

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
January 17, 2024, 7:00 PM
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Munzing called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:00 p.m.

ROLL CALL

PRESENT: MAYOR MIKE MUNZING
MAYOR PRO TEM TIFFANY ACKLEY
COUNCILMEMBER ROSS CHUN
COUNCILMEMBER MAX DUNCAN
COUNCILMEMBER RICHARD W. HURT

ABSENT: NONE

STAFF PRESENT: DAVID A. DOYLE, CITY MANAGER
SCOTT SMITH, CITY ATTORNEY
MITZI ORTIZ, CITY CLERK
ANN EIFERT, FINANCIAL SERVICES DIRECTOR
QUANG LE, ASSOCIATE ENGINEER
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR
ROSE RIVERA, SENIOR PLANNER
CINDY COLLINS, INTERIM RECREATION & COMMUNITY SERVICES
MANAGER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
CAPT. ALAN VILLANUEVA, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: Nancy Conley led the pledge of allegiance.

1. SPECIAL PRESENTATIONS:

1.1. RECOGNITION OF 2023 MAYOR RICHARD HURT

Mayor Munzing presented the recognition to Councilmember Hurt. Sarah Mendoza, District Representative for Congresswoman Young Kim, and Kristin Vellandi District Director for Assemblymember Diane Dixon presented certificates of recognition. Councilmembers thanked Councilmember Hurt for his service as Mayor. Councilmember Hurt expressed his appreciation for the recognitions.

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

None.

3. COMMUNITY INPUT:

1. Tom Merritt expressed concern with the proposed residential development in The Commons.
2. Michele Saward expressed concern with HOA regulations on accessory dwelling units.

4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Motion: Councilmember Chun moved and Councilmember Hurt seconded to approve the recommended actions. Motion carried 5-0.

4.1. WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2. APPROVAL OF MINUTES

Recommended Action: Approve the Minutes as submitted for the December 6, 2023 Special Meeting and the December 6, 2023 Regular Meeting.

4.3. ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between November 9, 2023 and January 4, 2024, in the amount of \$3,008,470.40.

4.4. TREASURER'S STATEMENT - NOVEMBER 2023

Recommended Action: Receive and file the November 2023 Treasurer's Statement.

4.5. FISCAL YEAR 2022-23 ANNUAL COMPREHENSIVE FINANCIAL REPORT

Recommended Action: Receive and file the Annual Comprehensive Financial Report (ACFR) for the year ended June 30, 2023.

4.6. RELEASE OF BONDS FOR THE GRADING AND LANDSCAPING IMPROVEMENTS FOR THE GLAUKOS SITEWORK PROJECT

Recommended Action: Adopt Resolution No. 2024-01 exonerating Grading Surety Bond Nos. 0240003 and 0240004 and Landscaping Surety Bond Nos. 0244630 and 0244631 for the Glaukos Sitework Project.

4.7. APPROVAL OF THE SUBMITTAL OF THE ALICIA PARKWAY TRAFFIC SIGNAL SYNCHRONIZATION PROJECT TO THE ORANGE COUNTY TRANSPORTATION AUTHORITY

Recommended Action: Adopt Resolution No. 2024-02 approving the submittal of the Alicia Parkway Traffic Signal Synchronization Project to OCTA for funding under the competitive Measure M2 Regional Traffic Signal Synchronization Program (Project P).

4.8. COMMITMENT TO IMPLEMENT ALL PROJECTS IN THE FEDERAL FISCAL YEAR (FFY) 2024-25 THROUGH 2029-30 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM (FTIP)

City Manager David Doyle and Associate Engineer Quang Le responded to questions regarding the Federal Transportation Improvement Program, required matching funds, future projects, and the application process.

Recommended Action: Adopt Resolution No. 2024-03 certifying that the City has the resources to fund the projects in the FFY 2024-25 through 2029-30 Transportation Improvement Program and affirms its commitment to implement all projects in the program.

