CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
March 17, 2021, 7:00 P.M.
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

City Council conducted this meeting in accordance with California Governor Newsom's Executive Orders N-25-20 and N-29-20 and COVID-19 pandemic protocols.

CALL TO ORDER: Mayor Ackley called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:00 p.m.

ROLL CALL:

PRESENT: MAYOR TIFFANY ACKLEY *(via teleconference)*
MAYOR PRO TEM ROSS CHUN *(via teleconference)*
COUNCILMEMBER DAVID C. HARRINGTON *(via teleconference)*
COUNCILMEMBER RICHARD W. HURT *(via teleconference)*
COUNCILMEMBER MIKE MUNZING *(via teleconference)*

ABSENT: NONE

STAFF PRESENT: DAVID A. DOYLE, CITY MANAGER
SCOTT C. SMITH, CITY ATTORNEY
MITZI ORTIZ, CITY CLERK
GINA THARANI, FINANCIAL SERVICES DIRECTOR
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
OMAR DADABHOY, COMMUNITY DEVELOPMENT DIRECTOR
STEPHANIE PHILLIPS, RECREATION & COMMUNITY SERVICES DIRECTOR
SEA SHELTON, HUMAN RESOURCES MANAGER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
LT. CHAD KAJFASZ, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Chun led the pledge of allegiance.

1. SPECIAL PRESENTATIONS:

None.

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

None.

3. COMMUNITY INPUT:

None.

4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Motion: Councilmember Munzing moved and Councilmember Harrington seconded to approve the recommended actions. Motion carried 5-0.

4.1. WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2. APPROVAL OF MINUTES – MARCH 3, 2021 REGULAR MEETING

Recommended Action: Approve the subject Minutes as submitted.

4.3. ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued February 25, 2021 in the amount of $452,834.47.

4.4. TREASURER'S STATEMENT – JANUARY 2021

Recommended Action: Approve January 2021 Treasurer's Statement.

4.5. SECOND AMENDMENT TO THE AGREEMENT FOR STREET MAINTENANCE SERVICES

Recommended Action:

1. Approve a Second Amendment to the Agreement with PV Maintenance, Inc. for Street Maintenance Services that extends the term five (5) years and increases the compensation $4,500,000; and
2. Authorize the City Manager to execute the Second Amendment to the Agreement.

4.6. THIRD AMENDMENT TO AGREEMENT FOR HVAC MAINTENANCE SERVICES

Recommended Action:

1. Approve a Third Amendment to the Agreement with Harbor Pointe Air Conditioning & Control Systems, Inc. (Harbor Pointe) to perform HVAC Maintenance services that modifies the scope of service and increases the agreement amount by $22,972.00 for a total authorization of $83,972.00 since 2018; and
2. Authorize the City Manager to execute the Third Amendment to the Agreement.

4.7. SECOND AMENDMENT TO AGREEMENT FOR LIGHTING SERVICES

Recommended Action:

1. Approve a Second Amendment to the Agreement with Peak Lighting and Electric, Inc. (Peak) to perform Lighting services that modifies the scope of service and increases the contract amount by $35,000 for a total authorization of $75,000 since 2018; and
2. Authorize the City Manager to execute the Second Amendment to the Agreement.

4.8. BUREAU OF RECLAMATION SMALL-SCALE WATER EFFICIENCY PROJECT GRANT – CAPITAL IMPROVEMENT CITY HALL LANDSCAPING

Recommended Action:

1. Adopt Resolution No. 2021-08 of the City Council of the City of Aliso Viejo, California, Authorizing an Application for Funds for the Bureau of Reclamation Small-Scale Water Efficiency Projects Grant Program for Capital Improvement – City Hall Landscaping Project;
2. Authorize the City Manager to appropriate $125,000 in matching funds from the General Fund;
3. Authorize Staff to obtain quotes and select a contractor for the Capital Improvement – City Hall Landscaping Project; and
4. Authorize the City Manager to execute the Capital Improvement – City Hall Landscaping Project Contract for selected contractor.

4.9. PURCHASE AND SALE AGREEMENT FOR 35 PLAYA CIRCLE, ALISO VIEJO, 92656

Recommended Action:

1. Consider a draft purchase and sale agreement for the residential property located at 35 Playa Circle, Aliso Viejo, CA 92656;
2. Find that the purchase of the property is exempt from the California Environmental Quality Act pursuant to State CEQA Guidelines Sections 15301 (Existing Facilities);
3. Approve the purchase and sale agreement for 35 Playa Circle, Aliso Viejo, CA 92656 in the amount of $206,000 and direct the City Manager to take all necessary steps to close escrow and complete the purchase and sale of the property; and
4. Authorize the appropriation of General Fund reserve funds in the amount of $57,350 and $154,650 in Housing in Lieu funds for the purchase of the property.

Motion: Councilmember Munzing moved and Councilmember Harrington seconded to approve the recommended actions. Motion carried 4-1, with Councilmember Munzing dissenting.

