

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
SEPTEMBER 18, 2024, 7:00 pm
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Munzing called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:46 p.m.

ROLL CALL

PRESENT: MAYOR MIKE MUNZING
MAYOR PRO TEM TIFFANY ACKLEY
COUNCILMEMBER ROSS CHUN
COUNCILMEMBER MAX DUNCAN
COUNCILMEMBER RICHARD W. HURT

ABSENT: NONE

STAFF PRESENT: MITZI ORTIZ, ACTING CITY MANAGER
SCOTT SMITH, CITY ATTORNEY
LAUREN TORRES, DEPUTY CITY CLERK
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR
LIZZY MENDOZA, RECREATION & COMMUNITY SERVICES MANAGER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
CAPT. ALAN VILLANUEVA, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: Anand Rao led the pledge of allegiance.

REPORT FROM CLOSED SESSION:

City Attorney Scott Smith stated no reportable action was taken.

1. SPECIAL PRESENTATIONS:

1.1 PROCLAMATION - SERVICE CLUBS MONTH

Mayor Munzing presented the proclamation to Aliso Viejo Kiwanis Club President Meredith Drews. Ms. Drews expressed her appreciation and commented on the importance of the designation.

1.2 BUSINESS OF THE MONTH - GRACIE BARRA ALISO VIEJO

Mayor Munzing introduced the video and presented the certificate of recognition to Owner Diogo Maltarollo. Mr. Maltarollo expressed his appreciation.

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

None.

3. COMMUNITY INPUT:

1. Nancy Conley expressed concern with election campaign signs within the community.

4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Motion: Mayor Pro Tem Ackley moved and Councilmember Chun seconded to approve the recommended actions. Motion carried 5-0.

4.1 WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2 APPROVAL OF MINUTES

Recommended Action: Approve the Minutes as submitted for the September 4, 2024 Special Meeting, the September 4, 2024 Regular Meeting, and the September 11, 2024 Special Meeting

4.3 SECOND READING AND ADOPTION OF AN ORDINANCE AMENDING SECTION 15.14.080 PERTAINING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS

Recommended Action: Conduct a second reading and adopt Ordinance No. 2024-243 entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AMENDING SECTION 15.14.080 OF THE ALISO VIEJO MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA.

4.4 ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between August 16, 2024, and August 29, 2024, in the amount of \$369,195.66.

4.5 TREASURER'S STATEMENT – JULY 2024

Recommended Action: Receive and file the July 2024 Treasurer's Statement.

4.6 ADOPTION OF THE 2023-2024 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR EXPENDITURES OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

Recommended Action:

1. Find that the 2023-2024 Consolidated Annual Performance and Evaluation Report (CAPER) is not subject to the California Environmental Quality Act (CEQA) because the activity is not a project as defined in Section 15378 (b)(5) of the State CEQA Guidelines;
2. Approve and adopt the 2023-2024 CAPER; and
3. Authorize the City Manager to submit the CAPER to the United States Department of Housing and Urban Development (HUD) and authorize the City Manager to submit all related documents.

4.7 PURCHASE AND REPLACE PROJECTORS AT THE ALISO VIEJO CENTER

Recommended Action:

1. Approve and authorize the City Manager to execute a Professional Services Agreement with Western Audio Visual for the replacement of three projectors at the Aliso Viejo Center for an amount not to exceed \$28,000; and
2. Appropriate \$28,000 to the fiscal year 2024-25 Capital Improvement Plan.

5. PUBLIC HEARINGS:

5.1 TRAFFIC VIOLATOR APPREHENSION PROGRAM FEE (TVAP)

Acting City Manager Mitzi Ortiz provided an overview. Mayor Munzing opened the public hearing. There were no speakers. Mayor Munzing closed the public hearing.

Recommended Action:

1. Open and conduct a public hearing;
2. Declare that the project is exempt from the provisions of California Environmental Quality Act ("CEQA") 21080(b)(8) of the Public Resources Code and Section 157273 of the CEQA Guidelines as the establishment of modification of rates, fees, and charges, which are for the purpose of meeting operating expenses, including employee wage rates and fringe benefits, purchasing or leasing supplies, equipment or materials as set forth herein; and

3. Adopt Resolution No. 2024-26 authorizing the Orange County Sheriff's Department to collect its updated fee for the traffic violator apprehension program in the City.

Motion: Mayor Pro Tem Ackley moved and Councilmember Duncan seconded to approve the recommended actions. Motion carried 5-0.

6. DISCUSSION:

6.1 AQUATIC CENTER POOL DECK SURFACE REHABILITATION OPTIONS

Acting City Manager Mitzi Ortiz introduced Public Works Director Shaun Pelletier, who provided an overview. Staff responded to questions regarding slip resistance and color options.

Recommended Action:

1. Receive staff presentation and provide direction on the pool deck surface rehabilitation method; and
2. Authorize staff to solicit bids for the recommended surface rehabilitation method.

