

CITY OF ALISO VIEJO  
CITY COUNCIL MINUTES  
REGULAR MEETING  
January 20, 2021, 7:00 P.M.  
Council Chambers, City Hall, 12 Journey  
Aliso Viejo, California

***City Council conducted this meeting in accordance with California Governor Newsom's Executive Orders N-25-20 and N-29-20 and COVID-19 pandemic protocols.***

**CALL TO ORDER:** Mayor Ackley called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:43 p.m.

**ROLL CALL:**

PRESENT: MAYOR TIFFANY ACKLEY (*via teleconference*)  
MAYOR PRO TEM ROSS CHUN (*via teleconference*)  
COUNCILMEMBER DAVID C. HARRINGTON (*via teleconference*)  
COUNCILMEMBER RICHARD W. HURT (*via teleconference*)  
COUNCILMEMBER MIKE MUNZING (*via teleconference*)

ABSENT: NONE

STAFF PRESENT: DAVID A. DOYLE, CITY MANAGER  
SCOTT C. SMITH, CITY ATTORNEY  
MITZI ORTIZ, CITY CLERK  
GINA THARANI, FINANCIAL SERVICES DIRECTOR  
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR  
OMAR DADABHOY, COMMUNITY DEVELOPMENT DIRECTOR  
JENNIFER LOWE, SENIOR PLANNER  
STEPHANIE PHILLIPS, RECREATION & COMMUNITY SERVICES  
MANAGER  
SEA SHELTON, HUMAN RESOURCES MANAGER  
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER  
LT. CHAD KAJFASZ, CHIEF OF POLICE SERVICES  
SARAH LIMONES, SENIOR EMERGENCY MANAGEMENT PROGRAM  
COORDINATOR

**PLEDGE OF ALLEGIANCE:** Mayor Ackley led the pledge of allegiance.

**REPORT FROM CLOSED SESSION:**

City Attorney Scott Smith stated no reportable action was taken. Please refer to the January 20, 2021 Special Meeting Minutes.

1. **SPECIAL PRESENTATIONS:**

1.1. RECOGNITION OF 2020 MAYOR

Mayor Ackley commented Councilmember Munzing on his service as the 2020 Mayor. Councilmember Munzing expressed his appreciation.

1.2. PROCLAMATION - BLACK HISTORY MONTH (HURT)

Mayor Ackley introduced Councilmember Hurt, who expressed his appreciation and commented on the importance of the designation.

2. **ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:**

None.

3. **COMMUNITY INPUT:**

None.

4. **CONSENT CALENDAR:**

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

**Motion:** Councilmember Harrington moved and Mayor Pro Tem Chun seconded to approve the recommended actions. Motion carried 5-0.

4.1. WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

**Recommended Action:** Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2. APPROVAL OF MINUTES – NOVEMBER 18, 2020 SPECIAL MEETING, NOVEMBER 18, 2020 REGULAR MEETING AND DECEMBER 9, 2020 SPECIAL MEETING

**Recommended Action:** Approve the subject Minutes as submitted.

4.3. ACCOUNTS PAYABLE

**Recommended Action:**

1. Ratify accounts payable checks and electronic funds transfers issued November 05, 2020 in the amount of \$879,957.39;
2. Ratify accounts payable checks and electronic funds transfers issued November 12, 2020 in the amount of \$210,923.13;

3. Ratify accounts payable checks and electronic funds transfers issued November 19, 2020 in the amount of \$2,400,811.79;
4. Ratify accounts payable checks and electronic funds transfers issued December 03, 2020 in the amount of \$174,116.50;
5. Ratify accounts payable checks and electronic funds transfers issued December 10, 2020 in the amount of \$1,004,009.09;
6. Ratify accounts payable checks and electronic funds transfers issued December 17, 2020 in the amount of \$220,665.34; and
7. Ratify accounts payable checks and electronic funds transfers issued December 30, 2020 in the amount of \$1,604,871.93.

4.4. TREASURER'S STATEMENTS – OCTOBER AND NOVEMBER 2020

**Recommended Action:** Approve October and November 2020 Treasurer's Statements.

4.5. RELEASE OF BONDS FOR THE GRADING AND LANDSCAPING IMPROVEMENTS AT THE 4 ORION SELF STORAGE PROJECT

**Recommended Action:** Adopt Resolution No. 2021-01 exonerating the Grading and Landscaping Surety Bond No. 9296896 for the 4 Orion Self Storage Project.

4.6. RELEASE OF BONDS FOR THE LANDSCAPING AT THE 95 ENTERPRISE FITNESS CENTER PROJECT

**Recommended Action:** Adopt Resolution No. 2021-02 exonerating the Landscaping Performance Bond No. 107137510 for the 95 Enterprise Fitness Center Project.

4.7. RELEASE OF BOND FOR THE LANDSCAPING AT THE 95 ENTERPRISE – ENTERPRISE QUARTER PROJECT

**Recommended Action:** Adopt Resolution No. 2021-03 exonerating the Landscaping Performance Bond No. SU60917 for 95 Enterprise – Enterprise Quarter Project.

5. PUBLIC HEARINGS:

5.1. TRAFFIC VIOLATOR APPREHENSION PROGRAM FEE (TVAP)

City Manager David Doyle provided an overview. Mayor Ackley opened the public hearing. There were no speakers. Mayor Ackley closed the public hearing.

**Recommended Action:** Adopt Resolution No. 2021-04 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, AUTHORIZING THE ORANGE COUNTY SHERIFF'S DEPARTMENT TO COLLECT ITS UPDATED FEE FOR THE TRAFFIC VIOLATOR APPREHENSION PROGRAM IN THE CITY.

