

CITY OF ALISO VIEJO  
CITY COUNCIL MINUTES  
REGULAR MEETING  
MARCH 15, 2023, 7:00 P.M.  
Council Chambers, City Hall, 12 Journey  
Aliso Viejo, California

**CALL TO ORDER:** Mayor Hurt called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:05 p.m.

**ROLL CALL**

PRESENT: MAYOR RICHARD W. HURT  
MAYOR PRO TEM MIKE MUNZING  
COUNCILMEMBER TIFFANY ACKLEY  
COUNCILMEMBER ROSS CHUN  
COUNCILMEMBER MAX DUNCAN

ABSENT: NONE

STAFF PRESENT: DAVID A. DOYLE, CITY MANAGER  
SCOTT C. SMITH, CITY ATTORNEY  
MITZI ORTIZ, CITY CLERK  
ANN EIFERT, FINANCIAL SERVICES DIRECTOR  
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR  
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR  
LIZZY MENDOZA, RECREATION & COMMUNITY SERVICES MANAGER  
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER  
CAPT. ALAN VILLANUEVA, CHIEF OF POLICE SERVICES

**PLEDGE OF ALLEGIANCE:** Information Technology Manager Isaac Aziz led the pledge of allegiance.

**REPORT FROM CLOSED SESSION:**

City Attorney Scott Smith stated no reportable action taken.

**1. SPECIAL PRESENTATIONS:**

1.1. **RECOGNITION OF BOYS & GIRLS CLUBS OF CAPISTRANO VALLEY YOUTH OF THE YEAR**

Mayor Hurt introduced Boys & Girls Clubs of Capistrano Valley Executive Director James Littlejohn, Associate Executive Director Nicole Watson, Area Director Gabriella Littlejohn, and Branch Director Summer Mejia. Ms. Mejia introduced Youth of the Year Luis Alva Roman. Mr. Roman provided a presentation on his experience with the Boys & Girls Club. Mayor Hurt presented a certificate of recognition to Mr. Roman.

2. **ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:**

None.

3. **COMMUNITY INPUT:**

None.

4. **CONSENT CALENDAR:**

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

**Motion:** Mayor Pro Tem Munzing moved and Councilmember Chun seconded to approve the recommended actions. Motion carried 5-0.

4.1. **WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS**

**Recommended Action:** Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2. **APPROVAL OF MINUTES**

**Recommended Action:** Approve the Minutes as submitted for the March 1, 2023 Special Meeting and the March 1, 2023 Regular Meeting.

4.3. **ACCOUNTS PAYABLE**

**Recommended Action:** Ratify accounts payable checks and electronic funds transfers issued on March 2, 2023, in the amount of \$228,553.48.

4.4. **FISCAL YEAR 2022-23 FINANCIAL UPDATE**

**Recommended Action:**

1. Receive and file the fiscal year (FY) 2022-23 financial update;

2. Appropriate an additional \$61,500 and \$16,000 for the Aquatic Center and the AV Center, respectively, for the FY 2022-23 budget; and
3. Appropriate an additional \$100,000 to the General Fund for the implementation of district elections.

4.5. FOURTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH CIVIC SOLUTIONS, INC. TO PROVIDE PLANNING CONSULTING SERVICES

City Manager David Doyle and Community Development Director So Kim responded to questions regarding scope of services.

**Recommended Action:** Approve and authorize the City Manager to execute a Fourth Amendment to the Professional Services Agreement with Civic Solutions, Inc. for planning consulting services to increase the total compensation by an amount not to exceed \$40,000.

**Motion:** Councilmember Ackley moved and Councilmember Chun seconded to approve the recommended action. Motion carried 5-0.

4.6. GENERAL PLAN ANNUAL PROGRESS REPORT FOR CALENDAR YEAR 2022

**Recommended Action:**

1. Find that the action is not a project as defined by the California Environmental Quality Act pursuant to State CEQA Guidelines section 15378(b)(5);
2. Receive and file the 2022 General Plan Annual Progress Report (APR); and
3. Direct staff to submit the APR to the Governor's Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

5. PUBLIC HEARINGS:

None.

6. DISCUSSION:

6.1. RESOLUTION OF INTENTION REGARDING TRANSITION TO DISTRICT-BASED ELECTIONS

City Attorney Scott Smith provided an overview. Staff responded to questions regarding demographer services, public meeting process, community of interest, safe harbor provision, litigation, attorney's fees, and voting precincts. Councilmembers commented on the matter.

**Recommended Action:** Adopt Resolution No. 2023-09 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA DECLARING ITS INTENTION TO TRANSITION FROM AT-LARGE TO BY-DISTRICT ELECTIONS AND

FINDING THIS TRANSITION EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO STATE CEQA GUIDELINES SECTIONS 15061(b)(3), 15320, AND 15378(b)(5).

**Motion:** Councilmember Chun moved and Mayor Pro Tem Munzing seconded to approve the recommended action. Motion carried 5-0.

**7. CITY MANAGER' S REPORT:**

City Manager David Doyle announced registration for spring recreation and Spring Break Camp programs; Movie Night to be held March 31, 2023, at 6:00 p.m. at Aliso Viejo Middle School; registration and scholarships for Summer Camp programs; JamFest and Summer Camp Expo to be held April 29, 2023, from 11:00 a.m. to 2:00 p.m. at Aliso Viejo Ranch; and installation of owl boxes at Aliso Viejo Ranch.

**8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:**

Councilmember Duncan:

- Attended Canyon Vista Elementary School performance
- Attended Aliso Viejo Little League Opening Day
- Attended Eureka! Soft Opening

Councilmember Ackley:

- Requested update on Aliso Viejo Ranch harvest and donation to South County Outreach
- Encouraged residents to participate in Summer Camp programs
- Attended Aliso Viejo Little League Opening Day
- Attended Eureka! Soft Opening

Councilmember Chun:

- Attended Aliso Viejo Chamber of Commerce tour of Aliso Viejo Ranch
- Commended Eagle Scout Vikram Venkateswaran for owl box project
- Attended ACC-OC Sacramento Advocacy Trip
- Attended Boys & Girls Club of Laguna Beach Partner Breakfast
- Attended Eureka! Soft Opening
- Attended OCFA Open House

Mayor Pro Tem Munzing:

- Attended Aliso Viejo Little League Opening Day
- Attended Aliso Viejo Chamber of Commerce tour of Aliso Viejo Ranch
- Attended Aliso Viejo Chamber of Commerce Networking Breakfast
- Attended Eureka! Soft Opening

Mayor Hurt:

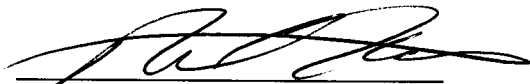
- Attended Canyon Vista Elementary School Assembly
- Attended Aliso Viejo Little League Opening Day
- Attended Eureka! Soft Opening

9. **ADJOURNMENT:** Mayor Hurt adjourned the meeting at 7:49 p.m. to the regularly scheduled meeting of April 5, 2023.

Respectfully submitted:

Approved by:

  
MITZI ORTIZ, MMC  
CITY CLERK

  
RICHARD HURT  
MAYOR