CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
AUGUST 16, 2023, 7:00 P.M.
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Hurt called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:18 p.m.

ROLL CALL

PRESENT: MAYOR RICHARD W. HURT
MAYOR PRO TEM MIKE MUNZING
COUNCILMEMBER TIFFANY ACKLEY
COUNCILMEMBER ROSS CHUN
COUNCILMEMBER MAX DUNCAN

ABSENT: NONE

STAFF PRESENT: DAVID A. DOYLE, CITY MANAGER
SCOTT C. SMITH, CITY ATTORNEY
MITZI ORTIZ, CITY CLERK
ANN EIFERT, FINANCIAL SERVICES DIRECTOR
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
JOHN KANLUND, CONTRACT PLANNER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
CAPT. ALAN VILLANUEVA, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: Management Analyst Charlene Cheng led the pledge of allegiance.

REPORT FROM CLOSED SESSION:

City Attorney Scott Smith stated direction was provided to staff.

1. SPECIAL PRESENTATIONS:

1.1. BUSINESS OF THE MONTH - CODE NINJAS

Mayor Hurt introduced the video.

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

None.

3. COMMUNITY INPUT:

1. Brandi Madison expressed concern with the use of pesticides.
2. Carolyn McCuan expressed concern with the use of pesticides.
3. Tracy Blum expressed concern with the use of pesticides.
4. Melissa Christian expressed concern with the use of pesticides.

4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Motion: Mayor Pro Tem Munzing moved and Councilmember Chun seconded to approve the recommended actions. Motion carried 5-0.

4.1. WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2. APPROVAL OF MINUTES

Recommended Action: Approve the Minutes as submitted for the July 19, 2023 Special Meeting and July 19, 2023 Regular Meeting.

4.3. ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between July 7 and August 3, 2023, in the amount of $2,278,604.27.

4.4. TREASURER'S STATEMENT – JUNE 2023

Recommended Action: Receive and file the June 2023 Treasurer's Statement.

4.5. COOPERATIVE AGREEMENT WITH OCTA FOR THE COUNTYWIDE SIGNAL SYNCHRONIZATION BASELINE PROJECT

Recommended Action: Authorize the City Manager to execute the cooperative agreement with the Orange County Transportation Authority (OCTA) for a Countywide Signal Synchronization Baseline Project at a future date upon OCTA General Counsel signing the agreement.

4.6. FIRST AMENDMENT TO THE AGREEMENT WITH HARTZOG & CRABILL, INC. FOR ON-CALL TRAFFIC ENGINEERING SERVICES FOR TRAFFIC SIGNAL OPERATIONS

Recommended Action:

1. Approve a first amendment to the agreement with Hartzog & Crabill, Inc. (HCI) to perform traffic engineering services for traffic signal operations that increases the total compensation under the agreement by $30,000 for a total compensation amount of $105,000; and
2. Authorize the City Manager to execute the first amendment to the agreement.

4.7. AGREEMENT FOR GEOGRAPHIC INFORMATION SYSTEM (GIS) APPLICATION SUPPORT SERVICES

Recommended Action: Approve and authorize the City Manager to sign a Professional Services Agreement with J.R. Dira for Geographic Information System (GIS) support services for a period of three years in an amount not to exceed $75,000.

4.8. AGREEMENT FOR ENTERPRISE LAND MANAGEMENT MAINTENANCE AND SUPPORT SERVICES

City Manager David Doyle and IT Manager Isaac Aziz responded to questions regarding scope of work and agreement term.

Recommended Action: Approve and authorize the City Manager to execute a Professional Services Agreement with Go Live Technologies, Inc., for Enterprise Land Management System (ELM) related maintenance and support for a period of two years in an amount not to exceed $140,000.

Motion: Councilmember Ackley moved and Mayor Pro Tem Munzing seconded to approve the recommended action. Motion carried 5-0.

4.9. SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH RDA, LLC FOR PLANNING CONSULTANT SERVICES

City Manager David Doyle provided an overview. Staff responded to questions regarding scope of services and website updates. Councilmembers commented on the matter.