4.10. PROPOSED LEASE WITH FAMILY ASSISTANCE MINISTRIES REGARDING A LEASE AT 35 PLAYA CIRCLE, ALISO VIEJO, CA 92656

Recommended Action:

1. Consider a lease agreement between the City of Aliso Viejo and Family Assistance Ministries for the lease of property at 35 Playa Circle, Aliso Viejo, CA 92626, contingent on the City's purchase of the property;

2. Find that the lease of the property is exempt from the California Environmental Quality Act pursuant to State CEQA Guidelines Sections 15301 (Existing Facilities); and
3. Approve the lease agreement between the City and Family Assistance Ministries for the lease of property at 35 Playa Circle, Aliso Viejo, CA 92626, contingent on the City's purchase of the property and direct the City Manager to take all necessary steps to execute the lease of the property.

Motion: Councilmember Munzing moved and Councilmember Harrington seconded to approve the recommended actions. Motion carried 4-1, with Councilmember Munzing dissenting.

4.11. GENERAL PLAN ANNUAL PROGRESS REPORT FOR CALENDAR YEAR 2020

Recommended Action:
1. Find that the request is not a project as defined by the California Environmental Quality Act pursuant to State CEQA Guidelines section 15378(b)(5);
2. Receive and file the 2020 General Plan Annual Progress Report (APR); and
3. Direct staff to submit the APR to the Governor's Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

5. PUBLIC HEARINGS:

None.

6. DISCUSSION:

6.1. APPOINTMENT OF SCAG GENERAL ASSEMBLY DELEGATE

City Manager David Doyle provided an overview.

Recommended Action: Appoint delegate and alternate for the Southern California Association of Governments (SCAG) General Assembly to be held May 6, 2021.

Motion: Mayor Pro Tem Chun moved and Councilmember Munzing seconded to appoint Mayor Pro Tem Chun as the delegate. Motion carried 5-0.

6.2. MID-YEAR BUDGET UPDATE

City Manager David Doyle introduced Financial Services Director Gina Tharani, who provided an overview. City Clerk Mitzi Ortiz provided additional information. Staff responded to questions regarding sales tax payback, Laserfiche expenditures, offsite storage, disaster recovery, and stimulus funding.

Recommended Action:
1. Adopt the recommended Mid-Year Budget for Fiscal Year 2020-21; and
2. Authorize the appropriation of $30,000 from unreserved General Fund fund balance.

Motion: Councilmember Harrington moved and Councilmember Hurt seconded to approve the recommended actions and to approve $13,00 in appropriations for the 4th of July event. Motion carried 5-0.

6.3. PUBLIC ART INSTALLATIONS

City Attorney Scott Smith provided an overview. City Manager David Doyle provided additional information. Staff responded to questions regarding potential staffing needs, and art elements at the Aliso Viejo Ranch.

Recommended Action:

1. Receive and file the report, memorandum and presentation from the City Attorney; and
2. Provide such further direction as the Council deems appropriate.

Motion: Mayor Ackley moved and Councilmember Harrington seconded to direct staff to take no further action. Motion carried 5-0.

7. CITY MANAGER' S REPORT:

City Manager David Doyle wished residents a happy and safe St. Patrick's Day; announced Summer Camp registration; and announced Farmers' Market to be held on Saturdays from 8:00 a.m. to 12:00 p.m. at Aliso Viejo Town Center beginning March 27, 2021.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Hurt:

- Wished Councilmember Munzing a happy birthday
- Participated in panel discussion at UC Irvine
- Attended OC Sheriff's Black Community Council Meeting
- Attended TCA Board of Directors Meeting

Councilmember Munzing:

- Commented on traffic safety
- Expressed appreciation for birthday wishes
- Commented on Donate Life Month and the importance of organ donation

Councilmember Harrington:

- Commented on Summer Camp scholarship program

Mayor Pro Tem Chun:

- Toured Aliso Viejo Ranch with community partners
- Attended League of California Cities Orange County Division Meeting
- Attended League of California Cities General Membership Meeting

- Attended League of California Cities Governance Evaluation Advisory Group Meeting
- Attended OCFA Board Meeting
- Attended Aliso Viejo Chamber of Commerce Networking Breakfast
- Attended SCAG Transportation Committee Meeting
- Met with Soka University Professor Ian Reed
- Expressed appreciation to UC Irvine Professor Judy Wu
- Commented on food distribution for Aliso Viejo students and families

Mayor Ackley:
- Attended Coastal Greenbelt Authority Meeting
- Attended South Orange County Watershed Management Authority Meeting
- Expressed appreciation to Orange County and City staff for Soka POD site
- Toured Aliso Viejo Ranch
- Announced upcoming events: Aliso Viejo Ranch Grand Opening and 4th of July Parade
- Announced City / AVCA Standing Committee Meeting on March 24 and 3:30 p.m.
- Commented on Summer Camp scholarship program

9. **ADJOURNMENT:** Mayor Ackley adjourned the meeting at 7:46 p.m. to the regularly scheduled meeting of April 7, 2021.

Respectfully submitted:

MITZI ORTIZ, MMC
CITY CLERK

Approved by:

TIFFANY ACKLEY
MAYOR