Motion: Councilmember Chun moved and Councilmember Hurt seconded to approve the recommended actions. Motion carried 5-0.

6.2 STREET MAINTENANCE – PAVEMENT STRIPING

Acting City Manager Mitzi Ortiz introduced Public Works Director Shaun Pelletier, who provided an overview. Staff responded to questions regarding potential bike lane improvements, street maintenance software, contractor scheduling, street condition assessments, and road structure. Councilmembers commented on the matter.

Recommended Action: Receive staff report.

Action: Mayor Pro Tem Ackley obtained consensus to direct staff to prepare a report on the condition of the roads and projected lifespan.

6.3 EMPLOYEE MONTHLY HEALTH BENEFIT ALLOWANCE

Acting City Manager Mitzi Ortiz provided an overview. Staff responded to questions regarding the impact on staff.

Recommended Action: Adopt Resolution No. 2024-27 approving an increase to the employee health benefit allowance for Plan Year 2025.

Motion: Mayor Pro Tem Ackley moved and Councilmember Chun seconded to approve the recommended actions. Motion carried 5-0.

6.4 CITY SPONSORSHIP OF ORANGE COUNTY ANNUAL SENIOR SUMMIT EVENT AT ALISO VIEJO RANCH

Acting City Manager Mitzi Ortiz introduced Recreation and Community Services Manager Lizzy Mendoza, who provided an overview. Staff responded to questions regarding the City's potential participation and event details.

Recommended Action: Consider City sponsorship of the Orange County Annual Senior Summit event at Aliso Viejo Ranch held by Fifth District Supervisor Katrina Foley and Cal Optima.

Motion: Councilmember Chun moved and Mayor Pro Tem Ackley seconded to approve participating in the Orange County Annual Senior Summit by staffing a booth. Motion carried 5-0.

6.5 LETTER OF OPPOSITION – CALIFORNIA DEPARTMENT OF MOTOR VEHICLES LAGUNA HILLS OFFICE CLOSURE

Acting City Manager Mitzi Ortiz provided an overview. Councilmembers commented on the matter.

Recommended Action: Consider directing staff to send a letter in opposition to the closure of the California Department of Motor Vehicles (DMV) Laguna Hills office.

Motion: Councilmember Duncan moved and Councilmember Chun seconded to approve the recommended actions. Motion carried 5-0.

7. CITY MANAGER' S REPORT:

Acting City Manager Mitzi Ortiz expressed appreciation to the American Red Cross Blood Drive donors; announced the Aliso Viejo Trails and Creek Cleanup event to be held from 8:00 a.m. to 11 a.m. on September 21, 2024; and registration for fall recreation classes.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Hurt:

- Attended TCA Environmental Committee Meeting
- Attended TCA Finance & Investment Committee Meeting
- Attended TCA Board of Directors Meeting
- Attended TCA Toll Operations Committee Meeting
- Announced upcoming Mosquito and Vector Control District Meeting

Councilmember Chun:

- Attended Southern California Edison Government Advisory Panel
- Attended OCFA Budget and Finance Committee Meeting
- Attended OCFA Day of Remembrance Ceremony

- Commented on the Airport Fire
- Attended Aliso Viejo Chamber of Commerce Networking Breakfast
- Attended Aliso Niguel High School Yard Sale Fundraiser
- Attended Mission Viejo Animal Services 30th Anniversary Celebration
- Attended Aliso Viejo Furry Friends Pet Fair
- Attended SCAG Transportation Committee Meeting
- Attended Orange County Service Fair
- Attended Indian cultural event and dance recital
- Attended community town hall meetings
- Participated in Capistrano Unified School District Scavenger Hunt

Councilmember Duncan:

- Commented on community engagement
- Commented on closure of the Laguna Hills DMV field office

Mayor Pro Tem Ackley:

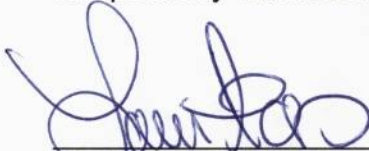
- Attended OCFA Day of Remembrance Ceremony
- Participated in Capistrano Unified School District Scavenger Hunt

Mayor Munzing:

- Attended Troop 700 Eagle Scout Court of Honor
- Commented on personal health

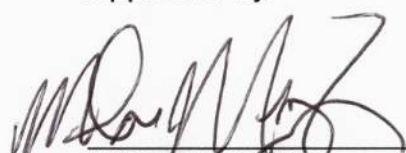
9. **ADJOURNMENT:** Mayor Munzing adjourned the meeting at 9:04 p.m. to the regularly scheduled City Council meeting of October 2, 2024.

Respectfully submitted:



LAUREN TORRES
DEPUTY CITY CLERK

Approved by:



MIKE MUNZING
MAYOR