

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
JUNE 18, 2025, 7:00 PM
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Ackley called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:00 p.m.

ROLL CALL

PRESENT: MAYOR TIFFANY ACKLEY
MAYOR PRO TEM MAX DUNCAN
COUNCILMEMBER RICHARD W. HURT
COUNCILMEMBER MIKE MUNZING
COUNCILMEMBER TIM A. ZANDBERGEN

STAFF PRESENT: MITZI ORTIZ, CITY MANAGER
SCOTT SMITH, CITY ATTORNEY
JANET MARTINEZ, CITY CLERK
ANN EIFERT, FINANCIAL SERVICES DIRECTOR
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR
LIZZY MENDOZA, RECREATION & COMMUNITY SERVICES MANAGER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
CAPT. RYAN BUHR, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: Ann Eifert, Financial Services Director, led the pledge of allegiance.

1. **SPECIAL PRESENTATIONS:**

1.1 **BUSINESS OF THE MONTH - PHILZ COFFEE**

Mayor Ackley introduced the video and presented a certificate of recognition to Philz Coffee General Manager Jose Ramirez, who provided a brief history of the business and expressed his appreciation.

2. **ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:**

None

3. COMMUNITY INPUT:

1. Debra Damasek expressed support for establishing Aliso Viejo as a non-smoking city.
2. Lisamarie Gulin expressed traffic safety concerns on Hummingbird Lane.

4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Motion: Councilmember Munzing moved and Mayor Pro Tem Duncan seconded to approve the recommended actions. Motion carried 5-0.

4.1 WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been ready by title, and further reading is waived.

4.2 APPROVAL OF MINUTES

Recommended Action: Approve the minutes as submitted for the June 4, 2025 Regular Meeting.

4.3 ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between May 23, 2025, and June 5, 2025, in the amount of \$189,143.47.

4.4 INVESTMENT POLICY FOR FISCAL YEAR 2025-26

Recommended Action: Adopt Resolution No. 2025-06 approving the Investment Policy for Fiscal Year 2025-26 and rescinding Resolution No. 2024-23 in its entirety.

4.5 APPROPRIATIONS LIMIT – FISCAL YEAR 2025-26

Recommended Action: Adopt Resolution No. 2025-07 setting the Proposition 4 (GANN) Appropriations limit for Fiscal Year (FY) 2025-26 at \$62,243,329.

4.6 FISCAL YEAR 2025-26 PROJECT LIST FOR ROAD MAINTENANCE AND REHABILITATION ACCOUNT FUNDING (SB 1)

Recommended Action: Adopt Resolution No. 2025-08 of the City Council of the City of Aliso Viejo which adopts a list of projects for fiscal year 2025-26 funded by SB 1: The Road Repair and Accountability Act of 2017.

4.7 RENEWED MEASURE M ELIGIBILITY

Recommended Action:

1. Adopt a 7-year Capital Improvements Program (CIP) for Street Projects; and
2. Adopt Resolution No. 2025-09 of the City Council of the City of Aliso Viejo concerning the status of the Circulation Element and Mitigation Fee Program.

4.8 AGREEMENTS WITH RK ENGINEERING GROUP, INC. AND ADVANTEC CONSULTING ENGINEERS, INC. FOR ON-CALL TRAFFIC ENGINEERING SERVICES

Recommended Action:

1. Approve an agreement with RK Engineering Group, Inc. to perform on-call traffic engineering services;
2. Approve an agreement with Advantec Consulting Engineers, Inc. to perform on-call traffic engineering services;
3. Authorize the City Manager to execute a professional services agreement with RK Engineering Group, Inc. for an amount not to exceed \$225,000; and
4. Authorize the City Manager to execute a professional services agreement with Advantec Consulting Engineers, Inc. for an amount not to exceed \$50,000.

4.9 AGREEMENT WITH ITERIS, INC. ON-CALL TRAFFIC ENGINEERING SERVICES FOR TRAFFIC SIGNAL OPERATIONS

Recommended Action:

1. Approve an agreement with Iteris, Inc. to perform on-call traffic engineering services for traffic signal operations; and
2. Authorize the City Manager to execute a professional services agreement with Iteris, Inc. for an amount not to exceed \$200,000.

4.10 AGREEMENT WITH GMU ENGINEERS AND GEOLOGISTS FOR PAVEMENT MANAGEMENT PLAN UPDATE SERVICES

Recommended Action:

1. Approve an agreement with GMU Engineers and Geologists to perform pavement management plan update services; and
2. Authorize the City Manager to execute a professional services agreement with GMU Engineers and Geologists for an amount not to exceed \$74,970.

