

CITY OF ALISO VIEJO  
CITY COUNCIL MINUTES  
REGULAR MEETING  
June 5, 2024, 7:00 PM  
Council Chambers, City Hall, 12 Journey  
Aliso Viejo, California

**CALL TO ORDER:** Mayor Pro Tem Ackley called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:06 p.m.

**ROLL CALL**

PRESENT: MAYOR MIKE MUNZING  
MAYOR PRO TEM TIFFANY ACKLEY  
COUNCILMEMBER ROSS CHUN  
COUNCILMEMBER MAX DUNCAN  
COUNCILMEMBER RICHARD W. HURT

ABSENT: NONE

STAFF PRESENT: MITZI ORTIZ, ACTING CITY MANAGER  
SCOTT SMITH, CITY ATTORNEY  
LAUREN TORRES, DEPUTY CITY CLERK  
ANN EIFERT, FINANCIAL SERVICES DIRECTOR  
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR  
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR  
LIZZY MENDOZA, RECREATION & COMMUNITY SERVICES MANAGER  
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER  
CAPT. ALAN VILLANUEVA, CHIEF OF POLICE SERVICES

**PLEDGE OF ALLEGIANCE:** Katie Pfeiffer led the pledge of allegiance.

**1. SPECIAL PRESENTATIONS:**

1.1 RECOGNITION - GOLD AWARD GIRL SCOUTS

Mayor Munzing and Mayor Pro Tem Ackley presented the certificates of recognition to Girl Scouts Makena Bactat, Liliana Kopf, Caitlyn Morales, and Katie Pfeiffer. They expressed their appreciation for the recognition.

**2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:**

None.

### 3. COMMUNITY INPUT:

1. Kimblery Leeds expressed concern with City's Municipal Code section for vicious dogs.
2. Stacy Stemens expressed support for proposed development project at The Commons.
3. Mark Puckett expressed concern with e-bike safety.
4. Carrie Campbell requested constructions of pickleball courts.

### 4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

**Motion:** Councilmember Hurt moved and Councilmember Chun seconded to approve the recommended actions. Motion carried 5-0.

#### 4.1 WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

**Recommended Action:** Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

#### 4.2 APPROVAL OF MINUTES

**Recommended Action:** Approve the Minutes as submitted for the May 15, 2024 Special Meeting and the May 15, 2024 Regular Meeting.

#### 4.3 SECOND READING AND ADOPTION OF AN ORDINANCE AMENDING THE ZONING DISTRICT FOR 1 POLARIS WAY

**Recommended Action:** Conduct a second reading and adopt Ordinance No. 2024-240 entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AMENDING THE ZONING MAP TO ADD "MIXED-USE/RESIDENTIAL OVERLAY" DISTRICT TO THE EXISTING "PROFESSIONAL OFFICE" DISTRICT AT 1 POLARIS WAY AND FINDING THE ACTION TO BE EXEMPT FROM CEQA UNDER GUIDELINES SECTIONS 15060 AND 15061.

#### 4.4 ACCOUNTS PAYABLE

**Recommended Action:** Ratify accounts payable checks and electronic funds transfers issued between April 26, 2024, and May 9, 2024, in the amount of \$1,242,637,31.

#### 4.5 TREASURER'S STATEMENT – APRIL 2024

**Recommended Action:** Receive and file the April 2024 Treasurer's Statement.

#### 4.6 AGREEMENT FOR FY 2024-25 LAW ENFORCEMENT SERVICES

Acting City Manager Mitzi Ortiz, Finance Director Ann Eifert, Captain Alan Villanueva and City Attorney Scott Smith responded to questions regarding law enforcement services costs and staffing.

**Recommended Action:** Authorize the City Manager to execute the agreement with the County of Orange for FY 2024-25 law enforcement services.

**Motion:** Councilmember Hurt moved and Councilmember Duncan seconded to approve the recommended action. Motion carried 5-0.

#### 4.7 AGREEMENT FOR FY 2024-25 CROSSING GUARD SERVICES

**Recommended Action:** Authorize the City Manager to execute the agreement with All City Management Services, Inc. for school crossing guard services for FY 2024-25.

#### 4.8 FISCAL YEAR 2024-25 PROJECT LIST FOR ROAD MAINTENANCE AND REHABILITATION ACCOUNT FUNDING (SB 1)

**Recommended Action:** Adopt Resolution No. 2024-14 of the City Council of the City of Aliso Viejo which adopts a list of projects for fiscal year 2024-25 funded by SB 1: The Road Repair and Accountability Act of 2017.

#### 4.9 RENEWED MEASURE M ELIGIBILITY

**Recommended Action:**

1. Adopt a 7-year Capital Improvements Program (CIP) for Street Projects; and
2. Adopt Resolution No. 2024-15 of the City Council of the City of Aliso Viejo concerning the status of the Pavement Management Plan.

