

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
MAY 21, 2025, 7:00 PM
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Ackley called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:02 p.m.

ROLL CALL

PRESENT: MAYOR TIFFANY ACKLEY
MAYOR PRO TEM MAX DUNCAN (*via teleconference*)
COUNCILMEMBER RICHARD W. HURT
COUNCILMEMBER MIKE MUNZING
COUNCILMEMBER TIM A. ZANDBERGEN

ABSENT: NONE

STAFF PRESENT: MITZI ORTIZ, CITY MANAGER
SCOTT SMITH, CITY ATTORNEY
LAUREN TORRES, MANAGEMENT ANALYST
ANN EIFERT, FINANCIAL SERVICES DIRECTOR
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR
LIZZY MENDOZA, RECREATION & COMMUNITY SERVICES MANAGER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
CAPT. RYAN BUHR, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: Don Juan Avila Middle school seventh grade student, Ashlyn, led the pledge of allegiance.

1. SPECIAL PRESENTATIONS:

1.1 NATIONAL ANTHEM PERFORMED BY DON JUAN AVILA MIDDLE SCHOOL CHOIR

Mayor Ackley invited the Don Juan Avila Middle School Choir, and their Music Director Elena Rodriguez, up to lead the National Anthem. Mayor Ackley expressed her appreciation.

1.2 BUSINESS OF THE MONTH – MINISO

Mayor Ackley introduced the video and presented the certificate of recognition to MINISO's Area Manager, Royce Isagawa and Store Manager Christian Muyot. They provided a brief history of the business and expressed their appreciation.

1.3 PROCLAMATION - DROWNING PREVENTION AND AWARENESS SEASON

Mayor Ackley presented the proclamation to OCFA Division Chief Mike Summers. He expressed his appreciation and commented on the importance of the designation.

1.4 PROCLAMATION - JEWISH AMERICAN HERITAGE MONTH

Councilmember Zandbergen presented the proclamation to Rabi Tzali Stillerman. He expressed his appreciation and commented on the importance of the designation.

The following individuals spoke:

1. Julie Heiman expressed her appreciation of the proclamation and recognition to the Jewish community.
2. Dalia Bromberg expressed her appreciation of the proclamation and recognition to the Jewish community.

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

None.

3. COMMUNITY INPUT:

1. Briana Heathcott expressed traffic safety concerns on Hummingbird Lane.

4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Motion: Councilmember Hurt moved and Mayor Pro Tem seconded to approve the recommended actions. Motion carried 5-0.

4.1 WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been ready by title, and further reading is waived.

4.2 APPROVAL OF MINUTES

Recommended Action: Approve the minutes as submitted for the May 7, 2025 Regular Meeting.

4.3 SECOND READING AND ADOPTION OF LOCAL RESPONSIBILITY AREA FIRE HAZARD SEVERITY ZONES MAP ORDINANCE

Recommended Action: Consider and adopt an Ordinance entitled:
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO DESIGNATING MODERATE, HIGH, AND VERY HIGH FIRE HAZARD SEVERITY ZONES IN THE LOCAL RESPONSIBILITY AREAS IN ACCORDANCE WITH GOVERNMENT CODE SECTION 51179.

4.4 ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between April 11, 2025, and May 8, 2025, in the amount of \$1,770,557.81.

4.5 CONTRACT WITH SAVI CONSTRUCTION, INC. FOR THE FY24-25 ADA CURB RAMP PROJECT – CDBG

Recommended Action:

1. Approve Contract Documents, Specifications, and Plans for the FY24-25 ADA Curb Ramp Project - CDBG;
2. Award a contract in the amount of \$248,800.00 to Savi Construction, Inc. as the lowest responsible bidder for the FY24-25 ADA Curb Ramp Project - CDBG;
3. Authorize the City Manager to execute a contract with Savi Construction, Inc.;
4. Authorize City staff to make total compensation to Savi Construction Inc. up to \$248,800 plus \$24,880 (10% of the contract amount) to allow for contingencies, totaling \$273,680; and
5. Declare this project categorically exempt from the California Environmental Quality Act (CEQA) process Per Title 14 of the California Code of Regulations, Chapter 3, Article 19, Section 15301 (Class 1: Existing Facilities).

4.6 THIRD AMENDMENT TO THE AGREEMENT WITH SCA of CA, LLC FOR STREET SWEEPING SERVICES

Recommended Action:

- 1 Approve a third amendment to the agreement SCA of CA, LLC (SCA) to perform street sweeping services that renews the agreement for an additional five-year term and increases the total compensation under the agreement by \$749,076.67 for a total agreement amount of \$1,249,076.67; and
- 2 Authorize the City Manager to execute the third amendment to the agreement.

Public Works Director Shaun Pelletier responded to questions regarding prevailing wage and amendment terms.