4.11 SECOND AMENDMENT TO THE AGREEMENT WITH NIEVES LANDSCAPE, INC. FOR LANDSCAPE MAINTENANCE SERVICES

Recommended Action:

1. Approve a second amendment to the agreement with Nieves Landscape, Inc. to perform landscape maintenance services that renews the agreement for an additional one-year term and increases the total compensation under the agreement by \$200,000 for a total amount of \$1,090,000; and
2. Authorize the City Manager to execute the second amendment to the agreement.

4.12 SECOND AMENDMENT TO THE AGREEMENT WITH GMU ENGINEERS AND GEOLOGISTS FOR ON-CALL GEOTECHNICAL AND MATERIAL TESTING SERVICES

Recommended Action:

1. Approve a second amendment to the agreement with GMU Engineers and Geologists to perform geotechnical and materials testing services that renews the agreement for an additional one-year term and increases the total compensation under the agreement by \$50,000 for a total agreement amount of \$300,000; and
2. Authorize the City Manager to execute the first amendment to the agreement.

4.13 SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH MIKE LINARES FOR COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") ADMINISTRATIVE SERVICES

Recommended Action: Approve and authorize the City Manager to execute a Second Amendment to the professional services agreement with Mike Linares, Inc. for CDBG Consultant Services to increase the compensation amount by \$31,500 for a total of \$144,000, and extending the term to June 30, 2026.

4.14 FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH ATLAS PLANNING SOLUTIONS TO PROVIDE UPDATE THE SAFETY ELEMENT

Recommended Action: Approve and authorize the City Manager to execute the First Amendment to the professional services agreement with Atlas Planning Solutions for the Safety Element update, increasing compensation by \$28,515 for a total of \$69,350, and extending the agreement term to June 30, 2026.

5. PUBLIC HEARINGS:

None

6. DISCUSSION:

None

7. CITY MANAGER' S REPORT:

City Manager Mitzi Ortiz announced summer camp registration is still open, with scholarships available until June 30th to those who qualify; Free community event, Shakespeare by the Sea *As You Like It* at Soka University on July 24, 2025, at 7:00 p.m.; announced event sponsorship opportunity for local businesses, individuals and organizations to support City events; announced the digital summer recreation brochure at avcity.org.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Zandbergen

- Attended local community meeting regarding Hummingbird Lane traffic safety concerns
- Requested that staff investigate traffic calming methods on Hummingbird Lane
- Attended Aliso Niguel High School graduation

Mayor Ackley requested the formation of an Ad Hoc committee to discuss traffic mitigation options for Hummingbird Lane.

City Manager Ortiz, Public Works Director Shaun Pelletier and OCSD Chief of Police Services Ryan Buhr responded to questions about traffic calming efforts.

Motion: Mayor Ackley moved and Mayor Pro Tem Duncan seconded to create an Ad Hoc committee to discuss traffic mitigation options for Hummingbird Lane. The committee will include Councilmembers Zandbergen and Munzing. Motion carried 5-0.

Councilmember Hurt:

- Attended OCPL Library Advisory Board meeting and provided an update on the Aliso Viejo Library remodel
- Commented on recent fellowship with The Nonprofit Institute of University of San Diego
- Expressed appreciation for the Boys and Girls Club, for continuing to offer community resources while navigating the evolving civic landscape
- Requested that staff look into installing new security cameras and shades at the Boys and Girls Club
- Reported that the Via Iglesia HOA has issued parking citations during food bank events and requested a meeting with HOA to prevent future citations to volunteers
- Commented on City's upcoming 25th anniversary event, requested the formation of an Ad Hoc committee to plan celebration

Motion: Mayor Ackley moved and Mayor Pro Tem Duncan seconded to create an Ad Hoc committee discuss the City's 25th Anniversary celebration. The committee will include Councilmember Hurt and Mayor Ackley. Motion carried 5-0.

Councilmember Munzing:

- Attended Aliso Niguel High School graduation
- Attended OCTA Roundtable Discussion
- Attended the first Aliso Viejo Chamber of Commerce Luncheon
- Attended OCFA Budget & Finance Committee meeting

Mayor Pro Tem Duncan

- No comments

Mayor Ackley:

- Requested consensus to cancel the regularly scheduled Council Meeting of July 2, 2025

- Expressed appreciation to OCSD for their assistance during the recent peaceful protest

Motion: Councilmember Munzing moved and Mayor Pro Tem Duncan seconded to cancel the regularly scheduled Council Meeting of July 2, 2025. Motion carried 5-0.

9. **ADJOURNMENT:** Mayor Ackley adjourned the meeting at 7:42 p.m. to the regularly scheduled City Council meeting of July 16, 2025.

Respectfully submitted:



JANET MARTINEZ
CITY CLERK

Approved by:



TIFFANY ACKLEY
MAYOR