

CITY OF ALISO VIEJO  
CITY COUNCIL MINUTES  
REGULAR MEETING  
November 18, 2020, 7:00 P.M.  
Council Chambers, City Hall, 12 Journey  
Aliso Viejo, California

***City Council conducted this meeting in accordance with California Governor Newsom's Executive Orders N-25-20 and N-29-20 and COVID-19 pandemic protocols.***

**CALL TO ORDER:** Mayor Munzing called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:13 p.m.

**ROLL CALL:**

PRESENT: MAYOR MIKE MUNZING (*via teleconference*)  
MAYOR PRO TEM TIFFANY ACKLEY (*via teleconference*)  
COUNCILMEMBER ROSS CHUN (*via teleconference*)  
COUNCILMEMBER DAVID C. HARRINGTON (*via teleconference*)  
COUNCILMEMBER WILLIAM A. PHILLIPS (*via teleconference*)

ABSENT: NONE

STAFF PRESENT: DAVID A. DOYLE, CITY MANAGER  
SCOTT C. SMITH, CITY ATTORNEY  
MITZI ORTIZ, CITY CLERK  
GINA THARANI, FINANCIAL SERVICES DIRECTOR  
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR  
OMAR DADABHOY, COMMUNITY DEVELOPMENT DIRECTOR  
JENNIFER LOWE, SENIOR PLANNER  
STEPHANIE PHILLIPS, RECREATION & COMMUNITY SERVICES  
MANAGER  
SEA SHELTON, HUMAN RESOURCES MANAGER  
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER  
LT. CHAD KAJFASZ, CHIEF OF POLICE SERVICES  
SARAH LIMONES, SENIOR EMERGENCY MANAGEMENT PROGRAM  
COORDINATOR

**PLEDGE OF ALLEGIANCE:** Recreation & Community Services Director Stephanie Phillips led the pledge of allegiance.

**REPORT FROM CLOSED SESSION:**

City Attorney Scott Smith reported the following action from Closed Session. Please refer to the November 18, 2020 Special Meeting Minutes.

**Motion:** Mayor Munzing moved and Councilmember Harrington seconded to approve twelve month annual base salary as severance pay in the First Amendment to Employment Agreement for the City Manager. Motion carried 5-0.

**1. SPECIAL PRESENTATIONS:**

1.1. CERTIFICATE OF RECOGNITION TO COX COMMUNICATIONS

Mayor Munzing introduced City Manager David Doyle to present the recognition. Mr. Doyle expressed his appreciation to Director of Government Affairs Kristen Camuglia. Ms. Camuglia commented on Cox's commitment to community support and engagement.

1.2. FEATURED BUSINESS OF THE MONTH - AVANIR PHARMACEUTICALS

Mayor Munzing introduced a video and presented the recognition to Chief People Officer Kelly Parker. Ms. Parker expressed her appreciation.

1.3. VIDEO PRESENTATION FROM BOYS AND GIRLS CLUB OF CAPISTRANO VALLEY

Mayor Munzing introduced Branch Director Carolyn Kozol who provided the presentation, expressing appreciation for the City's continued support. Councilmembers expressed their appreciation.

1.4. VETERANS DAY VIDEO PRESENTATION

Mayor Munzing introduced City Manager David Doyle. Mr. Doyle expressed appreciation to veterans and presented a video tribute.

**2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:**

Mayor Pro Tem Ackley requested withdrawal of Discussion Item 6.1.

**3. COMMUNITY INPUT:**

1. Jeannie Burns expressed concern with illegal parking in the area of Canyon View Park.
2. Marisa Chavez expressed concern with line of sight on Aliso Creek Road.

**4. CONSENT CALENDAR:**

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

**Motion:** Councilmember Chun moved and Councilmember Harrington seconded to approve the recommended actions. Motion carried 5-0.

4.1. WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

**Recommended Action:** Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2. APPROVAL OF MINUTES – OCTOBER 21, 2020 SPECIAL MEETING AND OCTOBER 21, 2020 REGULAR MEETING

**Recommended Action:** Approve the subject Minutes as submitted.

4.3. SECOND READING AND ADOPTION OF AN ORDINANCE AMENDING TITLE 15 OF THE CITY OF ALISO VIEJO RELATING TO MEDICAL USES IN THE TOWN CENTER COMMERCIAL (CT) ZONE

Councilmembers commented on the matter.

**Recommended Action:** Conduct second reading and adopt Ordinance No. 2020-218 entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, AMENDING TABLE 15.18.020 OF SECTION 15.18.020 OF CHAPTER 15.18 OF THE ALISO VIEJO MUNICIPAL CODE, "PERMITTED USES IN NONRESIDENTIAL DISTRICTS," REGARDING OUTPATIENT MEDICAL USES IN THE TOWN CENTER COMMERCIAL (CT) ZONING DISTRICT.

**Motion:** Councilmember Chun moved and Councilmember Harrington to approve the recommended action. Motion carried 5-0.

4.4. ACCOUNTS PAYABLE

**Recommended Action:**

1. Ratify accounts payable checks and electronic funds transfers issued October 08, 2020 in the amount of \$2,546,563.18;
2. Ratify accounts payable checks and electronic funds transfers issued October 15, 2020 in the amount of \$182,966.24;
3. Ratify accounts payable checks and electronic funds transfers issued October 22, 2020 in the amount of \$165,900.45 and
4. Ratify accounts payable checks and electronic funds transfers issued October 29, 2020 in the amount of \$1,495,808.13.

