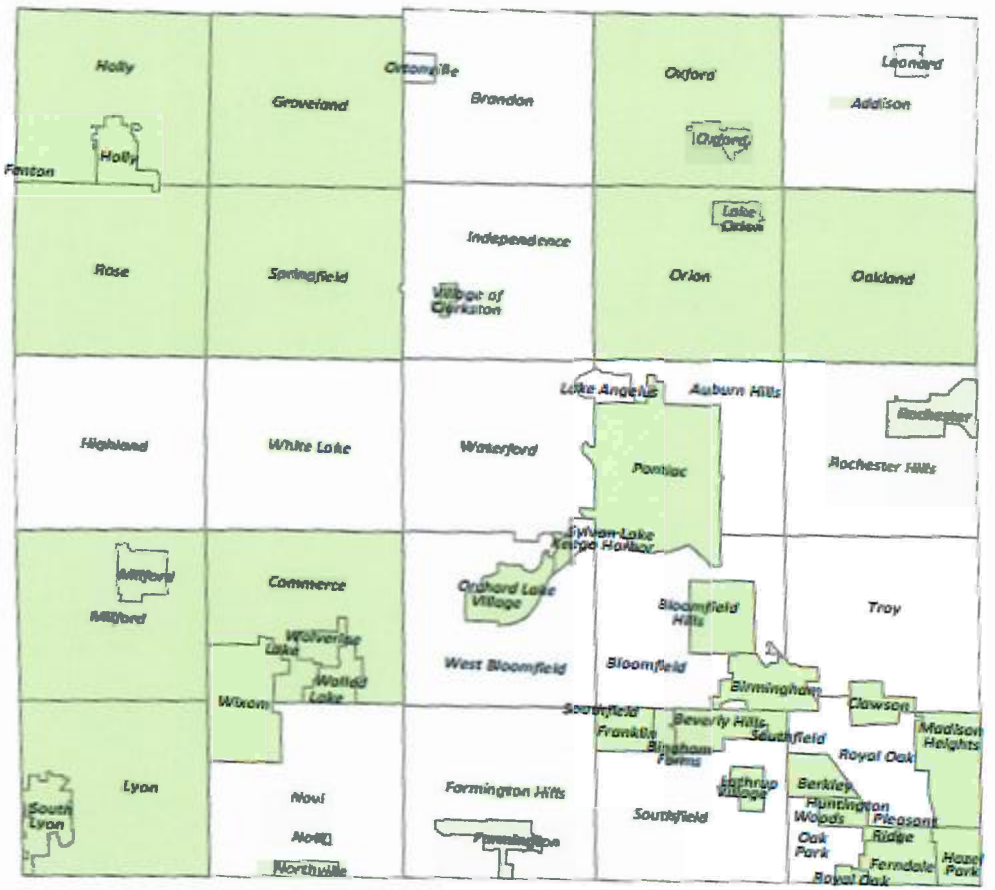
- The objective of USPAP is to "**promote and maintain a high level of public trust** in appraisal practice by establishing requirements for appraisers. It is essential that appraisers develop and communicate their analyses, opinions, and conclusions to intended users of their services **in a manner that is meaningful and not misleading**."
- Every staff member at Oakland County Equalization Division (OCED) has been educated in the USPAP.
- Some of our staff have education in higher levels of standards of professional practices and are active in professional associations.

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Our office is divided into 6 specialized departments:

- **Real Property** – Consists of certified assessing personnel responsible for the valuation of land and building improvements.
- **Business Personal Property** – Consists of certified auditors responsible for the review and correction of business taxpayers' filings of personal property holdings.
- **Land Descriptions** – Processes splits and combinations of land as it applies to the Land Division Act and Condominium Act. Maintains county map data.
- **Appeals** – Handles appeals that progress to the Michigan Tax Tribunal from our local Boards of Review and State Tax Commission.
- **Equalization** – This is the Checks and Balance side of our office. The Equalization Department reviews the Assessment Roll to determine that all classes of property have been fairly and uniformly assessed. If an inequality exists, the County Board acts to correct the inequality. Upon final determination, the County reports its findings to the State Tax Commission for State Equalization.
- **Office Support** – Processes various tax assessment forms and prepares reports to fulfill assessing responsibilities.

Website: https://www.oakgov.com/government/management-budget/equalization



Contracted Assessing Units

2024 Parcel Counts

City of Rochester

Total Real Property Parcels	Real Residential Parcels	Real Commercial Parcels	Real Industrial Parcels	Personal Property Parcels
4,991	4,512	368	44	967

There are 67 parcels categorized as "Assessed with other parcels"

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Average Residential Property Values

City of Rochester

- 2024 Average Selling Price $497,374
- 2024 Average Residential Assessed Value $222,730*

*Value includes improved and vacant parcels in the residential classification but does not include exempt parcels.



Value Changes for 2025

City of Rochester



- 2025 Commercial Assessed Values +3.13%
- 2025 Industrial Assessed Values +6.21%
- 2025 Residential Assessed Values +4.87%
- 2025 Real Property Taxable Values +5.40%

*Assessed Value Changes are based on 49.75% closing ratio. All CVT's close between 49% & 50% ratio, therefore the actual % change may differ slightly. 2025 Board of Review decisions may also alter the final percent change.

*Taxable Value only represents real property values. Personal property is not included in this number. These numbers are PRE-March Board of Review for 2025.

*Taxable value change includes disabled veteran exemptions that are removed from the roll annually as the exemption paperwork is filed and qualification is determined.

2025 RESIDENTIAL ASSESSED VALUE CHANGES

ADDISON TOWNSHIP	2.49%
BLOOMFIELD TOWNSHIP	4.45%
BRANDON TOWNSHIP	4.41%
COMMERCE TOWNSHIP	6.28%
GROVELAND TOWNSHIP	8.91%
HIGHLAND TOWNSHIP	4.60%
HOLLY TOWNSHIP	5.99%
INDEPENDENCE TOWNSHIP	6.44%
LYON TOWNSHIP	7.43%
MILFORD TOWNSHIP	6.94%
NOVI TOWNSHIP	3.52%
OAKLAND TOWNSHIP	7.57%
ORION TOWNSHIP	6.12%
OXFORD TOWNSHIP	5.22%
ROSE TOWNSHIP	6.30%
ROYAL OAK TOWNSHIP	8.20%
SOUTHFIELD TOWNSHIP	5.05%
SPRINGFIELD TOWNSHIP	6.24%
WATERFORD TOWNSHIP	6.33%
WEST BLOOMFIELD TOWNSHIP	4.69%
WHITE LAKE TOWNSHIP	4.01%
COUNTY AVERAGE	**6.09%**

AUBURN HILLS CITY	7.80%
BERKLEY CITY	5.90%
BIRMINGHAM CITY	6.37%
BLOOMFIELD HILLS CITY	4.38%
CLARKSTON CITY	5.40%
CLAWSON CITY	5.58%
FARMINGTON CITY	7.22%
FARMINGTON HILLS CITY	6.65%
FENTON CITY	3.88%
FERNDALE CITY	3.99%
HAZEL PARK CITY	11.05%
HUNTINGTON WOODS CITY	5.47%
KEEGO HARBOR CITY	5.40%
LAKE ANGELUS CITY	3.71%
LATHRUP VILLAGE CITY	3.41%
MADISON HEIGHTS CITY	6.55%
NORTHVILLE CITY	7.78%
NOVI CITY	6.78%
OAK PARK CITY	6.45%
ORCHARD LAKE CITY	7.15%
PLEASANT RIDGE CITY	2.81%
PONTIAC CITY	8.96%
ROCHESTER CITY	4.87%
ROCHESTER HILLS CITY	8.48%
ROYAL OAK CITY	8.01%
SOUTHFIELD CITY	4.36%
SOUTH LYON CITY	8.18%
SYLVAN LAKE CITY	6.97%
TROY CITY	7.15%
WALLED LAKE CITY	7.80%
WIXOM CITY	5.54%

* Oakland County Equalization projected moves based on 49.75 closing ratio with 2-year sales study.

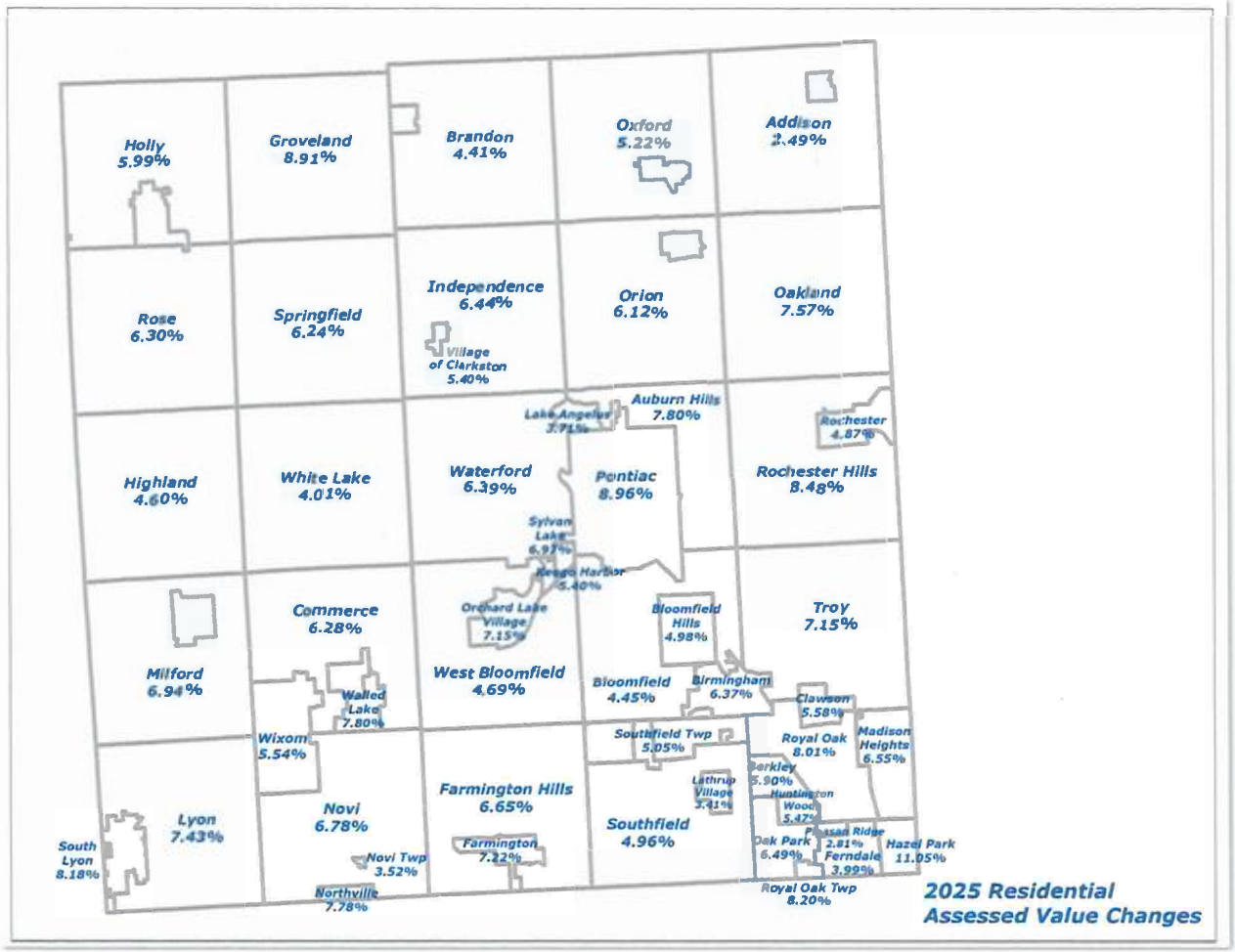
Source: Oakland County Equalization

*Oakland County Equalization projected moves based on 49.75 closing ratio with 2-year sales study.

Source: Oakland County Equalization

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Oakland County Residential Assessed Value Moves Map For 2025



*Oakland County Equalization Division

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2025 COMMERCIAL/INDUSTRIAL ASSESSED VALUE CHANGE

	COMMERCIAL MOVES	INDUSTRIAL MOVES
Addison Township	2.54%	6.60%
Bloomfield Township	0.83%	3.82%
Brandon Township	2.03%	3.07%
Commerce Township	1.12%	5.51%
Groveland Township	4.21%	0.38%
Highland Township	4.25%	1.59%
Holly Township	3.84%	4.21%
Independence Township	3.73%	3.99%
Lyon Township	2.83%	3.09%
Milford Township	2.85%	0.85%
Novi Township	N/A	N/A
Oakland Township	1.61%	4.06%
Orion Township	2.79%	3.65%
Oxford Township	4.08%	3.43%
Rose Township	1.30%	0.20%
Royal Oak Township	4.06%	4.89%
Southfield Township	-0.48%	0.12%
Springfield Township	1.93%	3.88%
Waterford Township	3.45%	3.30%
West Bloomfield Township	0.89%	0.26%
White Lake Township	2.87%	2.01%
COUNTY AVERAGE COMMERCIAL	**2.83%**	
COUNTY AVERAGE INDUSTRIAL		**4.44%**

* Oakland County Equalization projected moves based on 49.75 closing ratio with (NA refers to CVT not having either commercial or industrial property class)

Source: Oakland County Equalization

	COMMERCIAL MOVES	INDUSTRIAL MOVES
Auburn Hills	-0.24%	1.48%
Berkley	4.98%	7.47%
Birmingham	3.93%	2.85%
Bloomfield Hills	-2.83%	N/A
Clarkston	5.81%	N/A
Clawson	4.71%	4.49%
Farmington	5.09%	4.76%
Farmington Hills	-0.92%	10.24%
Fenton	N/A	N/A
Ferndale	5.09%	9.61%
Hazel Park	5.99%	5.25%
Huntington Woods	1.10%	N/A
Keego Harbor	1.04%	N/A
Lake Angelus	N/A	N/A
Lathrup Village	-5.95%	N/A
Madison Heights	3.62%	7.08%
Northville	2.24%	N/A
Novi City	5.27%	5.76%
Oak Park	4.17%	4.85%
Orchard Lake	2.45%	0.12%
Pleasant Ridge	5.47%	N/A
Pontiac	7.82%	6.85%
Rochester	3.13%	6.21%
Rochester Hills	4.80%	8.58%
Royal Oak City	4.28%	8.18%
Southfield City	-0.90%	6.60%
South Lyon	4.52%	9.27%
Sylvan Lake	5.81%	3.07%
Troy	3.54%	8.81%
Walled Lake	3.58%	4.12%
Wixom	3.11%	4.87%

*Oakland County Equalization projected moves based on 49.75 closing ratio with 2-year sales study.
Not all classifications will close at 49.75%, they will close between 49% & 50%.
(NA refers to CVT not having either commercial or industrial property class)

Source: Oakland County Equalization

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2025 TAXABLE VALUE CHANGE
REAL PROPERTY ONLY

As of January 2025

Townships

*Taxable value estimates include only real property. The 2025 numbers are Pre-March Board of Review.

NOTE: 2025 Pre MBR TV estimates account for all dollars attributed to parcels that may qualify for the Disabled Veteran's Exemption.

CVT	2024 TAXABLE	2025 PRE MBR TV	TV % change
Addison	437,260,600	**459,572,780**	**5.10%**
Bloomfield Twp	5,051,569,840	**5,311,492,220**	**5.15%**
Brandon	697,827,590	**733,940,250**	**5.18%**
Commerce	2,773,395,680	**2,920,994,420**	**5.32%**
Groveland	281,499,540	**296,226,350**	**5.23%**
Highland	1,028,152,970	**1,081,348,063**	**5.17%**
Holly	433,263,640	**458,853,460**	**5.91%**
Independence	2,180,045,060	**2,317,119,913**	**6.29%**
Lyon	1,861,111,800	**2,044,111,980**	**9.83%**
Milford	1,169,639,130	**1,309,739,360**	**11.98%**
Novi	11,266,850	**11,700,480**	**3.85%**
Oakland	1,884,769,150	**1,993,394,960**	**5.76%**
Orion	2,325,315,080	**2,447,285,450**	**5.25%**
Oxford	1,157,048,190	**1,229,946,510**	**6.30%**
Rose	321,487,810	**342,866,040**	**6.65%**
Royal Oak	34,953,300	**36,647,820**	**4.85%**
Southfield	1,432,793,030	**1,504,274,870**	**4.99%**
Springfield	825,148,910	**867,963,500**	**5.19%**
Waterford	2,944,873,550	**3,143,094,300**	**6.73%**
West Bloomfield	4,753,914,832	**5,027,002,733**	**5.74%**
White Lake	1,552,246,730	**1,637,557,690**	**5.50%**

Cities

CVT	2024 TAXABLE	2025 PRE MBR TV	TV % change
Auburn Hills	2,014,782,860	**2,068,020,750**	**2.64%**
Berkley	800,201,680	**844,613,080**	**5.55%**
Birmingham	3,381,707,740	**3,602,387,880**	**6.53%**
Bloomfield Hills	1,082,482,570	**1,137,887,150**	**5.12%**
Clarkston Village	57,872,210	**61,067,180**	**5.52%**
Clawson	494,310,120	**522,330,980**	**5.67%**
Farmington	448,773,270	**470,690,910**	**4.88%**
Farmington Hills	4,290,089,970	**4,481,489,430**	**4.46%**
Fenton	1,208,100	**1,290,970**	**6.86%**
Ferndale	895,880,730	**946,966,580**	**5.70%**
Hazel Park	322,912,800	**344,320,880**	**6.63%**
Huntington Woods	469,135,290	**489,712,460**	**4.39%**
Keego Harbor	135,922,700	**141,805,490**	**4.33%**
Lake Angelus	105,291,960	**110,299,310**	**4.76%**
Lathrup Village	185,359,600	**191,259,130**	**3.18%**
Madison Heights	1,020,948,740	**1,084,272,700**	**6.20%**
Northville	217,041,535	**230,230,376**	**6.08%**
Novi	4,698,111,570	**4,958,953,760**	**5.55%**
Oak Park	672,265,590	**717,078,094**	**6.67%**
Orchard Lake	485,325,140	**511,657,510**	**5.43%**
Pleasant Ridge	207,711,210	**216,951,640**	**4.45%**
Pontiac	1,033,830,400	**1,099,591,500**	**6.36%**
Rochester	987,461,780	**1,040,777,090**	**5.40%**
Rochester Hills	4,567,602,970	**4,790,539,730**	**4.88%**
Royal Oak	3,713,651,260	**3,916,085,810**	**5.45%**
Southfield	2,865,749,143	**2,962,783,836**	**3.39%**
South Lyon	525,723,660	**556,230,090**	**5.80%**
Sylvan Lake	128,501,480	**136,794,350**	**6.45%**
Troy	6,239,875,160	**6,581,039,720**	**5.47%**
Walled Lake	279,751,280	**295,648,430**	**5.68%**
Wixom	936,867,080	**987,243,360**	**5.38%**

2024 Personal Property Numbers

City of Rochester

- Eligible Manufacturing Personal Property Statements — 5
- 2024 5076 Affidavits (Small Business Exemption) — 689
- 2024 Personal Property Statements Processed — 117

*Excludes 5076 forms

These figures reflect statements filed; not all personal property parcels

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Personal Property Updates

Small Business Property Tax Exemption Claim (Form 5076)

- In 2023, the amount eligible for exemption was increased. Businesses with more than $80,000 but less than $180,000 combined True Cash Value of personal property owned, leased or used by them (and any "related" entity) within a municipality may have qualified for the exemption if they fully completed & timely filed BOTH Form 5076 "Small Business Property Tax Exemption Claim" AND Form 632 "Personal Property State Assessment". Failure to file both forms either timely or at the local March Board of Review may have disqualified the property owner from receiving the exemption, even if the property would otherwise be eligible.

Eligible Manufacturing Personal Property Tax Exemption Claim (Form 5278)

- Beginning in 2023, taxpayers only needed to file Form 5278 in the first year of eligibility for the EMPP exemption. For all years thereafter, the Department of Treasury will generate Essential Services Assessment (aka: ESA) Statements utilizing the information from the previous year's certified ESA Statements. Businesses that filed in 2023 will no longer be required to file Form 5278 every year. The exemption will remain if the business still qualifies.
- New businesses or non-filers (from 2023) are required to file for 5278 in order to qualify for 2024 and forward.

ESA/EMPP REIMBURSEMENTS – CITIES

CVT CODE	TAXING UNIT NAME	TAXING UNIT CODE	2024 PPT REIMBURSEMENT	OCTOBER 2024 DISTRIBUTION	FEBRUARY 2025 DISTRIBUTION
04	BERKLEY	63-2010	**$54,964.52**	$54,964.52	$0.00
08	BIRMINGHAM	63-2020	**$70,107.62**	$70,107.62	$0.00
12	BLOOMFIELD HILLS	63-2030	**$24,730.81**	$24,730.81	$0.00
14	CLARKSTON	63-2035	**$559.42**	$559.42	$0.00
16	CLAWSON	63-2040	**$111,183.09**	$111,183.09	$0.00
20	FARMINGTON	63-2050	**$80,575.05**	$80,575.05	$0.00
24	FERNDALE	63-2060	**$472,414.14**	$472,414.14	$0.00
28	HAZEL PARK	63-2070	**$213,121.75**	$213,121.75	$0.00
32	HUNTINGTON WOODS	63-2080	**$12,102.62**	$12,102.62	$0.00
36	KEEGO HARBOR	63-2090	**$9,103.60**	$9,103.60	$0.00
40	LATHRUP VILLAGE	63-2100	**$14,371.47**	$14,371.47	$0.00
44	MADISON HEIGHTS	63-2110	**$1,348,749.69**	$1,348,749.69	$0.00
56	ORCHARD LAKE	63-2150	**$4,851.48**	$4,851.48	$0.00
60	PLEASANT RIDGE	63-2160	**$3,979.60**	$3,979.60	$0.00
64	PONTIAC	63-2170	**$135,986.64**	$135,986.64	$0.00
68	ROCHESTER	63-2180	**$245,480.30**	$245,480.30	$0.00
80	SOUTH LYON	63-2210	**$114,366.59**	$114,366.59	$0.00
92	WALLED LAKE	63-2240	**$21,802.17**	$21,802.17	$0.00
96	WIXOM	63-2250	**$554,517.20**	$554,517.20	$0.00

For Further Information Contact:

www.oakgov.com/mgtbud/equal
Tiffany Jacob, Supervisor
at jacobt@oakgov.com

or

www.Michigan.gov/pptreimbursement
517-373-2697 or
treasortappt@Michigan.gov

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ESA/EMPP REIMBURSEMENTS – TOWNSHIPS / VILLAGES

CVT CODE	TAXING UNIT NAME	TAXING UNIT CODE	2024 PPT REIMBURSEMENT	OCTOBER 2024 DISTRIBUTION	FEBRUARY 2025 DISTRIBUTION
E	COMMERCE	63-1050	**$9,465.64**	$0.00	$9,465.64
EW	WOLVERINE LAKE VILLAGE	63-3130	**$818.68**	$818.68	$0.00
G	GROVELAND	63-1070	**$8,780.43**	$0.00	$8,780.43
I	HOLLY	63-1090	**$4,658.96**	$0.00	$4,658.96
IH	HOLLY VILLAGE	63-3050	**$5,333.25**	$5,333.25	$0.00
K	LYON	63-1110	**$12,930.82**	$0.00	$12,930.82
L	MILFORD	63-1120	**$347,051.60**	$0.00	$347,051.60
LM	MILFORD VILLAGE	63-3090	**$6,297.53**	$6,297.53	$0.00
M	NOVI	63-1130	**$0.00**	$0.00	$0.00
N	OAKLAND	63-1140	**$13,822.11**	$0.00	$13,822.11
O	ORION	63-1150	**$18,786.16**	$0.00	$18,786.16
OL	LAKE ORION VILLAGE	63-3070	**$742.79**	$742.79	$0.00
P	OXFORD	63-1160	**$264,993.10**	$0.00	$264,993.10
PO	OXFORD VILLAGE	63-3110	**$52,074.55**	$52,074.55	$0.00
R	ROSE	63-1180	**$4,890.87**	$0.00	$4,890.87
S	ROYAL OAK	63-1190	**$20,391.46**	$0.00	$20,391.46
T	SOUTHFIELD	63-1200	**$4,223.81**	$0.00	$4,223.81
TH	BEVERLY HILLS	63-3010	**$28,708.69**	$28,708.69	$0.00
TB	BINGHAM FARMS	63-3020	**$44,344.90**	$44,344.90	$0.00
TF	FRANKLIN	63-3040	**$1,915.95**	$1,915.95	$0.00
U	SPRINGFIELD	63-1210	**$22,932.01**	$0.00	$22,932.01

For Further Information Contact:

www.oakgov.com/mgtbud/equal
Tiffany Jacob, Supervisor
at jacobt@oakgov.com

or

www.Michigan.gov/pptreimbursement
517-373-2697 or
treasortappt@Michigan.gov

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IRM – 2025 INFLATION RATE MULTIPLIER
1.031 OR 3.1%

STC Bulletin 14 of 2024

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

Bulletin 14 of 2024
Inflation Rate Multiplier
October 22, 2024

TO: Assessors and Equalization Directors

FROM: Michigan State Tax Commission

SUBJECT: Inflation Rate Multiplier for use in the 2025 capped value formula and the "Headlee" Millage Reduction Fraction (MRF) formula

The calculation of the Inflation Rate Multiplier is set in statute in MCL 211.34d:

(l) "Inflation rate" means the ratio of the general price level for the state fiscal year ending in the calendar year immediately preceding the current year divided by the general price level for the state fiscal year ending in the calendar year before the year immediately preceding the current year.

(f) "General price level" means the annual average of the 12 monthly values for the United States consumer price index for all urban consumers as defined and officially reported by the United States Department of Labor, Bureau of Labor Statistics.

Calculation of 2025 Inflation Rate Multiplier

Based on the statutory requirements in MCL 211.34d, the calculation of the inflation rate multiplier for 2025 is as follows:

1. The 12 monthly values for October 2022 through September 2023 are averaged.
2. The 12 monthly values for October 2023 through September 2024 are averaged.
3. The ratio is calculated by dividing the average of column 2 by the average of column 1.

The specific numbers from the US Department of Labor, Bureau of Labor Statistics are as follows:

CPI data used to calculate Inflation Rate Ratio for 2024 property taxes

2024 Calculations

FY 2022 - 2023		FY 2023 - 2024	
Oct-22	298.012	Oct-23	307.671
Nov-22	297.711	Nov-23	307.051
Dec-22	296.797	Dec-23	306.746
Jan-23	299.170	Jan-24	308.417
Feb-23	300.840	Feb-24	310.326
Mar-23	301.836	Mar-24	312.332
Apr-23	303.363	Apr-24	313.548
May-23	304.127	May-24	314.069
Jun-23	305.109	Jun-24	314.175
Jul-23	305.691	Jul-24	314.540
Aug-23	307.026	Aug-24	314.796
Sep-23	307.789	Sep-24	315.301
Average	**302.289**	**Average**	**311.581**

Ratio	1.031
% Change	3.1%

2025 CAPPED VALUE = (2024 TAXABLE VALUE – LOSSES) x 1.031 + ADDITIONS

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Historical Inflation Rate Multipliers

The following is a listing of the inflation rate multipliers used in the Capped Value and "Headlee" calculations since the start of Proposal A.

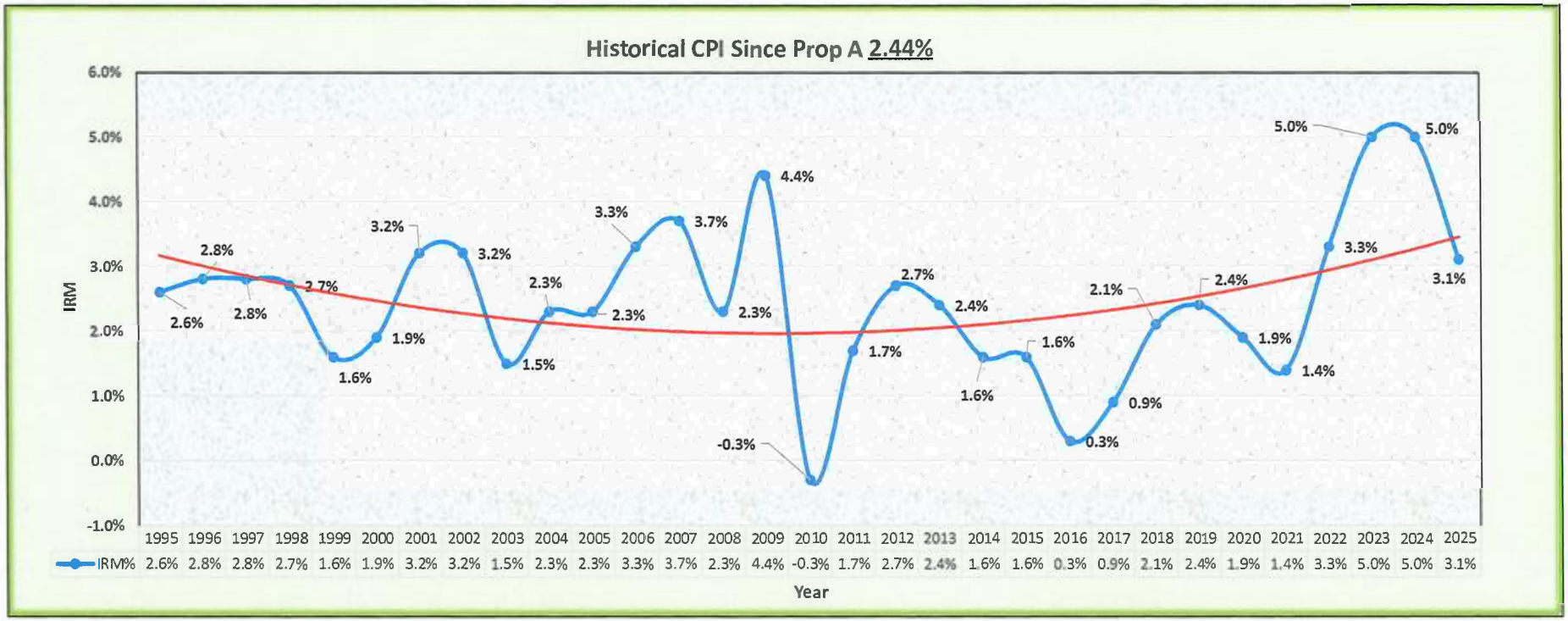
YEAR	IRM
1995	1.026
1996	1.028
1997	1.028
1998	1.027
1999	1.016
2000	1.019
2001	1.032
2002	1.032
2003	1.015
2004	1.023
2005	1.023
2006	1.033
2007	1.037
2008	1.023
2009	1.044
2010	0.997
2011	1.017

YEAR	IRM
2012	1.027
2013	1.024
2014	1.016
2015	1.016
2016	1.003
2017	1.009
2018	1.021
2019	1.024
2020	1.019
2021	1.014
2022	1.033
2023	1.050 (Capped Value) 1.079 (Headlee)
2024	1.050 (Capped Value) 1.051 (Headlee)
2025	1.031

Source STC Bulletin 14 of 2024

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Inflation: Since 1994 (with 5% cap)

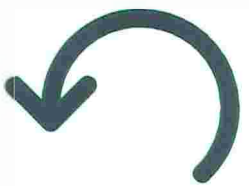


Source: Oakland County Equalization / State Tax Commission
*2025 STC Reported Capped Value at 3.1%, Headlee Multiplier 3.10%

HEADLEE ROLLBACK

- The term "Headlee Rollback" coincides to the passage of the Headlee Amendment in 1978 to Michigan's Constitution. In a nutshell, Headlee requires a local unit of government to reduce its millage when annual growth on existing property is greater than the rate of inflation.

- As a consequence, the local unit's millage rate gets "rolled back" so that the resulting growth in property tax revenue, community-wide, is no more than the rate of inflation.



