

CITY OF ALISO VIEJO  
CITY COUNCIL MINUTES  
REGULAR MEETING  
February 5, 2020, 7 00 P M  
Council Chambers, City Hall, 12 Journey  
Aliso Viejo, California

**CALL TO ORDER:** Mayor Munzing called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7 00 p.m.

**ROLL CALL:**

PRESENT                   MAYOR MIKE MUNZING  
                                  MAYOR PRO TEM TIFFANY ACKLEY  
                                  COUNCILMEMBER ROSS CHUN  
                                  COUNCILMEMBER DAVID C HARRINGTON  
                                  COUNCILMEMBER WILLIAM A PHILLIPS

ABSENT.                   NONE

STAFF PRESENT.       DAVID A. DOYLE, CITY MANAGER  
                                  HONGDAO NGUYEN, ASSISTANT CITY ATTORNEY  
                                  MITZI ORTIZ, CITY CLERK  
                                  GINA THARANI, FINANCIAL SERVICES DIRECTOR  
                                  SHAUN PELLETIER, PUBLIC WORKS DIRECTOR  
                                  OMAR DADABHOY, COMMUNITY DEVELOPMENT DIRECTOR  
                                  SENIOR PLANNER, ERICA ROESS  
                                  STEPHANIE PHILLIPS, COMMUNITY SERVICES MANAGER  
                                  JASMINE BROWN, RECREATION COORDINATOR  
                                  ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER  
                                  SEA SHELTON, HUMAN RESOURCES MANAGER  
                                  LT. CHAD KAJFASZ, CHIEF OF POLICE SERVICES

**PLEDGE OF ALLEGIANCE:** Boy Scout Samuel Benjamin led the pledge of allegiance

**1. SPECIAL PRESENTATIONS:**

**1.1. SUMMER CAMP VIDEO PRESENTATION**

Recreation Coordinator Jasmine Brown provided an overview of the 2020 Summer Camp offerings and introduced a video Councilmembers commented on the matter

1.2 ORANGE COUNTY FIRE AUTHORITY BUDGET PRESENTATION BY LORI ZELLER, DEPUTY CHIEF – ADMINISTRATION & SUPPORT BUREAU

City Manager David Doyle introduced OCFA Deputy Chief of Administration & Support Bureau Lori Zeller who provided the presentation

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

City Manager David Doyle added the introduction of Sea Shelton, Human Resources Manager. Councilmembers welcomed Ms. Shelton.

3. COMMUNITY INPUT:

None.

4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar

**Motion:** Mayor Pro Tem Ackley moved and Councilmember Phillips seconded to approve the recommended actions. Motion carried unanimously.

4.1 WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

**Recommended Action:** Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda, said titles shall be determined to have been read by title, and further reading is waived.

4.2. APPROVAL OF MINUTES – JANUARY 15, 2020 SPECIAL MEETING AND JANUARY 15, 2020 REGULAR MEETING

**Recommended Action:** Approved the subject Minutes as submitted

4.3. ACCOUNTS PAYABLE

**Recommended Action:**

- 1 Ratify accounts payable checks and electronic funds transfers issued January 02, 2020 in the amount of \$56,416.22.
2. Ratify accounts payable checks and electronic funds transfers issued January 09, 2020 in the amount of \$349,990.74; and
3. Ratify accounts payable checks and electronic funds transfers issued January 16, 2020 in the amount of \$1,032,721.59.

