

CITY OF ALISO VIEJO  
CITY COUNCIL MINUTES  
REGULAR MEETING  
March 18, 2020, 7:00 P.M  
Council Chambers, City Hall, 12 Journey  
Aliso Viejo, California

***City Council conducted this meeting in accordance with California Governor Newsom's Executive Orders N-25-20 and N-29-20 and COVID-19 pandemic protocols.***

**CALL TO ORDER:** Mayor Munzing called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:01 p.m.

**ROLL CALL:**

**PRESENT:** MAYOR MIKE MUNZING *(via teleconference)*  
MAYOR PRO TEM TIFFANY ACKLEY *(via teleconference)*  
COUNCILMEMBER ROSS CHUN *(via teleconference)*  
COUNCILMEMBER DAVID C. HARRINGTON *(via teleconference)*  
COUNCILMEMBER WILLIAM A. PHILLIPS *(via teleconference)*

**ABSENT:** NONE

**STAFF PRESENT:** DAVID A. DOYLE, CITY MANAGER  
SCOTT C. SMITH, CITY ATTORNEY  
MITZI ORTIZ, CITY CLERK  
GINA THARANI, FINANCIAL SERVICES DIRECTOR  
OMAR DADABHOY, COMMUNITY DEVELOPMENT DIRECTOR  
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER  
LT. CHAD KAJFASZ, CHIEF OF POLICE SERVICES  
SARAH LIMONES, SENIOR EMERGENCY MANAGEMENT PROGRAM  
COORDINATOR

**PLEDGE OF ALLEGIANCE:** IT Manager Isaac Aziz led the pledge of allegiance.

**1. SPECIAL PRESENTATIONS:**

None.

**2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:**

**Addition of Item:** City Manager David Doyle requested the addition of an item to ratify the local emergency proclamation dated March 16, 2020.

**Motion:** Councilmember Harrington moved and Councilmember Phillips seconded to approve the approve the addition of the item. Motion carried unanimously.

2.1. RESOLUTION RATIFYING THE PROCLAMATION OF LOCAL EMERGENCY

**Recommended Action:** Adopt Resolution No. 2020-05 to ratify the Proclamation of Local Emergency for the COVID-19 Pandemic.

City Manager David Doyle introduced Senior Emergency Management Program Coordinator Sarah Limones, who provided an overview. Lt. Chad Kajfasz provided additional information. Staff responded to questions regarding senior testing and resources, point of dispensing location, shopping hours for at-risk population, donation opportunities, and Soka University students. Councilmembers commented on the matter.

**Motion:** Councilmember Phillips moved and Mayor Pro Tem Ackley seconded to approve the recommended action. Motion carried unanimously.

**Discussion Item 6.1:** City Manager David Doyle requested removal of the item from consideration to provide staff an opportunity to analyze the revenue impacts of the COVID-19 pandemic and related public health orders.

**Motion:** Councilmember Harrington moved and Councilmember Chun seconded to remove Discussion Item 6.1 from consideration. Motion carried unanimously.

3. COMMUNITY INPUT:

City Clerk Mitzi Ortiz read the following electronic communications into the record:

1. Richard Hurt requested approval of a residential eviction moratorium
2. Jorge Vera expressed concern regarding residential evictions.
3. Mary Knab requested approval of an eviction moratorium.
4. Jared Ackley requested approval of residential and commercial eviction moratoriums.
5. Susan Jundanian requested approval of a residential eviction moratorium.
6. Maria Zakich requested approval of a residential eviction moratorium.
7. Trina Mangione commented on City Council Meeting procedures and requested approval of a residential eviction moratorium.
8. Marlene Lewis requested approval of a residential eviction moratorium.
9. Monica Shafer requested approval of a suspension of rent.
10. Michael Avramidis commented on the City's response to the pandemic and the need to support small businesses.
11. Thomas Parham requested approval of a residential eviction moratorium.
12. Michelle Antennesse requested approval of a residential eviction moratorium.
13. Payal and Adrien Avellan requested approval of a residential eviction moratorium.

#### 4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar

**Motion:** Councilmember Chun moved and Councilmember Harrington seconded to approve the recommended actions Motion carried unanimously.

##### 4.1. WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

**Recommended Action:** Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

##### 4.2. APPROVAL OF MINUTES – FEBRUARY 19, 2020 REGULAR MEETING

**Recommended Action:** Approve the subject Minutes as submitted.

##### 4.3. ACCOUNTS PAYABLE

**Recommended Action:**

1. Ratify accounts payable checks and electronic funds transfers issued February 06, 2020 in the amount of \$120,278.62;
2. Ratify accounts payable checks and electronic funds transfers issued February 13, 2020 in the amount of \$228,152.60;
3. Ratify accounts payable checks and electronic funds transfers issued February 20, 2020 in the amount of \$148,971.13 and
4. Ratify accounts payable checks and electronic funds transfers issued February 27, 2020 in the amount of \$1,476,226.40.

