

**CITY OF ALISO VIEJO – ALISO VIEJO COMMUNITY ASSOCIATION
STANDING COMMITTEE MEETING**

**ALISO VIEJO CITY HALL
12 JOURNEY, SUITE 200
ALISO VIEJO, CA 92656**

**FEBRUARY 25, 2025
3:00 P.M.**

MINUTES

Call to Order: 3:00 p.m.

In Attendance: City of Aliso Viejo
Mayor Tiffany Ackley
Mayor Pro Tem Max Duncan
Mitzi Ortiz, City Manager
Janet Martinez, City Clerk
Shaun Pelletier, Director of Public Works
So Kim, Director of Community Development
Lizzy Mendoza, Recreation & Community Services Manager
Capt. Ryan Buhr, Chief of Police Services
Lauren Torres, Management Analyst

Aliso Viejo Community Association
Board Member Lisa Naegele
Board Member Sara Tehrani
Josh Hodosh, General Manager
Yessenia Munoz, Assistant General Manager

Public Comments:

None.

New Business

1. City Council Reorganization

Discussion: City Manager Mitzi Ortiz introduced Mayor Ackley and Mayor Pro Tem Duncan as the council representatives for 2025. She also noted the addition of new Councilmember Tim Zandbergen.

Action: None

2. Changes to AVCA Board

Discussion: AVCA General Manager Josh Hodosh spoke in regards to new Board Member Nick De Luna and Board Officer Bill Conley as a non-voting member.

Action: None

3. Capital Projects

Discussion: AVCA is considering landscape projects, as well as a Pickleball court at Brookline Park, contingent on available funding. Mayor Pro Tem Duncan inquired about installing artificial turf at Aliso Viejo Community Park (AVCP). AVCA responded and noted that maintenance costs could possibly be the barrier to installing artificial turf. AVCA also mentioned the potential addition of a shade structure at AVCP. Mayor Ackley requested coordination with nearby schools for future projects and inquired about a permanent restroom at Canyon View Park. A discussion ensued amongst board members, and it was concluded that due to the restrictions of constructions in that area, the association is not allowed to add a permanent restroom, however, the idea will be brought forward to the board for future discussion.

City Manager Ortiz provided a brief update on the recently approved bike lane striping project and the Aliso Creek Road Rehabilitation. AVCA inquired about bike safety ordinances, with Captain Buhr providing information. Mayor Ackley and Mayor Pro Tem Duncan commented on e-bike safety. City Manager Ortiz mentioned the pool deck rehabilitation project. AVCA requested increased collaboration on social media posts.

Action: None

4. Status of City Reclamation Project

Discussion: Director of Public Works Shaun Pelletier provided an update of the City's plan to fulfill new State regulations for treating rainwater flow.

Action: City will work with partners within the region to fulfill requirements and provide updates to AVCA as needed.

5. AVCA Landscape Vendor

Discussion: AVCA provided an update on vendor O'Connell Landscape Maintenance Inc., who will serve as AVCA's sole landscape contractor starting March 15, 2025. AVCA responded to questions regarding tree maintenance.

Action: None

6. AVCA Fuel Mod Rotation, Fuel Mod Zone, and Homeowner Requests

Discussion: AVCA updated the board on its collaboration with OCFA regarding Fuel

Mod Rotation and Fuel Mod Zone requirements. They also noted homeowner requests for “fire spotter volunteers” during high-risk wildfire periods, and City Manager Ortiz directed them to OCFA’s existing volunteer program. AVCA raised safety and trespassing concerns around OCFA’s HeloPod, and Captain Buhr outlined enforcement options.

Action: None

7. Development Project Review

Discussion: Community Development Director So Kim outlined the City’s concept review process for new developments and welcomed informal feedback from AVCA board on future projects. Director Kim also requested a map of AVCA’s maintenance easements. AVCA inquired about developers' infrastructure improvement requirements. Director Kim provided information about developer requirements.

Action: AVCA to discuss with board and provide map if available.

8. Special Event Permit Process

Discussion: City Manager Ortiz proposed AVCA apply for an annual special event permit through, listing all planned events, with the option to amend as needed. AVCA agreed to this process.

Action: AVCA will be submitting an application by the end of the year for all of 2026 events.

9. Reimbursement Agreement for OCSD Services

Discussion: City Manager Ortiz spoke in regards to AVCA’s existing agreement with the City for OCSD services, she noted it will expire soon and inquired whether the board was interested in renewing the agreement. AVCA confirmed that they would like to renew the agreement with the city. Mayor Ackley inquired about the possibility of a children’s bike parade on the 4th of July.

Action: AVCA agreed to work with their board to find a potential location for the city to host a bike parade, similar to the parade hosted a few years ago. The board noted they will keep the city informed of any updates.

10. Event Coordination

Discussion: Recreation and Community Services Manager Lizzy Mendoza agreed to coordinate City event dates with AVCA via a shared calendar, to avoid any event conflicts. AVCA agreed to this process.

Action: None

11. Adults Sports League

Discussion: Manager Mendoza asked about AVCA's past adult sports leagues and the possibility of reinstatement. AVCA is open to hosting a league if an organization can manage operations.

Action: AVCA will discuss with board and Aliso Viejo Girls Softball to determine logistics.

12. General Common Issues

Discussion: Mayor Ackley and Mayor Pro Tem Duncan expressed their concerns related to children ride bicycles in the non-designated areas where it is dangerous. AVCA responded and noted that the issue has been addressed in the past, however, parents and kids continue to trespass. A discussion ensued regarding the location of signs and adding more "no trespassing" signs.

Action: There was a consensus from the board to add more visible "No Trespassing" signs in the non-designated ride zones.

Announcements and Updates

AVCA expressed gratitude for collaboration with City.

Adjournment: 4:26 p.m.