Oakland County Equalization
www.oakgov.com/mgtbud/equal

- For questions contact Shannon Moore at mooresh@oakgov.com

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HEADLEE ROLLBACK CALCULATION FORMULA:

The Current IRM is 3.1%

$$\frac{\text{Prior Year TV - Losses X IRM}}{\text{Current Year TV - Additions}} = \text{Millage Reduction Factor (MRF)}$$

Variables Affecting Millage Rollback

- The major variables that impact the Headlee rollback calculation include:

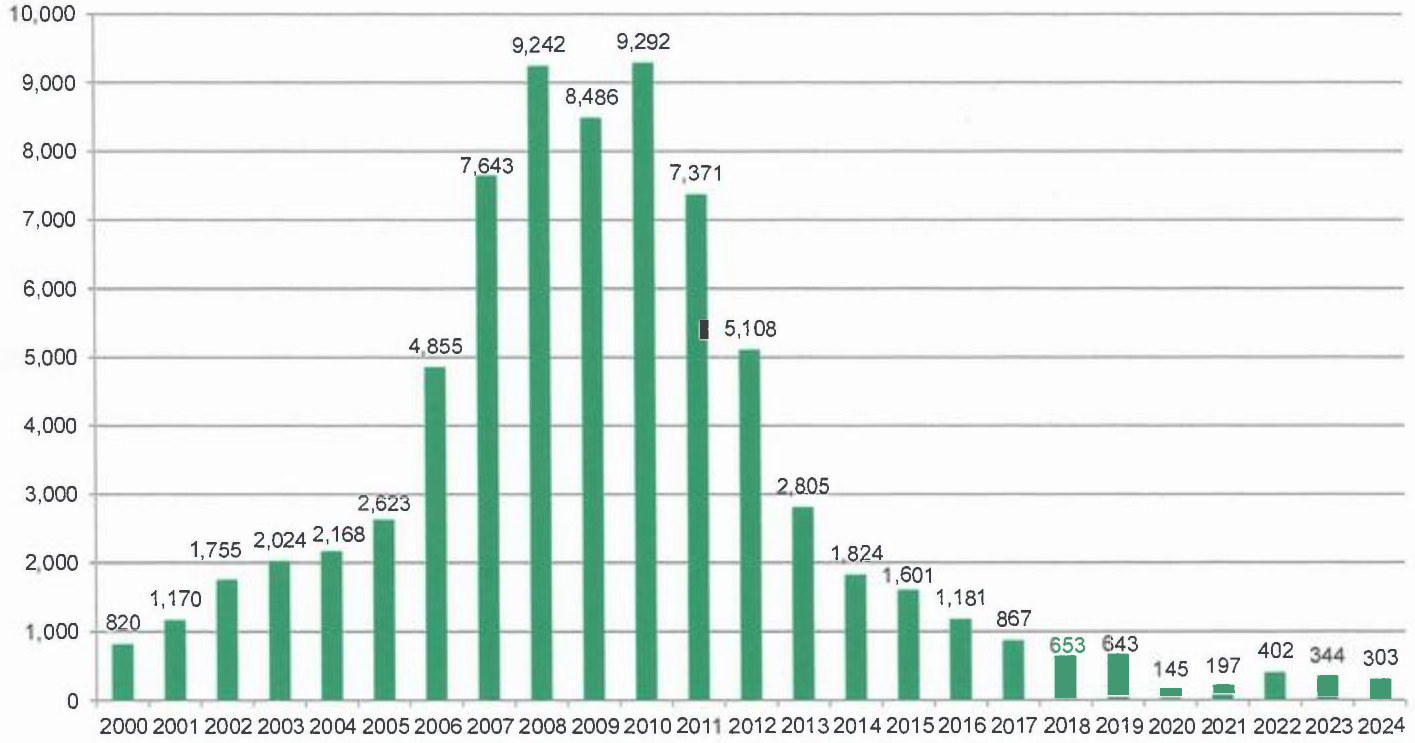
➢ Taxable value uncapping from property transfers ("pop-ups")
  - The greater the number of pop-ups, a greater impact on rollback

➢ Change in CPI
  - The lower the CPI, a greater impact on rollback
  - The higher the CPI, a lesser impact on rollback

➢ Property tax exemption will also have an impact on rollback

Sheriff Deeds: Foreclosures

Oakland County – Real Properties



* 2024 is through December 31, 2024

Source/Oakland County Register of Deeds Super Index

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City of Rochester
Open Tax Tribunal Cases

Open Michigan Tax Tribunal Cases as of 2/5/2025

Docket Number	Petitioner Name	Parcel	Parcel Tax Year	Tribunal Type	Appeal Type	Status	Parcel Class	Original Assessed Value	Original Taxable Value	Petitioner Assessed Value	Petitioner Taxable Value	Assessed Value in Contention	Taxable Value in Contention	PreDisclosure Date
24-003219	RHUMBLNE, LLC	68-15-14-155-017	2024	Full	SA	Open	Commercial - Improved	631,930	421,180	631,930	421,180	0	0	6/20/2025
24-003219	RHUMBLNE, LLC	68-15-14-156-001	2024	Full	SA	Open	201 BUS IMP (Commercial Business Imp.)	277,190	190,710	277,190	190,710	0	0	6/20/2025

CITY COUNCIL
CITY OF ROCHESTER
400 SIXTH STREET, ROCHESTER MICHIGAN

REGULAR MEETING
FEBRUARY 24, 2025
7:00 P.M.

1. CALL TO ORDER
Mayor Salvia at 7:00 p.m.

2. ROLL CALL
PRESENT: Mayor Nancy Salvia, Mayor Pro Tem Stuart Bikson, Councilmembers Debbie King, Sara King, Steve Sage and Marilyn Trent.
ABSENT: Councilmember Christian Hauser.

3. PLEDGE OF ALLEGIANCE
Mayor Salvia led the Pledge of Allegiance.

4. PUBLIC COMMENT SCHEDULED/NON SCHEDULED/PRESENTATIONS
Public Comment. NONE.

5. CONSENT AGENDA
5A. Minutes for the Regular Meeting of February 10, 2025, the Special Meeting February 10, 2025 and the Special Joint Meeting with the Planning Commission on January 23, 2025.

MOTION: Sage moved, Jones seconded,
To approve the Minutes for the Regular Meeting of February 10, 2025, the Special Meeting February 10, 2025 and the Special Joint Meeting with the Planning Commission on January 23, 2025.

VOTE: YES: Salvia, Bikson, Jones, King, Sage and Trent.
NO: None.
ABSENT: Hauser
Motion Carried.

5B. Special Event Application from the Detroit Dachshund Club for Dachshund Haus Rescue to hold a fundraiser walk on May 10, 2025 using the Municipal Park parking lot and the Paint Creek Trail.
MOTION: Sage moved, Jones seconded,
To approve the Special Event Permit for the the Detroit Dachshund Club for Dachshund Haus Rescue to hold a fundraiser walk on May 10, 2025 using the Municipal Park parking lot and the Paint Creek Trail.
VOTE: YES: Salvia, Bikson, Jones, King, Sage and Trent.
NO: None.
ABSENT: Hauser.
Motion Carried.

5C. Special Event Application from the Knights of Columbus to hold their annual Tootsie Roll sale April 11 to 13, 2025 at the intersection of University Drive and Main Street.

MOTION: Sage moved, Jones seconded,
To approve the Special Event Permit for the Knights of Columbus to hold their annual Tootsie Roll sale April 11 to 13, 2025 at the intersection of University Drive and Main Street.
VOTE: YES: Salvia, Bikson, Jones, King, Sage and Trent.
NO: None.
ABSENT: Hauser.
Motion Carried.

5D. Special Event Application from the Rochester Downtown Development Authority to hold the Farmers' Market on Saturdays May through October using the upper level of the East Parking Deck.

MOTION: Sage moved, Jones seconded,
To approve the Special Event Permit for the Rochester Downtown Development Authority to hold the Farmers' Market on Saturdays May through October using the upper level of the East Parking Deck.
VOTE: YES: Salvia, Bikson, Jones, King, Sage and Trent.
NO: None.
ABSENT: Hauser.
Motion Carried.

5E. Special Event Application from the Principal Shopping District to hold Movies in the Moonlight events on July 19, 26 and August 2, 2025 on the upper level of the East Parking Deck.

MOTION: Sage moved, Jones seconded,
To approve the Special Event Permit for the Principal Shopping District to hold Movies in the Moonlight events on July 19, 26 and August 2, 2025 on the upper level of the East Parking Deck.
VOTE: YES: Salvia, Bikson, Jones, King, Sage and Trent.
NO: None.
ABSENT: Hauser.
Motion Carried.

5F. Special Event Application from the Rochester Lions Club to hold the Rockin' Rods car show event August 10, 2025 on Walnut Boulevard from Fourth Street to Second Street.
MOTION: Sage moved, Jones seconded,
To approve the Special Event Permit for the Rochester Lions Club to hold the Rockin' Rods car show event August 10, 2025 on Walnut Boulevard from Fourth Street to Second Street.
VOTE: YES: Salvia, Bikson, Jones, King, Sage and Trent.
NO: None.
ABSENT: Hauser.
Motion Carried.

5G. Special Event Application from the Corner Bar, 124 W. Fourth Street to hold the St. Baldrick's Fundraiser event on Walnut Boulevard at Fourth Street south of the parking deck entrance.

MOTION: Sage moved, Jones seconded,
To approve the Special Event Permit for the Corner Bar, 124 W. Fourth Street to hold the St. Baldrick's Fundraiser event on Walnut Boulevard at Fourth Street south of the parking deck entrance.

VOTE: YES: Salvia, Bikson, Jones, King, Sage and Trent.
NO: None.
ABSENT: Hauser.
Motion Carried.

5H. Check Register reports for February 6 and 13, 2025.

MOTION: Sage moved, Jones seconded,
To receive the check register reports for February 6 and 13, 2025.

VOTE: YES: Salvia, Bikson, Jones, King, Sage and Trent.
NO: None.
ABSENT: Hauser.
Motion Carried.

6. OLD BUSINESS/ TABLED ITEMS.
NONE.

7. PUBLIC HEARINGS
NONE.

8. LEGISLATIVE DELIBERATIONS
NONE.

9. REPORTS AND REGULAR BUSINESS
9A. Resolutions regarding the Compensation Commission's decision. One to receive the determination and DOES REJECT the decision and the other to receive the determination and DOES NOT REJECT the decision.

Compensation Commission Chair Michael Mackens reviewed the board's determination to increase the compensation amounts for Mayor to $2,000, for Mayor Pro Tem to $1,800 and Councilmembers to $1,600 annually paid quarterly and to codify the compensation for the Mayor and Councilmember that serve on the Planning Commission by Ordinance.

MOTION: King moved, Trent seconded,
To adopt the Resolution that DOES NOT REJECT the Compensation Commission's determination to increase the compensation amounts for Mayor to $2,000, for Mayor Pro Tem to $1,800 and Councilmembers to $1,600 annually paid quarterly and to codify the compensation for the Mayor and Councilmember that serve on the Planning Commission by Ordinance.

VOTE: YES: Salvia, King and Trent.
NO: Bikson, Jones, and Sage.
ABSENT: Hauser.
Motion NOT Carried.

City Attorney Kragt advised that the motion required a 2/3 majority vote in favor of the motion which is 5/2 for Council and declared the Resolution not adopted.

9B. Easement Agreement with 339 East Street to install 18" inch deep landscaping plating beds again the building along the north façade and half of the east façade of the property.

MOTION: Sage moved, Trent seconded,
To approve the Easement Agreement with 339 East Street to install 18" inch deep landscaping plating beds again the building along the north façade and half of the east façade of the property.

VOTE: YES: Salvia, Bikson, Jones, King, Sage and Trent.
NO: None.
ABSENT: Hauser.
Motion Carried.

9C. Confirmation of the Mayoral appointment of David Hardin to the Planning Commission.

MOTION: Trent moved, Sage seconded,
To confirm the Mayoral appointment of David Hardin to the Planning Commission.

VOTE: YES: Salvia, Bikson, Jones, King, Sage and Trent.
NO: None.
ABSENT: Hauser.
Motion Carried.

10. BOARDS AND COMMISSIONS REPORTS.

10A. Cemetery Committee – Jones noted they are planning replatting of an area that will provide an additional 75-80 monument spaces and they are working on the headstone cleaining.

10B. Paint Creek Trailway Commission – Sage stated they have updated their website and the Trail Manager has resigned.

10C. Rochester Community House – Saliva said they continue to review building renovations plans.

10D. Downtown Development Authority – Trent said they reviewed plans for The Graham Market, they discussed the Outdoor Dining Platforms and the Love Local Art Program.

11. PUBLIC COMMENT

Bob DiTommaso commented on the Solaronics project on Woodward.

REVISIT ITEM 9A. RESOLUTION REGARDING COMPENSATION COMMISSION DECISION

City Attorney Kragt advised Council that their action under Agenda Item 9A not passing the Resolution that DOES NOT REJECT the Compensation Commission's determination was incomplete and they needed to consider the second Resolution that DOES REJECT the decision.

MOTION: Bikson moved, Jones seconded,
To adopt the Resolution that DOES REJECT the Compensation Commission's determination to increase the compensation amounts for Mayor to $2,000, for Mayor Pro Tem to $1,800 and Councilmembers to $1,600 annually paid quarterly and to codify the compensation for the Mayor and Councilmember that serve on the Planning Commission by Ordinance.

VOTE: YES: Bikson, Jones and Sage.
NO: Salvia, King and Trent.
ABSENT: Hauser.
Motion NOT Carried.

City Attorney Kragt advised that the motion required a 2/3 majority vote in favor of the motion which is 5/2 for Council and declared the Resolution not adopted. He further noted that the Compensation Commission's decision would go into effect 30 days after their decision was made on February 6, 2025.

12. GENERAL MISCELLANEOUS.

City Clerk O'Connor noted that the annual advertisement for applications for Boards and Commissions would begin in March. Mayor Salvia requested that the Boards and Commissions List be an agenda item for review at the next meeting.

City Manager Banda thanked DPW for their snow removal, stated that the City's received a AAA Bond Rating from Standard and Poor, that there will be a meeting with the Library Thursday and reminded of the Community Outlook Breakfast.

King asked about the Shelby Township's water issue.

Bikson thanked the Police Chief for the Department report.

Jones thanked City Staff for snow removal and noted the City is once again a Tree City USA.

Trent stated that the City is once again part of the 2025 Mayor's Monarch Butterfly Pledge.

Mayor Salvia also thanked DPW for snow removal efforts.

13. ADJOURN

Mayor Salvia adjourned the meeting at 8:00 p.m.

_____ _____

Lee Ann O'Connor, City Clerk Nancy Salvia, Mayor

ROCHESTER POLICE DEPARTMENT

400 SIXTH STREET
ROCHESTER, MICHIGAN 48307
PHONE (248) 651-9621
FAX (248) 651-3607
http://www.rochestermi.org

GEORGE T. ROUHIB JR.
CHIEF OF POLICE

MEMORANDUM

Date: March 11, 2025
To: Nik Banda, City Manager
From: George T. Rouhib Jr., Chief of Police
Subject: St. John Lutheran Family Praise & Picnic In the Park Event

---

Issue: Request to hold the St. John Lutheran Family Praise & Picnic Event

Analysis: St. John Lutheran Church has requested permission to hold a Family Praise & Picnic in the Park Event on Sunday, August 24, 2025 from 6am-4pm. This includes set up and cleanup. The event will take place in Municipal Park using the amphitheater, Kiwanis shelter, and all adjacent areas. There will also be a vintage vehicle display, public interactive activities, and a free picnic lunch/ice cream social. The church has also asked the police and fire departments to display a department vehicle.

The special event application has been reviewed by department heads. The fire and police departments identified no costs to support this event. DPW estimates costs of $250 to allow for possible additional clean up and movement of tables to support the event. The applicant has provided a detailed map, proof of liability insurance, and a hold harmless agreement

Requested Action: Review and approve event as presented.

Attachment(s): Special event application

ST. JOHN LUTHERAN CHURCH & SCHOOL
ONE IN JESUS...REACHING MANY

RECEIVED
MAR 3 2025
CITY OF ROCHESTER

February 25, 2025

Mr. George Rouhib Chief of Police
City of Rochester
400 Sixth Street
Rochester, MI 48307

Subject: Family Praise and Picnic in the Park ("Praise in the Park") Community Worship/Picnic at Rochester Municipal Park – Sunday, August 24, 2025

Dear Chief Rouhib,

On behalf of St. John Lutheran Church and School, I am requesting permission to use the Rochester Municipal Park for our Twenty Sixth Anniversary edition of "Praise in the Park" Community Worship Service/Picnic on Sunday, August 24, 2025. Plans would again include use of the Band Shell, Amphitheater, Kiwanis Pavilion, and surrounding Park areas as follows:

- 6-10:30 a.m. Set-up for Worship and Picnic
- 10:30 a.m.-12 p.m. Community Worship Service (Band Shell/Amphitheater)
- 12 -2 p.m. Community Picnic (Kiwanis Pavilion)and Vintage Vehicle Display/Event Exhibits (Upper Amphitheater Area)
- 2-4 p.m. Take-down and Clean-up

Anticipated attendance of 1000 is the same as the past several years when weather permitted our use of the park for this event. As in previous years, we plan to use private parking lots staffed by our parking attendants to manage the additional traffic and minimize impact on normal park usage. Assuming favorable weather, we again request permission to display approximately 20-25 vehicles for a vintage vehicle display north of the upper level sidewalk adjacent to the amphitheater area. To assist with transporting persons with special needs (elderly, disabled, etc.), we request as in past years use of electric golf carts during the day's activities. We are also requesting permission to use a truck and vans, etc. on the day of the event (6-10 a.m. and 2-4 p.m.) to transport our tables, chairs, equipment, and other supplies.

For the past twenty three events, we have received permission to use amplification for the morning community worship service—this has been appreciated by our attendees, particularly the elderly. Therefore, we again request use of controlled volume amplification for this purpose and also for musical entertainment/announcements during the afternoon picnic. If possible, we would appreciate involvement of police officers for a police vehicle display and to lead our 1 p.m. "Wheels" Parade and fire department personnel for a fire/emergency truck display. We plan to recognize all first responders during our morning program.

Please let me know if you have any questions and also when our request will be considered by the City Council. We greatly appreciate the help that your department and the park staff have provided in making past "Praise in the Park" events a success. Your consideration of our request is appreciated! Blessings,

Mark Siewert
Praise in the Park Event Coordinator
Phone: 248-930-7385 or e:mail: msiewert@comcast.net

Enclosures: Application for Special Event and Check for $75 Application Fee

APPLICATION FOR SPECIAL EVENT PERMIT
PARKS & PUBLIC SPACES

Complete & sign this form and return to City of Rochester Police Chief along with a non-refundable check made to the City of Rochester
Application fee for first time event $100, 2nd and subsequent years $75

CITY OF ROCHESTER
Date 03/03/2025 11:58:45 AM
Ref ST. JOHNS SPECIAL EVENT
Receipt 311515
Cashier bdannunzio
Workstation: Drawer: 1
Amount $75.00

Date/Hours of Event: SUNDAY, August 24, 2025 6:00 AM - 4:00 PM

Date/Hours of Event: -

Name of Event: FAMILY PRAISE AND PICNIC IN THE PARK (PRAISE IN THE PARK)

Description of Event: COMMUNITY WORSHIP AND PICNIC INCLUDING VINTAGE VEHICLE DISPLAY, PUBLIC INTERACTIVE ACTIVITIES, AND FREE PICNIC LUNCH AND ICE CREAM SOCIAL

Location Requested: MUNICIPAL PARK, BAND SHELL, AMPHITHEATER, KIWANIS SHELTER, AND ALL ADJACENT AREAS

NOTE: Reservations for the Kiwanis and Lion's Shelters are handled under a separate permit available at City Hall. Please Check availability first by calling City Hall at (248) 733-3700.

Date/Hours of Event: SUNDAY, AUGUST 24, 2025 / 6:00 AM - 4:00 PM

Date/Hours of Set-up and Tear Down: INCLUDED IN ABOVE DATE & HOURS

Organization Name: ST. JOHN LUTHERAN CHURCH and SCHOOL

Organization Address (include street address, city, state & zip): 1011 W. UNIVERSITY DRIVE, ROCHESTER, MI 48307

Organization Phone Number: 248-402-8000

Name of Contact Person and Phone Number: MARK SIEWERT 248-930-7385

Contact Person E-Mail (must be provided): msiewert@comcast.net

On-Site Event Manager/Contact Person Name & Phone Number: MARK SIEWERT 248-930-7385

ACKNOWLEDGEMENT

The Rochester City Council shall have sole and complete discretion whether to issue a permit.
Nothing contained in the City Code shall be construed to require the City to issue a permit to an applicant, and no applicant shall have any interest or right to receive a permit merely because the applicant has received a permit in the past.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to the event as determined by the City and will comply with all local, state and federal rules, regulations and laws.

[signature] — **Signature of Applicant**

2/24/2025 — **Date**

PLEASE COMPLETE THE FOLLOWING EVENT INFORMATION:

EVENT LAYOUT: Please attach all sketches of the layout to the completed Application.

Organization Type: ☐ Government ☒ Non-Profit ☐ For-Profit

List any additional Sponsors or Participants: N/A

Is this event a fundraiser? ☐ YES ☒ NO
If yes, indicate beneficiary information:

Is this the first time the event is being held in Rochester? ☐ YES ☒ NO
Describe:

Was this even previously held outside of Rochester? ☐ YES ☒ NO
Describe:

Total estimated attendance each day: 1000

What parking arrangements will be necessary to accommodate attendance?
Describe:
PRIVATE BUSINESS PARKING LOTS WILL BE UTILIZED

Is amplification of music or speakers planned or anticipated? ☒ YES ☐ NO
If yes, describe:
CONTROLLED AMPLIFICATION (SAME AS PRIOR YEARS) FOR WORSHIP & PICNIC

Will volunteer staff be provided to assist with safety, security and maintenance: ☒ YES ☐ NO
ST. JOHN TEAMS WILL BE ASSIGNED

Will alcoholic beverages be served? ☐ YES ☒ NO
If yes, describe:

Will food/beverages be sold? ☐ YES ☒ NO *NOTE: Peddler & Vendor permits are required. Also, Health Department approval required for food sales.*

If yes, describe:

Will merchandise be sold? ☐ YES ☒ NO

If yes, describe:

Will the event require the use of any of the following municipal equipment?

Picnic Tables	☒ YES	☐ NO	If yes, number requested: PLEASE PLACE ALL AVAILABLE IN KIWANIS SHELTER
Trash Receptacles	☒ YES	☐ NO	If yes, number requested: PLACE ALL AVAILABLE NEAR KIWANIS SHELTER AND UPPER AMPHITHEATER AREAS
Dumpsters	☐ YES	☒ NO	If yes, number requested:
Electrical Connections	☒ YES	☐ NO	If yes, number requested: (3 KEYS REQUIRED) NEED ACCESS TO BAND SHELL, KIWANIS SHELTER, SERVING ROOM & REAR STORAGE ROOM
Meter Bags	☐ YES	☒ NO	If yes, number requested:
Barricades	☐ YES	☒ NO	If yes, number requested:
Traffic Cones	☒ YES	☐ NO	If yes, number requested: NEED 20 STANCHIONS AND WEIGHTS TO SECURE VINTAGE VEHICLES
Other	☐ YES	☒ NO	If yes, number requested:

Will you be requesting City safety personnel to be assigned to this event (Police/Fire): ☒ YES ☐ NO

Describe: WE WOULD APPRECIATE "ON DUTY" PESONNEL AS FOLLOWS:

POLICE: LEAD 1:00 PM "WHEELS" PARADE. ALSO, POLICE VEHICLE(S), K-9, ETC. DISPLAY FROM 11:30 AM – 1:30 PM

FIRE: FIRE TRUCK/EMERGENCY VEHICLE DISPLAY FROM 11:30 AM – 1:00 PM

Will street closures be necessary? ☐ YES ☒ NO

If yes, include a detailed map and indicate the date and time for closing and re-opening including set-up and tear down.

Describe:

PLEASE INDICATE IF YOU WILL BE REQUIRING, CONSTRUCTING OR LOCATING ANY OF THESE ITEMS IN THE AREA OF THE EVENT:

Kiwanis and/or Lion's Shelter ☒ YES ☐ NO (PREVIOUSLY RESERVED)

INCLUDES USE OF SERVING AREA & REAR STORAGE/ELECTRICAL ROOM

Reservations for the Kiwanis and Lion's Shelters are handled under separate permits available at City Hall.
Please check availability first by calling City Hall at (248) 733-3700.

Booths ☒ YES ☐ NO
If yes, indicate number of booths and size of each.

REFER TO CANOPIES

Tents ☐ YES ☒ NO
If yes, indicate number of tents and size of each.

**The City requires inspection of all tents larger than 10' x 10'. If any of the tents for your event are larger than 10' x 10', please provide the date and time the tent is assembled so an inspection may be scheduled:*

Date: _____ *Time:* _____

Awnings ☐ YES ☒ NO
If yes, number of awnings and size of each:

Canopies/BOOTHS ☒ YES ☐ NO
If yes, number of canopies and size of each: N-10 (10X10) and (12X12)

Tables ☒ YES ☐ NO
If yes, number of tables and size of each: N60 (8ft FOLDING TABLES)

Portable Restrooms ☐ YES ☒ NO
If yes, number of portable restrooms requested and locations:

Other Items Requested ☒ YES ☐ NO
If yes, describe: 20 ORANGE STANCHIONS/WEIGHTS TO SECURE VINTAGE VEHICLE DISPLAY (AREA NORTH OF AMPHITHEATER - UPPER LEVEL SIDEWALK)

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/19/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Lutheran Trust, Inc.
1500 Wall Street
Saint Charles MO 63303

License#: L100460

CONTACT NAME: Lauren Naeger
PHONE (A/C, No, Ext): 800-200-7257 **FAX (A/C, No):** 866-608-0600
E-MAIL ADDRESS: lnaeger@LTCAM.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : GuideOne Specialty Mutual Insurance Company	14559
INSURER B : GuideOne Insurance Company	15032
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
St. John Evangelical Lutheran Church
1011 West University Drive
Rochester MI 48307

STJOHNE-04

COVERAGES **CERTIFICATE NUMBER:** 1749195264 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			001443992	1/6/2025	1/6/2026	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 5,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 5,000,000
	OTHER:							$
B	AUTOMOBILE LIABILITY			001758221	1/6/2025	1/6/2026	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
B	X UMBRELLA LIAB X OCCUR			001106534	1/6/2025	1/6/2026	EACH OCCURRENCE	$ 2,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 2,000,000
	DED X RETENTION $ 2,500							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N			001184288	1/6/2025	1/6/2026	X PER STATUTE OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N / A					E.L. EACH ACCIDENT	$ 500,000
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Rochester is listed as Additional Insured for Family Praise and Picnic in the Park (Praise in the Park) event scheduled for August 24, 2025.

CERTIFICATE HOLDER

City of Rochester
400 6th Street
Rochester MI 48307

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ST. JOHN LUTHERAN CHURCH & SCHOOL

ONE IN JESUS · REACHING MANY

Hold Harmless Agreement
Applicant: St. John Lutheran Church – Rochester, MI
Event: Family Praise and Picnic in the Park (Praise in the Park)
August 24, 2025

To the fullest extent permitted by law, St. John Lutheran Church's officers, directors, employees, agents, contractors, volunteers, representatives and others are working on behalf of the applicant/organizer of the event. St. John Lutheran Church is legally liable, agrees to be responsible for any liability, defend, pay on behalf of, indemnify, and hold harmless the City of Rochester, its elected and appointed officials, employees and volunteers and others working on behalf of the City of Rochester against any and all claims, demands, suits, or loss, including all costs and reasonable attorney fees connected therewith, and for any damages which may be asserted, claimed or recovered against or from the City of Rochester, its elected and appointed officials, employees, volunteers or others working on behalf of the City of Rochester, by reason of personal injury, including bodily injury and death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with the applicant's/event organizer's activities permitted pursuant to its special event permit date of August 24, 2025 issued by the City of Rochester. Such responsibility shall not be construed as liability for damage caused by or resulting from the sole act or omission of the City of Rochester, its elected or appointed officials, employees, volunteers or others working on behalf of the City of Rochester.

Signature	Director of Operations	2-24-25
	Title	Date

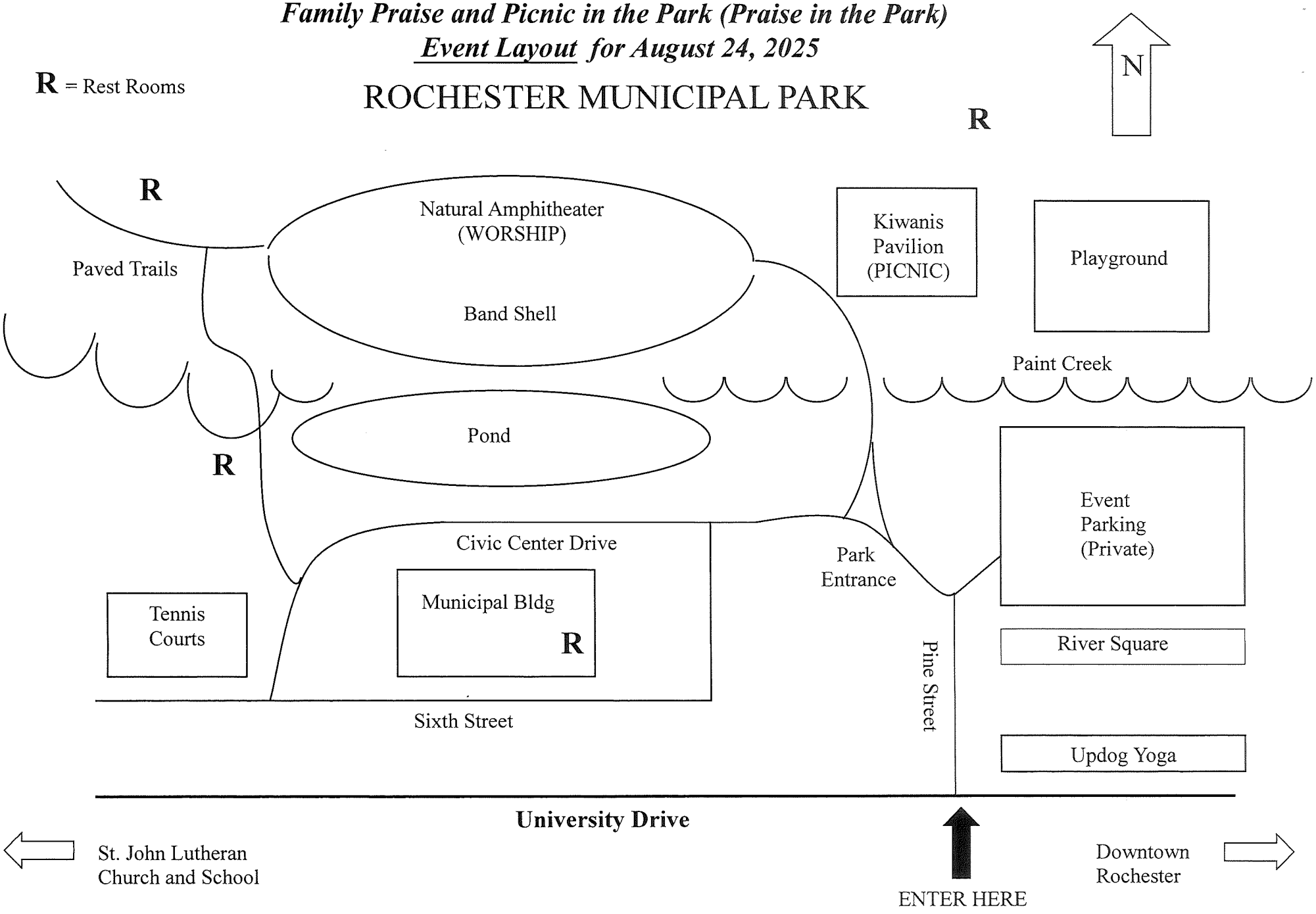
Signature	PRESIDENT/CHAIRMAN	2-24-25
	Title	Date

Family Praise and Picnic in the Park (Praise in the Park)

<u>Event Layout</u> for August 24, 2025

R = Rest Rooms

ROCHESTER MUNICIPAL PARK



(For Internal Use Only: City of Rochester Department Review/Comments)

Department	Name	Comments	Costs Expected
City Manager			—
DPW/Parks & Recreation	Till Graffko	Picnic Tables/Cones	250
Police Department	Chief Rouh16	NO Issues	0
Fire Department	Chief Cieslik	NO Issues	0
Building Department			—
Finance Department			—
Clerk			—
DDA (*If in the district)			—

2025 Rochester Event Calendar
Tentative Events

March 4,2025

Month	Time	Event	Location	Reviewed Department Heads	Reviewed City Manager	Council Approval	Costs
January							
17-18	10am-6pm	Downtown Rochester Frost Festival	Downtown Rochester	Yes	Yes	Yes	$ -
19	9 am-11am	Frozen Paw 5K	Downtown Rochester	Yes	Yes	Yes	$ 2,600
February							
		No Events					
March							
15	1pm-11pm	Friends of Foster Kids Charity-Pre St. Patrick's Day	O'Connors	Yes	Yes	Yes	$ -
16	noon-10 pm	St. Baldrick's Fundraier	Corner Bar	Yes	Yes	Yes	
17	7am-2am	Annual St. Patrick's Day Celebration	O'Connors	Yes	Yes	Yes	$ 250
April							
11,12,13	10 am-5 pm	Knights of Columbus Tootsie Roll Drive	Main/University	Yes	Yes	Yes	$ -
May							
10	Noon-3 pm	Detroit Dachshund Club Walk Fundraiser	Paint Creek Trail	Yes	Yes	Yes	$ -
24	6:30am-5 pm	Heritage Car Show	Municipal Park	Yes	Yes	Yes	$ -
June							
19	6:30pm-11:30 pm	Movies in the Moonlight	East Parking Deck	Yes	Yes	Yes	$ -
26	6:30pm-11:30 pm	Movies in the Moonlight	East Parking Deck	Yes	Yes	Yes	$ -
July							
26	6 am-11 am	Woodhouse 5K-New Day	Municipal Park	Yes	Yes	Yes	$ 750
27	11 am-3 pm	Italian Happening Car Show	Municipal Park	Yes	Yes	Yes	$ 2,750
August							
2	3pm-6pm	Roman James Foundation Fun Run 2025	Municipal Park	Yes	Yes	Yes	$ -
2	6:30pm-11:30 pm	Movies in the Moonlight	East Parking Deck	Yes	Yes	Yes	$ -
9	6 am-2 pm	Detroit Congenital Heart Walk	Municipal Park	Yes	Yes	Yes	$ -
10	5am-5pm	Rockin Rods	Walnut Street	Yes	Yes	Yes	$ 850

24	6 am-4 pm	Family Praise and Picnic in the Park	Municipal Park	No	No	No	
September							
27	0800-1100	Hometown Hustle	Downtown Rochester	No	No	No	
October							
5	8:30 am-11 am	Scare Away Hunger 5K & Family Fun Run	Municipal Park	Yes	Yes	Yes	$ 600
18	9 am-12:30 am	Making Strides Against Breast Cancer	Municipal Park	Yes	Yes	Yes	$ 360
November							
December							

ROCHESTER POLICE DEPARTMENT

400 SIXTH STREET
ROCHESTER, MICHIGAN 48307
PHONE (248) 651-9621
FAX (248) 651-3607
http://www.rochestermi.org

GEORGE T. ROUHIB JR.
CHIEF OF POLICE

MEMORANDUM

Date: March 11, 2025
To: Nik Banda, City Manager
From: George T. Rouhib Jr., Chief of Police
Subject: Makers Market Event

Issue: Request to hold the Downtown Rochester's Makers' Market Event

Analysis: Rochester PSD has submitted a special event application to host the Makers' Market Event on Saturday, **June 21, 2025,** from 10 am to 6 pm. The event will take place on W. Fourth from Main to Walnut. As a result of the event plan, W. Fourth from Main to Walnut including W. Alley and University will be closed. There will be tents set up in this area for vendors to sell their crafts and food products. In addition, there will be musical entertainment on W. Fourth Street.