4.5. TREASURER'S STATEMENT – SEPTEMBER 2020

Finance Director Gina Tharani responded to questions regarding capital expenditures.

**Recommended Action:** Approve September 2020 Treasurer's Statement.

**Motion:** Mayor Pro Tem Ackley moved and Councilmember Harrington seconded to approve the recommended action. Motion carried 5-0.

#### 4.6. COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

Councilmembers commented on the matter.

**Recommended Action:** Receive and file the Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2020.

**Motion:** Mayor Pro Tem Ackley moved and Councilmember Harrington seconded to approve the recommended action. Motion carried 5-0.

#### 4.7. SEVENTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH URBANUS GROUP, LLC FOR PLANNING CONSULTANT SERVICES

City Manager David Doyle provided an overview and responded to questions regarding retail opportunities. Councilmembers commented on the matter.

**Recommended Action:**

1. Approve the Seventh Amendment to the Professional Services Agreement between the City of Aliso Viejo (“City”) and Urbanus Group, LLC (“Urbanus”) for planning consultant services to increase the total compensation by an amount not to exceed \$70,000 and extend the term of the contract to June 30, 2022 and
2. Authorize the City Manager to execute the Seventh Amendment to the Professional Services Agreement.

**Motion:** Councilmember Harrington moved and Councilmember Phillips seconded to approve the recommended action. Motion carried 5-0.

### 5. PUBLIC HEARINGS:

#### 5.1. REQUEST TO APPROVE PLANNING APPLICATION PA18-035 (CUP) FOR A CONDITIONAL USE PERMIT TO ESTABLISH A PRIVATE EDUCATION USE WITH AN ALTERNATIVE PARKING PLAN THAT INCLUDES AN OFFSITE PARKING AGREEMENT FOR A PARKING DEFICIENCY OVER 15 PERCENT AT 145 COLUMBIA (COMPASS BIBLE CHURCH)

City Manager David Doyle introduced Senior Planner Jennifer Lowe, who provided an overview. Rick Talcott, Compass Bible Church, provided additional information. Mayor Munzing opened the public hearing. There were no public comments. Mayor Munzing closed the public hearing. Staff responded to questions regarding master plan and site use.

**Recommended Action:**

1. Conduct a public hearing;
2. Find that the request is exempt from the California Environmental Quality Act pursuant to State CEQA Guidelines Sections 15301 (Existing Facilities); and

3. Adopt Resolution No. 2020-39 approving Planning Application PA18-035 (CUP) for a conditional use permit to establish a private education use with an alternative parking plan that includes an offsite parking agreement for a parking deficiency over 15 percent at 145 Columbia.

**Motion:** Councilmember Harrington moved and Councilmember Chun seconded to approve recommended actions. Motion carried 5-0.

## 6. **DISCUSSION:**

### 6.1. **RESOLUTION DENOUNCING CHILDHOOD BULLYING (ACKLEY / HARRINGTON)**

This matter was withdrawn from consideration.

### 6.2. **FIRST AMENDMENT TO CITY MANAGER EMPLOYMENT AGREEMENT**

City Attorney Scott Smith provided an overview. Councilmembers commented on the matter.

**Recommended Action:** Approve a First Amendment to Employment Agreement between the City of Aliso Viejo and David A. Doyle.

**Motion:** Councilmember Harrington moved and Mayor Pro Tem Ackley seconded to approve recommended actions, with Option 2: twelve month annual base salary as severance pay. Motion carried 5-0.

## 7. **CITY MANAGER' S REPORT:**

City Manager David Doyle expressed his appreciation to City staff; announced tree removal on Canyon Vista Way; and announced availability of take-home COVID-19 tests available through the County of Orange and its partnership with Ambry Genetics.

## 8. **ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:**

Mayor Pro Tem Ackley:

- Commented on anti-bullying efforts

Councilmember Harrington:

- Commented on need for renovations at Iglesia Park Community Center

Councilmember Phillips:

- Encouraged residents to obtain a flu shot

Councilmember Chun:

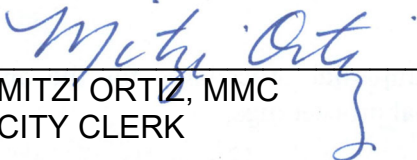
- Commented on West Nile Virus risk and mosquitos
- Taught class on ethnic heritage at Boys & Girls Club
- Participated in roundtable discussion regarding racism and bullying in schools
- Attended League of California Cities Annual Conference
- Attended Aliso Viejo Chamber of Commerce Networking Breakfast
- Expressed appreciation to staff for tour of the Aliso Viejo Ranch

Mayor Munzing:

- Expressed appreciation for support received during health struggles

9. **ADJOURNMENT:** Mayor Munzing adjourned the meeting at 9:10 p.m. to the regularly scheduled meeting of December 2, 2020.

Respectfully submitted:

  
MITZI ORTIZ, MMC  
CITY CLERK

Approved by:

  
MIKE MUNZING  
MAYOR