#### 4.10 GENERAL MUNICIPAL ELECTION – NOVEMBER 5, 2024

**Recommended Action:**

1. Adopt Resolution No. 2024-16 calling for the holding of a General Municipal Election to be held on Tuesday, November 5, 2024, for the election of certain officers as required by the provisions of the laws of the State of California relating to general law cities and for the submission to the voters a question relating to establishing term limits for Members of the City Council;
2. Adopt Resolution No. 2024-17 requesting the Orange County Board of Supervisors to consolidate a General Municipal Election to be held on Tuesday, November 5, 2024, with the Statewide General Election to be held on the date pursuant to § 10403 of the Elections Code; and
3. Adopt Resolution No. 2024-18 adopting regulations for candidates for elective office pertaining to candidate statements submitted to the voters at an election to be held on Tuesday, November 5, 2024.

5. **PUBLIC HEARINGS:**

None.

6. **DISCUSSION:**

6.1 **DRAFT ANNUAL BUDGET FOR FISCAL YEAR 2024-25**

Acting City Manager Mitzi Ortiz introduced Finance Director Ann Eifert, who provided an overview. Staff responded to questions regarding Aliso Viejo Ranch, animal services contract, and capital improvement costs.

**Recommended Action:**

1. Review the draft FY 2024-25 Annual Budget; and
2. Provide any additional direction to staff regarding the draft FY 2024-25 Budget.

No further action was taken.

6.2 **ORDINANCE AMENDING SECTION 2.04.130 OF THE ALISO VIEJO MUNICIPAL CODE TO ESTABLISH A ROTATION SCHEDULE FOR MAYOR AND MAYOR PRO TEM AND ADOPTION OF A CITY COUNCIL POLICY REGARDING THE SAME**

City Attorney Scott Smith provided an overview. Staff responded to questions regarding proposed rotation, an ordinance versus a policy, and years of service required for mayoral appointment.

**Recommended Action:**

1. Find that the proposed actions are Categorically Exempt from the California Environmental Quality Act pursuant to State CEQA Guidelines Sections 15060 and 15061;
2. Introduce for first reading an Ordinance, entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, AMENDING SECTION 2.04.130 OF THE ALISO VIEJO MUNICIPAL CODE REGARDING THE SELECTION OF MAYOR AND MAYOR PRO TEM; AND FINDING THE ACTION EXEMPT FROM CEQA UNDER CEQA GUIDELINES SECTIONS 15060 AND 15061; and
3. Adopt a City Council Policy regarding the selection of Mayor and Mayor Pro Tem.

**Motion:** Councilmember Chun moved and Councilmember Hurt seconded to continue the matter to June 19, 2024. Motion carried 5-0.

7. **CITY MANAGER' S REPORT:**

Acting City Manager Mitzi Ortiz announced summer camp registration; Movie Night to be held at 6:00 p.m. on August 16, 2024, at Aliso Viejo Middle School; and the Furry Friends Pet Fair to be held from 9:00 am to 12:00 p.m. on September 7, 2024, at Aliso Viejo Ranch.

8. **ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:**

Councilmember Chun

- Met with Girl Scouts of Orange County CEO Vikki Shepp
- Congratulated Lorenzo Gan on receiving Aliso Viejo Community Foundation scholarship
- Attended Aliso Niguel High School Graduation
- Attended Memorial Day Observance at El Toro Memorial Park
- Attended OCFA Board of Directors Meeting
- Announced Aliso Viejo Youth Council's Human Trafficking Forum
- Obtained consensus to form Ad Hoc Committee regarding sponsorship and naming rights for City facilities

Councilmember Duncan:

- Commented on local baseball fields
- Attended Aliso Niguel High School Graduation
- Commented on e-bike safety

Councilmember Hurt:

- Announced Orange County Public Libraries Summer Reading Program
- Announced Global Running Day
- Commented on Orange County Public Libraries Aliso Viejo Branch closure

Mayor Pro Tem Ackley:

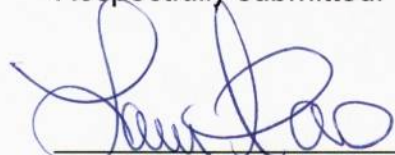
- Obtained consensus to cancel July 3, 2024, City Council Meeting
- Attended Aliso Niguel High School Graduation
- Wished everyone a happy Pride Month

Mayor Munzing:

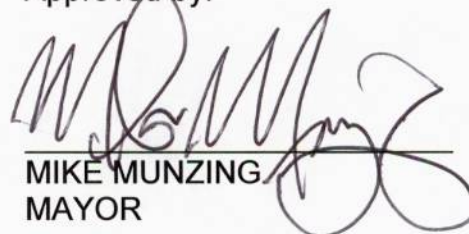
- Attended Aliso Niguel High School Graduation
- Commented on e-bike safety

9. **ADJOURNMENT:** Mayor Pro Tem Ackley adjourned the meeting at 8:23 p.m. to the regularly scheduled meeting of June 19, 2024.

Respectfully submitted:

  
\_\_\_\_\_  
LAUREN TORRES  
DEPUTY CITY CLERK

Approved by:

  
\_\_\_\_\_  
MIKE MUNZING  
MAYOR