The event application has been reviewed by department heads. The only costs received were from the DPW in the amount of $500 to set up and take down barricades and trash collection. Proof of liability insurance and a hold harmless agreement shall be submitted prior to the event.

Requested Action: Review and approve event as presented.

Attachment(s): Special event application

MEMORANDUM

DATE: March 7, 2025

TO: City Council

FROM: PSD Board

SUBJECT: Request for approval – Downtown Rochester Makers' Market

We respectfully request City Council's approval of the 2025 Makers' Market. The market will be hosted on Saturday, June 21 from 10:00 am – 6:00 pm on W. Fourth St.

We request that W. Fourth be close between Main and Walnut on that Saturday morning. We will be working with Police and DPW to coordinate the road closure, barricade, and trash pick-up. The market will consist of around 50 artisans, crafters, and vintage businesses.

Vendors would utilize individual 10 x 10 tents to sell their products and wares. We plan to invite musicians for entertainment and potentially other entertainment elements. The DDA will host a Love Local booth and be conducting a tote bag giveaway to early customers. This year, Genisys Credit Union is the presenting sponsor of the event.

Thank you for your consideration in this matter.

APPLICATION FOR SPECIAL EVENT PERMIT
PARKS & PUBLIC SPACES

Complete & sign this form and return to City of Rochester Police Chief along with a non-refundable check made to the City of Rochester
Application fee for first time event $100, 2nd and subsequent years $75

Date/Hours of Event: Sat. June 21

Date/Hours of Event: 10 am - 6pm

Name of Event: Downtown Rochester's Makers' Market

Description of Event: crafters, makers, & artisan vendors will sell their items/products. (handmade, wares, vintage, etc.)

Location Requested: W. 4th Street between Main & Walnut Blvd.

NOTE: Reservations for the Kiwanis and Lion's Shelters are handled under a separate permit available at City Hall. Please Check availability first by calling City Hall at (248) 733-3700.

Date/Hours of Event: Sat. June 21, 10 am - 6 pm

Date/Hours of Set-up and Tear Down: Friday, June. 20 at 7am - Saturday, June 21 until 8pm

Organization Name: Rochester PSD

Organization Address (include street address, city, state & zip): 431 S. Main Street Rochester, MI 48307

Organization Phone Number: 248-656-0060

Name of Contact Person and Phone Number: Jenna O'Dell or Taylor Knuth

Contact Person E-Mail (must be provided): jenna@downtownrochestermi.com or taylor@downtownrochestermi.com

On-Site Event Manager/Contact Person Name & Phone Number: Jenna 248-835-205

ACKNOWLEDGEMENT

The Rochester City Council shall have sole and complete discretion whether to issue a permit.
Nothing contained in the City Code shall be construed to require the City to issue a permit to an applicant, and no applicant shall have any interest or right to receive a permit merely because the applicant has received a permit in the past.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to the event as determined by the City and will comply with all local, state and federal rules, regulations and laws.

Jenna O'Dell

Signature of Applicant

Date: March 7, 2025

PLEASE COMPLETE THE FOLLOWING EVENT INFORMATION:

EVENT LAYOUT: Please attach all sketches of the layout to the completed Application.

Organization Type: ☑ Government ☑ Non-Profit ☐ For-Profit

List any additional Sponsors or Participants:
Genisys Credit Union

Is this event a fundraiser? ☐ YES ☑ NO
If yes, indicate beneficiary information:

Is this the first time the event is being held in Rochester? ☐ YES ☑ NO
Describe:

Was this even previously held outside of Rochester? ☐ YES ☑ NO
Describe:

Total estimated attendance each day:
2,500+

What parking arrangements will be necessary to accommodate attendance?
Describe:
public parking

Is amplification of music or speakers planned or anticipated? ☑ YES ☐ NO
If yes, describe:
musical entertainment on W. 4th Street

Will volunteer staff be provided to assist with safety, security and maintenance: ☑ YES ☐ NO
DDA staff and volunteers present

Will alcoholic beverages be served? ☐ YES ☑ NO
If yes, describe:

Will food/beverages be sold? ☑ YES ☐ NO *NOTE: Peddler & Vendor permits are required. Also, Health Department approval required for food sales.*

If yes, describe:

some vendors will sell food in a 10x10 space, a 10x20 space or a food truck

Will merchandise be sold? ☑ YES ☐ NO

If yes, describe:

most vendors will sell their merchandise in a 10x10 or 10x20 space.

Will the event require the use of any of the following municipal equipment?

Picnic Tables	☐ YES	☑ NO	If yes, number requested: _____
Trash Receptacles	☑ YES	☐ NO	If yes, number requested: 5-8
Dumpsters	☐ YES	☑ NO	If yes, number requested: _____
Electrical Connections	☑ YES	☐ NO	If yes, number requested: _____
Meter Bags	☐ YES	☑ NO	If yes, number requested: _____
Barricades	☑ YES	☐ NO	If yes, number requested: 4
Traffic Cones	☐ YES	☑ NO	If yes, number requested: _____
Other	☐ YES	☑ NO	If yes, number requested: _____

Will you be requesting City safety personnel to be assigned to this event (Police/Fire): ☑ YES ☐ NO

Describe:

We will request PD's assistance to help with street closures.

Will street closures be necessary? ☑ YES ☐ NO

If yes, include a detailed map and indicate the date and time for closing and re-opening including set-up and tear down.

Describe:

W. 4th Street between Main Street & Walnut as well as the west alley at University Dr. (June 21, 5 am - 8 pm).

PLEASE INDICATE IF YOU WILL BE REQUIRING, CONSTRUCTING OR LOCATING ANY OF THESE ITEMS IN THE AREA OF THE EVENT:

Kiwanis and/or Lion's Shelter ☐ YES ☑ NO

Reservations for the Kiwanis and Lion's Shelters are handled under separate permits available at City Hall.
Please check availability first by calling City Hall at (248) 733-3700.

Booths ☑ YES ☐ NO
If yes, indicate number of booths and size of each.
Vendor spaces - vendor booths will be 10'x10' or 10'x20'

Tents ☑ YES ☐ NO
If yes, indicate number of tents and size of each.

**The City requires inspection of all tents larger than 10' x 10'. If any of the tents for your event are larger than 10' x 10', please provide the date and time the tent is assembled so an inspection may be scheduled:*

Date: _____ *Time:* _____

Awnings ☐ YES ☑ NO
If yes, number of awnings and size of each:

Canopies ☐ YES ☑ NO
If yes, number of canopies and size of each:

Tables ☑ YES ☐ NO
If yes, number of tables and size of each:
vendors will bring their own tent & tables for their vendor space

Portable Restrooms ☑ YES ☐ NO
If yes, number of portable restrooms requested and locations:
located in west alley by parking structure

Other Items Requested ☐ YES ☑ NO
If yes, describe:

(For Internal Use Only: City of Rochester Department Review/Comments)

Department	Name	Comments	Costs Expected
City Manager			
DPW/Parks & Recreation	Jill Gaffke	Barricades, trash cans, cleanup	500
Police Department	Chief Rouhib	No Issues	0
Fire Department	Chief Cieslik	No Issues	0
Building Department			
Finance Department			
Clerk			
DDA (*If in the district)			

2025 Rochester Event Calendar
Tentative Events

March 7,2025

Month	Time	Event	Location	Reviewed Department Heads	Reviewed City Manager	Council Approval	Costs
January							
17-18	10am-6pm	Downtown Rochester Frost Festival	Downtown Rochester	Yes	Yes	Yes	$ -
19	9 am-11am	Frozen Paw 5K	Downtown Rochester	Yes	Yes	Yes	$ 2,600
February							
		No Events					
March							
15	1pm-11pm	Friends of Foster Kids Charity-Pre St. Patrick's Day	O'Connors	Yes	Yes	Yes	$ -
16	Noon-10 pm	St. Baldrick's Fundraier	Corner Bar	Yes	Yes	Yes	
17	7am-2am	Annual St. Patrick's Day Celebration	O'Connors	Yes	Yes	Yes	$ 250
April							
11,12,13	10 am-5 pm	Knights of Columbus Tootsie Roll Drive	Main/University	Yes	Yes	Yes	$ -
May							
10	Noon-3 pm	Detroit Dachshund Club Walk Fundraiser	Paint Creek Trail	Yes	Yes	Yes	$ -
24	6:30am-5 pm	Heritage Car Show	Municipal Park	Yes	Yes	Yes	$ -
June							
19	6:30pm-11:30 pm	Movies in the Moonlight	East Parking Deck	Yes	Yes	Yes	$ -
21	10am-6pm	Makers Market	W. Fourth Street	No	No	No	
26	6:30pm-11:30 pm	Movies in the Moonlight	East Parking Deck	Yes	Yes	Yes	$ -
July							
26	6 am-11 am	Woodhouse 5K-New Day	Municipal Park	Yes	Yes	Yes	$ 750
27	11 am-3 pm	Italian Happening Car Show	Municipal Park	Yes	Yes	Yes	$ 2,750
August							
2	3pm-6pm	Roman James Foundation Fun Run 2025	Municipal Park	Yes	Yes	Yes	$ -
2	6:30pm-11:30 pm	Movies in the Moonlight	East Parking Deck	Yes	Yes	Yes	$ -
9	6 am-2 pm	Detroit Congenital Heart Walk	Municipal Park	Yes	Yes	Yes	$ -

10	5am-5pm	Rockin Rods	Walnut Street	Yes	Yes	Yes	$ 850
24	6 am-4 pm	Family Praise and Picnic in the Park	Municipal Park	No	No	No	
September							
27	0800-1100	Hometown Hustle	Downtown Rochester	No	No	No	
October							
5	8:30 am-11 am	Scare Away Hunger 5K & Family Fun Run	Municipal Park	Yes	Yes	Yes	$ 600
18	9 am-12:30 am	Making Strides Against Breast Cancer	Municipal Park	Yes	Yes	Yes	$ 360
November							
December							

ROCHESTER POLICE DEPARTMENT

400 SIXTH STREET
ROCHESTER, MICHIGAN 48307
PHONE (248) 651-9621
FAX (248) 651-3607
http://www.rochestermi.org

GEORGE T. ROUHIB JR.
CHIEF OF POLICE

MEMORANDUM

Date: March 13, 2025
To: Nik Banda, City Manager
From: George T. Rouhib Jr., Chief of Police
Subject: OPC 5K Run/Walk for Meals on Wheels

Issue: Request to hold the OPC 5K Run/Walk for Meals for Wheels

Analysis: A special event application was submitted by the Older Person' Commission (OPC) to hold a 5K Run/Walk for Meals on Wheels. This function will transpire on **June 7,2025** from 7:55 am to 10 am along the Clinton River Trailhead. There will be approximately 300 participants involved. The NB lane on Letica will be closed from RARA to the OPC driveway for approximately 15-20 minutes. The police department will assist with traffic. The SB traffic will be open on Letica. There are no associated costs for this event. A hold harmless agreement and proof of liability insurance have been submitted.

Requested Action: Review and approve event as presented.

Attachment(s): Special event application

APPLICATION FOR SPECIAL EVENT PERMIT
PARKS & PUBLIC SPACES

Complete & sign this form and return to City of Rochester Police Chief along with a non-refundable check made to the City of Rochester Application fee for first time event $100, 2nd and subsequent years $75

Date/Hours of Event: June 7, 2025

Date/Hours of Event: 7:55am-10am

Name of Event: OPC 5k Run/Walk for Meals on Wheels

Description of Event: 5k family fun run/walk fundraiser for Meals on Wheels. Participants will proceed south on Letica Dr from the OPC towards the Clinton River Trailhead, utilize the trail for the bulk of the race, cross over Diversion St, and return to OPC along Letica Dr sidewalk. Pancake breakfast inside the OPC to follow.

Location Requested: 650 Letica Dr from OPC to Clinton River Trailhead

NOTE: Reservations for the Kiwanis and Lion's Shelters are handled under a separate permit available at City Hall. Please Check availability first by calling City Hall at (248) 733-3700.

Date/Hours of Event: June 7, 2025 7:55am-10am

Date/Hours of Set-up and Tear Down: June 7, 2025 7am-10am

Organization Name: OPC Social & Activity Center

Organization Address (include street address, city, state & zip): 650 Letica Dr, Rochester, MI 48307

Organization Phone Number: 248-656-1403

Name of Contact Person and Phone Number: Jenay Frost; 248-659-1034

Contact Person E-Mail (must be provided): jfrost@opccenter.org

On-Site Event Manager/Contact Person Name & Phone Number: Delaney Zaloga 248-882-0216

ACKNOWLEDGEMENT

The Rochester City Council shall have sole and complete discretion whether to issue a permit.
Nothing contained in the City Code shall be construed to require the City to issue a permit to an applicant, and no applicant shall have any interest or right to receive a permit merely because the applicant has received a permit in the past.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to the event as determined by the City and will comply with all local, state and federal rules, regulations and laws.

Signature of Applicant

3-10-25
Date

PLEASE COMPLETE THE FOLLOWING EVENT INFORMATION:

EVENT LAYOUT: Please attach all sketches of the layout to the completed Application.

Organization Type: ☐ Government ☑ Non-Profit ☐ For-Profit

List any additional Sponsors or Participants:
Presenting Sponsor - Pixley Funeral Home, Supporting Sponsor - American House

Is this event a fundraiser? ☑ YES ☐ NO
If yes, indicate beneficiary information:
OPC's Meals on Wheels program

Is this the first time the event is being held in Rochester? ☐ YES ☑ NO
Describe:

Was this even previously held outside of Rochester? ☐ YES ☑ NO
Describe:

Total estimated attendance each day:
300

What parking arrangements will be necessary to accommodate attendance?
Describe:
Will utilize Controller Technologies for additional parking

Is amplification of music or speakers planned or anticipated? ☑ YES ☐ NO
If yes, describe:
For kick-ff address to participants and music

Will volunteer staff be provided to assist with safety, security and maintenance: ☑ YES ☐ NO

Will alcoholic beverages be served? ☐ YES ☑ NO
If yes, describe:

Will food/beverages be sold? ☑ YES ☐ NO *NOTE: Peddler & Vendor permits are required. Also, Health Department approval required for food sales.*

If yes, describe:
Pancake breakfast

Will merchandise be sold? ☐ YES ☑ NO

If yes, describe:

Will the event require the use of any of the following municipal equipment?

Picnic Tables	☐ YES	☑ NO	If yes, number requested: _____
Trash Receptacles	☐ YES	☑ NO	If yes, number requested: _____
Dumpsters	☐ YES	☑ NO	If yes, number requested: _____
Electrical Connections	☐ YES	☑ NO	If yes, number requested: _____
Meter Bags	☐ YES	☑ NO	If yes, number requested: _____
Barricades	☐ YES	☑ NO	If yes, number requested: _____
Traffic Cones	☐ YES	☑ NO	If yes, number requested: _____
Other	☐ YES	☑ NO	If yes, number requested: _____

Will you be requesting City safety personnel to be assigned to this event (Police/Fire): ☑ YES ☐ NO

Describe:
Requesting police presence to shut down Letica Drive from 7:55am-8:10am and to direct traffic on Division and Letica from 8am-8:30am

Will street closures be necessary? ☑ YES ☐ NO

If yes, include a detailed map and indicate the date and time for closing and re-opening including set-up and tear down.

Describe:
Letica Drive from OPC to trailhead. 7:55-8:10am closure for runners/walkers to proceed from OPC to the trail.

PLEASE INDICATE IF YOU WILL BE REQUIRING, CONSTRUCTING OR LOCATING ANY OF THESE ITEMS IN THE AREA OF THE EVENT:

Kiwanis and/or Lion's Shelter ☐ YES ☑ NO

Reservations for the Kiwanis and Lion's Shelters are handled under separate permits available at City Hall.
Please check availability first by calling City Hall at (248) 733-3700.

Booths ☐ YES ☑ NO
If yes, indicate number of booths and size of each.

Tents ☐ YES ☑ NO
If yes, indicate number of tents and size of each.

**The City requires inspection of all tents larger than 10' x 10'. If any of the tents for your event are larger than 10' x 10', please provide the date and time the tent is assembled so an inspection may be scheduled:*

Date: _____ *Time:* _____

Awnings ☐ YES ☑ NO
If yes, number of awnings and size of each:

Canopies ☐ YES ☑ NO
If yes, number of canopies and size of each:

Tables ☐ YES ☑ NO
If yes, number of tables and size of each:

Portable Restrooms ☐ YES ☑ NO
If yes, number of portable restrooms requested and locations:

Other Items Requested ☐ YES ☑ NO
If yes, describe:

MICHIGAN MUNICIPAL
RISK MANAGEMENT
AUTHORITY

CERTIFICATE OF COVERAGE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder except to the extent shown below. This certificate does not amend, extend or alter the coverage contained in the Authority's Joint Powers Agreement and coverage attachments thereto.
This is to certify that a Self-Insured Program has been undertaken by the member listed below through the Authority pursuant to Act 138 P.A. 1982.

The coverage provided by the Authority is as follows:

1. Liability coverage for general liability, automobile (including Michigan no-fault) law enforcement and public officials liability; in the sum of $ 15,000,000 each occurrence inclusive of loss adjustment and defense costs.
2. Property Coverage including loss to real & personal property, to amounts stipulated in coverage documents and overview for this member.
3. Motor Vehicle Physical Damage Coverage for the vehicles stipulated in the Coverage Document.
4. ☐ Information only: **Policy Effective Dates: 7/1/2024 -7/1/2025**
5. ☑ The entity named below is included in the scope of protection as respects claims arising from a COVERED CONTRACT as defined in the MMRMA Liability and Motor Vehicle Physical Damage Coverage Document.
   Per the City of Rochester Special Event Application for the Older Persons Commission 5K Run/Walk for Meals on Wheels on June 7, 2025 from 7am-10am
6. ☐ Other (as described here):

This certificate is issued in accordance with and is subject to all provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulations and administrative procedures. Should the member identified below withdraw from the Authority, or its Authority Membership be otherwise terminated, the Authority will endeavor to notify the certificate holder in writing thirty (30) days in advance thereof, but failure to furnish such notice will impose no obligation or liability of any kind upon the Authority, or its representatives.

Certificate Holder:

City of Rochester
City Manager
400 Sixth Street
Rochester, MI 48307

Member:

Older Persons Commission
650 Letica Drive
Rochester, MI 48307

Member Number: # M0001153
Effective Date of Membership: 07/01/1985

Certificate Expiration Date: 06/08/2025

Date Issued: 02/26/2025

Distribution:
MMRMA Underwriting

Cheryl Kovacich
Authorized Representative

14001 Merriman Road • Livonia, MI 48154 • 734.513.0300 • 800.243.1324 • FAX 734.513.0318 • www.mmrma.org

OPC SOCIAL & ACTIVITY CENTER
The Best Place To Be 50+

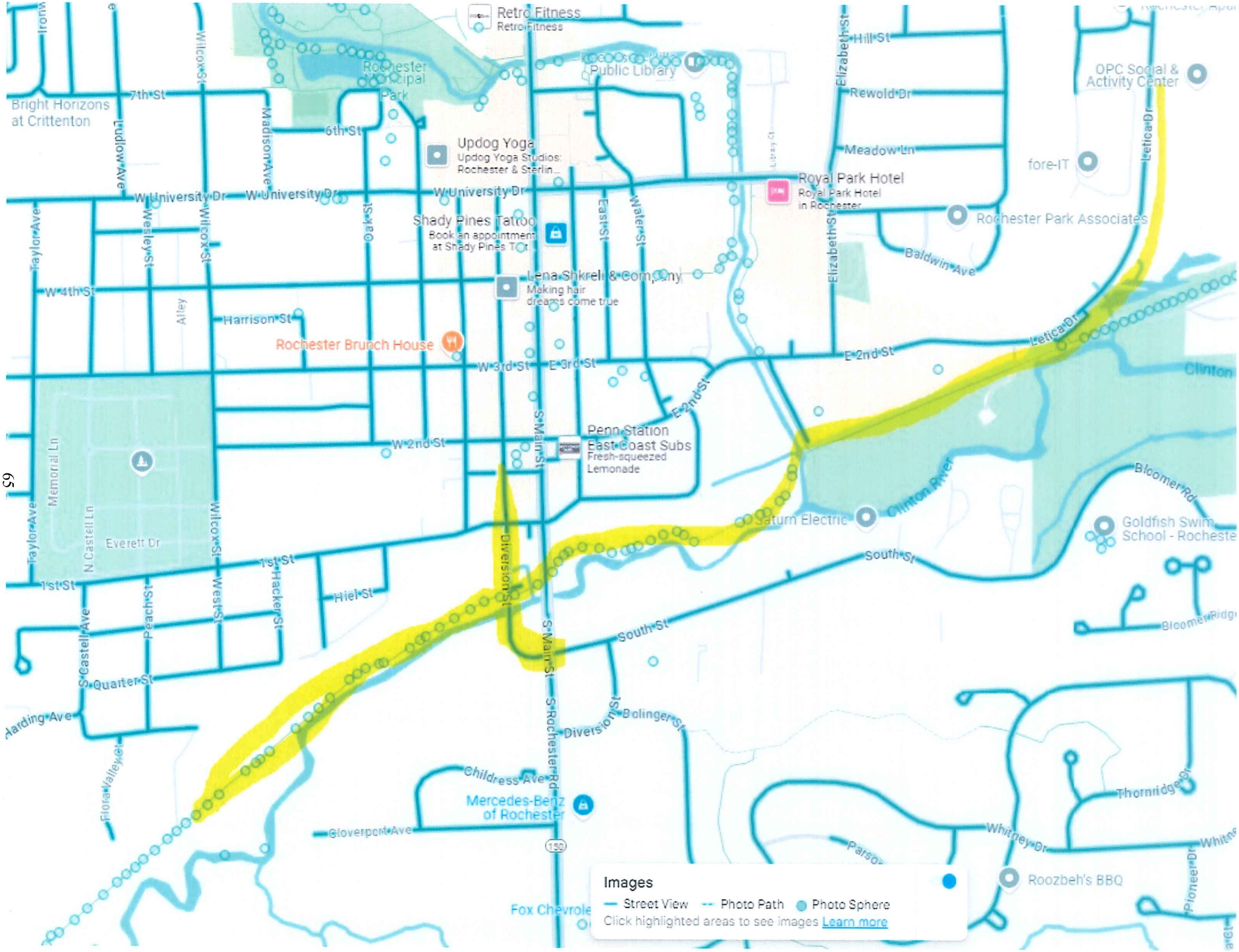
650 Letica Drive | Rochester, MI 48307 | (248) 656-1403 | OPCcenter.org

5K Run/Walk for Meals

To the fullest extent permitted by law the OPC Social & Activity Center, its officers, directors, employees, agents, contractors, volunteers, representatives and others working on behalf of the applicant/organizer of the event. OPC Social & Activity Center is legally liable, agrees to be responsible for any liability, defend, pay on behalf of, indemnify, and hold harmless the City of Rochester, its elected and appointed officials, employees and volunteers and others working on behalf of the City of Rochester against any and all claims, demands, suits, or loss, including all costs and reasonable attorney fees connected therewith, and for any damages which may be asserted, claimed or recovered against or from the City of Rochester, its elected and appointed officials, employees, volunteers or others working on behalf of the City of Rochester, by reason of personal injury, including bodily injury and death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with the applicant's/event organizer's activities permitted pursuant to its special event permit dates: June 7, 2025 issued by the City of Rochester. Such responsibility shall not be construed as liability for damage caused by or resulting from the sole act or omission of the City Rochester, its elected or appointed officials, employees, volunteers or others working on behalf of the City of Rochester.

Renee Cortright, Executive Director

Date: 2/27/2025


Retro Fitness
Retro Fitness
Rochester Municipal Park
Rochester Hills Public Library
OPC Social & Activity Center
Bright Horizons at Crittenton
7th St
6th St
Hill St
Rewold Dr
Meadow Ln
Updog Yoga
Updog Yoga Studios: Rochester & Sterlin...
fore-IT
Royal Park Hotel
Royal Park Hotel in Rochester
W University Dr
Shady Pines Tattoo
Book an appointment at Shady Pines Tat...
Rochester Park Associates
Baldwin Ave
Lena Shkreli & Company
Making hair dreams come true
W 4th St
Harrison St
Rochester Brunch House
W 3rd St
E 3rd St
E 2nd St
Penn Station East Coast Subs
Fresh-squeezed Lemonade
W 2nd St
Clinton River
Saturn Electric
Goldfish Swim School - Rochester
Memorial Ln
Everett Dr
N Castell Ln
1st St
Hiel St
Peach St
Hacker St
West St
Diversion St
South St
S Quarter St
Harding Ave
Flora Valley Ct
S Main St
S Rochester Rd
Bolinger St
Childress Ave
Mercedes-Benz of Rochester
Gloverpoint Ave
150
Thornridge Dr
Whitney Dr
Roozbeh's BBQ
Fox Chevrole
Images
Street View
Photo Path
Photo Sphere
Click highlighted areas to see images Learn more

(For Internal Use Only: City of Rochester Department Review/Comments)

Department	Name	Comments	Costs Expected
City Manager			
DPW/Parks & Recreation	Jill Gaffke	NO Issues	0
Police Department	Chief Rouhib	"	0
Fire Department	Chief Cieslik	"	0
Building Department			
Finance Department			
Clerk			
DDA (*If in the district)			

2025 Rochester Event Calendar
Tentative Events

11-Mar-25

Month	Time	Event	Location	Reviewed Department Heads	Reviewed City Manager	Council Approval	Costs
January							
17-18	10am-6pm	Downtown Rochester Frost Festival	Downtown Rochester	Yes	Yes	Yes	$ -
19	9 am-11am	Frozen Paw 5K	Downtown Rochester	Yes	Yes	Yes	$ 2,600
February							
		No Events					
March							
15	1pm-11pm	Friends of Foster Kids Charity-Pre St. Patrick's Day	O'Connors	Yes	Yes	Yes	$ -
16	Noon-10 pm	St. Baldrick's Fundraier	Corner Bar	Yes	Yes	Yes	
17	7am-2am	Annual St. Patrick's Day Celebration	O'Connors	Yes	Yes	Yes	$ 250
April							
4	4pm-7pm	Haven Sexual Assault Awareness Month	Downtown Rochester	Yes	No	No	
11,12,13	10 am-5 pm	Knights of Columbus Tootsie Roll Drive	Main/University	Yes	Yes	Yes	$ -
May							
10	Noon-3 pm	Detroit Dachshund Club Walk Fundraiser	Paint Creek Trail	Yes	Yes	Yes	$ -
24	6:30am-5 pm	Heritage Car Show	Municipal Park	Yes	Yes	Yes	$ -
June							
7	8am-10am	OPC 5KRun/Walk-Meals for Whelles	Clinton River Trail	Yes	No	No	
19	6:30pm-11:30 pm	Movies in the Moonlight	East Parking Deck	Yes	Yes	Yes	$ -
21	10am-6pm	Makers Market	W. Fourth Street	Yes	Yes	No	$ 500
26	6:30pm-11:30 pm	Movies in the Moonlight	East Parking Deck	Yes	Yes	Yes	$ -
July							
26	6 am-11 am	Woodhouse 5K-New Day	Municipal Park	Yes	Yes	Yes	$ 750
27	11 am-3 pm	Italian Happening Car Show	Municipal Park	Yes	Yes	Yes	$ 2,750
August							
2	3pm-6pm	Roman James Foundation Fun Run 2025	Municipal Park	Yes	Yes	Yes	$ -

2	6:30pm-11:30 pm	Movies in the Moonlight	East Parking Deck	Yes	Yes	Yes	$ -
9	6 am-2 pm	Detroit Congenital Heart Walk	Municipal Park	Yes	Yes	Yes	$ -
10	5am-5pm	Rockin Rods	Walnut Street	Yes	Yes	Yes	$ 850
24	6 am-4 pm	Family Praise and Picnic in the Park	Municipal Park	Yes	Yes	No	$ 250
September							
27	0800-1100	Hometown Hustle	Downtown Rochester	No	No	No	
October							
5	8:30 am-11 am	Scare Away Hunger 5K & Family Fun Run	Municipal Park	Yes	Yes	Yes	$ 600
18	9 am-12:30 am	Making Strides Against Breast Cancer	Municipal Park	Yes	Yes	Yes	$ 360
November							
December							

ROCHESTER POLICE DEPARTMENT

400 SIXTH STREET
ROCHESTER, MICHIGAN 48307
PHONE (248) 651-9621
FAX (248) 651-3607
http://www.rochestermi.org

GEORGE T. ROUHIB JR.
CHIEF OF POLICE

MEMORANDUM

Date: March 13, 2025
To: Nik Banda, City Manager
From: George T. Rouhib Jr., Chief of Police
Subject: HAVEN Sexual Assault Awareness Month

Issue: Request to hold the HAVEN Sexual Assault Awareness Month

Analysis: The HAVEN organization (non-profit) has submitted a special event application to hold the HAVEN Sexual Assault Awareness Month on Friday, **April 4, 2025,** form 4 pm to 7 pm. The event will begin at Chief's Credit Union where activities will take place in the parking lot. The mission of HAVEN is to provide education relating to sexual assault and partner violence in order to reduce it. There will be a small walk in the downtown area from Diversion to University and back to the Chief's Parking Lot. There will be no street closures. The police department will assist with traffic. There are no costs to host this first time event in Rochester. A hold harmless agreement and proof of liability insurance have been submitted.

Requested Action: Review and approve event as presented.

