

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
FEBRUARY 5, 2025, 7:00 PM
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Ackley called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:00 p.m.

ROLL CALL

PRESENT: MAYOR TIFFANY ACKLEY
MAYOR PRO TEM MAX DUNCAN
COUNCILMEMBER RICHARD W. HURT
COUNCILMEMBER MIKE MUNZING
COUNCILMEMBER TIM A. ZANDBERGEN

ABSENT: NONE

STAFF PRESENT: MITZI ORTIZ, CITY MANAGER
SCOTT SMITH, CITY ATTORNEY
JANET MARTINEZ, CITY CLERK
ANN EIFERT, FINANCIAL SERVICES DIRECTOR
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR
MICHAEL DELGADILLO, ASSISTANT PLANNER
LIZZY MENDOZA, RECREATION & COMMUNITY SERVICES MANAGER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
CAPT. RYAN BUHR, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: City Attorney Scott Smith led the pledge of allegiance.

1. **SPECIAL PRESENTATIONS:**

1.1 **PRESENTATION BY THE ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT**

Mayor Ackley introduced Lora Young, District Manager from the Orange County Mosquito and Vector Control, who provided the presentation.

2. **ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:**

None.

3. **COMMUNITY INPUT:**

None.

4. **CONSENT CALENDAR:**

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Motion: Councilmember Munzing moved and Mayor Pro Tem Duncan seconded to approve the recommended actions. Motion carried 5-0.

4.1 **WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS**

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2 **APPROVAL OF MINUTES**

Recommended Action: Approve the Minutes as submitted for the January 15, 2025, Regular Meeting.

4.3 **ACCOUNTS PAYABLE**

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between December 20, 2024, and January 16, 2025, in the amount of \$1,681,919.55.

4.4 **TREASURER'S STATEMENT – DECEMBER 2024**

Recommended Action: Receive and file the December 2024 Treasurer's Statement.

4.5 **PROFESSIONAL SERVICES AGREEMENT WITH STC TRAFFIC, INC. TO PROVIDE TRAFFIC STUDY PEER REVIEW SERVICES**

Recommended Action: Approve and authorize the City Manager to execute a Professional Services Agreement with STC Traffic, Inc. for traffic study peer review consulting services.

4.6 **STATUS UPDATE ON DEVELOPMENT AGREEMENT NEGOTIATIONS**

Community Development Director So Kim provided an overview and responded to questions regarding development agreements terms.

Recommended Action: Receive and file.

Motion: Mayor Ackley moved and Councilmember Munzing seconded to approve the recommended action. Motion carried 5-0.

5. PUBLIC HEARINGS:

5.1 CONDITIONAL USE PERMIT TO CONSTRUCT A 748 SQUARE FOOT ACCESSORY DWELLING UNIT WITH A 668 SQUARE FOOT ATTACHED GARAGE THAT EXCEEDS THE HEIGHT LIMIT OF 25' (27' PROPOSED) AT 25 ALISAL COURT (USE-2024-00012).

City Manager Mitzi Ortiz introduced Assistant Planner Michael Delgadillo, who provided an overview. Staff responded to questions regarding impacts on zoning, future ADU applications and City liability. Mayor Ackley opened the public hearing. There were no requests to speak. Mayor Ackley closed the public hearing.

Recommended Action: Adopt Resolution No. 2025-01 approving a Conditional Use Permit to construct a 748 square foot accessory dwelling unit with a 668 square foot attached garage that exceeds the height limit of 25 feet (27 feet proposed) at 25 Alisal Court (USE-2024-00012).

Motion: Councilmember Munzing moved and Mayor Pro Tem Duncan seconded to approve the recommended action. Motion carried 5-0.

6. DISCUSSION:

6.1 PAVEMENT MANAGEMENT AND CONDITION ANALYSIS

City Manager Mitzi Ortiz introduced Public Works Director Shaun Pelletier. Public Works Director Shaun Pelletier introduced Roger Schlierkamp, consultant from GMU Engineers and Geologists, who provided an overview. Staff and the consultant responded to questions regarding street rehabilitation schedule material quality, fiscal impacts, geographical impacts and impact of external utility projects on newly paved roads.