4.4 TREASURER'S STATEMENT – DECEMBER 2019

Financial Services Director Gina Tharani responded to questions regarding disbursements

**Recommended Action:** Approve December 2019 Treasurer's Statement

4.5 SECOND AMENDMENT TO THE AUDITING SERVICES AGREEMENT WITH ROGERS, ANDERSON, MALODY & SCOTT, LLP

**Recommended Action:**

1. Approve the Second Amendment to the auditing services contract, and
2. Authorize the City Manager to execute the agreement

4.6 AWARD CONTRACT TO CONSERVE LANDCARE FOR THE ALISO VIEJO MEDIAN LANDSCAPE IMPROVEMENT PROJECT

City Manager David Doyle and Public Works Director Shaun Pelletier responded to questions regarding project scope and schedule

**Recommended Action:**

1. Declare this project categorically exempt from the California Environmental Quality Act (CEQA) process Per Title 14 of the California Code of Regulations, Chapter 3, Article 19, Section 15301 (Class 1: Existing Facilities);
2. Approve Contract Documents and Specifications for the Aliso Viejo Median Landscape Improvement Project;
3. Award a contract in the amount of \$780,550.00 to Conserve LandCare as the lowest responsible bidder for the Aliso Viejo Median Landscape Improvement Project;
4. Authorize the City Manager to execute a contract with Conserve LandCare,
5. Authorize the appropriation \$157,000.00 in unreserved gas tax funds; and
6. Authorize City staff to make total compensation to Conserve LandCare up to \$780,550.00 plus \$78,055 (10% of the contract amount) to allow for contingencies, totaling \$858,605.00

**Motion:** Mayor Pro Tem Ackley moved and Councilmember Harrington seconded to approve the recommended actions. Motion carried unanimously.

4.7 AGREEMENT FOR ENTERPRISE LAND MANAGEMENT SYSTEM SELECTION AND IMPLEMENTATION SERVICES

City Manager David Doyle and Community Development Director Omar Dadabhoy responded to questions regarding purpose of software and agreement terms.

**Recommended Action:**

1. Approve a professional services agreement with Go Live Technology, Inc for \$124,000 for Enterprise Land Management (ELM) system implementation services; and
2. Authorize the City Manager to execute the agreement

**Motion:** Councilmember Harrington moved and Councilmember Phillips seconded to approve the recommended actions Motion carried unanimously

4.8 4TH OF JULY BIKE PARADE & CELEBRATION

**Recommended Action:**

1. Authorize City staff to host the 4th of July Bike Parade & Celebration for 2020 with the support of a community committee, and
2. Approve appropriations of general fund monies in the amount \$12,000 for the 4th of July Bike Parade & Celebration.

5. PUBLIC HEARINGS:

5.1. PLANNING APPLICATION PA19-036 (EXT) – A REQUEST FOR A SECOND, ONE-YEAR EXTENSION FOR PLANNING APPLICATION PA15-030 (SDP/EP) FOR THE PROPERTIES LOCATED AT 1 AND 6 POLARIS WAY

City Manager David Doyle introduced Senior Planner Erica Roess who provided the staff report. Staff responded to questions regarding parking structure, extension regulations and trees. Applicant Ben Shaffer provided additional information regarding the project. Mayor Munzing opened the public hearing. There were no speakers. Mayor Munzing closed the public hearing. Councilmembers commented on the matter.

**Recommended Action:**

1. Conduct a public hearing,
2. Make a determination that the environmental effects of the project have been previously assessed in conjunction with the Mitigated Negative Declaration (State Clearinghouse #2016041066); and that under State CEQA Guidelines, Section 15162, no further environmental review is required for the proposed second, one-year extension to Planning Application PA15-030 (SDP/EP); and
3. Adopt Resolution No 2020-03 approving a second, one-year extension to Planning Application PA15-030 (SDP/EP) for the properties located at 1 and 6 Polaris Way

**Motion:** Councilmember Harrington moved and Councilmember Phillips seconded to approve the recommended actions. Motion carried unanimously

## 6. DISCUSSION:

### 6.1. SUMMER CAMP SCHOLARSHIPS

City Manager David Doyle introduced Recreation & Community Services Manager Stephanie Phillips who provided the staff report. Staff responded to questions regarding funding and business support. Councilmembers commented on the matter.