Attachment(s): Special event application

APPLICATION FOR SPECIAL EVENT PERMIT
PARKS & PUBLIC SPACES

Complete & sign this form and return to City of Rochester Police Chief along with a non-refundable check made to the City of Rochester
Application fee for first time event $100, 2nd and subsequent years $75

Date/Hours of Event: Friday 4/4/2025

Date/Hours of Event: 4pm - 7pm

Name of Event: HAVEN Sexual Assault Awareness Month

Description of Event: This event is HAVEN'S 2025 Annual Sexual Assault Awareness Event. HAVEN is a non-profit organization that works to eradicate sexual assault and intimate partner violence and heal those affected by its injustice. HAVEN'S event will consist of an awareness walk through the downrown area (sketch of walking area attached) and some indoor activities such as rock painting and T-Shirt making at Chief Financial Credit Union in Rochester.

Location Requested: Sidewalks for the awareness walk (Diversion to University and back).

NOTE: Reservations for the Kiwanis and Lion's Shelters are handled under a separate permit available at City Hall. Please Check availability first by calling City Hall at (248) 733-3700.

Date/Hours of Event: Friday, 4/4/2025 from 4pm to 7pm. The awareness walk is tentatively scheduled from 5:30pm to 6:30pm.

Date/Hours of Set-up and Tear Down: Set up by 2pm and tear down by 8pm at Chief Financial on Friday 4/4/2025.

Organization Name: HAVEN

Organization Address (include street address, city, state & zip): 801 Vanguard Dr., Pontiac MI 48341

Organization Phone Number: 248-334-1284

Name of Contact Person and Phone Number: Jennifer Porter (248) 935-9290

Contact Person E-Mail (must be provided): jporter@haven-oakland.org

On-Site Event Manager/Contact Person Name & Phone Number: Jennifer Porter (248) 935-9290

ACKNOWLEDGEMENT

The Rochester City Council shall have sole and complete discretion whether to issue a permit.
Nothing contained in the City Code shall be construed to require the City to issue a permit to an applicant, and no applicant shall have any interest or right to receive a permit merely because the applicant has received a permit in the past.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to the event as determined by the City and will comply with all local, state and federal rules, regulations and laws.

Christine M. Kinal
Signature of Applicant

Date: February 10, 2025

PLEASE COMPLETE THE FOLLOWING EVENT INFORMATION:

EVENT LAYOUT: Please attach all sketches of the layout to the completed Application.

Organization Type: ☐ Government ☑ Non-Profit ☐ For-Profit

List any additional Sponsors or Participants:
HAVEN'S event is open to survivors, HAVEN staff, volunteers, and general community members and partners. In previous years, we have had folks from Honor Community Health, Junior League of Birmingham, Oakland County Sherrif's Office, Lakeshore Legal Aid, prosectors' offices, etc. attend and support our event.

Is this event a fundraiser? ☐ YES ☑ NO
If yes, indicate beneficiary information:

Is this the first time the event is being held in Rochester? ☑ YES ☐ NO
Describe:

Was this even previously held outside of Rochester? ☑ YES ☐ NO
Describe:
In previous years, this event has been held at our building in Pontiac or at Marsh Park in West Bloomfield.

Total estimated attendance each day:
We hope to have around 100 people in attendance.

What parking arrangements will be necessary to accommodate attendance?
Describe:
Chief Financial is allowing us to utilize their parking lots for our event. We do not forsee needing any additional parking accommodations.

Is amplification of music or speakers planned or anticipated? ☐ YES ☑ NO
If yes, describe:

Will volunteer staff be provided to assist with safety, security and maintenance: ☑ YES ☐ NO
Limited # of HAVEN staff will be at the event, and we would be grateful for any additional support by Rochester Officials.

Will alcoholic beverages be served? ☐ YES ☑ NO
If yes, describe:

Will food/beverages be sold? ☐ YES ☑ NO *NOTE: Peddler & Vendor permits are required. Also, Health Department approval required for food sales.*

If yes, describe:

Will merchandise be sold? ☑ YES ☐ NO

If yes, describe:

We plan to have HAVEN branded T-Shirts for sale at our event to support our organization. We have our own card reader that we can bring in order to accept debit/credit purchases.

Will the event require the use of any of the following municipal equipment?

Picnic Tables	☐ YES	☑ NO	If yes, number requested: _____
Trash Receptacles	☐ YES	☑ NO	If yes, number requested: _____
Dumpsters	☐ YES	☑ NO	If yes, number requested: _____
Electrical Connections	☐ YES	☑ NO	If yes, number requested: _____
Meter Bags	☐ YES	☑ NO	If yes, number requested: _____
Barricades	☐ YES	☑ NO	If yes, number requested: _____
Traffic Cones	☐ YES	☑ NO	If yes, number requested: _____
Other	☐ YES	☑ NO	If yes, number requested: _____

Will you be requesting City safety personnel to be assigned to this event (Police/Fire): ☑ YES ☐ NO

Describe:

We would appreciate the support of any city safety personnel who may be available to attend our event. Our team discussed that it may be best for our event to have a few plain-clothed officers in attendance, if possible.

Will street closures be necessary? ☐ YES ☑ NO

If yes, include a detailed map and indicate the date and time for closing and re-opening including set-up and tear down.

Describe:

PLEASE INDICATE IF YOU WILL BE REQUIRING, CONSTRUCTING OR LOCATING ANY OF THESE ITEMS IN THE AREA OF THE EVENT:

Kiwanis and/or Lion's Shelter ☐ YES ☑ NO

Reservations for the Kiwanis and Lion's Shelters are handled under separate permits available at City Hall. Please check availability first by calling City Hall at (248) 733-3700.

Booths ☐ YES ☑ NO
If yes, indicate number of booths and size of each.

Tents ☐ YES ☑ NO
If yes, indicate number of tents and size of each.

**The City requires inspection of all tents larger than 10' x 10'. If any of the tents for your event are larger than 10' x 10', please provide the date and time the tent is assembled so an inspection may be scheduled:*

Date: _____ *Time:* _____

Awnings ☐ YES ☑ NO
If yes, number of awnings and size of each:

Canopies ☐ YES ☑ NO
If yes, number of canopies and size of each:

Tables ☐ YES ☑ NO
If yes, number of tables and size of each:

Portable Restrooms ☐ YES ☑ NO
If yes, number of portable restrooms requested and locations:

Other Items Requested ☐ YES ☑ NO
If yes, describe:

HAVEN00-01 LLOYDMI

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 2/18/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Hylant - Detroit 220 Park Street, Ste 102 Birmingham, MI 48009	PHONE (A/C, No, Ext): (248) 643-8750	FAX (A/C, No): (248) 643-8753
	E-MAIL ADDRESS: Detroit-office@hylant.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
HAVEN Inc. 801 Vanguard Rd Pontiac, MI 48341	INSURER A : Selective Insurance Co of SC	19259
	INSURER B : Midwest Employers Casualty Co	23612
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [ ] PRO-JECT [ ] LOC OTHER:			S 2460860	1/1/2025	1/1/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 20,000 $ 1,000,000 $ 3,000,000 $ 3,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY			S 2460860	1/1/2025	1/1/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	X UMBRELLA LIAB [X] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED [ ] RETENTION $			S 2460860	1/1/2025	1/1/2026	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ $ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) N / A If yes, describe under DESCRIPTION OF OPERATIONS below			HM173	1/1/2025	1/1/2026	PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The City of Rochester is Named as Additional Insured for the Following Event:
HAVEN Sexual Assault Awareness Walk

CERTIFICATE HOLDER

City of Rochester
City Manager
400 Sixth Street
Rochester, MI 48307

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Nicholas R Hylant

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HAVEN
LIVE WITHOUT FEAR

February 17, 2025

BOARD OF DIRECTORS

Kristin L. Christ
Chairperson

Bernadette White
1st Vice Chair

Terry Merritt
2nd Vice Chair

Steve Green
Secretary

Mike Novak
Treasurer

William H. Keller
Immediate Past Chair

Bob Moak
Cynthia Ford
Danielle Cole
Diane Antishin
Diane M. Cartwright
Donald Greenwell Jr.
Dr. Adnan Munkarah
James Gostomski
Kim Easley
Kim Martin
Scott Harris
Honorable Shelia Johnson
Susan B. Perlin
Teresa Mulawa

Christine Kinal
President/CEO

To who it may concern:

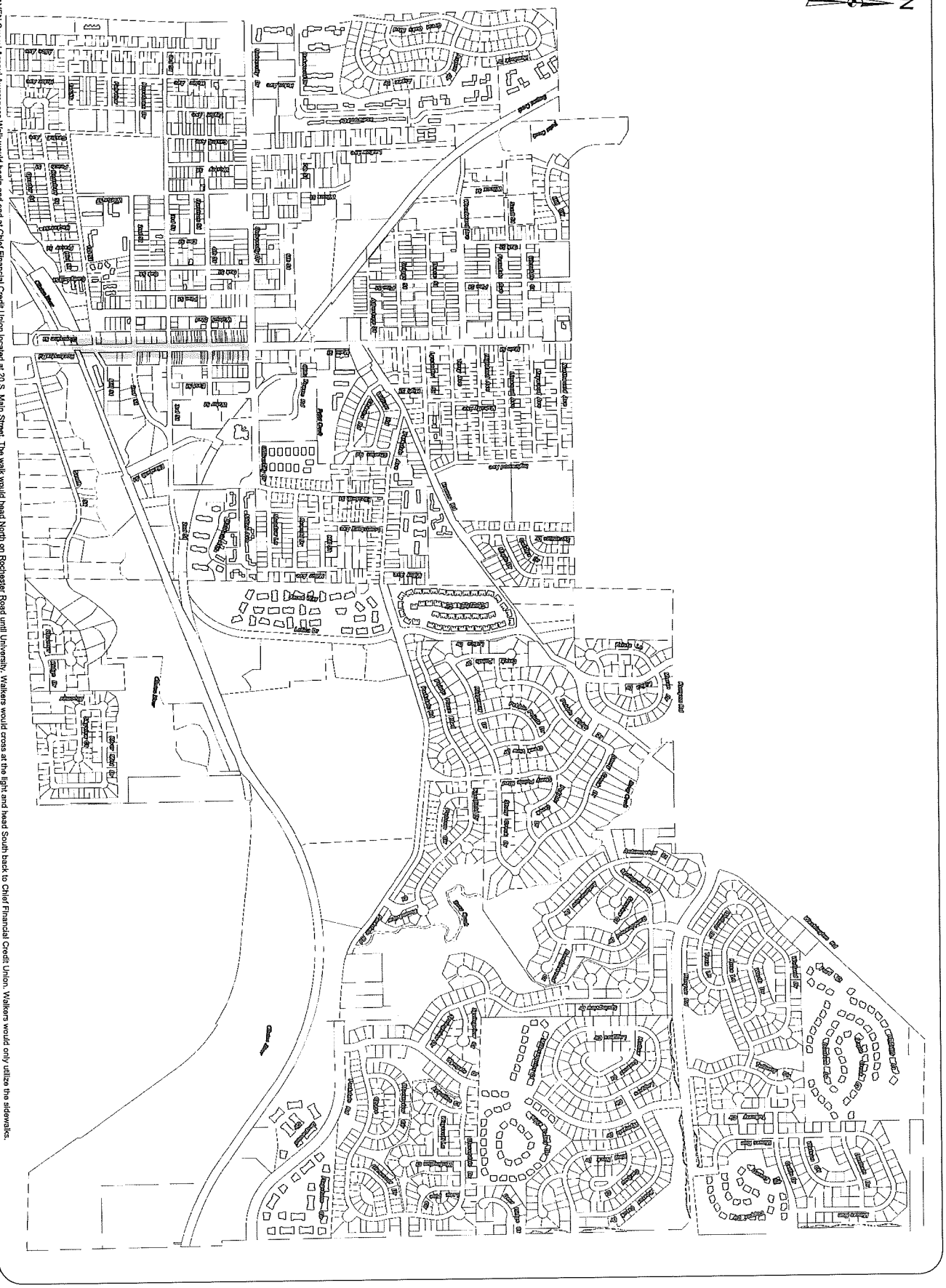
To the fullest extent permitted by law the **HAVEN Inc., Christine Kinal and Jennifer Porter and** *its officers, directors, employees, agents, contractors, volunteers, representatives and others working on behalf of the applicant/organizer of the event.* **HAVEN Inc.** *is legally liable, agrees to be responsible for any liability, defend, pay on behalf of, indemnify, and hold harmless the City of Rochester, its elected and appointed officials, employees and volunteers and others working on behalf of the City of Rochester against any and all claims, demands, suits, or loss, including all costs and reasonable attorney fees connected therewith, and for any damages which may be asserted, claimed or recovered against or from the City of Rochester, its elected and appointed officials, employees, volunteers or others working on behalf of the City of Rochester, by reason of personal injury, including bodily injury and death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with the applicant's/event organizer's activities permitted pursuant to its special event permit dates:* **April 4, 2025** *issued by the City of Rochester. Such responsibility shall not be construed as liability for damage caused by or resulting from the sole act or omission of the City Rochester, its elected or appointed officials, employees, volunteers or others working on behalf of the City of Rochester. (Include a signature line for duly authorized representative of the organizer to sign and date.)*

Thank you

Christine M. Kinal

Christine Kinal
HAVEN Inc.
Pontiac, MI

HAVEN Sexual Assaul Awareness Walk would begin and end at Chief Financial Credit Union located at 20 S. Main Street. The walk would head North on Rochester Road until University. Walkers would cross at the light and head South back to Chief Financial Credit Union. Walkers would only utilize the sidewalks.



ANDERSON, ECKSTEIN AND WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS

PLOT DATE	10/12/2022	DRAWING DATE	10/12/2022
PLOT SCALE	NTS	DRAWING SCALE	NTS
PLOT CONFIG		PROJECT NO	6710-0130
ATTACH XREF	NONE	DRAWING FILE	PASHeet.dwg
		DRAWN BY	JGS/AEK
		CHECKED	GIS DEPT

City of Rochester

2021 Roads Map

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REFERENCE SHEET NUMBER
Index

CAUTION

THIS MAP IS INTENDED FOR REFERENCE PURPOSES ONLY.
ANDERSON, ECKSTEIN AND WESTRICK, INC. AND THE CITY OF ROCHESTER DO NOT GUARANTEE THE ACCURACY OF THIS INFORMATION AND DISCLAIMS ALL LIABILITY FROM ALL CLAIMS, SUITS, DEMANDS AND JUDGEMENTS ARISING FROM THE USE OF THIS INFORMATION.

(For Internal Use Only: City of Rochester Department Review/Comments)

Department	Name	Comments	Costs Expected
City Manager			
DPW/Parks & Recreation	Jill Gaffke	NO ISSUES	0
Police Department	Chief Rouhib	"	0
Fire Department	Chief Cieslik	"	0
Building Department			
Finance Department			
Clerk			
DDA (*If in the district)			

2025 Rochester Event Calendar
Tentative Events

March 14,2024

Month	Time	Event	Location	Reviewed Department Heads	Reviewed City Manager	Council Approval	Costs
January							
17-18	10am-6pm	Downtown Rochester Frost Festival	Downtown Rochester	Yes	Yes	Yes	$ -
19	9 am-11am	Frozen Paw 5K	Downtown Rochester	Yes	Yes	Yes	$ 2,600
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		No Events					
March							
15	1pm-11pm	Friends of Foster Kids Charity-Pre St. Patrick's Day	O'Connors	Yes	Yes	Yes	$ -
16	Noon-10 pm	St. Baldrick's Fundraier	Corner Bar	Yes	Yes	Yes	
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26	6 am-11 am	Woodhouse 5K-New Day	Municipal Park	Yes	Yes	Yes	$ 750
27	11 am-3 pm	Italian Happening Car Show	Municipal Park	Yes	Yes	Yes	$ 2,750
August							
2	3pm-6pm	Roman James Foundation Fun Run 2025	Municipal Park	Yes	Yes	Yes	$ -

2	6:30pm-11:30 pm	Movies in the Moonlight	East Parking Deck	Yes	Yes	Yes	$ -
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10	5am-5pm	Rockin Rods	Walnut Street	Yes	Yes	Yes	$ 850
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5	8:30 am-11 am	Scare Away Hunger 5K & Family Fun Run	Municipal Park	Yes	Yes	Yes	$ 600
18	9 am-12:30 am	Making Strides Against Breast Cancer	Municipal Park	Yes	Yes	Yes	$ 360
November							
December							

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank A1 ACCOUNTS PAYABLE					
03/06/2025	140068	O'CONNOR'S PUBLIC HOUSE	O'CONNOR'S PUBLIC HOUSE	REDEEMED GIFT CERTIFICATES	520.00
03/06/2025	140069	2ND STREET STUDIO OF DANCE	2ND STREET STUDIO OF DANCE	2025 FOUNDERS DAY IRISH DANCE ACADEM	250.00
03/06/2025	140070	ABEL ELECTRONICS	ABEL ELECTRONICS	CAMERA REPLACE EAST DECK	1,220.00
			ABEL ELECTRONICS	CAMERA REPLACE EAST DECK	1,842.00
			ABEL ELECTRONICS	CAMERA REPAIRS	155.00
					3,217.00
03/06/2025	140071	ABSOPURE WATER COMPANY	ABSOPURE WATER COMPANY	ABSOPURE SPR 5GAL AND BOTTLE DEPOSIT	13.90
			ABSOPURE WATER COMPANY	ABSOPURE DIS 5GAL AND BOTTLE DEPOSIT	69.30
			ABSOPURE WATER COMPANY	ABSOPURE WATER FOR DPW GARAGE & ADMI	8.00
			ABSOPURE WATER COMPANY	ABSOPURE WATER COOLER FOR PARKS - C&	4.00
					95.20
03/06/2025	140072	AJAX PAVING INDUSTRIES	AJAX PAVING INDUSTRIES	UPM COLD PATCH FOR LOCAL AND MAJOR S	958.80
03/06/2025	140073	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	PET PARK PERMITS INV 120473	161.10
03/06/2025	140074	ANDERSON, ECKSTEIN AND	ANDERSON, ECKSTEIN AND	PROJ 0270-0115-0 CUMBERLAND RIDGE PA	107.00
			ANDERSON, ECKSTEIN AND	PROJ 0270-0139-0 PRO SERVICES 1/13/2	1,508.90
			ANDERSON, ECKSTEIN AND	PROJ 0270-0151-0 PRO SERVICES 1/13/2	938.50
			ANDERSON, ECKSTEIN AND	PROJ 0270-0177-0 PRO SERVICES 1/13/2	13,265.50
			ANDERSON, ECKSTEIN AND	PROJ 0270-0181-0 PRO SERVICES 1/13/2	2,570.10
			ANDERSON, ECKSTEIN AND	PROJ 0270-0190-0 PRO SERVICES 1/13/2	823.90
			ANDERSON, ECKSTEIN AND	PROJ 0270-0191-0 PRO SERVICES 1/13/2	1,053.50
			ANDERSON, ECKSTEIN AND	PROJ 0270-0194-0 PRO SERVICES 1/13/2	434.20
			ANDERSON, ECKSTEIN AND	PROJ 0270-0195-0 PRO SERVICES 1/13/	2,736.40
			ANDERSON, ECKSTEIN AND	PROJ 0270-0196-0 PRO SERVICES 1/13/2	786.60
			ANDERSON, ECKSTEIN AND	PROJ 0270-0197-0 PRO SERVICES 1/13/2	53.50
			ANDERSON, ECKSTEIN AND	PROJ 0270-0201-0 PRO SERVICES 1/13/2	2,482.10
			ANDERSON, ECKSTEIN AND	PROJ 0270-0203-0 PRO SERVICES 1/13/2	535.00
			ANDERSON, ECKSTEIN AND	PROJ 0270-0207-0 PRO SERVICES 1/13/	325.50
			ANDERSON, ECKSTEIN AND	PROJ 0270-0208-0 PRO SERVICES 1/13/	5,305.60
					32,926.30
03/06/2025	140075	ANDERSON, ECKSTEIN AND	ANDERSON, ECKSTEIN AND	PROJ 0270-0209-0 PRO SERVICES 1/13/2	1,337.10
			ANDERSON, ECKSTEIN AND	PROJ 0270-0212-0 PRO SERVICES 1/13/2	2,738.90
			ANDERSON, ECKSTEIN AND	PROJ 0270-0214-0 PRO SERVICES 1/13/2	3,077.60
			ANDERSON, ECKSTEIN AND	PROJ 0270-0213-0 PRO SERVICES 1/13/	5,579.90
					12,733.50
03/06/2025	140076	APPLIED CAPITAL	APPLIED CAPITAL	COPIER LEASE	1,225.80
03/06/2025	140077	APPLIED INNOVATION	APPLIED INNOVATION	PLOTTER CONTRACT - 2/25 TO 3/24/25	120.24
03/06/2025	140078	AUGER KLEIN ALLER ARCHITECTS	AUGER KLEIN ALLER ARCHITECTS	PLAN REVISIONS	5,500.00
03/06/2025	140079	AURUM DESIGN	AURUM DESIGN	REFUND OF 2024 WINTER TAX 99-00-910-	7.98
03/06/2025	140080	BEAN & LEAF CAFE	BEAN & LEAF CAFE	REDEEMED GIFT CERTIFICATES	75.00
03/06/2025	140081	BETTER PAINTING	BETTER PAINTING	UTILITY BOX PAINTING	930.00
03/06/2025	140082	BOWDEN, ROBERT	BOWDEN, ROBERT	BD Bond Refund	1,500.00
03/06/2025	140083	BRIAN CLAYCOMB	BRIAN CLAYCOMB	FEBRUARY 2025 INSPECTIONS	1,383.00
03/06/2025	140084	BUTZEL LONG	BUTZEL LONG	NON-PROFIT FILING	212.00
03/06/2025	140085	CAROL BACAK-EGBO	CAROL BACAK-EGBO	2025 FOUNDERS DAY GUEST SPEAKER	500.00
03/06/2025	140086	CHARTER TOWNSHIP OF SHELBY	CHARTER TOWNSHIP OF SHELBY	WATER USAGE JANUARY 2025	74,100.23
03/06/2025	140087	CMN TV	CMN TV	MEETING VIDEOCASTS JANUARY 2025	1,300.00
03/06/2025	140088	COCM	COCM	CONFERENCE AND REGISTRATION- MCCLURE	285.00
03/06/2025	140089	Conquest Mechanical LLC	Conquest Mechanical LLC	BD Bond Refund	1,500.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
03/06/2025	140090	COSE DI LUSSO	COSE DI LUSSO	REDEEMED GIFT CERTIFICATES	25.00
03/06/2025	140091	CRAIG ADAMS	CRAIG ADAMS	REFUND FOR DEFECTIVE PARKING METER	20.00
03/06/2025	140092	CTS COMPANIES INC	CTS COMPANIES INC	TELEPHONE SYSTEM CONTRACT MARCH 2025	511.01
			CTS COMPANIES INC	TELEPHONE SYSTEM CONTRACT FEBRUARY 2	511.01
					1,022.02
03/06/2025	140093	CUTHBERTSON LAW, PLC	CUTHBERTSON LAW, PLC	OAKLAND COUNTY TAX PARCEL WORK	245.00
03/06/2025	140094	DAFOES FEED	DAFOES FEED	DE-ICER FOR AUTO PARKING, DDA, DPW/S	931.00
			DAFOES FEED	DE-ICER FOR AUTO PARKING, DDA, DPW/S	931.00
			DAFOES FEED	DE-ICER FOR AUTO PARKING, DDA, DPW/S	931.00
					2,793.00
03/06/2025	140095	DAN'S EXCAVATING, INC.	DAN'S EXCAVATING, INC.	JANUARY LIGHT SHOW MAINTENANCE	1,930.14
03/06/2025	140096	DAVEY TREE EXPERT COMPANY	DAVEY TREE EXPERT COMPANY	TREE TRIMMING - (CEMETERY AREA) REMC	780.00
			DAVEY TREE EXPERT COMPANY	TREE TRIMMING (CONT. SRVS) - LARGE	1,950.00
			DAVEY TREE EXPERT COMPANY	TREE TRIMMING - (CEMETERY AREA) REMC	3,965.00
					6,695.00
03/06/2025	140097	DESSERT OASIS LLC	DESSERT OASIS LLC	REDEEMED GIFT CERTIFICATES	50.00
			DESSERT OASIS LLC	REDEEMED GIFT CERTIFICATES	25.00
					75.00
03/06/2025	140098	DETROIT SALT COMPANY	DETROIT SALT COMPANY	ROCK SALT ORDER 213.05 TONS DELIVERE	13,083.41
			DETROIT SALT COMPANY	ROCK SALT ORDER 55.36 TONS DELIVEREI	3,399.66
			DETROIT SALT COMPANY	ROCK SALT ORDER 48.95 TONS DELIVEREI	3,006.02
					19,489.09
03/06/2025	140099	DILLMAN & UPTON	DILLMAN & UPTON	PARKS DEPT. - RATCHET STRAPS, U-BOLT	47.54
03/06/2025	140100	DOWNTOWN TAROT COMPANY	DOWNTOWN TAROT COMPANY	REDEEMED GIFT CERTIFICATES	25.00
03/06/2025	140101	DTE ENERGY	DTE ENERGY	DTE INVOICES	35,345.66
03/06/2025	140102	ELEMENT 22 COMMERCIAL GROUP	ELEMENT 22 COMMERCIAL GROUP	CHIEF FINANCIAL VEHICLE PURCHASES MC	4,412.43
03/06/2025	140103	EVERON	EVERON	ALARM SYSTEM AT DINOSAUR HILL APRIL	77.64
03/06/2025	140104	FRANK REWOLD & SON	FRANK REWOLD & SON	UTILITY CAPPING AT THE GRAHAM	753.81
03/06/2025	140105	GREAT LAKES WATER AUTHORITY	GREAT LAKES WATER AUTHORITY	INDUSTRIAL WASTEWATER CHARGES FOR PF	184.56
			GREAT LAKES WATER AUTHORITY	INDUSTRIAL WASTEWATER CHARGES FOR JA	3,896.70
					4,081.26
03/06/2025	140106	GUNNERS METERS & PARTS, INC.	GUNNERS METERS & PARTS, INC.	WATER DISTRIBUTION MAINTENANCE MATEF	360.00
			GUNNERS METERS & PARTS, INC.	WATER DISTRIBUTION MAINTENANCE MATEF	1,654.00
					2,014.00
03/06/2025	140107	IMMEDIATE CONTRACTOR SERVICES	IMMEDIATE CONTRACTOR SERVICES	BD Bond Refund	1,500.00
03/06/2025	140108	JACK DOHENY COMPANIES INC	JACK DOHENY COMPANIES INC	CONTRACTED REPAIR OF VACTOR #761 - E	24,370.57
03/06/2025	140109	JANET VARNER'S INC.	JANET VARNER'S INC.	REDEEMED GIFT CERTIFICATES	100.00
03/06/2025	140110	KENNEDY INDUSTRIES INC.	KENNEDY INDUSTRIES INC.	LIFT STATION QUARTERLY MAINTENANCE-	1,100.00
03/06/2025	140111	LAWNWORKS, INC.	LAWNWORKS, INC.	HOLIDAY BRIDGE LANDSCAPING	3,727.00
			LAWNWORKS, INC.	HOLIDAY LANDSCAPING	3,140.00
			LAWNWORKS, INC.	HOLIDAY PLANTERS	16,562.00
					23,429.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
03/06/2025	140112	LEXIPOL, LLC	LEXIPOL, LLC	GRANT WRITER CONTRACT	750.00
03/06/2025	140113	MADISON GENERATOR SERVICE	MADISON GENERATOR SERVICE	MVP MAINTENANCE PARTS #638 - DELCO E	577.54
03/06/2025	140114	MCKENNA ASSOCIATES	MCKENNA ASSOCIATES	PROFESSIONAL SERVICES JANUARY 2025	1,443.75
03/06/2025	140115	MICHIGAN BUSINESS CONNECTION,I	MICHIGAN BUSINESS CONNECTION,I	LOAN PAYMENT FOR 265 E SECOND, LOAN	15,143.31
03/06/2025	140116	MICHIGAN CHANDELIER CO.	MICHIGAN CHANDELIER CO.	LIGHTPOLE SUPPLIES	145.64
03/06/2025	140117	MICHIGAN MUNICIPAL LEAGUE	MICHIGAN MUNICIPAL LEAGUE	DDA INSURANCE RENEWAL	18,679.00
03/06/2025	140118	MR C'S CAR WASH #6 LLC	MR C'S CAR WASH #6 LLC	POLICE CAR WASHES	12.00
03/06/2025	140119	NICHOLAS BANDA	NICHOLAS BANDA	MEDICAL REIMBURSEMENT FOR MARCH 2025	850.00
03/06/2025	140120	NICHOLS PAPER & SUPPLY CO	NICHOLS PAPER & SUPPLY CO	JANITORIAL SUPPLIES FOR DPW - WHITE	178.56
			NICHOLS PAPER & SUPPLY CO	JANITORIAL SUPPLIES FOR PARKS- TOII	209.02
					387.58
03/06/2025	140121	PLAIN & FANCY	PLAIN & FANCY	REDEEMED GIFT CERTIFICATES	50.00
03/06/2025	140122	PLATINUM OFFICE CLEANING LLC	PLATINUM OFFICE CLEANING LLC	FEBRUARY STUDIO CLEANING	275.00
03/06/2025	140123	PURE GREEN	PURE GREEN	REDEEMED GIFT CERTIFICATES	60.00
03/06/2025	140124	QUALITY BUSINESS ENGRAVING	QUALITY BUSINESS ENGRAVING	NAME PLATES FOR DAVID HARDIN	20.00
			QUALITY BUSINESS ENGRAVING	RIBBON CUTTING ZARE COSMETIC SURGERY	28.00
					48.00
03/06/2025	140125	REZ-COMM, INC	REZ-COMM, INC	PINE STREET BASIN REPAIR- SAW & REMC	1,600.00
03/06/2025	140126	ROCHESTER HILLS TIRE & SERVICE	ROCHESTER HILLS TIRE & SERVICE	OIL CHANGE-69	80.95
			ROCHESTER HILLS TIRE & SERVICE	NEW BATTERY-CITY FORD EXPLORER	328.70
			ROCHESTER HILLS TIRE & SERVICE	REDEEMED GIFT CERTIFICATES	100.00
					509.65
03/06/2025	140127	ROCHESTER PLUMBING & HEATING	ROCHESTER PLUMBING & HEATING	PARKS GBB - INSTALL 10 GALLON WATER	1,596.00
03/06/2025	140128	ROYAL PARK HOTEL, LLC	ROYAL PARK HOTEL, LLC	REDEEMED GIFT CERTIFICATES	1,175.00
03/06/2025	140129	SOUTHEAST MI ASSOC CHIEFS OF F	SOUTHEAST MI ASSOC CHIEFS OF F	GEORGE ROUHIB JR, AND KEITH HARPER	80.00
03/06/2025	140130	SPENCER OIL COMPANY	SPENCER OIL COMPANY	87 OCT UNLEADED W/ 10% ETHANOL FUEL	5,208.27
			SPENCER OIL COMPANY	DYED DIESEL FUEL 423.5 GAL DELIVERED	1,146.54
			SPENCER OIL COMPANY	87 OCT UNLEADED W/ 10% ETHANOL FUEL	3,771.36
			SPENCER OIL COMPANY	DYED DIESEL FUEL 617.9 GAL DELIVERED	1,678.59
					11,804.76
03/06/2025	140131	SUSAN M MCCULLOUGH	SUSAN M MCCULLOUGH	FEBRUARY DDA MEETING MINUTES	150.00
03/06/2025	140132	TELUS COMMUNICATIONS (U.S.) IN	TELUS COMMUNICATIONS (U.S.) IN	MVP- SKYHAWK CONNECT ANYWHERE MONTHI	113.28
03/06/2025	140133	THE CHEESE LADY, ROCHESTER	THE CHEESE LADY, ROCHESTER	REDEEMED GIFT CERTIFICATES	100.00
03/06/2025	140134	THE EASTMAN	THE EASTMAN	REDEEMED GIFT CERTIFICATES	50.00
03/06/2025	140135	THE ROSSOW GROUP	THE ROSSOW GROUP	FOIA TRAINING-PARRISH	195.00
03/06/2025	140136	TRUCK & TRAILER SPECIALTIES	TRUCK & TRAILER SPECIALTIES	MVP PARTS FOR VEH# 657 - BOW SET	279.34
03/06/2025	140137	UNITEL LEASING	UNITEL LEASING	PHONE SYSTEM CONTRACT FEBRUARY 2025	228.81
			UNITEL LEASING	PHONE SYSTEM CONTRACT FEBRUARY 2025	280.79
			UNITEL LEASING	PHONE SYSTEM CONTRACT FEBRUARY 2025	455.06
			UNITEL LEASING	PHONE SYSTEM CONTRACT FEBRUARY 2025	816.94
					1,781.60
03/06/2025	140138	VAN HORN TRUCK PARTS INC.	VAN HORN TRUCK PARTS INC.	MVP & DPW OPERATING SUPPLY - ABSORBA	700.00
			VAN HORN TRUCK PARTS INC.	MVP PARTS FOR VEH# 657 & STOCK - EXH	463.15
			VAN HORN TRUCK PARTS INC.	MVP PARTS FOR CITY HALL EXPLORER, DI	19.87
					1,183.02
03/06/2025	140139	WRC PERMITTING	WRC PERMITTING	REF 000364-2025-CO COMMERCIAL SOIL E	250.00
03/06/2025	140140	YOLANDA MCDONALD	YOLANDA MCDONALD	2025 FOUNDERS DAY BAG PIPER	250.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
03/10/2025	1099(A)	BOND ELECTRIC, LLC	BOND ELECTRIC, LLC	FEBRUARY 2025 INSPECTIONS	2,694.30
03/10/2025	1100(A)	DLZ MICHIGAN INC	DLZ MICHIGAN INC	PROJ 2545784700 2025 GENERAL ENGINE	902.25
			DLZ MICHIGAN INC	PROJ 2345758800 OC GRANT WM LOOPIN	1,126.25
			DLZ MICHIGAN INC	PROJ 2445777900 FY 2024-2025 MS4	828.00
					2,856.50
03/10/2025	1101(A)	DTN LLC	DTN LLC	WEATHER APP CHARGES FOR DPW 3/28/202	144.43
03/10/2025	1102(A)	EASYPERMIT POSTAGE	EASYPERMIT POSTAGE	POSTAGE REFILL PERMIT #1091 - FEB 20	231.86
03/10/2025	1103(A)	JODY ALLEN KINJORSKI	JODY ALLEN KINJORSKI	FEBRUARY 2025 INSPECTIONS	1,689.00
03/10/2025	1104(A)	MICHIGAN FINANCE AUTHORITY	MICHIGAN FINANCE AUTHORITY	SRF & DWSR - PROJECT 5644-01 & 7426-	387,195.86

