

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
SEPTEMBER 4, 2024, 7:00 PM
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Munzing called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:02 p.m.

ROLL CALL

PRESENT: MAYOR MIKE MUNZING
MAYOR PRO TEM TIFFANY ACKLEY
COUNCILMEMBER ROSS CHUN
COUNCILMEMBER MAX DUNCAN
COUNCILMEMBER RICHARD W. HURT

ABSENT: NONE

STAFF PRESENT: MITZI ORTIZ, ACTING CITY MANAGER
HONGDAO NGUYEN, ASSISTANT CITY ATTORNEY
LAUREN TORRES, DEPUTY CITY CLERK
ANN EIFERT, FINANCIAL SERVICES DIRECTOR
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR
LIZZY MENDOZA, RECREATION & COMMUNITY SERVICES MANAGER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
CAPT. ALAN VILLANUEVA, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: OCFA Battalion Chief Mike Yeun led the pledge of allegiance.

REPORT FROM CLOSED SESSION:

Assistant City Attorney HongDao Nguyen stated no reportable action was taken.

1. SPECIAL PRESENTATIONS:

1.1 PROCLAMATION - HUNGER ACTION MONTH

Mayor Munzing presented the proclamation to Malia Cary with Second Harvest Food Bank. She expressed her appreciation and commented on the importance of the designation.

1.2 PROCLAMATION - NATIONAL PREPAREDNESS MONTH

Mayor Munzing presented the proclamation to Senior Emergency Management Coordinator Sarah Limones. She expressed her appreciation and commented on the importance of the designation.

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

None.

3. COMMUNITY INPUT:

1. Carol Moore expressed opposition to the closure of the Laguna Hills DMV field office.
2. James A. Hadley expressed concerns about e-bike safety.

4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Motion: Councilmember Chun moved and Councilmember Hurt seconded to approve the recommended actions. Motion carried 5-0.

4.1 WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2 APPROVAL OF MINUTES

Recommended Action: Approve the Minutes as submitted for the August 21, 2024 Special Meeting, the August 21, 2024 Regular Meeting, and the August 26, 2024 Special Meeting

4.3 SECOND READING AND ADOPTION OF AN ORDINANCE AMENDING THE ZONING DISTRICT FOR 4 AND 5 POLARIS WAY

Recommended Action: Conduct a second reading and adopt Ordinance No. 2024-242 entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AMENDING THE ZONING MAP TO ADD "MIXED-USE/RESIDENTIAL OVERLAY" DISTRICT TO THE EXISTING "PROFESSIONAL OFFICE" DISTRICT AT 4 AND 5 POLARIS WAY AND FINDING THE ACTION TO BE EXEMPT FROM CEQA UNDER CEQA GUIDELINES SECTIONS 15060 AND 15061.

4.4 ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between August 2, 2024, and August 15, 2024, in the amount of \$1,336,836.86.

5. PUBLIC HEARINGS:

5.1 ORDINANCE AMENDING SECTION 15.14.080 PERTAINING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS

Acting City Manager Mitzi Ortiz introduced Community Development Director So Kim, who provided an overview. Staff responded to questions regarding the HOA notification process, state regulations, potential liability for the City, and ADU approval process. Mayor Munzing opened the public hearing, and the following persons provided comment:

1. Mike Avramidis expressed support for notifying HOAs about ADU construction.
2. Nancy Conley commented on the item.

There were no other comments. Mayor Munzing closed the public hearing.

Recommended Action:

1. Conduct a second reading and adopt an Ordinance entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AMENDING SECTION 15.14.080 OF THE ALISO VIEJO MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA;
OR
2. Conduct a public hearing and introduce for first reading an amended Ordinance entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AMENDING SECTION 15.14.080 OF THE ALISO VIEJO MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA.

Motion: Mayor Pro Tem Ackley moved and Councilmember Duncan seconded to conduct a second reading and adopt an Ordinance entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AMENDING SECTION 15.14.080 OF THE ALISO VIEJO MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA.

Amended Motion: Mayor Pro Tem Ackley moved and Councilmember Duncan seconded to conduct a public hearing and introduce for first reading an Ordinance entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AMENDING SECTION 15.14.080 OF THE ALISO VIEJO MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA,

as amended to retain HOA notification requirements with certain application submittals, require HOA notification by the City for certain applications, and clarify ministerial nature of approvals. Motion carried 5-0.

6. DISCUSSION:

6.1 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE AND SELECTION OF GENERAL ASSEMBLY VOTING DELEGATE

Acting City Manager Mitzi Ortiz provided an overview. Council commented on the matter.

Recommended Action:

1. Designate a voting delegate and up to two alternates for the League of California Cities General Assembly to be held on October 18, 2024 at the Long Beach Convention Center; and
2. Cancel the October 16, 2024 City Council Meeting to allow for staff and City Council attendance at the Annual Conference.

Motion: Councilmember Hurt moved and Councilmember Chun seconded to approve the recommended actions and appoint Councilmember Chun as voting delegate and Councilmember Hurt as alternate. Motion carried 5-0.

7. CITY MANAGER' S REPORT:

Acting City Manager Mitzi Ortiz announced Furry Friends Pet Fair to be held from 9:00 a.m. to 12:00 p.m. on September 7, 2024, at Aliso Viejo Ranch; American Red Cross Blood Drive to be held from 12:00 p.m. to 6:00 p.m. on September 11, 2024, at Aliso Viejo Ranch; and Disaster Preparedness Backpacks available for purchase.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Chun:

- Obtained consensus to consider sponsorship of Orange County Annual Senior Summit
- Attended the Boys and Girls Club Youth of the Month Event
- Attended Aliso Viejo Chamber of Commerce Field Trip Friday

- Attended Sea Country Festival
- Attended Laura's House Annual HOPE Golf Tournament
- Led a tour of Aliso Viejo for Soka University students
- Attended League of California Cities Orange County Division Meeting
- Attended tour of Soka University Athenaeum
- Met with Colorado University student
- Shared community volunteer opportunities
- Commented on Hunger Action Month
- Attended tour of Family Assistance Ministries headquarters

Councilmember Duncan:

- Expressed appreciation to Orange County Sheriff's Department for emergency response
- Commented on e-bike safety

Councilmember Hurt:

- Attended TCA Finance & Investment Committee Meeting
- Attended TCA Environmental Committee Meeting
- Attended TCA Toll Operations Committee Meeting

Mayor Pro Tem Ackley:

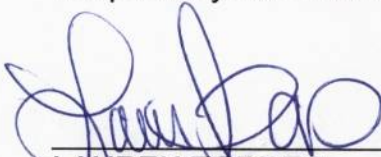
- Requested information regarding e-bike safety education and community outreach

Mayor Munzing:

- Commented on e-bike safety
- Attended Aliso Viejo Chamber of Commerce Field Trip Friday
- Attended Sea Country Festival
- Obtained consensus to consider letter of opposition to Laguna Hills DMV office closure

9. **ADJOURNMENT:** Mayor Munzing adjourned the meeting at 8:33 p.m. to the regularly scheduled City Council meeting of September 18, 2024.

Respectfully submitted:



LAUREN TORRES
DEPUTY CITY CLERK

Approved by:



MIKE MUNZING
MAYOR