

CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
April 21, 2021, 7:00 P.M.
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

City Council conducted this meeting in accordance with California Governor Newsom's Executive Orders N-25-20 and N-29-20 and COVID-19 pandemic protocols.

CALL TO ORDER: Mayor Ackley called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:00 p.m.

ROLL CALL:

PRESENT: MAYOR TIFFANY ACKLEY *(via teleconference)*
MAYOR PRO TEM ROSS CHUN *(via teleconference)*
COUNCILMEMBER DAVID C. HARRINGTON *(via teleconference)*
COUNCILMEMBER RICHARD W. HURT *(via teleconference)*
COUNCILMEMBER MIKE MUNZING *(via teleconference)*

ABSENT: NONE

STAFF PRESENT: DAVID A. DOYLE, CITY MANAGER
SCOTT C. SMITH, CITY ATTORNEY
MITZI ORTIZ, CITY CLERK
GINA THARANI, FINANCIAL SERVICES DIRECTOR
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
OMAR DADABHOY, COMMUNITY DEVELOPMENT DIRECTOR
JENNIFER LOWE, SENIOR PLANNER
STEPHANIE PHILLIPS, RECREATION & COMMUNITY SERVICES
DIRECTOR
SEA SHELTON, HUMAN RESOURCES MANAGER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
CAPT. CHAD KAJFASZ, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: Councilmember Hurt led the pledge of allegiance.

REPORT FROM CLOSED SESSION:

City Attorney Scott Smith stated no reportable action was taken.

1. **SPECIAL PRESENTATIONS:**

1.1. **PROCLAMATION - SOKA UNIVERSITY OF AMERICA DAY**

Mayor Ackley presented the proclamation to Archibald Asawa, Soka University of America Vice President for Finance and Administration. Mr. Asawa expressed his appreciation. Councilmembers commented on the matter.

2. **ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:**

None.

3. **COMMUNITY INPUT:**

City Clerk Mitzi Ortiz entered the following communication into the record:

1. Michelle Schumacher expressed concern with the Transportation Corridor Agencies.

4. **CONSENT CALENDAR:**

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Motion: Councilmember Harrington moved and Councilmember Hurt seconded to approve the recommended actions. Motion carried 5-0.

4.1. **WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS**

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2. **APPROVAL OF MINUTES – APRIL 7, 2021 REGULAR MEETING**

Recommended Action: Approve the subject Minutes as submitted.

4.3. **SECOND READING AND ADOPTION OF AN ORDINANCE RELATING TO HUMAN TRAFFICKING**

Recommended Action: Conduct second reading and adopt Ordinance No. 2021-220 entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO, CALIFORNIA, AMENDING CHAPTER 1.06 OF THE ALISO VIEJO MUNICIPAL CODE RELATING TO HUMAN TRAFFICKING.

4.4. ACCOUNTS PAYABLE

Recommended Action:

1. Ratify accounts payable checks and electronic funds transfers issued March 25, 2021 in the amount of \$690,339.48 and
2. Ratify accounts payable checks and electronic funds transfers issued April 1, 2021 in the amount of \$124,136.33.

4.5. TREASURER'S STATEMENT – FEBRUARY 2021

Recommended Action: Approve February 2021 Treasurer's Statement.

4.6. UPDATE SALARY SCHEDULE ADDING ACCOUNTING SUPERVISOR POSITION

Recommended Action: Adopt Resolution No. 2021-10 adding the position of Accounting Supervisor to the City's Salary Schedule and benefits program.

4.7. DESIGNATION OF AUTHORIZED AGENTS TO SIGN FOR HAZARD MITIGATION GRANT PROGRAMS AND PRE-DISASTER MITIGATION PROGRAMS

Recommended Action: Approve and adopt Resolution No. 2021-11, the California Office of Emergency Services' Designation of Subrecipient's Agent Resolution (CalOES 130), designating the City Manager, Director of Financial Services, and Human Resources Manager as authorized agents when dealing with the California Office of Emergency Services (CalOES) or the Federal Emergency Management Agency (FEMA) for the purposes of obtaining federal and/or state financial assistance for hazard mitigation grant programs and pre-disaster mitigation programs.

4.8. STIGMA FREE OC – CITY SUPPORT

Recommended Action: Approve City pledge of support for Stigma Free OC, a countywide movement that aims to remove the stigma associated with mental illness and substance use disorders.

4.9. SUMMER CAMP SCHOLARSHIP PROGRAM

Recommended Action: Approve funding in the amount of \$11,500 in Fiscal Year 2021-22 for the Summer Camp Scholarship program.

5. PUBLIC HEARINGS:

5.1. ADOPTION OF THE FISCAL YEAR 2021-2022 ANNUAL ACTION PLAN FOR EXPENDITURES OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

City Manager David Doyle introduced Senior Planner Jennifer Lowe, who provided an overview. Mayor Ackley opened the public hearing. There were no public comments. Mayor Ackley closed the public hearing. Staff and consultant Mike Linares responded to questions regarding rollover of funds, consultant services and fees, Aliso Viejo Ranch

project, CDBG Entitlement Program, impact to General Fund. Councilmembers commented on the matter.