A1 TOTALS:

Total of 79 Checks:	723,403.73
Less 0 Void Checks:	0.00
Total of 79 Disbursements:	723,403.73

CHECK REGISTER FOR CITY OF ROCHESTER
CHECK DATE FROM 03/13/2025 - 03/17/2025

Bank A1 ACCOUNTS PAYABLE

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
03/13/2025	1108(E)	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS BLUE SHIELD OF MICH	BCBSM 7006068/ERS 4.1-31.25 BILLING	113,212.95
03/13/2025	140142	ACCUSHRED LLC	ACCUSHRED LLC	INV 101232	83.75
03/13/2025	140143	AMERICA'S FINEST PRINTING & GR	AMERICA'S FINEST PRINTING & GR	ANNUAL REPORTS	395.00
03/13/2025	140144	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	SNOW NOTICES	135.00
			AMERICAN SPEEDY PRINTING	48 HOUR IMPOUND	76.70
					211.70
03/13/2025	140145	APPLIED INNOVATION	APPLIED INNOVATION	TONER - BUILDING PRINTER - REMOVED T	56.22
03/13/2025	140146	ASPHALT SPECIALISTS	ASPHALT SPECIALISTS	BD Bond Refund	1,500.00
03/13/2025	140147	BASIC	BASIC	COBRA ADMIN QTRLY 3.1.24-5.31/25	169.83
03/13/2025	140148	BAUS BARBER	BAUS BARBER	REDEEMED GIFT CERTIFICATES	100.00
03/13/2025	140149	BEDIENT, MARK	BEDIENT, MARK	BD Bond Refund	1,500.00
03/13/2025	140150	CB ASPHALT PAVING	CB ASPHALT PAVING	BD Bond Refund	1,500.00
03/13/2025	140151	CITY OF ROCHESTER HILLS	CITY OF ROCHESTER HILLS	APPARATUS REPAIR	1,070.82
03/13/2025	140152	CITY OF ROCHESTER-592	CITY OF ROCHESTER-592	CYCLE 3 WATER BILLS 3/13/25	2,192.54
03/13/2025	140153	CRANBROOK CUSTOM HOMES, LLC	CRANBROOK CUSTOM HOMES, LLC	BD Bond Refund	1,500.00
03/13/2025	140154	CREGGER MECHANICAL SYSTEMS	CREGGER MECHANICAL SYSTEMS	BD Bond Refund	1,500.00
03/13/2025	140155	DOWNTOWN TAROT COMPANY	DOWNTOWN TAROT COMPANY	REDEEMED GIFT CERTIFICATES	75.00
03/13/2025	140156	DTE ENERGY	DTE ENERGY	DTE INVOICES	3,074.66
03/13/2025	140157	FEDERAL PAVING	FEDERAL PAVING	BD Bond Refund	1,500.00
03/13/2025	140158	Frost & Kretsch Plumbing	Frost & Kretsch Plumbing	BD Bond Refund	1,500.00
03/13/2025	140159	GLOSS BEAUTY BAR LLC	GLOSS BEAUTY BAR LLC	REDEEMED GIFT CERTIFICATES	175.00
03/13/2025	140160	JOSEPH WALTERS PLUMBING	JOSEPH WALTERS PLUMBING	BD Bond Refund	1,500.00
03/13/2025	140161	LAWRENCE PLUMBING AND BACKFLOW	LAWRENCE PLUMBING AND BACKFLOW	BD Bond Refund	1,500.00
03/13/2025	140162	MACQUEEN	MACQUEEN	PPE	617.34
03/13/2025	140163	MAINLINE PLBG & SEWER INC-MARK	MAINLINE PLBG & SEWER INC-MARK	BD Bond Refund	1,500.00
03/13/2025	140164	MAUREEN FOLLIS	MAUREEN FOLLIS	2025 SPRING MAGAZINE	1,000.00
03/13/2025	140165	MICHIGAN STATE POLICE	MICHIGAN STATE POLICE	SCHOOL EMPLOYMENT PRINTS	124.00
03/13/2025	140166	MR C'S CAR WASH #6 LLC	MR C'S CAR WASH #6 LLC	VEHICLE CAR WASH	30.00
03/13/2025	140167	ONSITE WELLNESS LLC	ONSITE WELLNESS LLC	MONTHLY WELLNESS PROGRAM FEB 2024	895.00
03/13/2025	140168	OXFORD OVERHEAD DOOR SALES CO.	OXFORD OVERHEAD DOOR SALES CO.	REPAIR OVERHEAD DOORS	465.00
03/13/2025	140169	PEGGY MCQUEEN	PEGGY MCQUEEN	REFUND OF ZBA APPLICATION FEE	500.00
03/13/2025	140170	RETRO FITNESS-ROCHESTER	RETRO FITNESS-ROCHESTER	MEMBERSHIP FEES FEB 2025	104.93
03/13/2025	140171	SIMPLICITY HEALING	SIMPLICITY HEALING	REDEEMED GIFT CERTIFICATES	80.00
03/13/2025	140172	SUPERIOR EXCAVATING	SUPERIOR EXCAVATING	BD Bond Refund	1,500.00
03/13/2025	140173	THE MEETING HOUSE	THE MEETING HOUSE	REDEEMED GIFT CERTIFICATES	475.00
03/13/2025	140174	TYLER MEISEGEIER	TYLER MEISEGEIER	BD Bond Refund	1,500.00
03/13/2025	140175	ULYSSES HERNANDEZ	ULYSSES HERNANDEZ	HEALTH INSURANCE REIMBURSEMENT HERNA	500.00
03/13/2025	140176	UNIQUE CEMENT	UNIQUE CEMENT	BD Bond Refund	1,500.00
03/13/2025	140177	WEINGARTZ SUPPLY CO.	WEINGARTZ SUPPLY CO.	REPAIR	689.00
			WEINGARTZ SUPPLY CO.	REPAIR	159.98
					848.98
03/17/2025	1105(A)	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	CITY HALL ELECTRIC VEHICLE LEASE VEH	484.34
03/17/2025	1106(A)	NYE UNIFORM	NYE UNIFORM	UNIFORMS	42.50
03/17/2025	1107(A)	SUN LIFE FINANCIAL	SUN LIFE FINANCIAL	SUNLIFE MONTHLY VOLUNT POLICY 834649	2,400.22

A1 TOTALS:

Total of 40 Checks:	148,884.78
Less 0 Void Checks:	0.00
Total of 40 Disbursements:	148,884.78

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: March 24, 2025
To: Mayor Salvia and Council Members
From: Jason Warner, Director of Project Management
Subject: Elizabeth Neighborhood Park – Michigan Natural Resources Trust Fund Resolution
Anticipated Budget Impact: $125,000

Issue: The City of Rochester is submitting a grant application through the Michigan Natural Resources Trust Fund (MNRTF). A resolution must be approved by the Rochester City Council stating that the city supports the grant application and that we have committed matching funds in total of $125,000 to be used as match for the MNRTF grant as well.

Analysis: N/A

Requested Action: City Staff are requesting City Council to approve the resolution stating the city's support of the Elizabeth Neighborhood Park MNRTF grant application.

Attachment(s): (1) Draft Resolution

ROCHESTER
Where you live.

City of Rochester

400 Sixth Street
Rochester, MI 48307
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F: (248) 651-2624
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RESOLUTION
For Application to The Michigan Natural Resources Trust Fund

At a regular meeting of the City of Rochester City Council held on Monday, March 24, 2025, the following Resolution was moved by Council Member _____ and seconded by Council Member _____:

BE IT RESOLVED that the City Council of the city of Rochester in the County of Oakland takes the following action:

WHEREAS the City of Rochester supports the submission of an application titled "Elizabeth Neighborhood Park" to the Michigan Natural Resources Trust Fund, for improvements to Elizabeth Park located on Elizabeth Street between Miller Ave. and East Second Street. Park improvements will greatly improve recreation accessibility for the surrounding residential area; and

WHEREAS the proposed application is supported by the Approved 2024-2028 city of Rochester Parks & Recreation Master Plan; and

WHEREAS if the grant is awarded the City of Rochester has made a financial commitment to the project in the amount of $125,000 (25%) matching funds; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Rochester hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for $375,000 and further resolves to make available a local match through financial commitment of $125,000 (25%) during the 2025-2026 fiscal year.

AYES:
NAYS:
ABSENT:

Made and passed this 24th day of March, 2025.

CERTIFICATION

I, Lee Ann O'Connor, the duly authorized Clerk of the City of Rochester, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City of Rochester City Council on March ____, 2025.

Lee Ann O'Connor, City Clerk

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City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

CITY COUNCIL

NOTICE OF PUBLIC HEARING

400 Sixth Street	**3/24/2025**	**7:00 pm**

NOTICE TO TAXPAYERS AND ELECTORS OF THE CITY OF ROCHESTER PUBLIC HEARING NOTICE FOR INTENT TO APPLY TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND FOR A GRANT APPLICATION FOR ELIZABETH PARK

PLEASE TAKE NOTICE that the City of Rochester, County of Oakland, State of Michigan (the "City"), intends to apply to the Department of Natural Resources (DNR) Trust Fund for a $500,000 ($400,000 DNR, $100,000 Matching Funds) grant for Elizabeth Park. The public hearing will provide details on the proposed project. The public hearing will be held during the regular City of Rochester city council meeting on March 24th, 2025 at 7pm, at 400 Sixth Street, Rochester Michigan 48307, in the city council chambers.

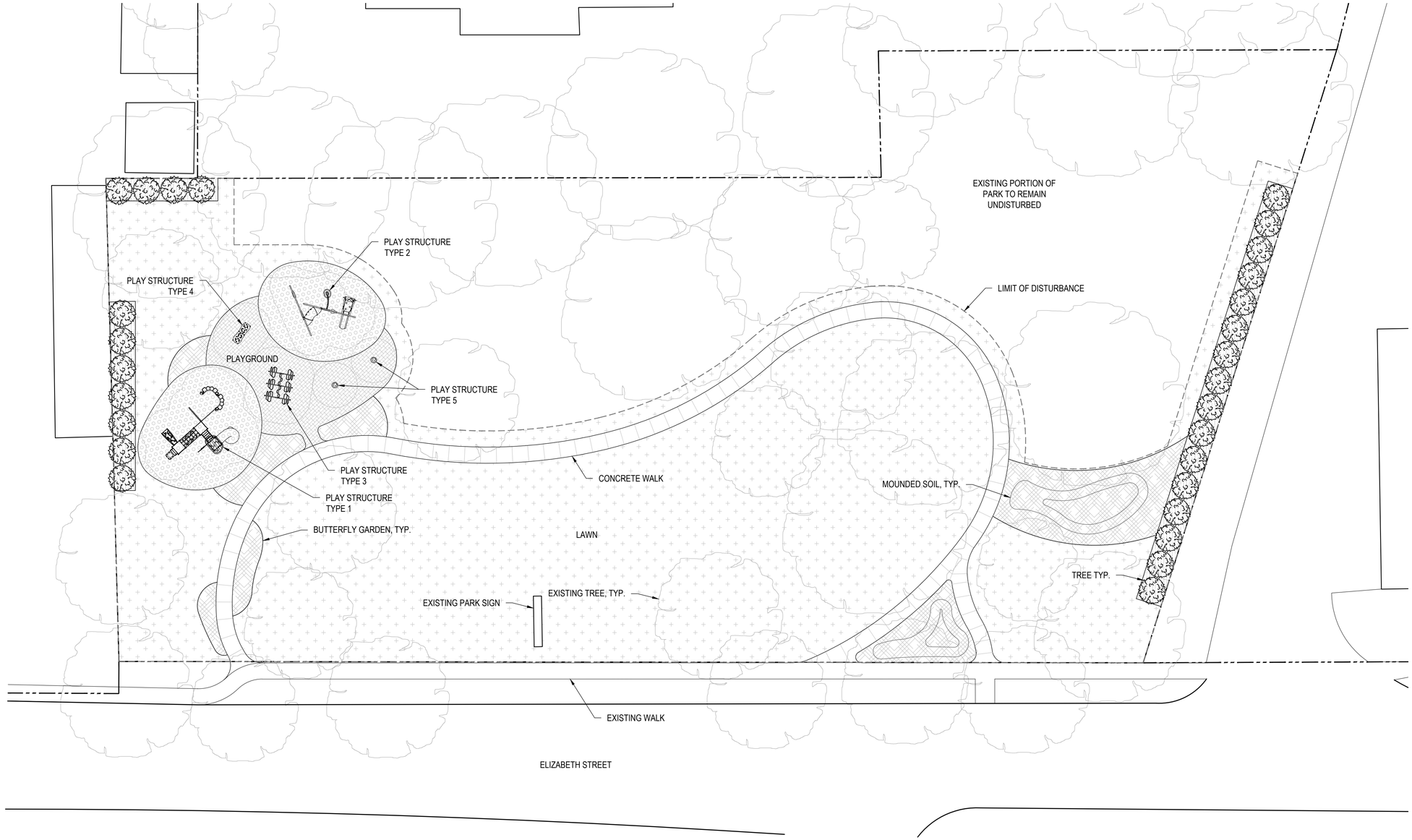
All interested citizens are requested to attend the Hearing. Public comments may be submitted in writing or presented orally at the time of the meeting. To submit written comments in advance, or for assistance and questions about accessing and/or making public comment during the meeting, our Director of Project Management can provide assistance; please reach out to Jason Warner at (248) 881-6772 or by email: **jwarner2@rochestermi.org**.

If you are unable to be present at the Public Hearing, please submit your written comments to the Office of the City Manager, Rochester Municipal Offices, 400 Sixth Street, Rochester, MI 48307, PRIOR to the scheduled Public Hearing.

Publish on or before **March 14, 2025**

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.

ROCHESTER
Where you live.



1 SITE LAYOUT PLAN

SCALE: 1/16" = 1'-0"

LEGEND

- CONCRETE PAVING
- LAWN
- BUTTERFLY GARDEN
- SHREDDED MULCH
- ENGINEERED MULCH
- RUBBERIZED SAFETY SURFACE
- PROPERTY LINE
- LIMIT OF DISTURBANCE
- PROPOSED 1'-0" CONTOUR
- PLAY STRUCTURE FALL ZONE
- PROPOSED TREE
- EXISTING TREE

NOTES:

1. EACH PROPOSED TREE SHALL RECEIVE A 36" TREE DIAPER. TREE DIAPERS IN TREE BEDS SHALL BE COVERED WITH MULCH.
2. ALL BUTTERFLY GARDEN BEDS SHALL RECEIVE 36"x12" LINEAR TREE DIAPERS SPACED EVENLY THROUGHOUT BEDS. TREE DIAPERS IN BUTTERFLY GARDEN BEDS SHALL BE COVERED WITH STRAW OR OTHER APPROVED COVERING.

ELIZABETH PARK

ROCHESTER, MI

LETTER 27 DESIGN, LLC
456 S. Livingston Ave
Livingston, NJ 07039
P: 914.924.6363

In Partnership With:

MCKENNA
235 E. Main Street, Suite 105
Northville, MI 48167
P: 248.596.0920

Rev.	Date	Description

Sheet Title:
SITE LAYOUT PLAN

Scale:	AS SHOWN
Date:	03/19/2025
Project No:	20241103
Sheet No:	

L-01

LETTER 27 DESIGN, LLC
456 S. Livingston Ave
Livingston, NJ 07039
P: 914.924.6363

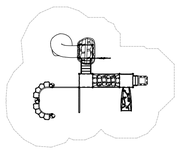
In Partnership With:

MCKENNA
235 E. Main Street, Suite 105
Northville, MI 48167
P: 248.596.0920



MFR: BURKE
MODEL: SYNERGY SY-3074
AGE RANGE: 5-12 YEARS
CAPACITY: 53
FALL HEIGHT: 86"

QTY: 1
LOCAL REP: SYNDER RECRECATION
CONTACT: 800.888.2889



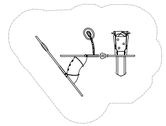
1 PLAY STRUCTURE TYPE 1

SCALE: 1/16" = 1'-0"



MFR: BURKE
MODEL: LEVEL X LAUNCH XL
AGE RANGE: 2-5 YEARS
CAPACITY: 16
FALL HEIGHT: 54"

QTY: 1
LOCAL REP: SYNDER RECRECATION
CONTACT: 800.888.2889



2 PLAY STRUCTURE TYPE 2

SCALE: 1/16" = 1'-0"



MFR: BURKE
MODEL: VERVE XS VI ARCH CLIMBER
AGE RANGE: 2-12 YEARS
CAPACITY: 12
FALL HEIGHT: 60"

QTY: 1
LOCAL REP: SYNDER RECRECATION
CONTACT: 800.888.2889



3 PLAY STRUCTURE TYPE 3

SCALE: 1/16" = 1'-0"



MFR: BURKE
MODEL: ANT HILL
AGE RANGE: 2-5 YEARS
CAPACITY:
FALL HEIGHT: 26"

QTY: 1
LOCAL REP: SYNDER RECRECATION
CONTACT: 800.888.2889

4 PLAY STRUCTURE TYPE 4

SCALE: 1/16" = 1'-0"



MFR: BURKE
MODEL: KIDFORCE SPINNER
AGE RANGE: 2-12 YEARS
CAPACITY: 1
FALL HEIGHT: 26"

QTY: 2
LOCAL REP: SYNDER RECRECATION
CONTACT: 800.888.2889

5 PLAY STRUCTURE TYPE 5

SCALE: 1/16" = 1'-0"



MFR: NATIONAL OUTDOOR FURNITURE
MODEL: PARK GRILL 300 INCH

QTY: 5
CONTACT: 888.663.4621

6 PARK GRILL

SCALE: NTS



MFR: FURNITURE LEISURE
MODEL: HEAVY DUTY 7 SPACE LOOP
BIKE RACK

QTY: 2
CONTACT: 800.213.2401

7 BIKE RACK

SCALE: NTS



MFR: DUO-GARD
MODEL: BICYCLE REPAIR STATION
TYPE 1A-BBRS01A

QTY: 1
CONTACT: 734.207.9700

8 BIKE REPAIR STATION

SCALE: NTS



MFR: PET WASTE ELIMINATOR
MODEL: SUPERIOR METAL PET WASTE
ELIMINATOR STATION

QTY: 2
CONTACT: 800.790.8896

9 PET WASTE STATION

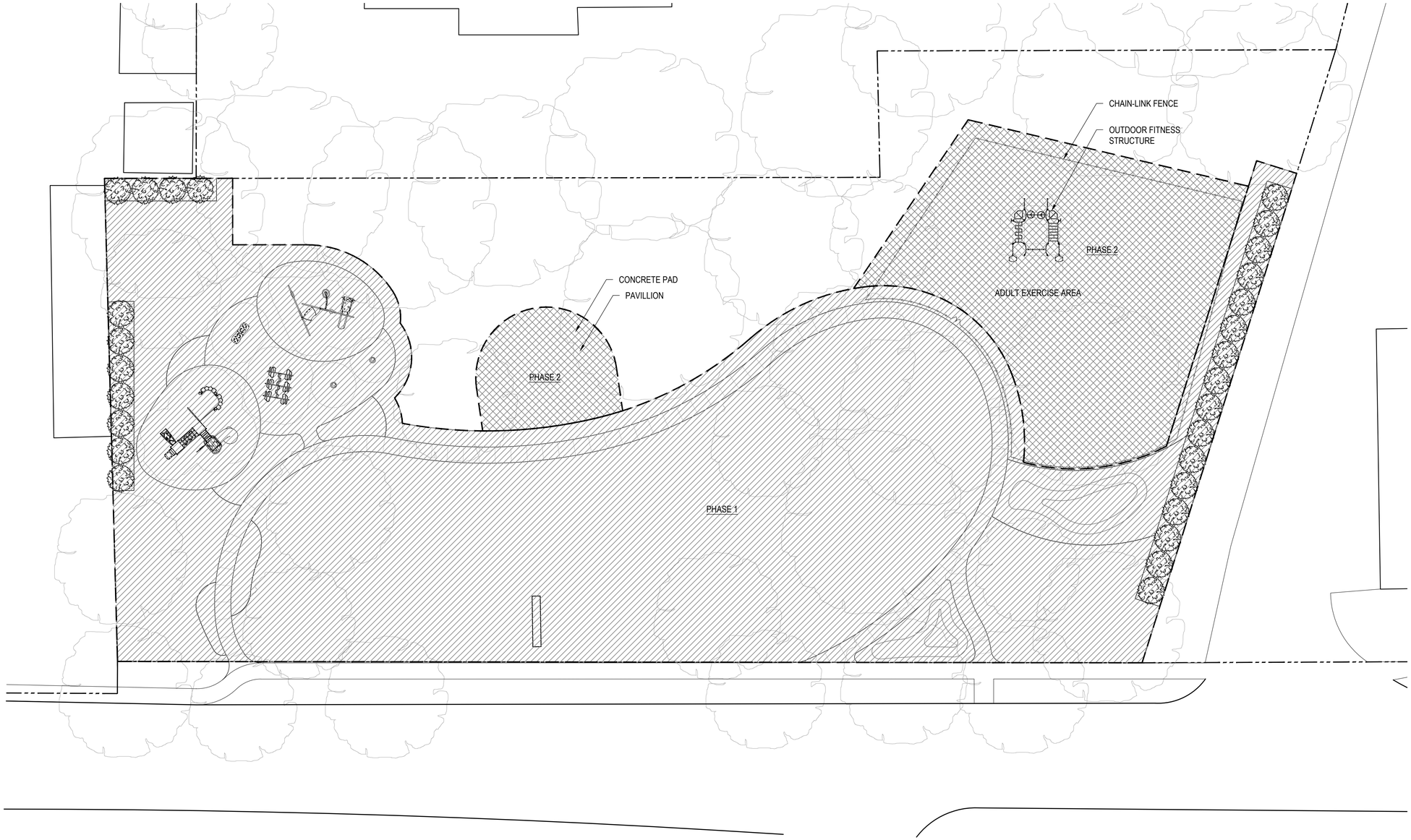
SCALE: NTS

Rev. Date Description

Sheet Title:
SITE AMENITIES

Scale: AS SHOWN
Date: 03/19/2025
Project No: 20241103
Sheet No:

L-02



1 PHASING PLAN

SCALE: 1/16" = 1'-0"

LEGEND

- PHASE 1
- PHASE 2
- PHASE LIMITS

ELIZABETH PARK

ROCHESTER, MI

LETTER 27 DESIGN, LLC
456 S. Livingston Ave
Livingston, NJ 07039
P: 914.924.6363

In Partnership With:

MCKENNA
235 E. Main Street, Suite 105
Northville, MI 48167
P: 248.596.0920

Rev. Date Description

Sheet Title:
PHASING PLAN

Scale: AS SHOWN
Date: 03/19/2025
Project No: 20241103
Sheet No:

L-03

Letter 27 Design, LLC

Elizabeth Park - Conceptual Budgetary Estimate Summary

33,981 Total SF Area **Issued 03-19-25**

NO.	ITEM DESCRIPTION	AREA	TOTAL AMOUNT	SF COST
A.	**SUMMARY**			
1	MAIN PARK	30,675	$ 245,714.40	$ 8.01
2	PLAYGROUND	3,306	$ 254,286.00	$ 76.92
	Total All Areas (Main Park + Playground)	33,981	**$ 500,000.40**	**$ 14.71**

Letter 27 Design, LLC

Elizabeth Park - Conceptual Budgetary Estimate - Main Park

30,675 Total SF Area **Issued 03-19-25**

NO.	ITEM DESCRIPTION	UNIT	UNIT COST	TOTAL QUANTITY	TOTAL AMOUNT	SUBTOTAL
A.	**PAVING**					
1	Vehicular concrete 6" thickness on 6" crushed stone over compacted subgrade	SF	$ 13.00	2,279	$ 29,627.00	
	Subtotal					**$ 29,627.00**
B.	**PLANTING**					
1	Trees - 2.5" Caliper	EA	$ 1,800.00	27	$ 48,600.00	
2	Seed mix at butterfly garden	SF	$ 0.50	2,460	$ 1,230.00	
3	Lawn - sod	SF	$ 2.00	24,184	$ 48,368.00	
4	Topsoil blended into existing soil at planting - assume 6" depth of new soil	CY	$ 100.00	56	$ 5,600.00	
5	Topsoil blended into existing soil at trees - assume 6" depth of new soil	CY	$ 100.00	30	$ 3,000.00	
6	Topsoil blended into existing soil at lawn - assume 3" depth of new soil	CY	$ 100.00	243	$ 24,300.00	
7	Mulch 3" depth at trees	CY	$ 72.00	17	$ 1,224.00	
8	Tree Diaper - 36" round at trees	EA	$ 100.00	27	$ 2,700.00	
9	Tree Diaper - linear at butterfly gardens 36"x12" at varied spacing	LF	$ 25.00	630	$ 15,750.00	
10	Site Cleanup	LS	$ 8,263.00	1	$ 8,263.00	
	Subtotal					**$ 159,035.00**
C.	**SITE AMENITIES**					
1	Grill - Standard Park Grill 300 sq. in. by National Outdoor Furniture	EA	$ 600.00	5	$ 3,000.00	
2	Bike rack - Heavey Duty 7 Space Loop Bike Rack by Furniture Leisure	EA	$ 1,300.00	2	$ 2,600.00	
3	Bike tune-up station (with pump) by Duo-Gard	EA	$ 2,500.00	1	$ 2,500.00	
4	Dog bag dispenser w/ small trash can by Pet Waste Eliminator	EA	$ 600.00	2	$ 1,200.00	
5	Trash receptacle - 32 Gallon by ULINE, freestanding	EA	$ 1,200.00	4	$ 4,800.00	
6	Footings for grills & bike equipment, allowance	CY	$ 400.00	5	$ 2,000.00	
	Subtotal					**$ 16,100.00**
	Subtotal					**$ 204,762.00**
20% Design & Construction Contingency						**$ 40,952.40**
	Total - Main Park					**$ 245,714.40**
SF Cost - Main Park						**$ 8.01**

Notes:
The following items are not included
1. Lighting
2. Utilities
3. Pavillion and related footings
4. Mobilization and administrative costs
5. Tree protection
6. Soil, sediment, and erosion control measures.
7. Removals
8. Earthwork

Elizabeth Park - Conceptual Budgetary Estimate - Playground

3,306 Total SF Area **Issued 03-19-25**

NO.	ITEM DESCRIPTION	UNIT	UNIT COST	TOTAL QUANTITY	TOTAL AMOUNT	SUBTOTAL
A.	**PAVING**					
1	Safety Surface - assume 5" depth	SF	$ 30.00	2,081	$ 62,430.00	
2	Engineered wood chips at 6" depth	CY	$ 125.00	23	$ 2,875.00	
	Subtotal					**$ 65,305.00**
B.	**SITE AMENITIES**					
1	Play structure - Kid Force Spinner	EA	$ 2,000.00	2	$ 4,000.00	
2	Play structure - Ant Hill (2-12 yo)	EA	$ 5,600.00	1	$ 5,600.00	
3	Play structure - Level X Launch XL (2-5 yo)	EA	$ 40,000.00	1	$ 40,000.00	
4	Play structure - Verve XS VI Arch Climber (2-12 yo)	EA	$ 9,000.00	1	$ 9,000.00	
5	Play structure - Synergy SY-3074 (5-12 yo)	EA	$ 80,000.00	1	$ 80,000.00	
6	Footings for play structures, allowance	CY	$ 400.00	20	$ 8,000.00	
	Subtotal					**$ 146,600.00**
	Subtotal					**$ 211,905.00**
20%	Design & Construction Contingency					**$ 42,381.00**
	Total - Playground					**$ 254,286.00**
SF Cost - Playground						**$ 76.92**

Notes:
The following items are not included
1. Lighting
2. Utilities
3. Pavillion and related footings
4. Mobilization and administrative costs
5. Tree protection
6. Soil, sediment, and erosion control measures.
7. Removals
8. Earthwork

City Council

NOTICE OF PUBLIC HEARING

400 Sixth Street	March 25, 2024	7:00 pm

Notice is hereby given that in accordance with Community Development Block Grant (CDBG) requirements a Public Hearing will be held by the City of Rochester City Hall on Monday, March 24, 2024 7:00 p.m. at the City Hall 300 Sixth Street to receive written and verbal comment regarding the reprogramming of federal CDBG funds as follows:

(2021 Program Year): Reprogram from:

Account Number	Activity Description	Amount
#	Remove architectural barriers	$18,541.55

Description: Account # to construct a portion of ADA compliant pathways for the Memorial Grove "All-abilities" Park under account #

(2021 Program Year) - Reprogram to:

Account Number	Activity Description	Amount
#	Remove architectural barriers	$18,541.55

Description: Account # will be reprogrammed to construct the next phase of path ADA improvements to the internal Rochester Municipal Park pathway system under account #.

All interested citizens are requested to attend the Hearing. Public comments may be submitted in writing or presented orally at the time of the meeting. To submit written comments in advance, or for assistance and questions about accessing and/or making public comment during the meeting, our Planning Coordinator can provide assistance; please reach out to Jeremy Peckens at (248) 733-3700 or by email: **Jpeckens@rochestermi.org**.

If you are unable to be present at the Public Hearing, please submit your written comments to the Office of the City Manager, Rochester Municipal Offices, 400 Sixth Street, Rochester, MI 48307, PRIOR to the scheduled Public Hearing.

Publish: Oakland Press: ***Publish on or before*** *March 14, 2025*

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

To: Honorable Mayor and City Council

From: Jeremy Peckens, Planning and Zoning Administrator

Date: 3/18/2025

RE: 2021 CDBG Reprograming

The City administration is requesting that the 2021 CDBG funds be reprogrammed from the memorial grove project to the municipal park pathway. The city has closed out the memorial grove project, the 2021 CDBG money left over that we are asking to reprogram is $18,541.55.

We are requesting to set a public hearing to reprogram the 2021 CDBG funds at the next available council meeting.

Jeremy Peckens, MPA
Planning & Zoning Administrator

ROCHESTER
Where you live.