Recommended Action: Approve and authorize the City Manager to execute a second amendment to the Professional Services Agreement with RDA, LLC to increase the total compensation by $65,000.

Motion: Councilmember Ackley moved and Mayor Pro Tem Munzing seconded to continue the matter to September 6, 2023. Motion carried 5-0.

4.10. SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT FOR STC TRAFFIC, INC. FOR ON-CALL TRAFFIC ANALYSIS

Recommended Action: Approve and authorize the City Manager to execute a second amendment to the professional services agreement with STC Traffic, Inc. to increase the compensation amount by $50,000 for a total compensation amount of $100,000.

5. PUBLIC HEARINGS:

5.1. REQUEST TO APPROVE SITE DEVELOPMENT AND CONDITIONAL USE PERMITS (SDP-2023-00002 AND USE-2023-00008) FOR THE CONSTRUCTION OF A TWO-STORY CLASSROOM BUILDING AND SITE IMPROVEMENTS

City Manager David Doyle introduced Contract Planner John Kanlund, who provided an overview. Staff responded to questions regarding construction schedule, neighboring property owner agreement, emergency access, and student capacity. Councilmembers commented on the matter. Mayor Hurt opened the public hearing and the following persons provided comment:

1. Rhoads Martin expressed support of the project and concern with the conditions related to parking and construction mitigation.
2. Vesna Medak-Hlousek expressed opposition to the project.

There were no other comments. Mayor Hurt closed the public hearing.

Recommended Action:
1. Open and conduct a public hearing;
2. Find that the request is consistent with the California Environmental Quality Act (CEQA) pursuant to CEQA Sections 15314, 15070 to 15075, 15097, 15164; and
3. Adopt Resolution No. 2023-25 approving Site Development and Conditional Use Permits (SDP-2023-00002 and USE-2023-00008) for the construction of a two-story classroom building and site improvements.

Motion: Mayor Pro Tem Munzing moved and Councilmember Duncan seconded to approve the recommended actions. Motion carried 5-0.

6. DISCUSSION:

None.

7. CITY MANAGER' S REPORT:

City Manager David Doyle congratulated Recreation & Community Services Manager Lizzy Mendoza on the birth of her child.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Chun:

- Attended Walk with Ari & Meet the Merchants event
- Attended Aliso Viejo Chamber of Commerce Legislative Meet and Greet
- Interviewed Boys & Girls Clubs of Capistrano Valley Associate Executive Director
- Attended Aliso Viejo Chamber of Commerce Networking Breakfast
- Met with Capistrano Unified School District Superintendent
- Attended OCFA Board of Directors Meeting
- Attended OCFA Human Resources Committee
- Attended Wildfire Insurance Townhall
- Attended Aliso Viejo Chamber of Commerce Field Trip Friday
- Commented on Webb's Grainworks
- Commented on Boys & Girls Clubs launching podcasts
- Attended Boy Scout Troop 700 Eagle Scout Court of Honor
- Attended The Covington event

Councilmember Duncan:

- Expressed appreciation to AVCA for summer events
- Wished students well in the new school year

Councilmember Ackley:

- Wished students well in the new school year
- Announced Capistrano Unified School District scavenger hunt
- Expressed appreciation to OCFA and Mayor for visit to neighborhood lemonade stand

Mayor Pro Tem Munzing:

- Attended Aliso Viejo Chamber of Commerce Networking Breakfast
- Attended Aliso Viejo Chamber of Commerce After Hours Event
- Attended OC Fair Elected Officials Night
- Attended AVCA Concert in the Park
- Attended Aliso Viejo Chamber of Commerce Field Trip Friday
- Attended Wildfire Insurance Townhall
- Attended Angry Chicks Grand Opening

Mayor Hurt:

- Commented on St. Mary's School
- Attended Shakespeare by the Sea
- Wished students well in the new school year

9. ADJOURNMENT:

Mayor Hurt adjourned the meeting at 8:50 p.m. to September 6, 2023.

Respectfully submitted:

MITZI ORTIZ, MMC
CITY CLERK

Approved by:

RICHARD HURT
MAYOR