

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
JUNE 4, 2025, 7:00 PM
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Ackley called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:01 p.m.

ROLL CALL

PRESENT: MAYOR TIFFANY ACKLEY
MAYOR PRO TEM MAX DUNCAN
COUNCILMEMBER RICHARD W. HURT
COUNCILMEMBER MIKE MUNZING
COUNCILMEMBER TIM A. ZANDBERGEN

STAFF PRESENT: MITZI ORTIZ, CITY MANAGER
SCOTT SMITH, CITY ATTORNEY
JANET MARTINEZ, CITY CLERK
ANN EIFERT, FINANCIAL SERVICES DIRECTOR
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR
LIZZY MENDOZA, RECREATION & COMMUNITY SERVICES MANAGER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
CAPT. RYAN BUHR, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: A resident, Amelia, along with her mother and sister, led the pledge of allegiance.

1. SPECIAL PRESENTATIONS:

1.1 PROCLAMATION - WILDFIRE AWARENESS AND PREVENTION SEASON

Mayor Ackley presented the proclamation to OCFA Division Chief Mike Summers. He expressed his appreciation and commented on the importance of being prepared during fire season.

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

None.

3. COMMUNITY INPUT:

1. Bret Pool expressed traffic speed and safety concerns on Hummingbird Lane.
2. Briana Heathcott expressed traffic safety concerns on Hummingbird Lane.
3. Jessie Stevens expressed traffic safety concerns on Hummingbird Lane.
4. Payal Avellan expressed traffic safety concerns on Hummingbird Lane.

4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Mayor Ackley opened public comment. There were no public requests to speak.

Motion: Councilmember Munzing moved and Councilmember Hurt seconded to approve the recommended actions. Motion carried 5-0.

4.1 WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been ready by title, and further reading is waived.

4.2 APPROVAL OF MINUTES

Recommended Action: Approve the minutes as submitted for the May 21, 2025, Regular Meeting.

4.3 ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between May 9, 2025, and May 22, 2025, in the amount of \$453,031.91.

4.4 TREASURER'S STATEMENT – APRIL 2025

Recommended Action: Receive and file the April 2025 Treasurer's Statement.

4.5 AGREEMENT WITH TEAM ONE MANAGEMENT FOR JANITORIAL SERVICES

Recommended Action:

1. Approve agreement with Team One Management to perform Janitorial Services; and
2. Authorize the City Manager to execute a maintenance services agreement with Team One Management for an amount not to exceed \$633,600.

4.6 AGREEMENT FOR FY 2025-26 LAW ENFORCEMENT SERVICES

Recommended Action: Authorize the City Manager to execute the agreement with the County of Orange for FY 2025-26 law enforcement services.

4.7 AGREEMENT FOR FY 2025-26 CROSSING GUARD SERVICES

Recommended Action: Authorize the City Manager to execute the agreement with All City Management Services, Inc. for school crossing guard services for FY 2025-26.

Mayor Ackley suggested a crossing guard at Iglesia Park Community Center.

Motion: Mayor Ackley moved and Mayor Pro Tem Duncan seconded to approve the recommended action. Motion carried 5-0.

5. PUBLIC HEARINGS:

5.1 REPORT ON STAFF VACANCIES, RECRUITMENT, AND RETENTION EFFORTS

City Manager Mitzi Ortiz provided an overview. Staff responded to questions regarding classification and compensation studies and analyses.

Mayor Ackley opened public comment.

There were no public requests to speak on this item. No further action was taken.

Recommended Action:

1. Conduct the public hearing; and
2. Receive and file the report on staff vacancies, recruitment, and retention efforts.

6. DISCUSSION:

6.1 PROPOSED ANNUAL BUDGET FOR FISCAL YEAR 2025-26

City Manager Mitzi Ortiz introduced Finance Director Ann Eifert, who provided an overview. Staff responded to questions regarding the general fund, capital improvements, and pending results of utility cost evaluation. Council commented on long-term impacts, local retail spending and strategic economic planning. Council discussion ensued related to future budget planning.

The City Council directed staff to look into conducting a compensation study in the near future.

Recommended Action:

1. Adopt Resolution No. 2025-04 adopting the Annual Budget for Fiscal 2025-26; and
2. Adopt Resolution No. 2025-05 approving City Salary Schedules.

Motion: Councilmember Munzing moved and Mayor Pro Tem Duncan seconded to approve the recommended actions. Motion carried 5-0.

7. CITY MANAGER' S REPORT:

City Manager Mitzi Ortiz announced summer camp season begins next week, with scholarships available to those who qualify; Shakespeare by the Sea *As You Like It* at Soka University on July 24, 2025 at 7:00 p.m.; and the digital summer recreation brochure at avcity.org.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Munzing:

- Attended OCFA Budget and Finance Committee Meeting
- Attended the 34th Annual Memorial Day Program at El Toro Memorial Park
- Attended OCFA Best and Bravest Awards Dinner
- Congratulated OCFA Division Chief Mike Summers on receiving OCFA's Medal of Valor award

Councilmember Zandbergen:

- Attended the 34th Annual Memorial Day Program at El Toro Memorial Park
- Commented on stories of World War II survivorship, and shared his own family's personal experience

Councilmember Hurt:

- Attended SJHTCA of Board of Directors Meeting
- Attended OC Mosquito and Vector Control Board of Trustees Meeting
- Provided update on Aliso Viejo library project with new completion date slated for September 2025

Mayor Pro Tem Duncan:

- Commented on Aliso Viejo Little League's advancement to Championships
- Expressed enthusiasm for the upcoming Aliso Niguel High School graduation
- Commented on upcoming summer break for local students
- Extended well wishes to local high school graduates and their parents

Mayor Ackley:

- Expressed regret on inability to attend Aliso Niguel High School graduation
- Attended Wood Canyon Elementary School's 30th Year Anniversary event
- Attended Don Juan Avila Elementary School's 30th Year Anniversary event
- Wished the Class of 2025 a happy graduation

9. ADJOURNMENT: Mayor Ackley adjourned the meeting at 8:06 p.m. to the regularly scheduled City Council meeting of June 18, 2025.

Respectfully submitted:



JANET MARTINEZ
CITY CLERK

Approved by:



TIFFANY ACKLEY
MAYOR