Address: 400 Sixth Street, Rochester, MI 48307
Office Phone: (248) 733-3700 Ext. 356
Cell Phone: (286) 961-1044
Email: Jpeckens@rochestermi.org
Website: www.rochestermi.org

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

To: Honorable Mayor and City Council

From: Jeremy Peckens, Planning and Zoning Administrator

Date: 2/28/2025

Issue: The City had allocated 2021 CDBG Grant Funds to the Memorial Park Project. The current project is over allocated for based off more realistic cost estimates/invoice that have been updated. Based on these new Memorial Park Project projections that city has an opportunity to expand/reallocated some CDBG funds back in to the next phase of path ADA improvements to the internal Rochester Municipal Park pathway system The City is in a multiyear path replacement program within the Municipal Park and has used CDBG funds in the past to assist in this program along with our yearly budgeted park maintenance funds.

Analysis: Reprogramming the CDBG money originally needed for the Memorial Grove project back to the improvement of the internal Rochester Municipal Park Pathway system

Requested Action: Staff would like an approval motion to reprogram the PY2021

(2021 Program Year): Reprogram from:

Account Number	Activity Description	Amount
#	Remove architectural barriers	$18,541.55

Description: Account # to construct a portion of ADA compliant pathways for the Memorial Grove "All-abilities" Park under account #

(2021 Program Year) - Reprogram to:

Account Number	Activity Description	Amount
#	Remove architectural barriers	$28,760.00

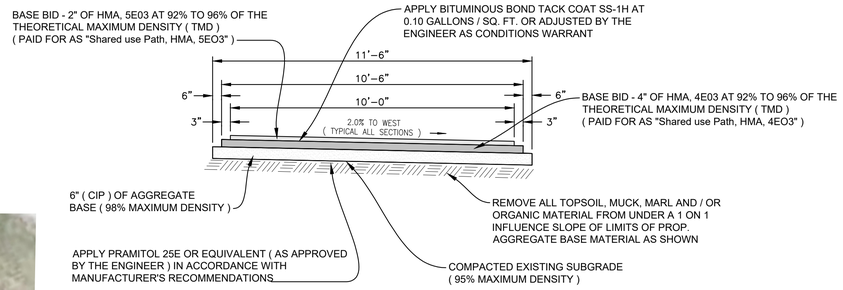
Description: Account # will be reprogrammed to construct the next phase of path ADA improvements to the internal Rochester Municipal Park pathway system under account #.

ROCHESTER
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Jeremy Peckens, MPA
Planning & Zoning Administrator

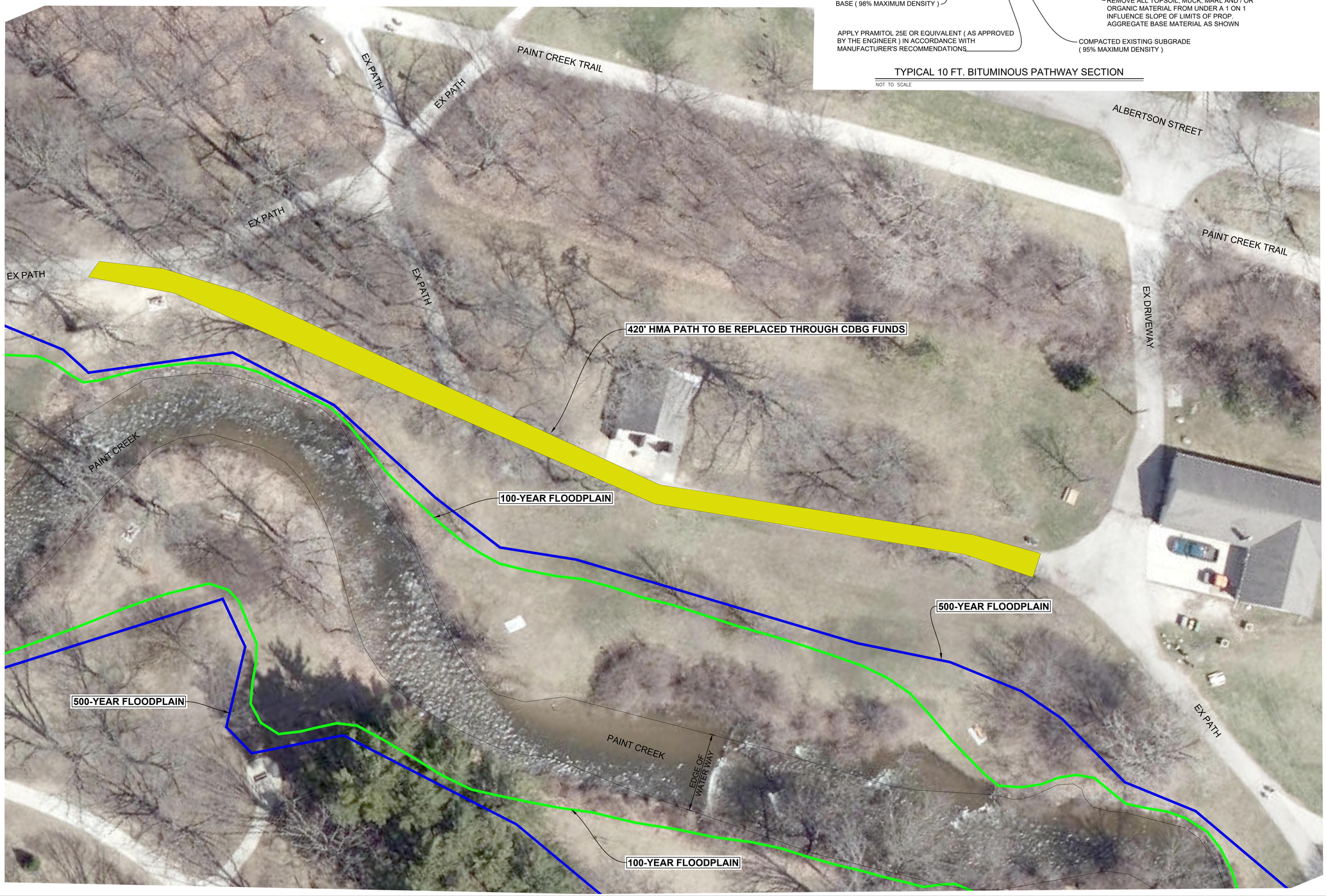
Address: 400 Sixth Street, Rochester, MI 48307
Office Phone: (248) 733-3700 Ext. 356
Cell Phone: (286) 961-1044
Email: Jpeckens@rochestermi.org
Website: www.rochestermi.org





TYPICAL 10 FT. BITUMINOUS PATHWAY SECTION

NOT TO SCALE



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

51301 Schoenherr Road
Shelby Township, MI 48315
586.726.1234 | aewinc.com

Engineering Strong Communities

DATE	SUBMITTALS/REVISIONS

PROJECT NAME:

CITY OF ROCHESTER MUNICIPAL PARK PATH

SHEET TITLE:

CDBG PATH REPLACEMENT

CLIENT:

CITY OF ROCHESTER

■ PRELIMINARY ☐ CONSTRUCTION ☐ RECORD

DRAWN BY:	CHECKED BY:	DATE:
KA	JMR	JULY/2024

SCALE:

1" =20' HORIZ.

0 10 20 40

811 Know what's below. Call 72 hours before you dig.

UTILITY INFORMATION, AS SHOWN, INDICATES APPROXIMATE LOCATIONS AND TYPES OF EXISTING FACILITIES ONLY, AS DISCLOSED BY RECORDS PROVIDED TO THIS FIRM FROM THE VARIOUS UTILITY COMPANIES. NO GUARANTEE IS GIVEN OR IMPLIED AS TO THE COMPLETENESS OR ACCURACY THEREOF.

PRIOR TO CONSTRUCTION, ALL LOCATIONS AND DEPTHS OF EXISTING OVERHEAD AND UNDERGROUND UTILITIES (IN CONFLICT WITH THE CONSTRUCTION OF THESE PROPOSED IMPROVEMENTS) SHALL BE VERIFIED IN THE FIELD. DURING THE CONSTRUCTION, THE CONTRACTOR SHALL PROTECT AND SUPPORT ALL UTILITIES THAT ARE ENCOUNTERED. (ALL COSTS FOR UTILITY LOCATION VERIFICATION, SUPPORT AND PROTECTION SHALL BE INCLUDED IN THE PROPOSED PAY ITEM CONFLICTING WITH THAT UTILITY).

DURING CONSTRUCTION, THE CONTRACTOR SHALL USE EXTREME CAUTION WHEN OPERATING NEAR ANY AND ALL OVERHEAD AND / OR BURIED UTILITIES.

PROJECT NO.

0270-0205

M:\0270\0270-0205\CAD\DRAWINGS\CONSTRUCTION\CIVIL\REVISE PARKPATH\PHASE 3.DWG
01, AERIAL--5/26/2024 2:11:57 PM

SHEET NO.

1

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City of Rochester

ROCHESTER
Where you live.

CDBG PATH REPLACEMENT

CAUTION

THIS MAP IS INTENDED FOR REFERENCE PURPOSES ONLY

ANDERSON, ECKSTEIN & WESTRICK, INC. AND THE CITY OF ROCHESTER DO NOT GUARANTEE THE ACCURACY OF THIS INFORMATION AND DISCLAIMS ALL LIABILITY FROM ALL CLAIMS, SUITS, DEMANDS AND JUDGEMENTS ARISING FROM THE USE OF THIS INFORMATION

ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS
51301 Schoenherr Road, Shelby Township, MI 48315
586.726.1234 | www.aewinc.com

LEGEND

- Path Replacement Location
- 100 Year Floodplain
- Floodway

DATE PRINTED: November 15, 2024	DATE CREATED: November 15, 2024	
SCALE: 1" = 70'	MAP DOCUMENT: HMA Path.aprx	
PROJECT NO: 0270-0205	CREATED BY: JMM	CHECKED BY: AAP

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: March 6, 2025

To: Nik Banda, City Manager

From: Kristi Trevarrow, Rochester PSD

Subject: Request to Set Public Hearing on Special Assessment (SAD) for Principal Shopping District, PSD 2025-01

Issue: Rochester City Council is asked to meet and review the necessity for the renewal of the Special Assessment District of a Principal Shopping District within the Downtown Development Authority identified as Special Assessment District Roll PSD 2025-01.

Requested Action: Set public notice that the City Council will meet at the Rochester Municipal Building, 400 Sixth Street, Rochester, Michigan, on the 24th day of March 2025, at 7:00 p.m., for the purpose of reviewing the necessity of said Special Assessment District Roll PSD 2025-01 and for hearing any and all objections to the necessity as assessed in said Roll PSD 2025-01 which the district is described as follows:

Square footage of buildings on properties within the current Principal Shopping District boundaries as proposed. Specifically identified properties are listed by Sidwell numbers listed on the notice and assessment roll.

Attached: Proposed Special Assessment (SAD) PSD 2025-01 Public Hearing Notice and PSD Map.

ROCHESTER
Where you live.

PUBLIC HEARING NOTICE
ON SPECIAL ASSESSMENT SAD PSD 2025-01
PRINCIPAL SHOPPING DISTRICT

Rochester City Council will meet to review the necessity for the renewal of the Special Assessment District of a Principal Shopping District within the Downtown Development Authority identified as Special Assessment District Roll PSD 2025-01. The City Council will also hear objections to the necessity of the proposed expenditures and said Special Assessments assessed against Special Assessment District PSD 2025-01 in the Principal Shopping District in the City of Rochester, Michigan.

Please take notice that the City Council will meet at the Rochester Municipal Building, 400 Sixth Street, Rochester, Michigan, on the 24th day of March 2025, at 7:00 p.m., for the purpose of reviewing the necessity of said Special Assessment District Roll P S D 2025-01 and for hearing any and all objections to the necessity as assessed in said Roll P S D 2025-01, which the district is described as follows:

68-15-10-427-022	68-15-10-478-016	68-15-11-352-024	68-15-14-104-003	68-15-14-156-001	68-15-15-228-025	68-15-15-235-010
68-15-10-427-026	68-15-10-478-018	68-15-11-352-025	68-15-14-104-004	68-15-15-203-002	68-15-15-228-026	68-15-15-235-011
68-15-10-429-023	68-15-10-478-019	68-15-11-353-001	68-15-14-104-006	68-15-15-203-003	68-15-15-231-002	68-15-15-235-013
68-15-10-429-024	68-15-10-479-005	68-15-11-353-002	68-15-14-104-007	68-15-15-203-004	68-15-15-231-006	68-15-15-235-025
68-15-10-429-025	68-15-10-479-007	68-15-14-101-001	68-15-14-104-008	68-15-15-203-005	68-15-15-231-007	68-15-15-235-026
68-15-10-429-026	68-15-10-479-008	68-15-14-101-002	68-15-14-105-012	68-15-15-203-006	68-15-15-231-008	68-15-15-276-010
68-15-10-429-027	68-15-10-480-001	68-15-14-101-003	68-15-14-105-014	68-15-15-226-001	68-15-15-232-001	68-15-15-276-013
68-15-10-431-021	68-15-10-480-002	68-15-14-101-004	68-15-14-106-010	68-15-15-226-003	68-15-15-232-002	68-15-15-276-065
68-15-10-431-022	68-15-11-301-001	68-15-14-101-005	68-15-14-106-012	68-15-15-226-008	68-15-15-232-004	68-15-15-276-066
68-15-10-431-023	68-15-11-303-024	68-15-14-101-006	68-15-14-107-015	68-15-15-227-001	68-15-15-232-005	68-15-15-276-067
68-15-10-431-024	68-15-11-303-025	68-15-14-101-007	68-15-14-108-002	68-15-15-227-002	68-15-15-232-006	68-15-15-276-068
68-15-10-431-025	68-15-11-303-026	68-15-14-101-008	68-15-14-108-004	68-15-15-227-003	68-15-15-232-007	68-15-15-276-069
68-15-10-431-026	68-15-11-305-006	68-15-14-101-009	68-15-14-108-005	68-15-15-227-004	68-15-15-232-008	68-15-15-276-070
68-15-10-476-018	68-15-11-305-007	68-15-14-101-011	68-15-14-108-006	68-15-15-227-005	68-15-15-232-009	68-15-15-276-071
68-15-10-476-021	68-15-11-305-012	68-15-14-101-022	68-15-14-108-018	68-15-15-227-006	68-15-15-232-010	68-15-15-276-072
68-15-10-476-027	68-15-11-305-018	68-15-14-102-004	68-15-14-108-019	68-15-15-228-002	68-15-15-232-011	68-15-15-276-073
68-15-10-476-030	68-15-11-305-019	68-15-14-102-005	68-15-14-108-020	68-15-15-228-008	68-15-15-232-016	68-15-15-277-002
68-15-10-476-032	68-15-11-305-022	68-15-14-102-006	68-15-14-108-021	68-15-15-228-009	68-15-15-232-017	68-15-15-277-005
68-15-10-476-034	68-15-11-305-023	68-15-14-103-003	68-15-14-108-023	68-15-15-228-010	68-15-15-232-018	68-15-15-277-007
68-15-10-477-015	68-15-11-311-001	68-15-14-103-004	68-15-14-151-003	68-15-15-228-011	68-15-15-232-019	68-15-15-277-014
68-15-10-477-018	68-15-11-311-002	68-15-14-103-008	68-15-14-151-004	68-15-15-228-012	68-15-15-232-020	68-15-15-277-016
68-15-10-477-021	68-15-11-351-023	68-15-14-103-009	68-15-14-151-006	68-15-15-228-014	68-15-15-232-021	68-15-15-277-017
68-15-10-477-026	68-15-11-351-034	68-15-14-103-010	68-15-14-151-009	68-15-15-228-015	68-15-15-232-026	68-15-15-283-017
68-15-10-477-028	68-15-11-352-003	68-15-14-103-011	68-15-14-151-010	68-15-15-228-016	68-15-15-232-027	68-15-15-284-001
68-15-10-477-029	68-15-11-352-009	68-15-14-103-013	68-15-14-151-011	68-15-15-228-017	68-15-15-232-028	
68-15-10-477-030	68-15-11-352-010	68-15-14-103-014	68-15-14-151-015	68-15-15-228-018	68-15-15-232-029	
68-15-10-478-003	68-15-11-352-016	68-15-14-103-015	68-15-14-151-016	68-15-15-228-019	68-15-15-234-004	
68-15-10-478-004	68-15-11-352-017	68-15-14-103-024	68-15-14-151-017	68-15-15-228-020	68-15-15-234-006	
68-15-10-478-010	68-15-11-352-018	68-15-14-103-025	68-15-14-151-018	68-15-15-228-021	68-15-15-235-002	
68-15-10-478-013	68-15-11-352-020	68-15-14-103-027	68-15-14-154-004	68-15-15-228-022	68-15-15-235-008	
68-15-10-478-014	68-15-11-352-023	68-15-14-104-001	68-15-14-155-017	68-15-15-228-024	68-15-15-235-009	

Square footage of buildings on properties within the current Principal Shopping District boundaries as proposed. The specifically identified properties are listed by Sidwell numbers listed on the assessment roll.

The Assessment Roll and other materials pertaining to the operation of the Principal Shopping District and the proposed expenditures, which include a public awareness program, promotions, marketing, special events and maintenance, is on file in the office of the City Clerk for public examination.

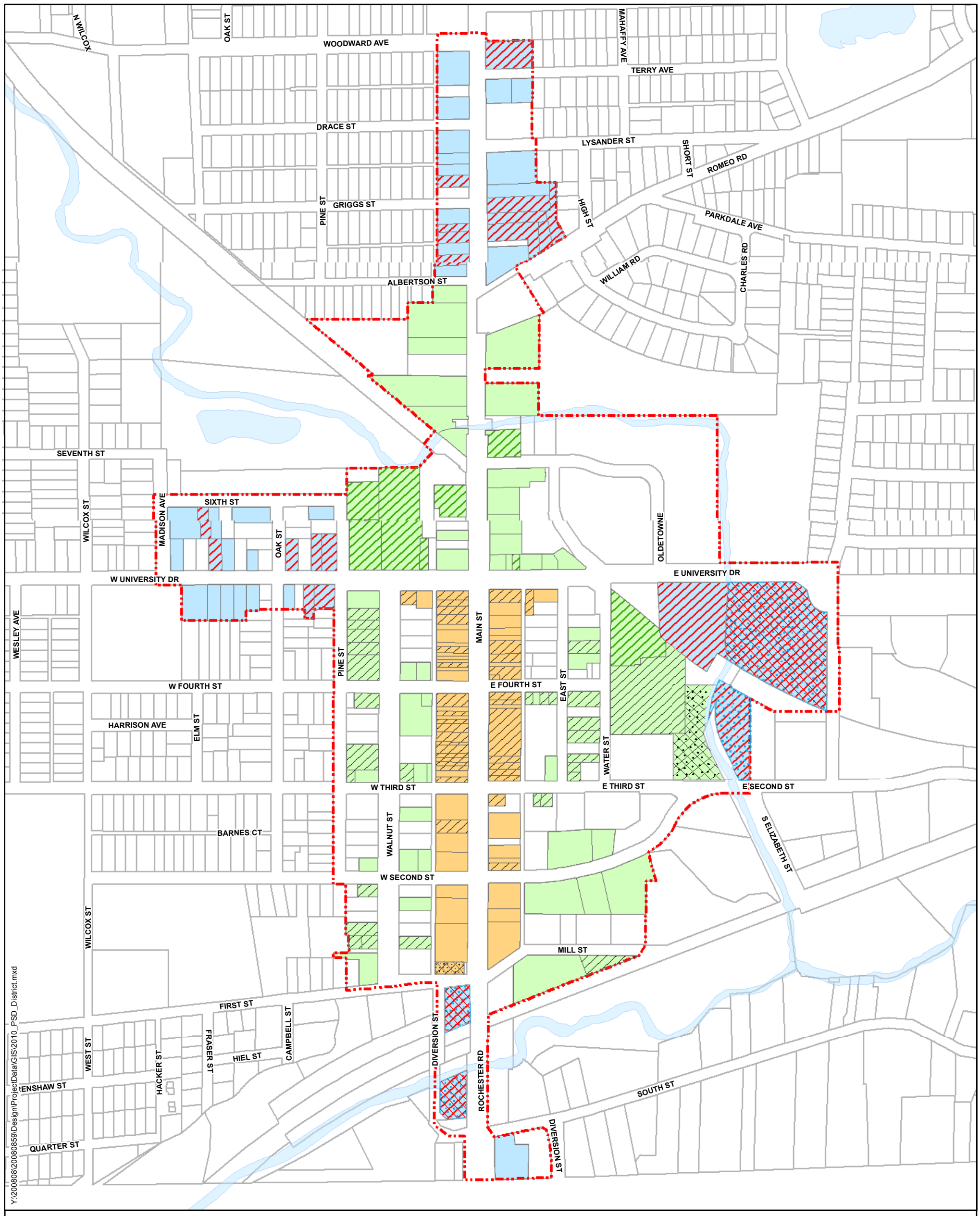
Pursuant to Act No. 64 of the Public Acts of 1989, property owners are hereby notified that a protest at the hearing is required in order to appeal the amount of the Special Assessment District to the State Tax Tribunal. The protest can be logged by an appearance during the hearing to enter the protest into the minutes of the meeting by the owner, party of interest or his or her agent or a protest may be submitted in writing to: City Clerk, City of Rochester, 400 Sixth Street Rochester, MI 48307. The written protest must include the name of the owner or property of interest, the property address and Sidwell number, and an explanation for the reason for the protest.

The owner or any person having an interest in the real property may file a written appeal of the Special Assessment District with the State Tax Tribunal within thirty (30) days after confirmation of the Special Assessment District Roll if the protest is submitted as described in this Resolution.

BY ORDER OF THE CITY COUNCIL

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.

Publish Date: March 12, 2025



Per Square Foot Assessment
($ per square foot)

FIRST FLOOR SPACE
- A
- B
- D

SECOND FLOOR SPACE
- C
- C
- D

THIRD FLOOR SPACE
- C
- D

FOURTH FLOOR SPACE
- C
- D

2019 PSD Boundary

Area	Current 2024 Value Amount	Proposed 2025 Value Amount	Pennies Change	Proposed 2026 Value Amount	Pennies Change
A	0.390	0.406	0.016	0.422	0.016
B	0.310	0.322	0.012	0.335	0.013
C	0.000	0.000	0.000	0.000	0.000
D	0.250	0.260	0.010	0.270	0.010
C2	0.275	0.286	0.011	0.297	0.011
D2	0.250	0.260	0.010	0.270	0.010
C3	0.275	0.286	0.011	0.297	0.011
D3	0.250	0.260	0.010	0.270	0.010
C4	0.275	0.286	0.011	0.297	0.011
D4	0.250	0.260	0.010	0.270	0.010
	$408,243		$421,705		$435,706

N
W E
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0 200 400 800
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City of Rochester
Principal Shopping District
February 2025

Attachment A

PSD RENEWAL

MARCH 24, 2025





PRESENTATION

PSD OVERVIEW
FUNDING
STRATEGY & VALUE
WHAT'S THE WHY?
EVENTS
NOT EVENTS
ASSESSMENT PROPOSAL
QUESTIONS

PSD OVERVIEW

Sec. 16-84. Authority and powers.

The goal of the shopping district board shall be to promote economic activity in the principal shopping districts of the city.

It is authorized and empowered, but not limited, to conduct market research and public relations campaigns, develop, coordinate and conduct retail and institutional promotions and to sponsor special events and related activities.



PSD FUNDING

The Rochester PSD receives funding from three sources*:

PSD ASSESSMENT – 46%

An assessment on the properties in the PSD District. The assessment is based on location and assessed annually on a per square foot basis.

DDA PARTICIPATION – 23%

The DDA provides financial support to the PSD in partnership for the mutual benefit of the businesses in the DDA District.

FUNDRAISING – 31%

Includes revenue from sponsorships, cooperative advertising, vendor & registration fees and ticketed events.



*Based on FY25 PSD Budget



STRATEGY & VALUE

- To make Rochester a destination for residents and visitors through a diverse offering of special events, promotions and social interactions
- To create an environment in which small businesses can grow and thrive.
- Provide access to marketing initiatives and media outlets for our businesses to increase their reach
- To continue to create a place that inspires people “love where they live”



WHAT'S THE WHY?

- Awareness Building
- Friendraising
- Fundraising
- Register Ringing



EVENTS

Frost Festival
Farmers’ Market
Deck Art
Makers’ Market
Sidewalk Sales
Dancin’ in the Street
Movies in the Moonlight
Rochester Posed
Downtown Trick-or-Treat/Halloween Fest
Festival of Trees
Lagniappe
The Big, Bright Light Show
Plaid Friday/Small Business Saturday
Downtown Cookie Stroll
Kris Kringle Market
Pancakes & PJs



NOT EVENTS

Foodie February
In Town Magazine
Rochester Explorers Club
Taste of Fall
Magical Mural Tour
Snowman Stroll
Holiday Gift Certificate BOGO
Social Media Channels
Downtown Texting Service
Business Directory
downtownrochestermi.com

ASSESSMENT PROPOSAL

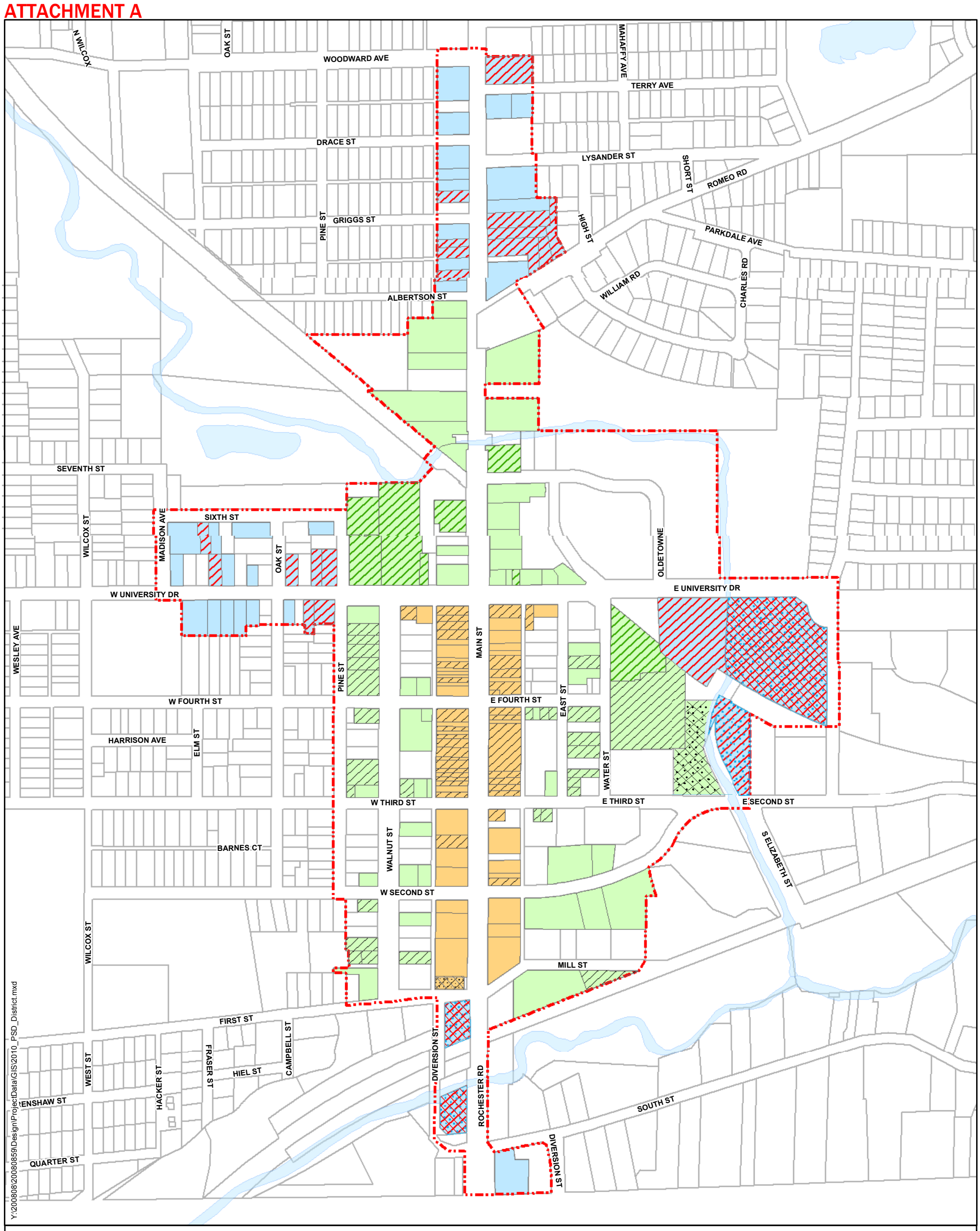
- Seeking a 2-Year Assessment
- Year 1: -5% Decrease
- Year 2: 0% Increase

Area	2024 Value Amount	Proposed 2025 Value Amount	Pennies Change	Proposed 2026 Value Amount	Pennies Change
A	0.390	0.371	-0.020	0.371	0.000
B	0.310	0.295	-0.016	0.295	0.000
C	0.000	0.000	0.000	0.000	0.000
D	0.250	0.238	-0.013	0.238	0.000
C2	0.275	0.261	-0.014	0.261	0.000
D2	0.250	0.238	-0.013	0.238	0.000
C3	0.275	0.261	-0.014	0.261	0.000
D3	0.250	0.238	-0.013	0.238	0.000
C4	0.275	0.261	-0.014	0.261	0.000
D4	0.250	0.238	-0.013	0.238	0.000
	$ 408,055	**$391,152**		**$391,152**	


DEFEND THE DEN
#HOMEBAKERYSELFIE #HOMEBAKERYSELFIE #HOMEBAKERYSELFIE

QUESTIONS?

ATTACHMENT A



Y:\2008081\20080859\Design\ProjectData\GIS\2010_PSD_District.mxd

Per Square Foot Assessment
($ per square foot)

FIRST FLOOR SPACE
- A
- B
- D

SECOND FLOOR SPACE
- C
- C
- D

THIRD FLOOR SPACE
- C
- D

FOURTH FLOOR SPACE
- C
- D

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Area	2024 Value Amount	Proposed 2025 Value Amount	Pennies Change	Proposed 2026 Value Amount	Pennies Change
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C	0.000	0.000	0.000	0.000	0.000
D	0.250	0.238	-0.013	0.238	0.000
C2	0.275	0.261	-0.014	0.261	0.000
D2	0.250	0.238	-0.013	0.238	0.000
C3	0.275	0.261	-0.014	0.261	0.000
D3	0.250	0.238	-0.013	0.238	0.000
C4	0.275	0.261	-0.014	0.261	0.000
D4	0.250	0.238	-0.013	0.238	0.000
	$ 408,055	$391,152		$391,152	

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Feet

City of Rochester
Principal Shopping District
February 2025

Attachment A

RECEIVED
MAR 19 2025
CITY OF ROCHESTER

Protest Letter to the City Clerk

Daniel Eastman
Garry's Collision
93 Mill Street
Rochester, MI 48307

March 19, 2025

City Clerk
City of Rochester
400 Sixth Street
Rochester, MI 48307

Subject: Protest of Special Assessment District – Principal Shopping District

Dear City Clerk:

I Daniel Eastman am the owner of the property at 93 Mill Street, Rochester, MI 48307, Sidwell No. 68-15-14-151-009. I am writing to formally protest the special assessment levied on my property as part of the Principal Shopping District Special Assessment (SAD Roll PSD 2025-01). This protest is submitted for the public hearing scheduled for March 24, 2025, regarding the renewal of the Principal Shopping District SAD.

My protest is based on the following points, which explain why this assessment is inappropriate for my property:

1. **Business Type – Not a Retail/Shopping Establishment: ** My business is an automotive collision repair shop, not a retail or shopping-oriented business. The Principal Shopping District's initiatives provide little to no benefit to an auto collision business. Our customers visit us out of necessity for vehicle repairs, not due to downtown shopping foot traffic or advertising.

2. **Hours of Operation – No Benefit from Downtown Events: ** My shop operates on weekdays during standard business hours. We are closed in the evenings and on weekends, which is precisely when most downtown events and promotional activities occur.

3. **Location – Side Street with Low Foot Traffic: ** My property is located on Mill Street, a side street off the main downtown area. Typical downtown shoppers and event attendees rarely pass by my shop while visiting the principal shopping area.

4. **Assessment Based on Square Footage – Unfair Burden: ** The special assessment is

calculated based on building square footage. My collision repair facility occupies a relatively large building footprint, meaning my assessed amount is substantially higher than many smaller downtown businesses.

5. **Lack of Direct Benefit to Property: ** The special assessment offers no direct, measurable benefit to my property or business.

