

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
NOVEMBER 5, 2025, 7:00 PM
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Ackley called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:10 p.m.

ROLL CALL:

PRESENT: MAYOR TIFFANY ACKLEY
MAYOR PRO TEM MAX DUNCAN
COUNCILMEMBER GARRETT DWYER
COUNCILMEMBER MIKE MUNZING
COUNCILMEMBER TIM A. ZANDBERGEN

STAFF PRESENT: MITZI ORTIZ, CITY MANAGER
SCOTT SMITH, CITY ATTORNEY
KATHY BAILOR, INTERIM CITY CLERK
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR
LIZZY MENDOZA, RECREATION & COMMUNITY SERVICES MANAGER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
CAPT. RYAN BUHR, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: Former Councilmember Richard Hurt led the pledge of allegiance.

REPORT FROM CLOSED SESSION:

City Attorney Scott Smith stated no reportable action was taken.

1. SPECIAL PRESENTATIONS:

1.1 VETERANS DAY VIDEO PRESENTATION

Mayor Ackley expressed appreciation to veterans and presented a video tribute.

1.2 RECOGNITION OF FORMER COUNCILMEMBER RICHARD HURT

Mayor Ackley expressed appreciation to former Councilmember Richard Hurt and presented a video tribute.

4.6 AWARD CONTRACT TO CT CONSTRUCTION SERVICES, INC. FOR CITY HALL FLOORING AND PAINT PROJECT

Recommended Action:

1. Approve Contract Documents, Specifications, and Plans for City Hall Flooring and Paint Project;
2. Award a contract in the amount of \$153,679.58 to CT Construction Services, Inc. as the lowest responsible bidder for the City Hall Flooring and Paint Project;
3. Authorize the City Manager to execute a contract with CT Construction Services, Inc.;
4. Authorize City staff to make total compensation to CT Construction Services, Inc. up to \$153,679.58 plus \$15,357.96 (10% of the contract amount) to allow for contingencies, totaling \$169,047.38; and
5. Declare this project categorically exempt from the California Environmental Quality Act (CEQA) process Per Title 14 of the California Code of Regulations, Chapter 3, Article 19, Section 15301 (Class 1: Existing Facilities).

5. PUBLIC HEARINGS:

None.

6. DISCUSSION:

6.1 CITY COUNCIL GOAL AND PRIORITY STATUS UPDATE

City Manager Mitzi Ortiz provided an overview and answered questions regarding timelines of the strategic process and social outreach efforts. The Council conveyed their appreciation to the City Manager and staff for their diligent work and continued commitment.

Recommended Action: Receive and file the City Council Goal and Priority Status Update.

No further action was taken.

6.2 CITY COUNCIL APPOINTMENTS TO SERVE ON REGIONAL BOARDS, COMMISSIONS AND COMMITTEES

City Manager Mitzi Ortiz presented an overview and provided a review and update on the status of current appointments and existing vacancies.

Recommended Action:

1. Review and update Council appointment list to regional boards, commissions, and committees; and
2. If needed, adopt Resolution designating and appointing the City's representative to the Orange County Fire Authority Board of Directors. This appointment was not necessary at this time.

Motion: Mayor Ackley moved and Mayor Pro Tem Duncan seconded to approve the recommended actions with the appointments as designated below; and that Councilmember Dwyer be appointed to the 25th Anniversary Ad Hoc Committee, replacing Councilmember Hurt. Motion carried 5-0.

| AGENCY/ORGANIZATION/COMMITTEE | DELEGATE | ALTERNATE |
|--|-----------------|---------------------|
| Library Advisory Board | Ackley | Duncan |
| San Joaquin Transportation Corridor Agency | Zandbergen | Duncan |
| OCFA | Munzing | N/A |
| OC Vector Control District | Dwyer | N/A |
| California JPIA | Duncan | Ackley |
| Coastal Greenbelt Authority | Duncan | Ackley |
| South OC Watershed Management | Ackley | PW Staff |
| LOCC-OC Division City Selection Committee | Mayor | Appointed as needed |
| AV Ranch Foundation | Munzing | Dwyer |
| City/CUSD Committee | Mayor | Mayor Pro Tem |
| City/AVCA Committee | Mayor | Mayor Pro Tem |

7. CITY MANAGER' S REPORT:

City Manager Mitzi Ortiz announced registration for fall recreation classes; upcoming registration for winter classes; Artisans Market on November 9, 2025, from 11:00 a.m. to 3:00 p.m. at Aliso Viejo Ranch; and 8th Annual All is Bright Holiday Celebration and Tree Lighting Ceremony on December 4, 2025, from 5:00 to 8:00 p.m. at the Town Center Fountain.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Munzing:

- Recognized Former Councilmember Hurt's attendance at the meeting
- Extended holiday greetings to the community
- Obtained consensus to agendize a discussion on campaign contribution limits
- Wished the community a pleasant and joyful week

Councilmember Dwyer:

- Attended OC Tax 15th Annual Roses and Radishes Dinner & Awards
- Expressed plans to visit businesses within District 3 over the next one to two months

Councilmember Zandbergen:

- Attended OC Tax 15th Annual Roses and Radishes Dinner & Awards
- Participated in Principal for a Day at Canyon Vista Elementary School

Mayor Pro Tem Duncan:

- Participated in Principal for a Day at Don Juan Avila Middle School
- Commented on Halloween and expressed pride in the community

Mayor Ackley:

- Participated in Principal for a Day at Oak Grove Elementary School
- Attended Boo Bash at Don Juan Avila Elementary School
- Commented on outreach events to support funding in local schools
- Invited community to Winter Cometland event at Wood Canyon Elementary School
- Commended Aliso Viejo for record turnout on Election Day

9. **ADJOURNMENT:** Mayor Ackley adjourned the meeting at 8:03 p.m. to the regularly scheduled City Council meeting of November 19, 2025.

Respectfully submitted:

Approved by:



KATHY BAILOR
INTERIM CITY CLERK



MAX DUNCAN
MAYOR