CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
February 16, 2022, 7:00 P.M.
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

City Council conducted this meeting in accordance with California Government Code Section 54953(e)(2) and COVID-19 pandemic protocols.

CALL TO ORDER: Mayor Chun called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:22 p.m.

ROLL CALL:

PRESENT: MAYOR ROSS CHUN *(via teleconference)*
MAYOR PRO TEM RICHARD HURT *(via teleconference)*
COUNCILMEMBER TIFFANY ACKLEY *(via teleconference)*
COUNCILMEMBER DAVID C. HARRINGTON *(via teleconference)*
COUNCILMEMBER MIKE MUNZING *(via teleconference)*

ABSENT: NONE

STAFF PRESENT: DAVID A. DOYLE, CITY MANAGER
SCOTT C. SMITH, CITY ATTORNEY
MITZI ORTIZ, CITY CLERK
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
OMAR DADABHOY, COMMUNITY DEVELOPMENT DIRECTOR
LIZZY MENDOZA, ACTING RECREATION & COMMUNITY SERVICES DIRECTOR
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
SHERYL MARIANO, ACCOUNTING SUPERVISOR
CAPT. CHAD KAJFASZ, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: Public Works Director Shaun Pelletier led the pledge of allegiance.

REPORT FROM CLOSED SESSION:

City Attorney Scott Smith stated no reportable action was taken. Please refer to the February 16, 2022 Special Meeting Minutes.

1. SPECIAL PRESENTATIONS:

1.1. PROCLAMATION – BLACK HISTORY MONTH

Mayor Chun introduced Mayor Pro Tem Richard Hurt who expressed his appreciation and commented on the significance of the designation.

1.2. TRUSTED PARTNER RECOGNITION – SOKA UNIVERSITY

Mayor Chun presented the certificate of recognition to Soka University of America President Edward Feasel. Mr. Feasel expressed his appreciation.

1.3. FEATURED BUSINESS OF THE MONTH – SALON PLATINUM

Mayor Chun introduced a video and presented the certificate of recognition to Owner Jeff Wacker. Mr. Wacker expressed his appreciation.

1.4. RECOGNITION OF SERGEANT CARLOS BARCELOS AND COMMUNITY SERVICES OFFICER BRUCE BURNS

Mayor Chun introduced Chief of Police Services Captain Chad Kajfasz, who commended Sergeant Barcelos and Officer Burns for their years of service to the City of Aliso Viejo and its residents. Sergeant Barcelos and Officer Burns expressed their appreciation.

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

None.

3. COMMUNITY INPUT:

1. Rachel Le expressed support for Discussion Item 6.1 Bicycle Master Plan.

4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Motion: Councilmember Harrington moved and Councilmember Munzing seconded to approve the recommended actions. Motion carried 5-0.

4.1. WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2. RESOLUTION EXTENSION AUTHORIZING VIRTUAL CITY COUNCIL MEETINGS PURSUANT TO ASSEMBLY BILL 361

Recommended Action: Move to reconfirm findings under Assembly bill 361 and extend Resolution No. 2021-27 to continue virtual City Council meetings.

4.3. APPROVAL OF MINUTES

Recommended Action: Approve the minutes as submitted for the January 19, 2022 Regular Meeting.

4.4. ACCOUNTS PAYABLE

Recommended Action:
1. Ratify accounts payable checks and electronic funds transfers issued January 6, 2022, in the amount of $866,729.49; and
2. Ratify accounts payable checks and electronic funds transfers issued January 20, 2022, in the amount of $505,004.96.

4.5. TREASURER'S STATEMENT – NOVEMBER AND DECEMBER 2021

Recommended Action: Approve November and December 2021 Treasurer's Statement.

4.6. AGREEMENT WITH PEAK LIGHTING AND ELECTRIC, INC. FOR INTERIOR AND EXTERIOR LIGHTING MAINTENANCE SERVICES

Recommended Action:
1. Approve Professional Services Agreement with Peak Lighting and Electric, Inc. to perform Interior and Exterior Lighting Maintenance Services; and
2. Authorize the City Manager to execute the agreement with Peak Lighting and Electric, Inc. for an amount not to exceed $75,000.