Recommended Action: Receive Staff presentation.

No further action was taken.

6.2 BIKE LANE DISCUSSION

City Manager Mitzi Ortiz introduced Public Works Director Shaun Pelletier, who provided an overview. Staff responded to questions regarding standard bike lane dimensions, rules for painting bike lanes, impacts on street sweeping, bike lane

delineators, bike lane safety data, grant application process, current budget for project, material costs and design standards.

Recommended Action: Receive presentation and provide direction to Staff.

Motion: Councilmember Munzing moved and Councilmember Hurt seconded to direct staff to provide additional analysis of installation of buffered bike lanes with green paint throughout the City. Motion carried 5-0.

6.3 AGREEMENT WITH GFIVE ENTERPRISES INC. DBA ADVANCED POOL SPECIALISTS FOR THE AQUATIC CENTER POOL DECK SURFACE REHABILITATION PROJECT

City Manager Mitzi Ortiz introduced Public Works Director Shaun Pelletier, who provided an overview. Staff responded to questions regarding project material quality, safety of material, where material is manufactured, maintenance and project timeline.

Recommended Action:

1. Approve Contract Documents, Specifications, and Plans for Aquatic Center Pool Deck Rehabilitation Project;
2. Award an agreement in the amount of \$238,312.00 to GFive Enterprises Inc. dba Advanced Pool Specialists for Aquatic Center Pool Deck Surface Rehabilitation Project;
3. Authorize the City Manager to execute an agreement with GFive Enterprises Inc. dba Advanced Pool Specialists;
4. Authorize City staff to make total compensation to GFive Enterprises Inc. dba Advanced Pool Specialists up to \$238,312.00 plus \$23,831.20 (10% of the agreement amount) to allow for contingencies, totaling 262,143.20; and
5. Declare this project categorically exempt from the California Environmental Quality Act (CEQA) process Per Title 14 of the California Code of Regulations, Chapter 3, Article 19, Section 15301 (Class 1: Existing Facilities).

Motion: Mayor Pro Tem Duncan moved and Councilmember Hurt seconded to approve the recommended actions. Motion carried 5-0.

7. CITY MANAGER' S REPORT:

City Manager Mitzi Ortiz announced registration for winter recreation classes; registration for summer camps starting on February 7, 2025; Artisans Market to be held on March 2, 2025, from 11:00 a.m. to 3:00 p.m. at the Aliso Viejo Ranch; and food pantry at Iglesia Park Community Center in partnership with Second Harvest Food Bank of OC and Boys & Girls Clubs of Capistrano Valley to be held every Wednesday from 10:00 a.m. to 12:00 p.m.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Munzing:

- Attended Boys & Girls Club of Capistrano Valley Youth of the Year Celebration

Councilmember Zandbergen:

- Attended Boys & Girls Club of Capistrano Valley Youth of the Year Celebration
- Attended ribbon cutting for food pantry at Iglesia Park Community Center

Mayor Pro Tem Duncan:

- Expressed excitement for upcoming City development plans

Mayor Ackley:

- Attended Eagle Scout Court of Honor ceremony
- Attended Aliso Viejo Chamber of Commerce Board Installation and Awards Gala
- Attended Boys & Girls Club of Capistrano Valley Youth of the Year Celebration

Councilmember Hurt:

- Provided updates on the new Aliso Viejo Library project
- Attended OCPL Advisory Board meeting
- Attended OC Mosquito and Vector Control District board meeting
- Attended TCA Budget and Finance Committee meeting
- Acknowledged OC Sherriff's for addressing a recent safety incident
- Commented on Black History Month

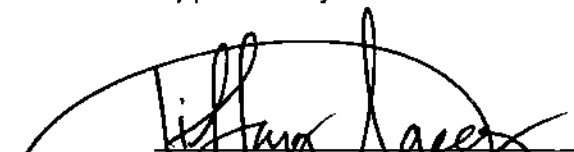
9. **ADJOURNMENT:** Mayor Ackley adjourned the meeting at 9:04 p.m. to the next regularly scheduled City Council meeting is February 19, 2025

Respectfully submitted:



JANET MARTINEZ
CITY CLERK

Approved by:



TIFFANY ACKLEY
MAYOR