**Motion:** Councilmember Munzing moved and Councilmember Harrington seconded to approve the recommended action. Motion carried 5-0.

5.2. REQUEST TO APPROVE PLANNING APPLICATION PA18-020 (CUP/AUP) FOR A CONDITIONAL USE PERMIT TO ESTABLISH A DISTILLERY, MICROBREWERY, AND TASTING ROOM; AN ADMINISTRATIVE USE PERMIT TO OPERATE WITH TYPE 6, 23, AND 74 LICENSES FROM THE DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL; AND AN ADMINISTRATIVE USE PERMIT FOR MANUFACTURING OF ALCOHOLIC BEVERAGES FROM THE PROPERTY LOCATED AT 7 JOURNEY

City Manager David Doyle introduced Senior Planner Jennifer Lowe, who provided an overview. Mayor Ackley opened the public hearing. There were no speakers. Mayor Ackley closed the public hearing. Staff responded to questions regarding operating hours, indemnification, and parking requirements. Councilmembers commented on the matter.

**Recommended Action:**

1. Open and conduct a public hearing;
2. Find that the request is exempt from the California Environmental Quality Act pursuant to State CEQA Guidelines Sections 15301 (Existing Facilities); and
3. Adopt Resolution No. 2021-05 approving Planning Application PA18-20 (CUP/AUP) for a conditional use permit to establish a distillery, microbrewery, and tasting room; an administrative use permit to operate with Type 6, 23, and 74 Licenses from the Department of Alcoholic Beverage Control; and an administrative use permit for manufacturing of alcoholic beverages from the property at 7 Journey.

**Motion:** Councilmember Harrington moved and Councilmember Munzing seconded to approve the recommended actions. Motion carried 5-0.

6. **DISCUSSION:**

6.1. SALARY SCHEDULE AND BENEFIT UPDATE

City Manager David Doyle provided an overview. Human Resources Manager Sea Shelton provided additional information. Staff responded to questions regarding employee impacts, unfunded pension liability,

**Recommended Action:** Adopt Resolution No. 2021-06 approving a Salary Schedule and benefits for City of Aliso Viejo employees.

**Motion:** Councilmember Harrington moved and Mayor Pro Tem Chun seconded to approve the recommended actions. Motion carried 5-0.

6.2. ORDINANCE APPROVING THE USE OF ONLINE OR ELECTRONIC FILING OF CAMPAIGN STATEMENTS AND STATEMENTS OF ECONOMIC INTEREST

City Manager David Doyle introduced City Clerk Mitzi Ortiz, who provided an overview.

**Recommended Action:** Introduce and approve first reading of an Ordinance entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, ADDING SECTION 2.04.140 TO CHAPTER 2.04 OF TITLE 2 OF THE ALISO VIEJO MUNICIPAL CODE REGARDING ELECTRONIC AND PAPER METHODS OF FILING CAMPAIGN FINANCE DISCLOSURE STATEMENTS AND STATEMENTS OF ECONOMIC INTERESTS.

**Motion:** Mayor Ackley moved and Councilmember Harrington seconded to approve the recommended action. Motion carried 5-0.

6.3. DISCUSSION OF CITY COUNCIL MEETING CANCELLATIONS AND MUNICIPAL CODE SECTION 2.04 (ACKLEY) – ORAL PRESENTATION ONLY

Mayor Ackley provided an overview and City Council discussion ensued. City Manager David Doyle and City Attorney Scott Smith provided additional information. Staff responded to questions regarding agenda title, written notification and weekly report.

**Recommended Action:** Discuss City Council Meeting Cancellations and Municipal Code Section 2.04.

**Motion:** No action taken.

7. CITY MANAGER' S REPORT:

City Manager David Doyle commented on the Aliso Viejo Ranch construction; announced 5th District Small Business Grant Relief Program; and announced COVID-19 vaccine Super POD site at Soka University.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Harrington:

- Commended staff and partner agencies for work on opening Super POD

Councilmember Munzing:

- Commended staff for work on opening Super POD

Mayor Pro Tem Chun:

- Attended Orange County Mosquito and Vector Control District Meeting
- Attended ACC-OC Energy, Environment and Water Committee Meeting
- Attended SCAG Transportation Committee Meeting
- Attended Aliso Viejo Chamber of Commerce Networking Breakfast
- Attended Day of Service Food Drive
- Announced Feeding Aliso Viejo program to address food insecurity
- Congratulated winners of “To Know Better” Multimedia Campaign Contest
- Commended staff for work on opening Super POD

Councilmember Hurt:

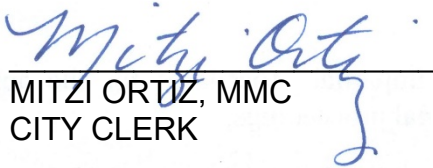
- Commended community volunteers
- Attended Orange County Health Care Agency Briefing
- Attended U.S. Chamber of Commerce 2021 State of American Business
- Attended Transportation Corridor Agency Meeting

Mayor Ackley:

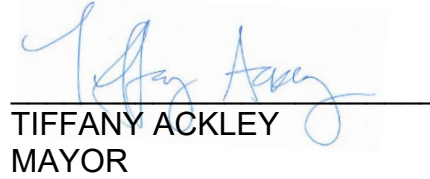
- Commended staff and partner agencies for work on opening Super POD
- Requested moment of silence in memory of those lost to COVID-19

9. **ADJOURNMENT:** Mayor Ackley adjourned the meeting at 9:10 p.m. to the regularly scheduled meeting of February 3, 2021.

Respectfully submitted:

  
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MITZI ORTIZ, MMC  
CITY CLERK

Approved by:

  
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TIFFANY ACKLEY  
MAYOR