

**CITY OF ALISO VIEJO – ALISO VIEJO COMMUNITY ASSOCIATION
STANDING COMMITTEE MEETING**

**Aliso Viejo City Hall
12 Journey, Suite 100, Aliso Viejo, CA 92656**

**Action Minutes
Monday, August 29, 2016
2:00 p.m.**

Meeting called to order by Council Member Ross Chun at 2:01 p.m.

City Representatives: Mayor Pro-Tem David Harrington
Council Member Ross Chun
David A. Doyle, City Manager
Isaac Aziz, Information Technology Manager
Gracie Duran, Community Services Supervisor

AVCA Representatives: President Lisa Naegele
Member @ Large Jim Martin
Marilyn Smith, General Manager

Minutes:

1. Review of National Night Out
 - Discussion ensued and AVCA representatives had positive comments pertaining to the partnership with the Police Services Department in having National Night Out at Grand Park. AVCA representatives may propose a limited use and maintenance agreement with defined timelines for next year.
2. On-Line Registration
 - City Manager David Doyle reported that the City is looking to have on-line registration for recreation classes offered at AV Ranch and special events such as Snow Fest. The City may use a link to direct individuals to sign the AVCA forms as well.
 - General Manager Marilyn Smith reported AVCA is working with Sign Now originally Kuda Sign for AVCA's user groups.
3. Waiver Forms
 - AVCA would be using the general Non-Sports Team Activity waiver for Snow Fest. The form is attached.
 - The City is looking to have an on line form for Snow Fest; Jim Martin, AVCA Member at Large suggested submitting what the City will be using to AVCA's legal team to see if it would be appropriate to have their form on-line as well.

Old Business:

1. Winter Holiday Tree Event & City's Plans
 - City Manager David Doyle reported the City is looking to have a platform created over the fountain and having the tree on top of the fountain. If the platform is not possible, the City of Aliso Viejo will put the tree in the same general location.
2. Briarglen Area Clean-up Joint Venture
 - City Manager David Doyle reported the City cleaning up illegal camp sites and are looking to do a landscape project in the Briarglen area. The landscape project is currently on hold due to possibly receiving grant funds.
3. City Support for Tree Replacement
 - Jim Martin, Member at Large reported California Pepper Trees and Magnolia Trees have been approved. The funding for tree replacement has not been approved at this time. AVCA is open to financial support from the City.
4. Update on Illegal Campsite Aliso Creek - Orange County Sheriff's Department
 - City Manager David Doyle reported that the City has received a vehicle to patrol the illegal campsites and has been deployed several times. A new School Resource Officer will be going down in the Creek to enforce illegal camp sites as well.

Other Business:

- Median
 - o Resident contacted AVCA with concerns regarding the unkept appearance of the median on Aliso Creek & Pacific Park.
- Dog Park
 - o AVCA representative reported they withdrew permit and had to re-apply grading permit.
- Car Wash
 - o Mayor Pro Tem David Harrington reported the United States Marine Corps 1st Maintenance Battalion will be holding a car wash in Aliso Viejo on September 24, 2016. The location is to be determined.
- Town Center
 - o City Manager David Doyle reported that the City had four (4) Market Studies done pertaining to the Town Center improvements. The studies supported increasing office space, retail, hotel and residential. Various meetings had been held and the City will be creating an electronic newsletter with monthly updates specifically for Town Center improvements. Memorandum of Understanding will be drawn up and will go out within the next 60-90 days, then a charrette process will occur. As a result, design guidelines and artist renderings will be created.
 - o Discussion ensued about easements, medians and landscape at and near Town Center.

- Little League
 - o General discussion ensued regarding upgrades requested by Little League and the Capital Improvement Projects done at Woodfield Park within the last few years.

Adjournment: Meeting was adjourned at 2:40 p.m.