



MINUTES

CITY COUNCIL EMERGENCY MEETING (AS REQUESTED BY MAYOR SHEA)

March 12, 2020
City Council Chamber
One Civic Center Plaza
Irvine, CA 92606

CALL TO ORDER

The emergency meeting of the Irvine City Council was called to order at 6:04 p.m. on March 12, 2020, in the City Council Chamber, Irvine Civic Center, One Civic Center Plaza, Irvine, California; Mayor Shea presiding.

ROLL CALL

Present:	5	Councilmember:	Melissa Fox
		Councilmember:	Farrah N. Khan
		Councilmember:	Anthony Kuo
		Mayor Pro Tempore:	Mike Carroll
		Mayor:	Christina Shea

Prior to convening to Closed Session, Jeff Melching, City Attorney, provided a brief summary related to an emergency as defined in the Brown Act, and that a motion was necessary by a majority vote of the City Council before proceeding with the balance of the agenda that determined an activity existed which severely impairs public health and safety based on the existence of the novel coronavirus (COVID-19).

ACTION: Moved by Councilmember Khan, seconded by Councilmember Kuo, and unanimously carried to:

Determine an activity existed which severely impairs public health and safety related to novel coronavirus (COVID-19), and approve an emergency meeting.

1. CLOSED SESSION

City Attorney Melching announced the following Closed Session items:

- 1.1 THREAT TO PUBLIC SERVICES OR FACILITIES (Gov. Code Section 54957): Consultation with Chief of Police and City Attorney**
- 1.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION: Significant Exposure to Litigation (Gov. Code Section 54956.9): One Case**

There were no requests to speak.

RECESS

Mayor Shea recessed the City Council meeting to Closed Session at 6:07 p.m.

RECONVENE TO THE CITY COUNCIL MEETING

Mayor Shea reconvened the City Council meeting at 8:52 p.m. City Attorney Melching, on behalf of the City Council, announced that the actions taken by the City Council would be reported under Agenda Item No. 2.1.

2. COUNCIL BUSINESS

- 2.1 VERBAL UPDATE FROM STAFF AND DIRECTION FROM MAYOR AND CITY COUNCIL CONCERNING ACCESS TO PUBLIC FACILITIES AND CITY MEASURES TO PROTECT PUBLIC SAFETY IN RESPONSE TO THE NOVEL CORONAVIRUS (COVID-19)**

John Russo, City Manager, reiterated the existence of the novel coronavirus (COVID-19) situation and the potential impacts to the community, as well as staff's obligation to make serious, but not extreme, recommendations to the City Council which would allow the City to continue to provide the level of service expected by residents and businesses, while also protecting the public and City employees from the spread of COVID-19. He also noted that the action taken by the City Council in Closed Session was not meant to limit the ability to access to government or compromise City services, but rather, to help keep those services while implementing measures to keep community members safe.

Following City Manager Russo's comments, Mayor Shea announced the following:

In closed session, the City Council deliberated at length concerning the effects of the spread of the Novel Coronavirus (COVID-19) on the City's Public facilities, services, and events. Based on those careful deliberations, the City Council unanimously directed implementation and preventative measures.

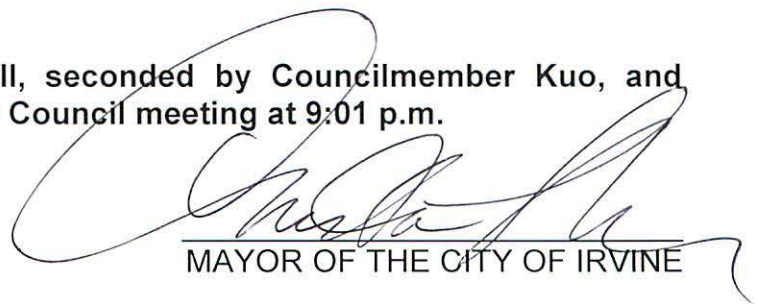
1. City Sponsored Events: All City-sponsored community events through the end of April will be postponed. The event list will be published on the City's website. This will include the Great Park Balloon, Carousel, and Farmers' Market.
2. Senior Centers: The City's three senior centers and the Sweet Shade Ability Center will be closed until further notice, effective March 13 at 5 p.m.. Food delivery and pickup services, and the TRIPS program will remain in operation.
3. Adult Recreation: All recreation classes for adults will be postponed through the end of April.
4. Evening and Weekend Youth Recreation: Indoor and outdoor recreation programs for children, other than after school and spring break programs, will be postponed through the end of April.
 - a. After School and Spring Break Recreation, and Child Care: The City Manager will work with the School District Liaison Committee (City Councilmember Khan and Councilmember Kuo) in coordination with the school districts to determine the best course for handling afterschool programs, spring break camps, and child care programs for youth.
5. Private Events at City Facilities: Private events scheduled at indoor and outdoor City facilities (such as weddings, memorials, church services and sports leagues) will be postponed.
 - a. However, the Community Centers shall remain open.
6. Irvine Animal Care Center: The Animal Care Center shall remain open; however, events at the Animal Care Center shall be postponed until further notice
7. City Council and Commission Meeting: The City Council strongly encourages telecommuting by the public at City Council meetings, as authorized by the Governor's emergency executive order, issued on March 12.

- a. City staff will work with Commissions to limit and consolidate meetings, in an effort to minimize public exposures.
 - b. Committee meetings will be postponed until further notice.
8. Public Facility Cleaning: The City will complete a “spring cleaning” and sanitization of all City buildings, beginning March 13. All people in City Hall will be encouraged to continue using hand sanitizers and other cleaning materials made available in City Hall.
 9. Public Services: Beginning Wednesday, March 18, all City services will be performed by City staff online or by telephone. Personal meetings will *not be available* at City Hall until further notice. The Irvine Police Department Business Desk will maintain regular operating procedures at this time.
 10. Work Travel: Work travel for City employees shall be postponed/cancelled until further notice, unless essential to a City employees’ ability to maintain a license or certification.
 11. City Staff Meetings: All in-person meetings shall be rescheduled as telephonic meetings, effective immediately.

Mayor Shea reiterated the City Council’s desire for the well-being of the community; and City Manager Russo noted a robust online and standard public information program that would be developed, and a dedicated phone number would be forthcoming as a concierge number to assist with connecting community members with the proper City department.

ADJOURNMENT

Moved by Mayor Pro Tempore Carroll, seconded by Councilmember Kuo, and unanimously carried to adjourn the City Council meeting at 9:01 p.m.



MAYOR OF THE CITY OF IRVINE



ASST CITY CLERK

CITY CLERK OF THE CITY OF IRVINE

April 28, 2020