**Recommended Action:** Discuss and approve the proposed Summer Camp Scholarship program.

**Motion:** Councilmember Harrington moved and Mayor Pro Tem Ackley seconded to approve the recommended action, as amended to provide up to three scholarships per week totaling up to \$6,000. Motion carried unanimously.

### 6.2 MID-YEAR BUDGET UPDATE

City Manager David Doyle introduced Financial Services Director Gina Tharani who provided the staff report. Staff responded to questions regarding federal funding opportunities, development impact fee appropriations, revenue projections, training funds, gas tax, facilit. Councilmembers commented on the matter.

**Recommended Action:** Adopt the recommended Mid-Year Budget for Fiscal Year 2019-20.

**Motion:** Councilmember Harrington moved and Councilmember Phillips seconded to approve the recommended action. Motion carried unanimously.

## 7. CITY MANAGER' S REPORT:

City Manager David Doyle commented on the progress of the Aliso Viejo Ranch construction project; announced registration for Summer Camps; YWCA of North Orange County mammogram screening to be held from 8:00 a.m. to 11:45 a.m. on February 22, 2020 at the Iglesia Park Community Center, Aquatic Center Open House to be held from 1:00 p.m. to 3:00 p.m. on February 29, 2020; encouraged residents to follow the City on Facebook, Twitter, Instagram and Nextdoor; and provided Aliso Viejo Ranch construction update.

## 8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Chun.

- Attended Southern California Edison Government Advisory Panel
- Attended Orange County Mosquito and Vector Control District Meeting

- Attended Aliso Niguel High School concert
- Attended appropriations briefing by U.S. Congressman Harley Rouda
- Attended Brave Race 5K and Joyful Child Fun Run
- Attended League of California Cities Transportation, Communication & Public Works Policy Committee Meeting
- Attended Boys & Girls Club of Capistrano Valley Youth of the Year
- Attended Capistrano Unified School District Innovation Showcase
- Requested bike safety information related to 4<sup>th</sup> of July Bike Parade & Celebration
- Attended League of California Cities OC Division General Membership Meeting

Councilmember Phillips:

- Expressed appreciation for staff's efforts in getting sidewalks replaced
- Commented on diseased trees
- Submitted in writing:
  - Attended Orange County Library Advisory Board Meeting
  - Attended Boys & Girls Club of Capistrano Valley Youth of the Year
  - Attended Brave Race 5K and Joyful Child Fun Run
  - Attended Aliso Viejo Girls Softball Opening Day

Councilmember Harrington:

- Submitted in writing:
  - Attended ACC-OC Legislative and Regulatory Committee Meeting
  - Participated in ACC-OC Executive Committee Conference Call
  - Attached OCFA Board of Directors Meeting
  - Attended ACC-OC Sacramento Advocacy Trip

Mayor Pro Tem Ackley:

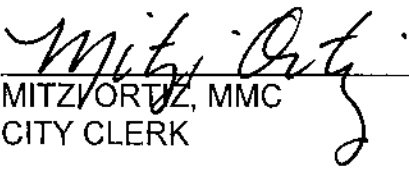
- Proposed use of organic pesticides and herbicides in City parks
- Commented on March 3, 2020 Election
- Wished Mayor Munzing well in upcoming medical procedure


Mayor Munzing:

- Submitted in writing:
  - Attended TCA Committee Meetings
  - Attended Aliso Viejo Chamber of Commerce After Hours
  - Attended South Orange County Economic Coalition Membership Meeting
  - Attended Brave Race 5K and Joyful Child Fun Run
  - Attended South Orange County Association of Mayors Breakfast

9. **ADJOURNMENT:** Mayor Munzing adjourned the meeting at 8:43 p.m. to the regularly scheduled meeting of February 19, 2020.

Respectfully submitted.

  
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MITZVORTZ, MMC  
CITY CLERK

Approved by:  
  
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TIFFANY ACKLEY  
MAYOR PRO TEM