4.7. AGREEMENT WITH TEAM ONE MANAGEMENT FOR JANITORIAL SERVICES

Recommended Action:
1. Approve Professional Services Agreement with Team One Management to perform Janitorial Services; and
2. Authorize the City Manager to execute the agreement with Team One Management for an amount not to exceed $700,000.

4.8. RESOLUTION FOR THE PAVEMENT MANAGEMENT RELIEF FUNDING PROGRAM

Recommended Action: Adopt Resolution No. 2022-06 authorizing the Project List Submittal for Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) Funding through the Orange County Transportation Authority 2021 Pavement Management Relief Funding Program.

4.9. RELEASE OF BONDS FOR THE LANDSCAPING IMPROVEMENTS AT THE 20 ENTERPRISE CASCADES OFFICE CAMPUS PROJECT

Recommended Action: Adopt Resolution No. 2022-07 exonerating Landscaping Surety Bond No. PR2729469 for the 20 Enterprise Cascades Office Campus Project.

5. PUBLIC HEARINGS:

None.

6. DISCUSSION:

6.1. BICYCLE MASTER PLAN

City Manager David Doyle introduced Public Works Director Shaun Pelletier, who provided an overview. Captain Chad Kajfasz provided additional information. Staff responded to questions regarding cost estimate, master plan scope, study session, safety statistics. Council discussion ensued.

Recommended Action: Provide staff direction on whether to proceed with a bicycle master plan.

Motion: Mayor Pro Tem Hurt moved and Councilmember Ackley seconded to direct staff to explore funding sources and schedule study session for further discussion, including assessment of safety issues. Motion carried 4-1, with Councilmember Munzing dissenting.

6.2. CONSIDERATION OF ORDINANCE OR BALLOT MEASURE REQUIRING SPECIAL ELECTIONS TO FILL COUNCIL VACANCIES.

City Manager David Doyle introduced City Attorney Scott Smith, who provided an overview. Staff responded to questions regarding existing laws, term of appointment, candidacy and incumbency of appointee, and timeline to fill vacancy. Council discussion ensued.

Recommended Action:
Discussion and consideration of the following alternatives:

1. Introduce and waive first reading of an Ordinance of the City of Aliso Viejo, California Adding Section 2.04.135 to the Aliso Viejo Municipal Code Regarding Council Vacancies (Attachment 1); OR
2. Adopt a resolution submitting a ballot measure to the voters requiring that Council vacancies be filled by special election (Attachment 2); OR
3. Leave intact the status quo under which each Council may choose whether to fill vacancies of less than two years by appointment or special election (no action).

Motion: Councilmember Harrington moved and Councilmember Ackley seconded to leave intact the status quo under which each Council may choose whether to fill vacancies of less than two years by appointment or special election. Motion carried 5-0.

7. CITY MANAGER' S REPORT:

City Manager David Doyle expressed appreciation to Soka University for hosting COVID-19 vaccination site; announced Summer Camp registration and scholarships; Spring Kickoff to be held 12:30-3:00 p.m. on February 26, 2022 at Aliso Viejo Aquatic Center; Movie Night to be held at 6:00 p.m. on March 25, 2022 at Aliso Viejo Middle School; and sale of disaster preparedness backpacks.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Ackley:
- Commended staff on Summer Camp programs

Councilmember Munzing:
- Commended staff on Summer Camp programs
- Commented on the passing of former Laguna Niguel Councilmember Robert Ming

Councilmember Harrington:
- Commended Sergeant Barcelos and Officer Burns for their years of service

Mayor Pro Tem Hurt:
- Commented on OC Public Libraries Books By Mail program

Mayor Chun:
- Attended Cal Cities Housing, Community, and Economic Development Meeting
- Attended Moulton Niguel Water District Board of Directors Meeting
- Commented on American Red Cross 2022 Orange County Heroes Award nominations
- Commented on the passing of former Laguna Niguel Councilmember Robert Ming

9. ADJOURNMENT: Mayor Chun adjourned the meeting at 8:37 p.m. to the regularly scheduled meeting of March 2, 2022 in memory of Robert Ming.

Respectfully submitted:

MITZI ORTIZ, MMC
CITY CLERK

Approved by:

ROSS CHUN
MAYOR