Recommended Action:

1. Conduct a public hearing;
2. Declare the City Council finds the FY 2021-2022 Annual Action Plan is not subject to the California Environmental Quality Act (“CEQA”) as the activity is not a project defined in Section 15378(b)(5) of the state CEQA Guidelines;
3. Approve and adopt the FY 2021-2022 Annual Action Plan (“Action Plan”) for the use of Community Development Block Grant (“CDBG”) funds; and
4. Authorize the City Manager to submit the Action Plan to the U.S. Department of Housing and Urban Development (“HUD”), which executes the HUD contract and authorize the City Manager to submit all related documents with the implementation of the Action Plan.

Motion: Mayor Ackley moved and Councilmember Munzing seconded to approve the recommended actions. Motion carried 5-0.

6. DISCUSSION:

6.1. REVIEW CITY EXPENDITURE OF CARES ACT RELIEF FUNDS

Mayor Ackley provided an overview. Councilmember Harrington and City Manager David Doyle provided additional information. Councilmembers commented on the matter.

Recommended Action: Receive and file.

No further action taken.

6.2. AUTHORIZE SUBMISSION OF FIRE PREVENTION GRANT APPLICATION TO CAL FIRE

City Manager David Doyle provided an overview. Staff responded to questions regarding treatment of trees. Councilmembers commented on the matter.

Recommended Action: The City/AVCA Standing Committee and City staff recommend Council authorize submission of a CAL FIRE grant application requesting up to \$2 Million including local matching funds in the amount of 25% of the grant award.

Motion: Mayor Pro Tem Chun moved and Councilmember Munzing seconded to approve the recommended actions. Motion carried 5-0.

6.3. SB 760 (BATES) – STATE HIGHWAYS: STATE ROUTE 241: REDUCTION
SB 761 (BATES) – PUBLIC RESOURCES: CITY OF SAN CLEMENTE: ROAD
CONSTRUCTION

City Attorney Scott Smith recused himself from the matter due to his contract with the City of San Clemente.

City Manager David Doyle introduced Management Analyst Charlene Cheng, who provided an overview. Rhonda Reardon, District Representative for Senator Bates, and Barbara Daly, Transportation Corridor Agencies Legislative Director, provided additional information. Representatives responded to questions regarding agency stance and impact on the City. Councilmembers commented on the matter.

Recommended Action:

City Council to discuss and approve one of the following actions:

1. Authorize the Mayor to send letters on behalf of the City Council expressing support for SB 760 (Bates) and SB 761 (Bates);
2. Authorize the Mayor to send letters on behalf of the City Council opposing SB 760 (Bates) and SB 761 (Bates); or
3. Take no action.

Motion: Councilmember Hurt moved and Councilmember Munzing seconded to authorize the Mayor to send letters on behalf of the City Council opposing SB 760 (Bates and SB 761 (Bates). Motion carried 5-0.

7. CITY MANAGER' S REPORT:

City Manager David Doyle announced Aliso Viejo Ranch Grand Opening to be held on May 1, 2021 at 10:00 a.m.; registration is open for spring recreation programs and summer camps; and extended well wishes to Executive Assistant Patricia Cantonwine for Administrative Professionals' Day.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Harrington:

- Extended well wishes to Executive Assistant Patricia Cantonwine for Administrative Professionals' Day
- Expressed kudos to Police Services for responsive service

Councilmember Munzing:

- Expressed kudos to Police Services for responsive service
- Encouraged residents to attend Aliso Viejo Ranch Grand Opening

Councilmember Hurt:

- Announced California Mosquito Awareness Week and related events

Mayor Pro Tem Chun:

- Attended Aliso Viejo Chamber of Commerce Networking Breakfast
- Participating in Canyon Vista Elementary School scavenger hunt
- Met with Wood Canyon Elementary School Principal Foucart

- Welcomed back Wood Canyon Elementary School Teacher Ms. Rusinkovich
- Attended Cal Cities Transportation, Communication & Public Works Committee Meeting
- Attended ACC-OC Energy, Environment and Water Committee Meeting
- Commented on Aliso Viejo Certified Farmers' Market

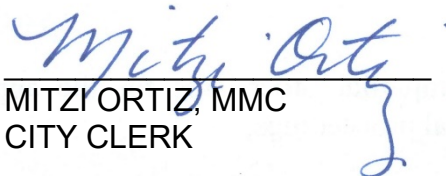
Mayor Ackley:

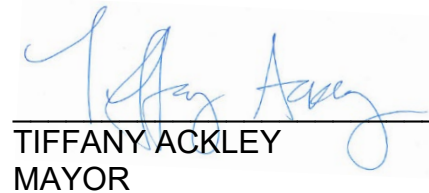
- Commented on schools return to in-person instruction
- Encouraged residents to receive the COVID-19 vaccine

9. **ADJOURNMENT:** Mayor Ackley adjourned the meeting at 8:36 p.m. to the regularly scheduled meeting of May 5, 2021.

Respectfully submitted:

Approved by:


MITZI ORTIZ, MMC
CITY CLERK


TIFFANY ACKLEY
MAYOR