Motion: Mayor Pro Tem Ackley moved and Councilmember Chun seconded to approve the recommended action. Motion carried 5-0.

4.9. APPROVE AUTHORIZED AGENTS TO SIGN FOR EMERGENCY MANAGEMENT PERFORMANCE GRANTS (EMPG)

Recommended Action: Adopt the California Office of Emergency Services' Governing Body Resolution No. 2024-04 designating the City Manager, Director of Financial Services, and Chief of Police Services as authorized agents to execute for and on behalf of the City of Aliso Viejo for the purposes of obtaining federal financial assistance provided by the Department of Homeland Security and subgranted through the State of California for the Emergency Management Performance Grant (EMPG) for three grant cycles.

5. PUBLIC HEARINGS:

5.1. TIME EXTENSION REQUEST FOR A SITE DEVELOPMENT PERMIT AND TEMPORARY USE PERMIT AT 800 FREEDOM LANE

City Manager David Doyle introduced Senior Planner Rose Rivera, who provided an overview. John Stratman, Senior Director of Public Affairs and Brand Communications

for Kaiser Permanente, provided additional information. Staff and applicant responded to questions regarding the project timeline. Mayor Munzing opened the public hearing. There were no comments. Mayor Munzing closed the public hearing. Councilmembers commented on the matter.

Recommended Action: Approve, via minute order, a time extension request to extend the validity of a Site Development Permit and Temporary Use Permit to construct a 42,657 square foot medical office building and establish a temporary construction yard at 800 Freedom Lane (SDP-2023-0001).

Motion: Mayor Pro Tem Ackley moved and Councilmember Duncan seconded to approve the recommended actions. Motion carried 5-0.

5.2. CONDITIONAL USE PERMIT FOR AT&T MOBILITY TO INSTALL ANTENNAS ON AN EXISTING SCE TRANSMISSION TOWER AND CONSTRUCT AN EQUIPMENT ENCLOSURE AT GROUND LEVEL AT 4 LARKMEAD (CASE NO. USE-2023-00023)

City Manager David Doyle introduced Community Development Director So Kim, who provided an overview. Staff responded to questions regarding agreement among various parties, and potential noise impact. Mayor Munzing opened the public hearing. There were no comments. Mayor Munzing closed the public hearing. Councilmembers commented on the matter.

Recommended Action: Adopt Resolution No. 2024-05 approving a Conditional Use Permit for AT&T Mobility to install antennas and remote radio units on an existing SCE transmission tower and place associated equipment within 8' tall enclosures at ground level at 4 Larkmead (Case No. USE-2023-00023).

Motion: Councilmember Chun moved and Mayor Pro Tem Ackley seconded to approve the recommended actions. Motion carried 5-0.

5.3. CODE AMENDMENT TO ALLOW POLE SIGNS IN COMMERCIAL SHOPPING CENTERS LOCATED ALONG STATE ROUTE 73; AND MASTER SIGN PROGRAM AND EXCEPTION PERMIT FOR A POLE SIGN WITH A REDUCED NUMBER OF PARKING STALLS AT 26852-27072 LA PAZ ROAD (PA22-005) (APPLICANT: TARGET)

City Manager David Doyle introduced Senior Planner Rose Rivera, who provided an overview. Community Development Director So Kim and City Attorney Scott Smith provided additional information. Staff and applicant responded to questions regarding peak hours, eligibility for pole signs, master sign program, anticipated increase in customers, property association, and Caltrans sign regulations. Mayor Munzing opened the public hearing and the following persons provided comment:

1. Michele Seward expressed opposition to the matter

There were no other comments. City Council discussion ensued. Mayor Munzing closed the public hearing.

