CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
MARCH 19, 2025, 7:00 PM
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Ackley called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:05 p.m.

ROLL CALL

PRESENT: MAYOR TIFFANY ACKLEY
MAYOR PRO TEM MAX DUNCAN
COUNCILMEMBER RICHARD W. HURT
COUNCILMEMBER MIKE MUNZING
COUNCILMEMBER TIM A. ZANDBERGEN

ABSENT: NONE

STAFF PRESENT: MITZI ORTIZ, CITY MANAGER
SCOTT SMITH, CITY ATTORNEY
JANET MARTINEZ, CITY CLERK
ANN EIFERT, FINANCIAL SERVICES DIRECTOR
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR
LIZZY MENDOZA, RECREATION & COMMUNITY SERVICES MANAGER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
CAPT. RYAN BUHR, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: Councilmember Munzing led the pledge of allegiance.

REPORT FROM CLOSED SESSION:

There was a motion made by Councilmember Munzing and seconded by Councilmember Zandbergen to deny the claim for damages submitted by the City of Sacramento.

1. SPECIAL PRESENTATIONS:

1.1 BUSINESS OF THE MONTH - ALISO VIEJO ANIMAL HOSPITAL

Mayor Ackley introduced the video and presented the certificate of recognition to Hospital Director Dr. Reza Moazzen. He expressed his appreciation.

1.2 RECOGNITION OF SERGEANT RYAN DIERCKMAN

Mayor Ackley presented the certificate of recognition to Administrative Sergeant Ryan Dierckman. He expressed his appreciation.

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

None.

3. COMMUNITY INPUT:

None.

4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Motion: Councilmember Munzing moved and Councilmember Hurt seconded to approve the recommended actions. Motion carried 5-0.

4.1 WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2 APPROVAL OF MINUTES

Recommended Action: Approve the minutes as submitted for the March 5, 2025, Special Meeting and the March 5, 2025 Regular Meeting.

4.3 ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between February 14, 2025, and February 27, 2025, in the amount of $250,993.50.

4.4 GENERAL PLAN ANNUAL PROGRESS REPORT FOR CALENDAR YEAR 2024

Recommended Action:

1. Find that the action is not a project as defined by the California Environmental Quality Act pursuant to State CEQA Guidelines section 15378(b)(5);

2. Receive and file the 2024 General Plan Annual Progress Report (APR); and
3. Direct staff to submit the APR to the Governor's Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

4.5 AGREEMENT WITH HF&H CONSULTANTS FOR SOLID WASTE HAULER COMPLIANCE AUDIT SERVICES

Public Works Director Shaun Pelletier provided an overview and responded to questions regarding agreement terms.

Recommended Action:

1. Award an agreement to HF&H Consultants for Solid Waste Hauler Compliance Audit Services;
2. Authorize the City Manager to execute a professional services agreement with HF&H Consultants; and
3. Authorize City staff to make total compensation to HF&H Consultants up to $62,444 plus $6,244 (10% of the agreement amount) to allow for contingencies, totaling $68,688.

Motion: Councilmember Zandbergen moved and Councilmember Munzing seconded to approve the recommended actions. Motion carried 5-0.

5. PUBLIC HEARINGS:

None.

6. DISCUSSION:

None.

7. CITY MANAGER' S REPORT:

City Manager Mitzi Ortiz expressed her appreciation for outgoing Sergeant Dierckman. She also announced registration for summer camps and spring recreation classes; Nourishing Great Futures Market every Wednesday from 10:00 a.m. to 12:00 p.m. at the Iglesia Park Community Center; and the American Red Cross Blood Drive on April 9, 2025 from 12:00 p.m. to 6:00 p.m. at the Aliso Viejo Ranch.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Munzing:

- Attended OCFA Board meetings
- Attended OCFA Open House

- Commented on current events

Councilmember Zandbergen:
- Attended Aliso Viejo Chamber of Commerce Networking Breakfast

Councilmember Hurt:
- Attended SJHTCA Board meeting
- Attended Don Juan Avila Middle School's Career Day

Mayor Pro Tem Duncan:
- No comments

Mayor Ackley:
- Attended Don Juan Avila Middle School's Career Day
- Attended meeting and tour of newly expanded Hoag facility in Irvine

9. **ADJOURNMENT:** Mayor Ackley adjourned the meeting at 7:26 p.m. to the next regularly scheduled City Council meeting of April 2, 2025.

Respectfully submitted:

JANET MARTINEZ
CITY CLERK

Approved by:

TIFFANY ACKLEY
MAYOR