Motion: Councilmember Hurt moved and Councilmember Munzing seconded to approve the recommended actions. Motion carried 5-0.

5. **PUBLIC HEARINGS:**

None

6. **DISCUSSION:**

6.1 **DECLARATION OF RESTRICTIVE COVENANTS FOR 38 COLONIAL WAY AND 89 PLAYA CIRCLE**

City Manager Mitzi Ortiz introduced Community Development Director So Kim, who provided an overview. Staff responded to questions regarding tenant application process and selection, CDBG guidelines, compliance with state requirements, and communications between Vantis, Family Assistance Ministries and the city.

Mayor Ackley opened for public comment and the following person spoke:

1. Anna Conti with Family Assistance Ministries expressed support for the item.

Recommended Action:

1. Find that the proposed actions are not a "project" subject to the California Environmental Quality Act ("CEQA");
2. Approve a restrictive covenant for 38 Colonial Way related to affordable housing and authorize the City Manager to take all necessary steps to execute and record said covenant; and
3. Approve a restrictive covenant for 89 Playa Circle related to affordable housing and authorize the City Manager to take all necessary steps to execute and record said covenant.

Motion: Councilmember Hurt moved and Councilmember Munzing seconded to approve the recommended actions. Motion carried 5-0.

6.2 **CITY COUNCIL GOAL AND PRIORITY SETTING REPORT**

City Manager Mitzi Ortiz provided an overview. Staff responded to questions regarding fee schedules, quarterly strategy updates, grant monitoring/tracking system, and frequency of future strategic planning workshops.

Recommended Action:

1. Receive and file the City Council Goal and Priority-Setting Workshop Report and Implementation Action Plan from Baker Tilly; and
2. Adopt the following Strategic Goals:
 - a. Financial Stability. Continue to ensure the City's financial stability through careful planning and evaluation of revenue and investment opportunities;

- b. Infrastructure Investment. Maintain, replace, and fund the City's capital assets through infrastructure investment; and
- c. Aliso Viejo Ranch. Develop a plan to establish the Ranch as a prized community asset.

Motion: Councilmember Hurt moved and Councilmember Zandbergen seconded to approve the recommended actions. Motion carried 5-0.

6.3 PROPOSED ANNUAL BUDGET FOR FISCAL YEAR 2025-26

City Manager Mitzi Ortiz introduced Finance Director Ann Eifert, who provided an overview. Staff responded to questions regarding Organic Waste Mandate, OCSD staffing costs, sales tax revenue estimates, annual reserve fund, property tax revenue, potential capital improvement projects, IT equipment replacement schedule, cost and timeline of Aquatic Center pool deck rehabilitation, grant funding for bike lane improvements, and potential feasibility studies for economic development projects.

Recommended Action:

1. Review the proposed Fiscal Year (FY) 2025-26 Annual Budget; and
2. Provide any additional direction to staff regarding the draft FY 2025-26 Budget.

No further action was taken.

7. CITY MANAGER' S REPORT:

City Manager Mitzi Ortiz announced Movie Night on June 1, 2025, starting at 7:00 p.m. at Aliso Viejo Ranch; registration for spring recreation classes and summer camps; Memorial Day holiday closures; and provided an update on recent conferences attended.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Zandbergen

- Attended ICSC Conference
- Attended OCSD Medal of Honor event

Councilmember Hurt:

- Attended OC Mosquito and Vector Control District Board Meeting
- Attended SJHTCA Board Meeting
- Attended ICSC Conference
- Expressed appreciation for City Attorney Scott Smith

Councilmember Munzing:

- Attended Aliso Viejo Chamber of Commerce Breakfast
- Attended OCSD Coffee with a Cop
- Attended OCFA Budget and Finance Subcommittee Meeting
- Attended ACC-OC tour

Mayor Pro Tem Duncan:

- Commented on son's AVLL championship playoff game

Mayor Ackley:

- Attended ICSC Conference
- Attended OCSD Coffee with a Cop

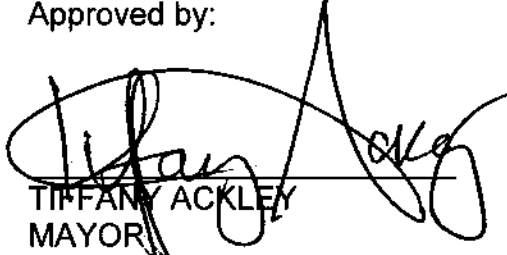
9. **ADJOURNMENT:** Mayor Ackley adjourned the meeting at 8:58 p.m. to the regularly scheduled City Council meeting of June 4, 2025.

Respectfully submitted:



JANET MARTINEZ
CITY CLERK

Approved by:



TIFFANY ACKLEY
MAYOR