Given these reasons, I believe it is unjustified to include my property in the Principal Shopping District SAD. Please accept this letter as my formal protest to be entered into the record of March 24, 2025, public hearing. I also kindly request confirmation that this protest letter has been received.

Thank you for your time and attention to this matter.

Sincerely,



Daniel Eastman
Owner, Garry's Collision
97 Mill Street, Rochester, MI 48307

RECEIVED
MAR 19 2025
CITY OF ROCHESTER

Protest Letter to the City Clerk

Daniel Eastman
Garry's Collision
97 Mill Street
Rochester, MI 48307

March 19, 2025

City Clerk
City of Rochester
400 Sixth Street
Rochester, MI 48307

Subject: Protest of Special Assessment District – Principal Shopping District

Dear City Clerk:

I Daniel Eastman am the owner of the property at 97 Mill Street, Rochester, MI 48307, Sidwell No. 68-15-14-151-010. I am writing to formally protest the special assessment levied on my property as part of the Principal Shopping District Special Assessment (SAD Roll PSD 2025-01). This protest is submitted for the public hearing scheduled on March 24, 2025, regarding the renewal of the Principal Shopping District SAD.

My protest is based on the following points, which explain why this assessment is inappropriate for my property:

1. **Business Type – Not a Retail/Shopping Establishment:** My business is an automotive collision repair shop, not a retail or shopping-oriented business. The Principal Shopping District's initiatives provide little to no benefit to an auto collision business. Our customers visit us out of necessity for vehicle repairs, not due to downtown shopping foot traffic or advertising.

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large building footprint, meaning my assessed amount is substantially higher than many smaller downtown businesses.

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Thank you for your time and attention to this matter.

Sincerely,

Daniel Eastman
Owner, Garry's Collision
97 Mill Street, Rochester, MI 48307

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: March 12, 2025

To: Nik Banda, City Manager

From: Jeffrey S. Kragt

Subject: Ordinance Amendment – Adding Section 8-9, Feeding of Animals

Copies: Jeremy Peckens, Chief John Cieslik, Holly Meyers, Megan Frazho

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Issue: Ordinance Amendment to add a new Section 8-9 regarding the feeding of animals.

Analysis: As Council may recall, a draft ordinance amendment was considered by Council in September 2024 regarding ground feeding of animals. This was initiated due to the cat issue, but would be applicable to the feeding of all wild animals. Discussion took place, but no action was taken by Council at the time. Rather, Council elected to proceed with a trap, neuter and release program. That program continued until it became too cold to humanely trap cats.

The City has begun receiving complaints again regarding the cat population. As such, cat control discussions have restarted, especially now as the weather has broken. The Cat Committee met and discussed the status of the cat control efforts. In addition, it reviewed a modified ground feeding ordinance. The consensus was that such an ordinance regarding ground feeding would be helpful in, and not contrary to, cat control efforts.

The version before Council now is the one reviewed in September 2024, but modified a bit to reflect the concerns previously raised by some Councilmembers. Subsection (a) prohibits feeding of wild animals from the ground. It lists a number of actions that are prohibited, as well as identifies animals that this pertains to. As this is not meant to prohibit the feeding of birds from traditional feeders, there is a provision that the feeding of wild birds is permitted so long as it is only done from elevated bird feeders.

Subsection (b) specifically prohibits persons from feeding any feral or stray cats or dogs by any means. We did maintain that the City's Ordinance officers may review and approve feeding and watering if part of City-approved animal control efforts.

The Cat Committee was in favor of this ordinance amendment and is hopeful that City Council will move forward with its adoption.

Requested Action: If City Council wishes to proceed, the requested action would be to move the Ordinance Amendment for first reading and introduction.

Attachment: Proposed Ordinance Amendment – Section 8-9

AN ORDINANCE TO AMEND CHAPTER 8, ANIMALS, ARTICLE I, IN GENERAL, OF THE CODE OF THE CITY OF ROCHESTER, TO ADD A NEW SEC. 8-9 FEEDING OF ANIMALS TO PROHIBIT GROUND FEEDING OF ANIMALS AND STRAY/FERAL CATS AND DOGS.

THE CITY OF ROCHESTER ORDAINS:

Section 1. Chapter 8, Article I of the Rochester Code shall be amended to add Sec. 8-9 as follows:

ARTICLE I. IN GENERAL

Sec. 8-1. Cruelty to animals. (unchanged)

Sec. 8-2. Poisoning animals. (unchanged)

Sec. 8-3. Birds and bird's nests. (unchanged)

Sec. 8-4. Feeding birds (including waterfowl). (unchanged)

Sec. 8-5. Unlawful to keep certain animals and fowl. (unchanged)

Sec. 8-6. Horses. (unchanged)

Sec. 8-7. Loud or dangerous animals. (unchanged)

Sec. 8-8. Animals deemed public nuisances.

Any animal which shall, by loud or frequent or habitual barking, yelping or howling, or other noises, cause serious annoyance to the neighborhood, or to people passing on the streets, or which shall injure or destroy real or personal property of persons other than its owners, or molest or injure any person, or shall cause unsanitary conditions because of droppings, uneaten food, or any other thing to cause odor or attraction of flies and vermin, shall be deemed a public nuisance per se, and the owner deemed in violation of this section.

Sec. 8-9. Feeding of Animals

(a) Unlawful ground feeding.

(1) Generally. It shall be unlawful for any person to feed any wild animal or to place or permit placement on the ground of any fruit, berries, grain, vegetables, nuts, salt, or other edible material or bait that may be reasonably expected to feed wild animals, which include, but are not limited to, raccoons, skunks, rodents, rabbits, crows, wild birds, rats, mice, fowl, waterfowl, gophers, groundhogs, moles, opossums, squirrels, chipmunks, and any and all other types of wild animal, reptile and the like.

Limitation. The general prohibition contained in subsection (a)(1) shall not apply to the feeding of wild birds by way of bird feeders that are elevated off the ground to avoid other animals from accessing the bird food.

(b) Unlawful feeding of feral or stray cats or dogs. It shall be unlawful as to feed any feral or stray cat or dog by any means, including hand feeding or setting out food or water, whether or not the food or water is attended or left unattended. Such prohibition does not preclude having water in elevated birdbaths. The City's code enforcement officers may review and approve feeding or watering that may otherwise be prohibited so long as such feeding or watering is in accordance with City-approved animal control efforts.

(c) A person who violates any part of this Sec. 8-9 shall be responsible for a civil infraction as set forth in City Code Sec. 1-11.

Section 2. SEVERABILITY

If any section, subsection, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent portion of this Ordinance, and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 3. REPEAL

All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

THIS ORDINANCE shall become effective immediately upon publication.

A true copy of this ordinance may be purchased or inspected at the office of the City Clerk at the Rochester Municipal Building, 400 Sixth Street, Rochester, Michigan, 48307, during regular business hours, 8:00 a.m. to 5:00 p.m. daily, except weekends and holidays.

Made and passed by the City Council of the City of Rochester, State of Michigan, this _____ day of _____.

CITY OF ROCHESTER

A Michigan Municipal Corporation

By: _____
Nancy Salvia, Mayor

By: _____
Lee Ann O'Connor, Clerk

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: March 19, 2025

To: Nik Banda, City Manager

From: Jeffrey S. Kragt

Subject: Ordinance Amendment – Blight Ordinance

Copies: Jeremy Peckens, Chief John Ceislik, Holly Meyers, Megan Frazho

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Issue: Consideration of an Ordinance Amendment to the Blight Ordinance.

Analysis: Back in October 2024, City Council last considered a draft ordinance amendment to enhance the City's blight ordinance. Council provided feedback to the draft and the matter was referred to a blight subcommittee for continued work. The subcommittee met and discussed the ordinance amendment and provided direction for modifications. On March 10, 2025, the subcommittee met with me and administration for final thoughts and edits. It was decided that the attached version of the amendment was ready to bring back to City Council for consideration. While there are a number of changes reflected, I would note that the process to appeal to City Council is no longer being removed in light of City Council's comments.

The request of City Council is to review the proposed amendment to the blight ordinances and decide if City Council is ready to move forward with the amendment. If so, the next step in the process would be to move the ordinance amendment for first reading and introduction.

Requested Action: To consider the proposed ordinance amendment to the City's blight ordinances and to move the ordinance amendment for first reading and introduction.

Attachment: Proposed Ordinance Amendment to the City's Blight Ordinances

ROCHESTER
Where you live.

AN ORDINANCE TO AMEND CHAPTER 20, ENVIRONMENT, ARTICLE IV, BLIGHT, OF THE CODE OF THE CITY OF ROCHESTER TO AMEND THE LANGUAGE OF THE CITY'S BLIGHT ORDINANCE.

THE CITY OF ROCHESTER ORDAINS:

Section 1. Chapter 20, Environment, Article IV, Blight shall be amended as follows:

Sec. 20-131. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Building materials means, but shall not be limited to, lumber, bricks, concrete or cinder blocks, plumbing materials, electrical wiring or equipment, heating ducts or equipment, shingles, mortar, concrete or cement, structural or miscellaneous steel, nails, screws, or any other material used in construction or the repair of buildings or structures.

Junk, trash, rubbish, refuse mean parts of machinery or motor vehicles, unused stoves, refrigerators or other appliances or furniture stored in the open, remnants of wood, metal or another material or castoff material of any kind, whether or not the same could be put to any reasonable use at some future time, abandoned, discarded, unusable objects or equipment, cans, implements, cloth, rubber, bottles, boxes, cartons, or crates.

Junk automobiles means any motor vehicle which is kept, parked or stored, other than in a completely enclosed building, and is not in operating condition, is not properly licensed or is incapable of performing the transportation function for which it was manufactured. Junk vehicle shall not include a motor vehicle ordinarily used but temporarily out of running condition.

Sec. 20-132. - Factors or causes.

The following uses, structures and activities are determined to be blight or blighting factors, and causes of blight, and if allowed to exist will result in blighted, undesirable neighborhoods, impaired property values, and otherwise will be detrimental to the public health, comfort, safety and welfare:

(1) ~~In any zoning district, t~~The existence of any structures or part of any structure which, because of disrepair, fire, wind or other natural disaster, physical deterioration, or abandonment, is no longer habitable, if dwelling, nor useful for any other purpose for which it is or may have been intended, and is left in that condition for period of more than 30 days.

(2) ~~In any zoning district, t~~The existence of any partially completed or unenclosed structure unless such structure is in the course of construction in accordance with a valid and existing building permit.

(3) ~~In any zoning district, t~~The open storage upon any property of new or used building materials or construction debris unless there is in force a valid building permit issued for construction upon the property and such materials are intended for use in connection with such construction, or if the zoning district allows such open storage.

~~(4)~~ ~~(4)In any zoning district, a~~Any structure or part of any structure which contains holes, breaks, loose or rotting materials, is not structurally sound, weathertight, waterproof or vermin-proof; or is not covered by a water-resistant paint, stain, or other waterproof covering so as to protect such structure from the adverse effects of the elements or from physical deterioration, which does not have all windows kept in repair. ~~Boarded up windows must be reglazed as soon as weather permits but in no case longer than 60 days.~~

(5) ~~In any zoning district, t~~The storage upon any property of junk automobiles, automobile parts equipment or machinery, except in a completely enclosed building, or as a permitted use in the I-2 zoning district.

(6) ~~In any zoning district, t~~The storage or accumulation of junk, trash, rubbish, or refuse of any kind, except domestic refuse stored in an approved container awaiting pickup. All exterior areas shall be sanitary and free of trash and garbage.

(7) The storage or accumulation of deteriorated furniture and appliances shall be prohibited on open front porches and in front and side yards. Such materials may be temporarily stored in a rear yard if such storage complies with any other ordinances or codes and is not for longer than seven (7) continuous days

~~(5)~~

~~(6)~~(8) ~~In any zoning district, t~~The existence of any vacant dwelling, garage, or other outbuilding unless such building is kept securely locked and windows kept glazed or neatly boarded up, for not longer than 3~~6~~0 days as provided in subsection (16~~3~~4) of this section, and otherwise protected to prevent entrance thereto by vandals or trespassers.

~~(7)~~(9) ~~In any area, a~~Allowing any of the foregoing causes of blight or blighting factors to exist on any public road right-of-way located between private or corporate property and an existing or dedicated street, alley, road or highway, or upon any public utilities easement or right-of-way located adjacent to such property.

(10) ~~In any zoning district, t~~The failure to maintain landscaping, including trees, shrubs or other vegetation so that lawns are~~it is adequately irrigated, lawns~~ mowed regularly, shrubs are trimmed, noxious weeds are eliminated, ~~and~~ dead or diseased plantings are removed~~ and replaced~~, and kept so that it does not block safe vision of a sidewalk, drive or street.

~~(8)~~(11) The failure to maintain any retaining wall in a condition of good repair and appearance.

(12) ~~In any zoning district, t~~The failure to maintain any parking lot, common or entry area so that excessive~~all~~ cracks, obstructions, potholes, ~~excessive~~ undulations or other breaks in the ~~parking lot~~ surface shall be filled and repaired promptly by the property owner~~proprietor~~.

~~(9)~~(13) The failure to keep firewood stacked and in backyards at least three (3) feet from the property lines.

(14) ~~In any zoning district, t~~The failure to maintain any exterior light fixtures and light poles and/or to keep any exterior light fixtures ~~lights~~ in operating condition.

~~(6)~~(15) ~~In any zoning district, t~~The presence of graffiti on any building or structure for more than fifteen (15) days ~~shall be a prima facie blighting factor~~.

~~(7)~~(16) Any structure where any exterior windows and doors are not weather tight, in good repair, free from cracks, intact, or otherwise not functioning as originally intended or designed. Boarded up windows and doors must be replaced and/or reglazed as soon as weather permits, but in no case longer than 30 days absent an extension from the City or a demolition permit being obtained.

~~(8)~~(17) The presence of exterior attachments that are not properly or securely affixed, sagging, or in good repair including, but not limited to, gutters, downspouts, screening, vents, antennae, satellite dishes, tanks, awnings, light fixtures, handrails, guardrails, signs, canopies, stairways, fire escapes, exhaust ducts and utility connections.

~~(9)~~(18) The presence of accessory improvements that are not in good repair including, but not limited to, walkways, driveways, parking areas, patios, decking, steps, handrails, guardrails, flag poles, fences, walls, tanks, antennae, pools, hot tubs, and any other freestanding or made structures.

~~(10)~~(19) The outside storage of items between the street and the principal structure or items closer than three (3) feet to any side or rear lot line, or items otherwise kept in an unkempt manner on the property.

(20) A violation of the City-adopted property maintenance code(s), which result in a blighted condition.

Sec. 20-133. - Regulations.

Except as may be otherwise permitted by the holding of a specific business license or other city ordinance, no person in any zoning district within the city shall maintain or permit the maintenance or existence of any blighted structure, blighting factor, or cause of blight as specifically defined and set forth above in section 20-132, on property owned, leased, rented or occupied.

Sec. 20-134. - Responsibility of owner, tenant or occupant.

The owners of each and every parcel of land within the city, and any person occupying or controlling the property, shall be responsible for keeping the entire premises free and clear from all such matter as described, defined and set forth in this article. The responsibility of an occupant shall not relieve the owners thereof from complying with this article.

Sec. 20-135. - Enforcement of article provisions.

(a) Before commencing prosecution under this article, the enforcement officer shall notify the owner of the property of the existence of a violation under sections 20-132 and 20-133. Such notice shall be in writing and served upon the owner, either personally or by first class mail sent to the last known address of the owner or to the common address of the property upon which the violation exists. The owner shall be given ten (10) days from the date of service of the notice of violation in which to remedy or commence bona fide efforts to repair, eliminate, or remove the violation or appeal to the city council.

(b) The city council, if an appeal is requested in writing by the owner of a property within ten days of receiving a notice of violation, shall conduct a hearing within 15 days of receipt of a timely request for appeal. The purpose of the hearing is to afford the owner an opportunity to be heard regarding a notice of violation. During this appeal, the commencement of prosecution shall be held in abeyance. Following the hearing, the city council shall determine whether a blight, blighting factors, or causes of blight exist and determine whether additional time shall be granted to the owner of the property to initiate repairs or demolition as appropriate. The city council shall also have authority to determine that no action is needed by the owner of the property by rescinding the notice of violation. If, at the expiration of any time limit as set by city council following the hearing, the owner has not complied with the council requirements, the Ceity ~~may~~ will initiate appropriate court action. The cost of abating such blighting factors or causes of blight ~~may~~will be charged against the premises and, if unpaid, shall become a lien against the respective lot or parcel of property which have been repaired, demolished, or upon which any such other action has been taken to remedy the violation determined hereunder. This lien shall be of the same character and effect as the lien created for city taxes and shall include interest and penalties and shall in all respects be a debt to the city from the owner or occupant of such premises and shall be collected as any other debt to the city.

(c) If the owner of the property does not appeal to city council under subparagraph (b), above, then the city may initiate appropriate court action.

(d) Prosecution may be commenced against an owner without prior notice in subparagraph (a)~~,~~ in any instance where a notice of violation had been previously sent~~,~~ within the previous six (6)~~12~~ months~~,~~ relating to the same address and same/similar violation.

(e) Notwithstanding any penalty which can and may be imposed hereunder, the city may bring an action in the circuit court for an injunction or other process against any person, corporation, or other entity to restrain, prevent, abate any violation of this article and to otherwise enforce the terms of this article.

(f) Each day that a violation under this article continues to exist shall be considered a separate violation subject to the penalties hereinafter set forth.

(g) The building inspector, or such other person as may hereafter be duly authorized by the city manager, is hereby designated as the authorized city official to enforce the terms hereof.

(g) If the City determines that a condition exists or is likely to exist which is an emergency, the City may immediately attempt to verbally inform the owner and occupants of the property of the nature of the condition and proceed immediately with court action.

Sec. 20-136. - Penalty for violation of article.

All violations of this article are hereby designated as municipal civil infractions and a civil fine in an amount not to exceed $500.00, plus costs, shall be paid by a person who is found responsible for each such civil infraction. Responsible persons shall also be subject to sanctions, remedies and procedures as set forth and permitted under chapter 87 of Public Act No. 236 of 1961 (MCL 600.8701 et seq.), and other applicable laws.

Section 2. SEVERABILITY

If any section, subsection, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent portion of this Ordinance, and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 3. CONFLICTING STANDARDS

Where any provision of this Ordinance is found to be in conflict with the standards or provisions of any other zoning, building, fire, safety or health ordinance of the City of Rochester, the provision which establishes the higher standard for the promotion and protection of the safety and health of the people shall prevail.

Section 4. REPEAL

All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

THIS ORDINANCE shall become effective immediately upon publication.

A true copy of this ordinance may be purchased or inspected at the office of the City Clerk at the Rochester Municipal Building, 400 Sixth Street, Rochester, Michigan, 48307, during regular business hours, 8:00 a.m. to 5:00 p.m. daily, except weekends and holidays.

Made and passed by the City Council of the City of Rochester, State of Michigan, this ____ day of March, 2025.

CITY OF ROCHESTER

A Michigan Municipal Corporation

By: _____
Nancy Salvia, Mayor

By: _____
Lee Ann O'Connor, Clerk

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

MEMORANDUM

Date: March 7, 2025

To: City Manager Nik Banda

From: Marcy Moriwaki, Deputy Finance Director/Deputy Treasurer

Subject: Review and Consideration of Dinosaur Hill Nature Preserve – Community Garden Service Agreement Proposed 2nd Addendum

Budget Impact: $0

Issue: Attached for your review and consideration is the proposed Second Amendment to the Service Agreement for Dino Hill. This version reflects the terms that Dino Hill is requesting in its agreement with the City.

Analysis: An updated agreement is necessary as the community garden season is already underway, with plots being purchased as of March 1, 2025. Ensuring the agreement aligns with current terms and expectations is essential for a smooth and well-organized season.

City staff is presenting this version of the agreement for City Council's review and consideration.

LEGAL REVIEW:

The City Attorney Jeff Kragt has reviewed the proposed amendment and does not have legal objections.

SUGGESTED COUNCIL ACTION:

Motion to approve the proposed Second Amendment to the Service Agreement for Dino Hill as presented, acknowledging that this version reflects the terms requested by Dino Hill. Alternatively, if Council wishes to propose modifications, direction should be provided for further negotiation.

ATT: Proposed 2nd Addendum of Dinosaur Hill Nature Preserve – Community Garden Service Agreement

ROCHESTER
Where you live.

CITY OF ROCHESTER
SECOND ADDENDUM TO SERVICES AGREEMENT WITH
DINOSAUR HILL NATURE PRESERVE, INC. – COMMUNITY GARDEN

THIS SECOND ADDENDUM, made and entered into this ____ day of _____, 2025, by and between CITY OF ROCHESTER, a Michigan Municipal Corporation located at 400 Sixth Street, Rochester, Michigan, hereinafter referred to as the "CITY", and the DINOSAUR HILL NATURE PRESERVE, INC., a Michigan Non-Profit Corporation, located at 333 North Hill Circle, Rochester, MI 48307, hereinafter referred to as the "DINOSAUR HILL".

WITNESSETH:

WHEREAS, the CITY and DINOSAUR HILL entered into an agreement entitled "Services Agreement with Dinosaur Hill Nature Preserve, Inc., Community Garden" on February 14, 2011. ("Services Agreement"); WHEREAS, the CITY and DINOSAUR HILL entered into a First Addendum to Services Agreement in 2021 pertaining to fundraising, implementation, and oversight of the Community Garden project;

WHEREAS, the parties wish to make changes by way of this Second Addendum and retain the current Services Agreement and replace the First Addendum, rather than enter into an entirely new agreement at this time.

NOW, THEREFORE, for and in consideration of the mutual undertakings of the parties hereto, all as hereinafter set forth, it is agreed by and between the parties as follows:

1. DINOSAUR HILL OBLIGATIONS. The CITY engages DINOSAUR HILL to provide educational, environmental, and recreational programs and services at the Preserve. DINOSAUR HILL also has the following general obligations:
    a. Administer the Community Garden application process and oversee daily operations, provide support to gardeners and address issues as they arise.
    b. Administer communications with the gardeners.
    c. Respond to email inquiries within a reasonable timeframe.
    d. Ensure gardeners properly maintain their plots and surrounding areas, enforce compliance through warnings if necessary, and oversee general stewardship activities.
    e. Organize and assist with special events at the Community Garden or Dinosaur Hill, as needed.
    f. Annually provide the City with financial reports regarding plot sales, revenues, and expenses and a final report by December 1 each year. Revenues and expenses need to be detailed, with annual breakdowns of plots, staffing, and associated costs.
    g. Maintain separate accounting of funds raised, collected, received, and expended for the Community Garden. Anytime DINOSAUR HILL stops administrating the

Community Garden, the funds shall remain with the Community Garden account and be transferred to the City or another entity as chosen by the City.

h. In recognition of the Department of Public Works' services, including landscaping work, refuse, yard waste, and compost disposal, and water usage, DINOSAUR HILL agrees to pay the City annually at a rate of $10 per each garden plot sold, with a minimum reimbursement of $1,250, at the end of the growing season by December 1 annually.
i. Facilitate fundraising and grant application efforts to cover the expenses (operation, maintenance, and improvements) of the Community Garden.
j. Maintain partnerships with other organizations.
k. The cost for a garden plot for 2025 shall be $30 for City of Rochester residents and $35 for gardeners residing outside of the City of Rochester, MI. Said costs are subject to change for future years as may be agreed upon by the parties.

2. CITY OBLIGATIONS. The CITY agrees to:
   a. Collaborate with DINOSAUR HILL to establish and implement policies, fees, fines, and procedures for the Community Garden by March 1st annually. All policies, fees, fines, and procedures shall be approved by the City.
   b. Provide a water source for the Community Garden.
   c. Supply compost, as needed and available. Empty trash cans at least once a week, but typically on Monday and Friday, during the growing season.
   d. Maintain a fence and gate around the Community Garden.
   e. Repair/rebuild and/or replace garden boxes, as needed. Should garden boxes, fencing, or any other property be damaged by the gardener or a third party, the City may charge and collect the cost of said repair to the person responsible for said damage.
   f. Assist with grant applications for improvements and programs at the Community Garden.

3. GENERAL PROVISIONS:

a. Each party may utilize its own employees or volunteers to fulfill its respective obligations.

b. The funds generated in paragraph 1k will be held in a designated account at Dinosaur Hill and only used for direct expenses incurred by Dinosaur Hill during the gardening season for the Community Garden. At the end of the gardening season, the $10 per plot fee set forth in paragraph 1h will be dispersed to the City. Any remaining funds will be transferred to Dinosaur Hill in consideration of their indirect expenses in administering the Community Garden with the exception of enough reserve funds to ensure adequate resources for maintenance and other needs in preparation for the subsequent gardening season. Should Dinosaur Hill cease administering the Community

Garden, any reserve funds will be transferred to the City or its designee. This Second Addendum is subject to the same terms and conditions of the Services Agreement, including any termination provisions. Notwithstanding, should either party wish to terminate their obligations under this Second Addendum, that party may do so at any time and for no reason by giving the other party at least thirty (30) days written notice to do so.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

DINOSAUR HILL NATURE PRESERVE, INC.

By: _____
Its: Executive Director

CITY OF ROCHESTER

By: _____
Nancy Salvia, Mayor

By: _____
Lee Ann O'Connor, City Clerk

ROCHESTER POLICE DEPARTMENT

400 SIXTH STREET
ROCHESTER, MICHIGAN 48307
PHONE (248) 651-9621
FAX (248) 651-3607
http://www.rochestermi.org

GEORGE T. ROUHIB JR.
CHIEF OF POLICE

MEMORANDUM

Date: March 13, 2025
To: Nik Banda, City Manager
From: George T. Rouhib Jr., Chief of Police
Subject: Annual Liquor Inspections (2024)

Annual Inspection Report for On-Premise Liquor License Establishments

Reference: Chapter 4, Section 4-16 of the Rochester Code of Ordinances

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Overview:

In accordance with the above Chapter 4, it is requested that all On-Premise Class C liquor license holders are required to be inspected annually. Section 4-16 is specific on the nature of the inspections.

Class C Licensing Requirements

A Class C license, as defined by MCL 436.1107(2), permits the retail sale of beer, wine, mixed spirit drinks, and spirits for consumption on the premises. Establishment such as bars and restaurants require a Class C license to sell alcoholic beverages to patrons on-site.

Areas Evaluated for the 2024 Calendar Year

1. Compliance with city and state codes.
2. Adherence to licensing and permit requirements.
3. Assessment of the building's general condition (interior and exterior)
4. Timeliness of tax payments and other financial obligations to the city.
5. Review of pertinent police calls associated with each establishment.

Note: Total calls for service in 2024 will be detailed in this report. Calls defined in Chapter 4,

Section 4-16 will be highlighted (i.e., violations of law, disturbance/nuisance violations, and any calls that may disrupt the surrounding areas of the liquor establishment).

Establishments with Class C Liquor License in Rochester

Main Street Billiards

Licensee:	Shivers Inc.
Address:	215 S. Main Street
Business ID:	7257
Agent:	Steven Puertas
License Type:	Retail On-Premises-Class C
Permits:	Sunday Sales (AM/PM),Additional Bar, Dance-Entertainment-Outdoor Service Area, Specific Purpose (food).
Liability Insurance:	Active
Taxes Paid:	Yes
Violations:	1/20/24-Allowed intoxicated patron to frequent establishment-closed 2/8/24-Furnished alcohol to a minor-closed 2/7/25-Furnished alcohol to a minor-open
City Inspection:	No Issues
Calls for Service:	80
Nature:	Disturbance (24-13505) Disorderly Person (24-12576) Assault & Battery (24-12306) Customer Trouble (24-8423) Customer Trouble (24-6288) Assault & Battery (24-1913) Customer Trouble (24-0856) Disorderly Person (24-0815) Customer Trouble (24-0814)

Rochester Mills Beer Company

Address:	400 Water Street
Business ID:	7525
Agent:	Andrew Ciora
License Type:	Retail On Premises-Class C/Brew Pub/SDM
Permits:	Sunday Sales (AM/PM), Additional Bar, Outdoor Service Area, Specific Purpose (food), Dance, Entertainment.
Liability Insurance:	Active
Taxes Paid:	Yes
Violations:	None in the past three years

City Inspection:	No Issues
Calls for Service:	13
Nature:	None that falls within the scope of the ordinance.

Gus O'Connors

Licensee:	Irish Beer Works Rochester, Inc.
Address:	324 S. Main Street
Business ID:	157469
Agent:	Dimitry Goyfman
License Type:	Retail On-Premises-Class C/SDM
Permits: Outdoor	Service Area, Dance-Entertainment, Specific Purpose (food), Additional Bar, Sunday Sales (AM/PM)
Liability Insurance:	Active
Taxes Paid:	Yes
Violations:	None in the past three years
City Inspection:	No Issues
Calls for Service:	15
Nature:	None that falls within the scope of the ordinance

Paul's on Main Street

Address	630 N. Main St.
Business ID:	239149
Agent:	Pelumb Tinaj
License Type:	Retail On-Premises-Class C/SDM
Permits:	Sunday Sales (AM/PM)
Liability Insurance:	Active
Taxes Paid:	Yes
Violations:	None in the past three years
City Inspection:	No Issues
Calls for Service:	8
Nature:	Customer Trouble (24-0912)

Too Ra Loo

Licensee:	Hoppy Hats, LLC
Address:	139 S. Main St.
Business ID:	239929
License Type:	Retail On-Premises-Class C/SDM
Permits:	Sunday Sales (AM/PM), Entertainment, Additional Bar, Outdoor Service Area
Liability Insurance:	Active
Taxes Paid:	Yes

Violations: None in the past three years
City Inspection: No Issues
Calls for Service: 4
Nature: None that falls within the scope of the ordinance.

Sumo Sushi

License: Sumo, LTD
Address: 418 S. Main St.
Business ID: 170432
License: Retail On-Premises-Class C
Permits: Outdoor Service Area, Specific Purpose (food), Sunday Sales (PM)
Liability Insurance: Active
Taxes Paid: Yes
Violations: None
City Inspection: No Issues
Calls for Service: 3
Nature: None that falls within the scope of the ordinance.

Rochester Brunch House, LLC

Address: 301 Walnut
Business ID: 243398
Agent: Liz Gjergjaj
License Type: Retail On-Premises-Class C
Permits: Sunday Sales (AM/PM), Outdoor Service Area
Liability Insurance: Active
Taxes Paid: Yes
Violations: None in the past three years
City Inspection: No Issues
Calls for Service 6
Nature: None that falls within the scope of the ordinance

D’Marcos Italian Restaurant

Licensee: MDM Hospitality, LLC
Address: 401 S. Main St.
Business ID 0259318
Agent: Mark J. Mendola
License Type: Retail On-Premises-Class C/SDM
Permits: Sunday Sales (AM/PM), Dance-Entertainment, Additional Bar, Catering, Outdoor Service Area, Specific Purpose (food).
Liability Insurance: Active

Taxes Paid:	Yes
Violations:	None in the past three years
City Inspection:	No Issues
Calls for Service:	3
Nature:	None that falls within the scope of the ordinance

Fraternal Order of Eagles

Licensee:	Rochester Aerie No. 2634 Fraternal Order of Eagles
Address:	650 Woodward
Business ID:	8078
Licenses:	Non-Profit Club
Permits:	Sunday Sales (AM/PM), Dance, Outdoor Service Area
Liability Insurance:	Active
Taxes Paid:	Yes
Violations:	7/14/23-Violation Warning Notice-closed
City Inspection:	No Issues
Calls for Service:	10
Nature:	None that falls within the scope of the ordinance.

Silver Spoon

Licensee:	Tienken Enterprises, LLC
Address:	543 N. Main Street, Ste 311
Business ID:	0261324
Agent:	Giuseppe Nirta
License Type:	Retail On-Premises-Class C/SDM
Permits:	Sunday Sales (AM/PM), Outdoor Service Area, Dance-Entertainment
Liability Insurance:	Active
Taxes Paid:	No-$2,366.85 rolled to the county (letter sent)
Violations:	7/15/2019: Excessive use of alcohol
City Inspection:	Fire extinguishers and hood vent need annual inspections

Baus Barber, LLC

Licensee:	DBA: Baus (Bar) Ber
Address:	114 E. Fourth Street
Business ID:	0266496
Agent:	Mikel Djekovic
License Type:	Retail On-Premises-Class C
Permits:	Sunday Sales (AM/PM)
Liability Insurance:	Active
Taxes Paid:	Yes

Violations:	None Reported
City Inspection:	No Issues
Calls for Service:	6
Nature:	None that falls within the scope of the ordinance.

