

CITY OF ALISO VIEJO  
CITY COUNCIL MINUTES  
REGULAR MEETING  
November 20, 2019, 7:00 P.M.  
Council Chambers, City Hall, 12 Journey  
Aliso Viejo, California

**CALL TO ORDER:** Mayor Chun called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:02 p.m.

PRESENT: MAYOR ROSS CHUN  
MAYOR PRO TEM MIKE MUNZING  
COUNCILMEMBER DAVID C. HARRINGTON  
COUNCILMEMBER WILLIAM A. PHILLIPS

ABSENT: COUNCILMEMBER TIFFANY ACKLEY

STAFF PRESENT: DAVID A. DOYLE, CITY MANAGER  
SCOTT C. SMITH, CITY ATTORNEY  
MITZI ORTIZ, CITY CLERK  
GINA THARANI, FINANCIAL SERVICES DIRECTOR  
QUANG LE, ASSOCIATE ENGINEER  
OMAR DADABHOY, COMMUNITY DEVELOPMENT DIRECTOR  
STEPHANIE PHILLIPS, COMMUNITY SERVICES MANAGER  
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER  
LT. CHAD KAJFASZ, CHIEF OF POLICE SERVICES

**PLEDGE OF ALLEGIANCE:** Chandler led the pledge of allegiance.

**SPECIAL PRESENTATIONS:**

A. **PARTNERSHIP AWARD RECOGNITION – ALISO VIEJO CHAMBER OF COMMERCE**

Mayor Chun presented a Certificate of Recognition to President Jim Sidaris and Heidi Stoops. Mr. Sidaris expressed his appreciation and commented on upcoming events. City Manager David Doyle commented on the City's partnership with the Chamber of Commerce.

**ADDITIONS, DELETIONS, REORDERING TO THE AGENDA**

None

**COMMUNITY INPUT:**

None

**CONSENT CALENDAR ITEMS 1-5:**

Mayor Chun asked if any member of the City Council or staff wished to remove an item from the Consent Calendar. Councilmember Harrington requested the removal of Item No. 5. There were no other requests to remove items from the Consent Calendar.

**MOTION: COUNCILMEMBER HARRINGTON MOVED AND COUNCILMEMBER PHILLIPS SECONDED TO APPROVE CONSENT CALENDAR ITEMS 1-4 AS PRESENTED.**

1. **WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS**

Approved the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

2. **APPROVAL OF MINUTES – NOVEMBER 6, 2019 REGULAR MEETING**

Approved the subject Minutes as submitted

3. **ACCOUNTS PAYABLE**

1. Ratified accounts payable checks and electronic funds transfers issued October 24, 2019 in the amount of \$242,277.79; and
2. Ratified accounts payable checks and electronic funds transfers issued October 31, 2019 in the amount of \$56,527.63.

4. **COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)**

Received and filed the Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2019.

5. **AGREEMENT WITH NICHOLS CONSULTING ENGINEERS, CHTD FOR PAVEMENT MANAGEMENT PROGRAM SERVICES**

This item was removed from the Consent Calendar

**MOTION CARRIED 4-0-1, WITH COUNCILMEMBER ACKLEY ABSENT**

**END OF CONSENT CALENDAR**

**REMOVED FROM CONSENT CALENDAR**

5. **AGREEMENT WITH NICHOLS CONSULTING ENGINEERS, CHTD FOR PAVEMENT MANAGEMENT PROGRAM SERVICES**

City Manager David Doyle and Associate Engineer Quang Le responded to questions regarding scope of service, condition of streets, needed repairs and timeline. Councilmembers commented on the matter.

**MOTION: COUNCILMEMBER HARRINGTON MOVED AND COUNCILMEMBER PHILLIPS SECONDED TO:**

1. **APPROVED AN AGREEMENT WITH NICHOLS CONSULTING ENGINEERS, CHTD (NCE) TO PERFORM MANAGEMENT PROGRAM SERVICES CITYWIDE;**
2. **AUTHORIZED THE APPROPRIATION \$36,000 IN UNRESERVED GAS TAX FUNDS FOR THE SIDEWALK INVENTORY AND CONDITION SURVEY; AND**
3. **AUTHORIZED THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH NCE FOR AN AMOUNT NOT TO EXCEED \$106,000.**

**MOTION CARRIED 4-0-1, WITH COUNCILMEMBER ACKLEY ABSENT**

**PUBLIC HEARING ITEMS:**

None.

**DISCUSSION ITEMS:**

6. **CRIME PREVENTION SPECIALIST AND REVISED SALARY SCHEDULE**

City Manager David Doyle provided an overview. Staff responded to questions regarding vacancy.

**MOTION: COUNCILMEMBER HARRINGTON MOVED AND MAYOR PRO TEM MUNZING SECONDED TO:**

1. **AUTHORIZE THE ADDITION OF ONE PART-TIME TEMPORARY CRIME PREVENTION SPECIALIST TO REPLACE THE FULL-TIME POSITION BUDGETED IN THE ORANGE COUNTY SHERIFF DEPARTMENT CONTRACT; AND**
2. **ADOPT RESOLUTION NO. 2019-31 AMENDING THE CURRENT SALARY SCHEDULE.**

**MOTION CARRIED 4-0-1, WITH COUNCILMEMBER ACKLEY ABSENT**

## **CITY MANAGER'S REPORT**

City Manager David Doyle announced All is Bright Holiday Celebration & Tree Lighting Ceremony to be held from 5:00 p.m. to 8:00 p.m. on December 5, 2019 at the Aliso Viejo Town Center; Letters to Santa program to be held December 6-13, 2019; the City's recognition as one of the Los Angeles Times 2019 Readers' Choice Best City award recipients; and encouraged residents to follow the City on Facebook, Twitter, Instagram and Nextdoor.

## **ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES**

Councilmember Harrington:

- Commended Recreation & Community Services Department
- Wished residents a happy Thanksgiving
- Encouraged residents to attend All is Bright Holiday Celebration & Tree Lighting
- Submitted in writing:
  - Attended Veterans Appreciation Event
  - Attended Aliso Viejo Ranch Foundation Board of Directors Meeting
  - Attended Orange County Taxpayers Association Fall Membership Luncheon

Councilmember Phillips:

- Requested information regarding flight patterns and altitude
- Expressed condolences in the passing of William Woollett
- Wished residents a happy Thanksgiving
- Submitted in writing:
  - Attended Veterans Appreciation Event
  - Attended Coastal Greenbelt Authority Meeting
  - Attended William Woollett's Memorial Service

Mayor Pro Tem Munzing:

- Commented on success of Veterans Appreciation Event
- Wished residents a happy Thanksgiving
- Submitted in writing:
  - Attended Orange County District Attorney Event
  - Attended Don Juan Avila Elementary School Veterans Day Event
  - Attended Veterans Appreciation Event
  - Attended Meeting with Cub Scout Pack
  - Attended TCA Joint Finance & Investment Committee Meeting
  - Attended TCA Joint Toll Operations Committee Meeting

Mayor Chun

- Attended CR&R's Compost Giveaway
- Attended tour of Families Forward facility
- Attended City Selection Committee Meeting


- Attended ACC-OC Annual Business Meeting
- Attended CUSD Parent Education Night
- Attended performance at Soka University
- Expressed condolences in the passing of William Woollett

**ADJOURNMENT:** Mayor Chun adjourned the meeting at 7:33 p.m. to the regularly scheduled meeting of December 4, 2019, in memory of William Woollett

Respectfully submitted:

  
MITZI ORTIZ, MMC  
CITY CLERK

Approved by:

  
ROSS CHUN  
MAYOR