Recommended Action:

1. Find that the request is exempt from the California Environmental Quality Act pursuant to State CEQA Guidelines Sections 15304 (Class 4: Minor Alterations to Land) and 15311 (Class 11: Accessory Structures);
2. Introduce and give first reading to an Ordinance entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, AMENDING SECTION 15.34.120 OF THE ALISO VIEJO MUNICIPAL CODE TO ALLOW POLE SIGNS IN COMMERCIAL SHOPPING CENTERS LOCATED ALONG STATE ROUTE 73; and
3. Adopt Resolution No. 2024-06 approving a Master Sign Program and an Exception Permit for a pole sign with reduced number of parking stalls at 26852-27072 La Paz Road (Applicant: Target).

Motion: Mayor Pro Tem Ackley moved and Councilmember Chun seconded to bifurcate the recommended actions and consider the Master Sign Program separately from the Exception Permit for a pole sign with reduced parking stalls and related Ordinance. Motion carried 5-0.

Motion: Councilmember Hurt moved and Mayor Pro Tem Ackley seconded to continue the public hearing to consider an Exception Permit for a pole sign with reduced parking stalls and related Ordinance to February 21, 2024. Motion carried 5-0.

Motion: Councilmember Chun moved and Mayor Pro Tem Ackley seconded to approve the Master Sign Program conceptually, excluding the pole sign component, and urge staff to consider the matter administratively. Motion carried 5-0.

6. DISCUSSION:

6.1. BY-DISTRICT ELECTIONS COMMUNICATION STRATEGY

City Manager David Doyle introduced City Clerk Mitzi Ortiz, who provided an overview. Staff responded to questions regarding website navigation. Councilmembers commented on the matter.

Recommended Action: Receive and file.

No further action was taken.

7. CITY MANAGER' S REPORT:

City Manager David Doyle commented on the Red Cross Blood Drive; announced Aliso Viejo Ranch Showcase was rescheduled and will be held from 11:00 a.m. to 2:00 p.m. on January 28, 2024 at Aliso Viejo Ranch; Summer Camp registration opens on February 9, 2024; OC Public Libraries Mobile Library will be at Aliso Viejo Ranch on the third Tuesday of each month from 10:00 to 11:00 a.m.; and registration for recreation programs.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Hurt:

- Commented on Mobile Library scheduled for visits at Iglesia Park Community Center
- Met with student regarding government engagement

Councilmember Duncan:

- Attended Trattoria Trullo Grand Opening
- Attended Aliso Niguel High School Girls Soccer program fundraiser

Councilmember Chun:

- Expressed appreciation to Ice Palace
- Expressed appreciation to Glaukos
- Attended Webb's Grainworks New Year's Eve Event
- Attended Camp Pendleton Holiday Celebration
- Met with Father Mike Rizzo from Corpus Christi Catholic Church
- Attended Orange County Cold Weather Sheltering and Homelessness Meeting
- Commented on Orange County Supervisor Katrina Foley's Coat Drive
- Attended San Juan Capistrano HeloPod Grand Opening
- Attended OCFA Legislative Committee Meeting
- Attended SCAG Economic Summit
- Attended Southern California Edison Government Advisory Panel
- Attended League of California Cities Policy Committee Meeting
- Commented on Capistrano Boys & Girls Clubs of Capistrano Valley podcast program

Mayor Pro Tem Ackley:

- Attended Trattoria Trullo Grand Opening
- Met with Capistrano Unified School District Superintendent Chris Brown
- Commented on Mobile Library hours

Mayor Munzing:

- Expressed appreciation to Mayor Pro Tem Ackley
- Attended New Year's Eve event at Webb's Grainworks
- Attended Aliso Niguel High School Girls Soccer program fundraiser
- Met with Moulton Niguel Water District
- Commented on Aliso Viejo Chamber of Commerce

9. **ADJOURNMENT:** Mayor Munzing adjourned the meeting at 8:53 p.m. to the regularly scheduled City Council meeting of February 7, 2024.

Respectfully submitted:

Approved by:



MITZI ORTIZ, MMC
CITY CLERK



MIKE MUNZING
MAYOR