##### 4.4. TREASURER'S STATEMENT – JANUARY 2020

**Recommended Action:** Approve January 2020 Treasurer's Statement

##### 4.5. RELEASE OF BONDS FOR THE COVINGTON COURTYARD LANDSCAPE RENOVATION PROJECT

**Recommended Action:** Adopt Resolution No. 2020-06 exonerating the Landscape Performance Bond No. CMGP0000748 for The Covington.

##### 4.6. FISCAL YEAR 20-21 PROJECT LIST FOR ROAD MAINTENANCE AND REHABILITATION ACCOUNT FUNDING (SB 1)

**Recommended Action:** Adopt Resolution No. 2020-07 of the City Council of the City of Aliso Viejo which adopts a list of projects for fiscal year 2020-21 funded by SB 1: The Road Repair and Accountability Act of 2017

##### 4.7. GENERAL PLAN ANNUAL PROGRESS REPORT FOR CALENDAR YEAR 2019

**Recommended Action:**

1. Find that the request is not a project as defined by the California Environmental Quality Act pursuant to State CEQA Guidelines section 15378(b)(5); and
2. Receive and file the 2019 General Plan Annual Progress Report (APR), and

3 Direct staff to submit the APR to the Governor's Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

4.8. AGREEMENT WITH JHD PLANNING LLC FOR PREPARATION OF THE HOUSING ELEMENT, RELATED CEQA DOCUMENTATION AND PLAN IMPLEMENTATION

**Recommended Action:** Approve agreement with JHD Planning LLC in the amount of \$99,500 to prepare the City's 2021-2029 Housing Element, related CEQA documentation and plan implementation.

5. **PUBLIC HEARINGS:**

5.1 ORDINANCE AMENDING TITLE 15 OF THE CITY OF ALISO VIEJO MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS

City Manager David Doyle provided an overview. City Attorney Scott Smith and Community Development Director Omar Dadabhoy provided additional information. Staff responded to questions regarding modeling of proposed regulations, deadline to adopt, and state law. Mayor Munzing opened the public hearing. There were no public comments.

**Recommended Action:**

1. Open the public hearing; and
2. Continue the public hearing to April 15, 2020.

**Motion:** Councilmember Harrington moved and Councilmember Chun seconded to approve the recommended action. Motion carried unanimously.

5.2. ORDINANCE AMENDING ALISO VIEJO MUNICIPAL CODE SECTION 15.74.100, SUBSECTION (B), RELATING TO THE ESTABLISHMENT OF DISCRETIONARY PERMITS, AND SUBSECTION (D), RELATING TO THE EXTENSION OF EXPIRING DISCRETIONARY PERMITS

URGENCY ORDINANCE AMENDING ALISO VIEJO MUNICIPAL CODE SECTION 15.74.100, SUBSECTION (B), RELATING TO THE ESTABLISHMENT OF DISCRETIONARY PERMITS, AND SUBSECTION (D), RELATING TO THE EXTENSION OF EXPIRING DISCRETIONARY PERMITS

COUNCIL POLICY REQUIRING ANNUAL INVENTORY AND REPORT OF EXPIRING DISCRETIONARY PERMITS

City Manager David Doyle provided an overview. City Attorney Scott Smith provided additional information. Mayor Munzing opened the public hearing. City Clerk Mitzi Ortiz entered into the record correspondence received from J. Michael Vaughn representing BPM Investments, and Gregory P. Powers representing Primoris Services Corporation.

**Recommended Action:**

1. Open the public hearing; and
2. Continue the public hearing to April 15, 2020.

**Motion:** Councilmember Harrington moved and Councilmember Phillips seconded to approve the recommended action. Motion carried unanimously

**6. DISCUSSION:**

**6.1. ANNUAL BUDGET DISCUSSION FOR FY 2020-21**

This item was removed from consideration.

**7. CITY MANAGER' S REPORT:**

City Manager David Doyle urged residents to remain safe, courteous and understanding as the community responds to the COVID-19 pandemic.

**8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:**

Councilmember Chun:

- Expressed appreciation to the community, staff, and merchants

Councilmember Harrington:

- Expressed appreciation to the community, staff, and merchants

Councilmember Phillips:

- Expressed appreciation to the community, staff, and merchants
- Commented on the issue of evictions

Mayor Pro Tem Ackley:

- Expressed appreciation to staff
- Obtained consensus to consider an eviction moratorium at a Special City Council Meeting

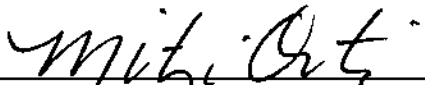
Mayor Munzing:

- Expressed appreciation to the community

City Manager David Doyle encouraged residents to visit the City website for updates. Senior Emergency Management Program Coordinator Sarah Limones provided information on how to sign up for alert system.

9. **ADJOURNMENT:** Mayor Munzing adjourned the meeting at 8 22 p.m. to the regularly scheduled meeting of April 15, 2020.

Respectfully submitted:

  
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MITZI ORTIZ, MMC  
CITY CLERK

Approved by.

  
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MIKE MUNZING  
MAYOR