Saint 1881, LLC

Licensee:	DBA: Saint 1881
Address:	226 Walnut
Business ID:	0267804
Agent:	Liz Gjergjaj
License Type:	Retail-On Premises-Class C
Permits:	Sunday Sales (AM/PM), Outdoor Service Area
Liability Insurance:	Active
Taxes Paid:	Yes
Violations:	None Reported
City Inspection:	No Issues
Calls for Service:	10
Nature:	None that falls within the scope of the ordinance.

Rochester Bistro

Licensee:	F&D Bistro, LLC
Address:	227 S. Main
Business ID:	239311
Agent:	Doda Koljcevic
License Type:	Retail-On Premises-Class C/SDM
Permits:	Sunday Sales (AM/PM), Outdoor Service Area, Dance-Entertainment
Liability Insurance:	Active
Taxes Paid:	No-Delinquent $35.87 rolled to the county (letter sent)
Violations:	None in the past three years
City Inspection:	Automatic fire extinguishing system needs to be checked every 6 months. Hood system needs to be inspected every 6 months Open electrical storage in equipment rooms
Calls for Service:	1
Nature:	None that falls within the scope of the ordinance.

Rochester Corner Bar

Licensee:	BCJL Rochester Acquisition, LLC & West of Main, LLC
Address:	124 W. Fourth Street
Business ID:	0275441

Agent:	Christ Backos
License Type:	Retail On-Premises, Class C, SDM
Permits:	Sunday Sales (AM/PM), Additional Bar, Dance-Entertainment, Outdoor Service Area
Liability Insurance:	Active
Taxes Paid:	Yes
Violations:	None Reported
City Inspection:	Open electrical junction box Exit sign needs to be illuminated Hood systems need to be inspected every six months
Calls for Service:	5
Nature:	Loud Noise (24-10189)

Earnie’s On the Creek

Licensee:	Oak Creek Tavern, LLC
Address:	543 N. Main Street, Suite 201
Business ID:	0277046
License Type:	Retail On-Premises-Class C,SDM
Permits:	Sunday Sales (AM/PM),Outdoor Services, Dance-Entertainment, Catering, Additional Bar
Liability Insurance:	Active
Taxes Paid:	No-$2,366.85 rolled to the county. (letter sent)
Violations:	None Reported
City Inspection:	No Issues
Calls for Service:	24
Nature:	None that falls within the scope of the ordinance.

The Roxy

Licensee:	Logec Hospitality, LLC
Address:	401 Walnut Blvd.
Business ID:	0277966
Agent:	Katie Wilhelm
License Type:	Retail On-Premises-Class C, SDM
Permits:	Sunday Sales (AM/PM), Additional Bar, Dance Entertainment
Liquor Insurance:	Active
Taxes Paid:	No-$17,485.15-Rolled to County and $3,249.66 for special assessments
Violations:	6/4/24-Warning Notice-closed
City Inspection:	Need sprinkler and fire alarm certifications
Calls for Service:	5
Nature:	Customer Trouble (24-2349)

Kruse Brother's RCH, LLC

Licensee:	DBA: Rochester Chop House
Address:	306 S. Main Street
Business ID:	0278168
Agents:	Alex and Casey Kruse
License Type:	Retail On-Premises-Class C/SDM
Permits:	Sunday Sales (AM/PM), Direct Connection
Liability Insurance:	Active
Taxes Paid:	Yes
Violations:	None Reported
City Inspection:	Hood system needs to be checked Emergency lighting needs to be illuminated
Calls for Service:	14
Nature:	None that falls within the scope of the ordinance.

The Eastman Bar

Licensee:	NCNG, LLC
Address:	336 S. Main
Business ID:	0281361
Agent:	Amer Hakim
License Type:	Retail On-Premises-Class C/SDM
Permits:	Sunday Sales (AM/PM), Direct Connection, Additional Bar, Entertainment, Outdoor Service Area
Liability Insurance:	Active
Taxes Paid:	No-$4,830.21 rolled to the county and $21.35 for special assessments
Violations:	None Reported
City Inspection:	No Issues
Calls for Service:	7
Nature:	Customer Trouble (24-0714)

City Tavern

Licensee:	JVY Holdings, Inc.
Address:	421 S. Main Street
Business ID:	0280159
Agent:	Vincent Yaldo
License Type:	Retail On-Premises-Class C/SDM
Permits:	Sunday Sales (AM/PM), Direct Connection, Entertainment, Outdoor Service Area, Additional Bar
Liability Insurance:	Active
Taxes Paid:	Yes

Violations:	11/29/23-Failed to obey a written order of the Commission-closed 2/8/24-Furnished alcohol to a minor-closed
City Inspection:	No Issues
Calls for Service:	6
Nature:	Minor in Possession (24-1021)

Kruse PCYC, LLC

Licensee:	DBA: Kruse's Paint Creek Yacht Club
Address:	613 N. Main Street
Business ID:	267571
Agent:	Kruse & Muer Lake Orion, Inc.
License Type:	Retail On Premises
Permits:	Sunday Sales (PM), Entertainment, Outdoor Service Area
Liability Insurance:	Active
Taxes Paid:	Yes
Violations:	2/8/24-Furnished alcohol to a minor
City Inspection:	No Issues
Calls for Service:	9
Nature:	Disorderly Conduct (24-9891)

Hibachi House

Licensee:	Sumo One Inc.
Address:	335 S. Main Street
Business ID:	226742
Agent:	Byung Yim
License Type:	Retail On Premises-Class C/SDM
Permits:	Sunday Sales (PM)
Liability Insurance:	Active
Taxes Paid:	Yes
Violations:	None
City Inspection:	No Issues
Calls for Service:	4
Nature:	None that falls within the scope of the ordinance.

The Meeting House

Address:	301 S. Main Street
Business ID:	229300
Agent:	Christopher Johnson
License Type:	Retail On-Premises-Class C/SDM
Permits:	Outdoor Service Area, Sunday Sales (AM/PM), Catering

Liability Insurance:	Active
Taxes Paid:	Yes
Violations:	None in the past three years
City Inspection:	No Issues
Calls for Service:	7
Nature:	None that falls within the scope of the ordinance.

Bologna Via Cucina

Licensee:	Ambrose Eats, LLC
Address:	334 S. Main Steet
Business ID:	236520
Agent:	Daniel Bologna
License Type:	Retail On-Premises-Class C/SDM
Permits:	Sunday Sales (PM), Catering, Specific Purpose (food), Outdoor Service Area
Liability Insurance:	Active
Taxes Paid:	Yes
Violations:	None
City Inspection:	No Issues
Calls for Service:	1
Nature:	None that falls within the scope of the ordinance.

Recipes

Licensee:	Recipes Yolo, LLC
Address:	134 W. University
Business ID:	250272
Agents:	Joshua Demski/Trung Huynh
License Type	Retail On-Premises-Class C
Permits:	None
Liability Insurance:	Active
Taxes Paid:	Yes
Violations:	8/9/21-Furnished alcohol to a minor/failed to renew liquor license-closed
City Inspection:	No Issues
Calls for Service:	11
Nature:	None that falls within the scope of the ordinance.

Royal Park Hotel

Licensee:	FWREF II Rochester, LLC
Address:	600 E. University
Business ID:	276332

License Type:	Retail On Premises-B-Hotel, SDM
Permits:	Additional Bar, Sunday Sales (AM/PM), Dance-Entertainment, Outdoor Service Area, Specific Purpose (food), Participation.
Liability Insurance:	Active
Taxes Paid:	Yes
Violations:	None in the past three years
City Inspection:	No Issues
Calls for Service:	57
Nature:	Disorderly Person (24-13057) Disorderly Person (24-12285) Customer Trouble (24-9963) Customer Trouble (24-9962) Noise Complaint (24-8659) Customer Trouble (24-7645) Assault & Battery (24-71067) Customer Trouble (24-5424) Customer Trouble (24-2775) Customer Trouble (24-2075)

Kruse & Muer on Main, LLC

Address:	327 S. Main Street
Business ID:	0278176
License Type:	Retail On Premises-Class C/SDM
Permits:	Sunday Sales (AM/PM)
Liability Insurance:	Active
Taxes Paid:	Yes
Violations:	None
City Inspection:	No Issues
Calls for Service:	10
Nature:	Larceny in Building (24-8495)

Conclusion

The inspection of On-Premises liquor establishments in Rochester shows positive compliance, though five businesses were identified with delinquent taxes or special assessments. Comprehensive inspections were conducted by the fire department, with most establishments meeting building codes. The analysis of police calls shows normal activity consistent with liquor-servicing venues and indicates a safe environment for patrons. Letters were sent out to delinquent tax holders and the fire department will continue to monitor the businesses where issues were noted.

Delinquent Businesses/Taxes/Special Assessment Summary

- Silver Spoon $2,386.85 (taxes)
- Eastman Bar $4,830.21 (taxes) $21.35 (special assessment)
- Roxy $17,485.15 (taxes), $3,249.66 (special assessment)
- Earnie's $2,366.85 (taxes)
- Rochester Bistro $35.87 (taxes)

Fire/Building Code Violations Pending Reinspection's

- Rochester Bistro
- Rochester Corner Bar
- Roxy
- Rochester Chop House
- Silver Spoon

End of Report

VOTING PRECINTS

MARCH 24, 2025

ELECTION LAW CHANGES

- CURRENT PRECINCTS COMPLY WITH PRIOR LAW REQUIRING A LIMIT OF 2,999 VOTERS PER PRECINCT
- LAW WAS AMENDED FEBRUARY 2024 TO INCREASE NUMBER OF VOTERS PER PRECINCT TO 4,999
- THIS CHANGE IS DUE TO VOTER BEHAVIOR CHANGES DUE TO LESS IN PERSON VOTING AND MORE ABSENTEE VOTING AND EARLY VOTING

ACTIVE VOTERS
CURRENT PRECINCTS
PROPOSED PRECINCTS

- PRECINCT 01 – 1,767
- PRECINCT 02 – 2,349
- PRECINCT 03 – 1,409
- PRECINCT 04 – 1,272
- PRECINCT 05 – 1,897
- PRECINCT 06 – 1,037

NEW PRECINCT 01 – 3,176

NEW PRECINCT 02 – 3,621

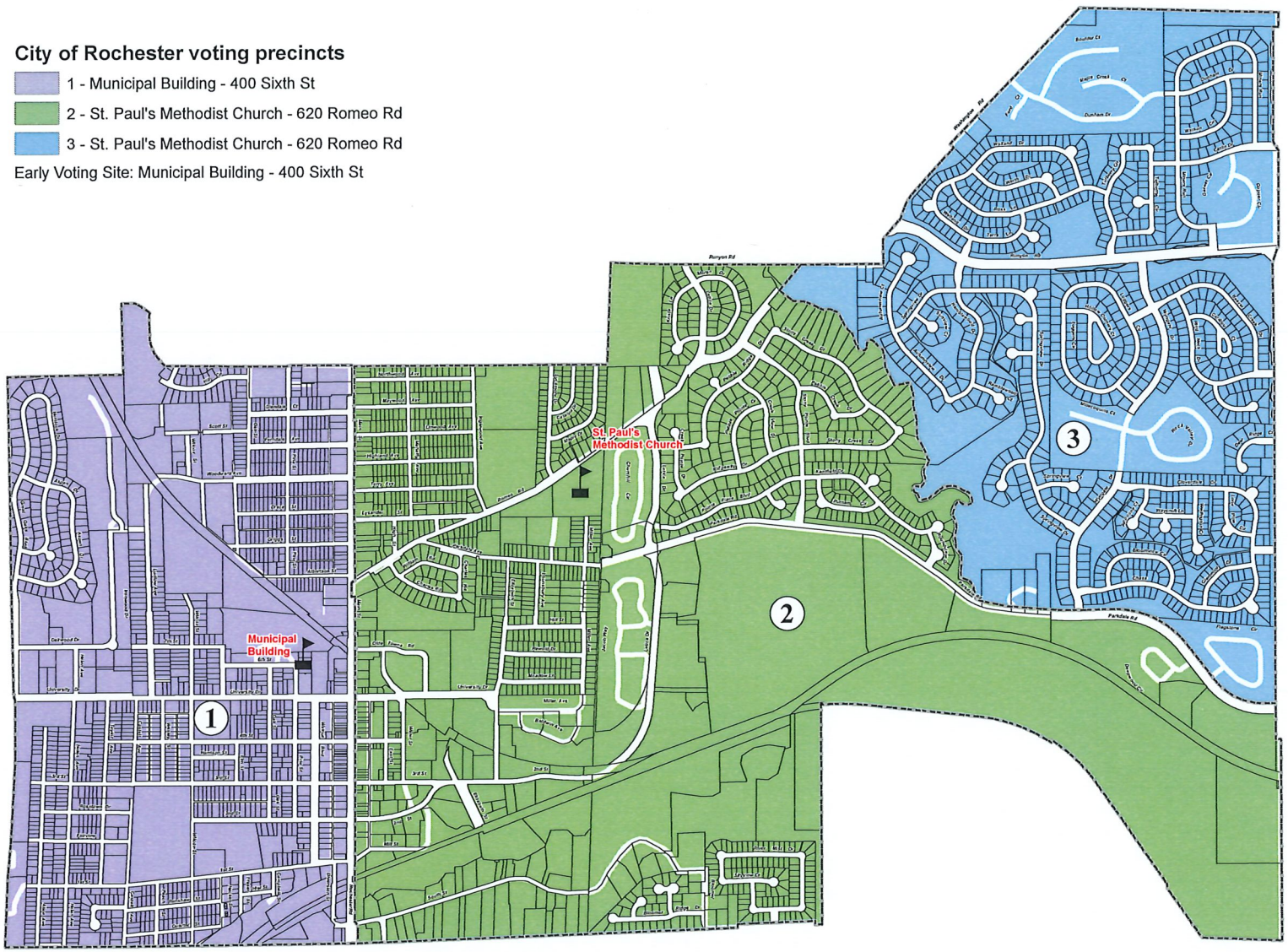
NEW PRECINCT 03 – 2,934

COSTS SAVINGS

- EQUIPMENT – LESS 3 TABULATORS @ APPROXIMATELY $6,000 EACH
- PAY FOR ELECTIONS WORKERS – HALF AS MANY WORKERS NEEDED
- COSTS OF SUPPLIES
- TIME AND ENERGY OF STAFF
- OVERTIME FOR DPW SET UP

RESOLUTION

- IT IS REQUESTED CITY COUNCIL (ELECTION COMMISSION) ADOPT THE RESOLUTION REALIGNING THE VOTING PRECINCT BOUNDARIES FROM 6 TO 3
- THE RESOLUTION ALSO ADOPTS THE NEW VOTING PRECINCT MAP



City of Rochester

Voter Precinct Map

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CAUTION
THIS MAP IS INTENDED FOR REFERENCE PURPOSES ONLY
ANDERSON, ECKSTEIN AND WESTRICK, INC. AND THE CITY OF ROCHESTER ASSUME NO RESPONSIBILITY FOR THE ACCURACY OF INFORMATION AND DISCLAIM ALL LIABILITY FROM ALL CLAIMS, EXPENSES, LOSSES AND JUDGEMENTS ARISING FROM THE USE OF THIS INFORMATION

REFERENCE SHEET NUMBER

ANDERSON, ECKSTEIN AND WESTRICK, INC.
CIVIL ENGINEERS SURVEYORS ARCHITECTS

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

RESOLUTION
VOTING PRECINCT BOUNDARIES

WHEREAS, Public Act 116 of 1954 – (Election Law) Article XXVIII – Election, Precincts establishing requirements and operations for Voting Precincts, and

WHEREAS, the City of Rochester currently has 6 voting precincts, and

WHEREAS, due to the passage of proposals allowing for no-reason absentee voting, Early Voting and Automatic mailing of absentee ballots that has changed voter behavior away from Election Day In Person voting, and

WHEREAS, MCL 168.658 was amended February 13, 2024 to increase the allowed number of active registered voters per precinct from 2,999 to 4,999, and

WHEREAS, the City of Rochester wants to permanently combine the currently 6 precincts into 3 precincts.

NOW, THEREFORE, BE IT RESOLVED, that the City of Rochester City Council (Election Commission) hereby realigns the City's Voting Precincts into Precinct 01, 02 and 03 as follows:

Precinct 01 (current 01 & 03)
Starting point at the NORTHWEST corner City Limit; then easterly along the northern City Limit to the NORTHWEST corner of Main Street; then southerly along the east side of Main Street to the SOUTHERN City Limit; then westerly along the SOUTHERN City Limit to the SOUTHWEST corner City Limit; then northerly along the WESTERN City Limit to the start point at the NORTHWEST corner City Limit. END.

Precinct 02 (current 02 & 04)
Starting point at the corner of the EAST SIDE OF MAIN STREET and the NORTHERN City Limit; then easterly along the NORTHERN City Limit to STONEY CREEK; then southerly

along the Stoney Creek to PARKDALE ROAD; then easterly along the south side of Parkdale Road to DEQUINDRE ROAD (EASTERN City Limit); then southerly along Dequindre Road to the SOUTHEAST corner City Limit; then westerly along the SOUTHERN City Limit to the corner of MAIN STREET; then northerly along the east side of Main Street to the start point at the corner of MAIN STREET AND THE NORTHERN City Limit. END.

Precinct 03 (current 05 & 06)
Starting point at STONEY CREEK and the NORTHERN City Limit; then easterly along the NORTHERN City Limit to WASHINGTON ROAD; then NORTHEAST along Washington Road to the NORTHERN City Limit; then easterly along Washington Road to DEQUINDRE ROAD (EASTERN City Limit); then southerly along Dequindre Road to PARKDALE ROAD; then westerly along the north side of Parkdale Road to the STONEY CREEK; then northerly along the Stoney Creek to the starting point at the NORTHERN City Limit. END.

BE IT FURTHER RESOLVED, that the corresponding Voting Precinct Map is adopted.

BE IT FURTHER RESOLVED, that the City Clerk is directed to notify the effected electors by first class mail as required by law and to send notification to the Oakland County Clerk who shall then notify the Secretary of State.

I, Lee Ann O'Connor, the duly authorized City Clerk of the City of Rochester do hereby that the foregoing is a true and correct copy of the action taken by the Rochester City Council (Election Commission) on March 24, 2025.

Lee Ann O'Connor
City Clerk

POLLING LOCATIONS

MARCH 24, 2025

CURRENT POLLING LOCATIONS
PROPOSED POLLING LOCATIONS

- PRECINCTS 01 & 03 – ROCHESTER COMMUNITY HOUSE – MOVE TO MUNICIPAL BUILDING
- PRECINCTS 02 & 04 – ST. PAUL'S METHODIST CHURCH – REMAIN AT ST. PAUL'S
- PRECINCTS 05 & 06 – OLDER PERSONS' COMMISSION – MOVE TO ST. PAUL'S
- EARLY VOTING – MUNICIPAL BUILDING – REMAIN SAME

RECENT ELECTION TURNOUT

- NOVEMBER 2023 – BUSY LOCAL ELECTION YEAR DUE TO CANNABIS PROPOSAL:
  - PRECINCT 01 – 410
  - PRECINCT 02 – 503
  - PRECINCT 03 – 326
  - PRECINCT 04 – 282
  - PRECINCT 05 – 421
  - PRECINCT 06 – 194
  - ABSENTEE – 2,119
  - EARLY VOTING 385
  - TOTAL – 4,640

NEW PCT 01 - 736

NEW PCT 02 - 785

NEW PCT 03 - 615

PERMANENT AV BALLOT LIST – 3,036

RECENT ELECTION TURNOUT CONT.

- NOVEMBER 2024 – BUSY PRESIDENTIAL ELECTION
  - PRECINCT 01 – 513
  - PRECINCT 02 – 626
  - PRECINCT 03 – 389
  - PRECINCT 04 – 299
  - PRECINCT 05 – 413
  - PRECINCT 06 – 227
  - ABSENTEE – 3,633
  - EARLY VOTING – 2,323
  - TOTAL – 8,423

NEW PCT 01 - 902

NEW PCT 02 – 1,025

NEW PCT 03 - 640

PERMANENT AV BALLOT LIST – 3,036

COST SAVINGS & OTHER

- ONE LESS VOTER ASSIST TERMINAL COSTING ABOUT $6,000
- RECOMMEND CITY COUNCIL CONTINUE HOLDING SECOND MEETING IN OCTOBER IN CHAMBERS
- RECOMMEND PLANNING COMMISSION MOVE NOVEMBER MEETING DATE TO WEDNESDAY FOLLOWING ELECTION

RESOLUTION

- IT IS REQUESTED CITY COUNCIL (ELECTION COMMISSION) ADOPT THE RESOLUTION ABOLISHING THE POLLING LOCATIONS AT ROCHESTER COMMUNITY HOUSE AND THE OLDER PERSON'S COMMISSION
- THE RESOLUTION WOULD SET THE POLLING LOCATION FOR NEW PRECINCT 01 AT THE MUNICIPAL BUILDING, THE NEW PRECINCT 02 REMAIN AT ST. PAUL'S METHODIST CHURCH AND SET THE POLLING LOCATION FOR NEW PRECINCT 03 AT ST. PAUL'S METHODIST CHURCH AND LEAVE THE EARLY VOTING SITE LOCATED AT THE MUNICIPAL BUILDING


THANK YOU

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

RESOLUTION
VOTING PRECINCT BOUNDARIES

WHEREAS, Public Act 116 of 1954 – (Election Law) Article XXVIII – Polling Locations establishes requirements and operations for Polling Locations, and

WHEREAS, the City of Rochester currently has 3 Polling Locations: Rochester Community House, Ludlow; St. Paul's Methodist Church, Romeo Road; and Older Persons' Commission, Letica, and

WHEREAS, due to the passage of proposals allowing for no-reason absentee voting, Early Voting and Automatic mailing of absentee ballots that has changed voter behavior away from Election Day In Person voting, and

WHEREAS, the city of Rochester previously approved by Resolution the permanent consolidation of Voting Precincts from 6 to 3, and

WHEREAS, due to the reduction in in person voting it is possible to relocate Polling Locations.

NOW, THEREFORE BE IT RESOLVED, that pursuant to the requirements in the aforementioned Elections Law references, the City of Rochester establishes the following Polling Locations for voting in the City of Rochester, abolishing the locations at the Rochester Community House and the Older Persons' Commission:

EARLY VOTING – CITYWIDE ALL PRECINCTS
Municipal Building
400 Sixth Street

Precinct 01
Municipal Building
400 Sixth Street

ROCHESTER
Where you live.

Precinct 02
St. Paul's Methodist Church
620 Romeo Road

Precinct 03
St. Paul's Methodist Church
620 Romeo Road

BE IT FURTHER RESOLVED, that the City Clerk is directed to notify the effected electors by first class mail as required by law and to send notification to the Oakland County Clerk who shall then notify the Secretary of State.

I, Lee Ann O'Connor, the duly authorized City Clerk of the City of Rochester do hereby that the foregoing is a true and correct copy of the action taken by the Rochester City Council (Election Commission) on March 24, 2025.

Lee Ann O'Connor
City Clerk

City of Rochester

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MEMORANDUM

Date: March 20, 2025
To: Nik Banda, City Manager
From: Marcy Moriwaki, Deputy Finance Director/Deputy Treasurer
Subject: Public Hearing for 2025-2026 Budget

Issue: Public Hearing for the Fiscal Year Ending (FYE) 2026 Budget on April 28, 2025.

Analysis: City Administration is requesting that the City Council set a public hearing for April 28, 2025, at 7:00 PM during the regular City Council meeting, for the purpose of presenting and considering the adoption of the proposed Fiscal Year Ending 2026 Budget. This budget covers the period from July 1, 2025, through June 30, 2026. Following the public hearing, City Council will be asked to vote on the adoption of the budget.

Requested Motion:
Set the public hearing and consideration of adoption of the FYE 2026 Budget for the regular City Council meeting scheduled for 7:00 PM on April 28, 2025.

Attachments: Budget Public Hearing Notice

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

City Council

NOTICE OF PUBLIC HEARING

400 Sixth Street	**April 28, 2025**	**7:00 pm**

NOTICE IS HEREBY GIVEN THAT THE ROCHESTER CITY COUNCIL will hold a Public Hearing for comments regarding the **consideration of the 2025-26 fiscal year proposed budget with a millage rate to support it** on **April 28, 2025, at 7:00 p.m.** at the Rochester Municipal Offices, 400 Sixth Street, Rochester, MI 48307.

All interested citizens are requested to attend the Hearing. Public comments will be received up to and during the Public Hearing, orally or in writing. If you are unable to be present at the Public Hearing, please submit your written comments to the Office of the City Manager, Rochester Municipal Offices, 400 Sixth Street, Rochester, MI 48307, PRIOR to the scheduled Public Hearing.

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-733-3700 forty-eight (48) hours prior to the meeting. Staff will be pleased to make the necessary arrangements to provide necessary reasonable accommodations, including auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting.

Publish Date(s): 3/27/2025, 4/07/2025

ROCHESTER
Where you live.

Cemetery Advisory Agenda

1. Updates on Daughters of the American Revolution project
2. Discuss timing for DPW to start work in Spring/summer
3. Any updates on quoting process
4. Review fee schedule regarding updates
5. Discuss status of fund raising help from CFGR
6. Open questions
7. Confirm next meeting date

RCH
Board Meeting Agenda
March 18th. 2025.

Open meeting 4.00pm.

. September minutes.

. YTD financial's.

. Director's report:

1. Update on building renovation.
2. Planning meeting for public hearing April 7th.
3. New board members. See resume Lynn Oates.
4. Kitchen renovation.
5. Fund raising and building wish list.

Misc.

Close meeting

4393 Collins Road
Rochester, MI 48306
(248) 651-9260
Paintcreektrail.org

Paint Creek Trailways Commission Meeting

Tuesday, March 18th, 2025 at 7:00 PM
Paint Creek Cider Mill, 4480 Orion Road, Rochester, MI 48306

MEETING AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
4. **Public Comment**
5. **Consent Agenda**:
   a. Minutes: Regular Meeting, February 18th, 2025
   b. Treasurers Report – February 2025
6. **Approval of Invoices**
7. **Memo/Update:** Master Plan Open House & Schedule
8. **Update/Memo:** Trail Manager Open Position
9. **Update:** Bald Mountain Connection
10. **Manager's Report**
11. **Commissioner Reports**
12. **Adjournment of Regular Meeting**

Next Regular Meeting:
*April 15, 2025 – Rochester Municipal Offices, 400 6th Street, Rochester, MI 48307

*Reminder that Commission Meetings will take place at our Rochester location from April through September.

Mission

The Paint Creek Trailways Commission provides trail users a natural, scenic, and educational recreation experience while preserving the natural integrity of the Paint Creek Trail for the enjoyment of present and future generations.

City of Rochester

400 Sixth Street
Rochester, MI 48307
P: (248) 733-3700
F: (248) 733-3170
www.rochestermi.org

Asset Management Committee Meeting

Agenda 1/5/2024

Committee Members: Nancy Salvia (Mayor),Stuart Bikson(Mayor Pro Tem), Christian Hauser (City Council Member)

City Staff Members: Nicholas Schaefer (Director of Public Works), Nik Banda (City Manager), Anthony Moggio (Finance Director), Marcy Moriwaki (Deputy Finance Director), Jason Dickinson (Public Works Superintendent), Cory Bendick (Water Foreman), Aseel Putros (AEW Engineering), Michael Leuffgen (DLZ Engineering), and Laura Gruzwalski (DLZ Engineering)

Agenda:

1) Future Project Map Discussion
    a. First Street Drainage and road mill and fill project
    b. Storm Structure Rehab (8 various locations)
    c. East side curb replacement (Logger Circle and Hollow Court)
    d. East side Mill and Fill (Logger Circle and Hollow Court)
    e. Sanitary/Storm Sewer Open Cut Projects punch list
    f. Parking Lots/Decks
    g. Upcoming water main projects
    h. DPW fuel site completion of DEF fuel system
2) Misc.
3) Set next meeting

Committee Purpose:
The purpose of the Asset Management Committee is to regularly review rate structures and city asset conditions in order to organize and implement capital improvement plans for all city owned assets in a cost-effective manner so as to maximize the return on investments through a triple bottom line analysis protecting city finances, the residents of Rochester, and the natural environment.

ROCHESTER
Where you live.

Rochester Downtown
Development Authority

Downtown Collaboration Studio
431 S. Main Street
Rochester, MI 48307
248.656.0060
DowntownRochesterMI.com

Regular Meeting Agenda
Wednesday, March 19, 2025 7:00 pm
Rochester Municipal Building, 400 Sixth Street

1. Call to Order

2. Roll Call

3. Approval of Meeting Minutes – February 19, 2025

4. Audience Comments

5. Liaison Reports

   A. City Council – Marilyn Trent
   B. Chamber of Commerce – Bob DiTommaso
   C. Historical Commission – Don Sienkiewicz
   D. Principal Shopping District – Paul Haig

6. General Business Items

   A. Market + The Graham Update – Ben Giovanelli
   B. FY 26 Draft DDA Budget Review – Ben Giovanelli
   C. Downtown Places & Spaces Survey Results – Kristi Trevarrow
   D. Love Local Art Program Update – Kristi Trevarrow

7. Receipt of Regular Reports

   A. Executive Director Update
   B. Events & Marketing Update
   C. Financial Report for DDA
   D. Business Development Committee
   E. Site Development Committee

8. Adjourn

The next regular meeting of the Rochester DDA will be held on Wednesday, April 16, 2025.

City of Rochester

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Rochester, MI 48307
P: (248) 651-9061
F: (248) 651-2624
www.rochestermi.org

FINANCE & BUDGET COMMITTEE MEETING AGENDA

Stuart Bikson, Marilyn Trent, Debbie Jones, Nik Banda, Anthony Moggio, Marcy Moriwaki, Jason Warner

400 Sixth Street	Friday, March 21, 2025	8:00 am

1. FYE 2026 Budget Updates
    - Asset Management Meeting – Projects and Asks
    - Principal Shopping District Special Assessment Plan
    - Budget Timeline & Next Steps
2. Elizabeth Park Grant Proposal
3. Cemetery Grant Proposal
4. CRT Collapse Update
5. Bonding Timeline
6. Retirement Board Agenda Item
7. Next meeting proposed date on Friday, April 11th at 8 am.

ROCHESTER
Where you live.

Regular Board Meeting Agenda

Chairman: John Muenk, Vice Chair: Emily Scheller, Secretary: David Berletich

Board Members: Sara King, Matthew McDaniel, Theresa Mingioli, Steven Siedlarz

500 E. Second Street	March 19, 2025	5:00 PM

1. Call to Order
2. Roll Call
3. Reading and consideration of the minutes:
    a. February 19, 2025, Regular Board Meeting Minutes
4. Approval of Agenda
5. Public comment – reserved time (for items listed on this agenda)
6. Communications
    a. Secretary of the Board
    b. Members of the Board
7. Financial Reports
    a. List of Bills – February 2025
        i. Request for approval of the February bills in the amount of: $84,679.78
    b. Review of the monthly budget reports
        i. Revenue Vs Budget
        ii. Expense Vs Budget
        iii. Trial Balance Report
        iv. RARA Budget
8. Unfinished Business
    a. Equipment Capitalized - 2025 1Q(front awning)
9. New Business
    a. ESTA Policy Changes and Update(For Approval)
    b. RFP for Master Plan Project(For Approval)
10. Administrative Reports
    a. Executive Recreation Director's Report
        i. Report
    b. Assistant Recreation Director's Report
        i. Report
    c. Communications Officer Report
        i. Report
    d. Sports Report
        i. Report
    e. Camps Report
        i. Report
    f. Events Report
        i. Report
    g. Activities Report
        i. Report

Regular Board Meeting Agenda

Chairman: John Muenk, Vice Chair: Emily Schoeller, Secretary: David Berletich

Board Members: Sara King, Matthew McDaniel, Theresa Mungioli, Steven Siedlarz

500 E. Second Street	**March 19, 2025**	**5:00 PM**

h. Adaptive Report
   i. Report
i. Rec Center & Facility Reservations Report
   i. Report

11. Miscellaneous
12. Public Comments – General
13. Adjournment

Sub-Committees:
Human Resources Committee – Matthew McDaniel, Theresa Mungioli, Emily Schoeller
Budget Committee – David Berletich, Steven Siedlarzl, Sara King
Policy and Procedures Committee – John Muenk, Matthew McDaniel, Sara King
Strategic Planning Committee – Theresa Mungioli, David Berletich, John Muenk