

CITY OF ALISO VIEJO  
CITY COUNCIL MINUTES  
REGULAR MEETING  
JULY 16, 2025, 7:00 PM  
Council Chambers, City Hall, 12 Journey  
Aliso Viejo, California

**CALL TO ORDER:** Mayor Ackley called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:00 p.m.

**ROLL CALL**

PRESENT: MAYOR TIFFANY ACKLEY  
MAYOR PRO TEM MAX DUNCAN  
COUNCILMEMBER RICHARD W. HURT  
COUNCILMEMBER MIKE MUNZING  
COUNCILMEMBER TIM A. ZANDBERGEN

STAFF PRESENT: MITZI ORTIZ, CITY MANAGER  
HONGDAO NGUYEN, ASSISTANT CITY ATTORNEY  
JANET MARTINEZ, CITY CLERK  
ANN EIFERT, FINANCIAL SERVICES DIRECTOR  
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR  
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR  
LIZZY MENDOZA, RECREATION & COMMUNITY SERVICES MANAGER  
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER  
CAPT. RYAN BUHR, CHIEF OF POLICE SERVICES

**PLEDGE OF ALLEGIANCE:** Councilmember Zandbergen led the pledge of allegiance.

**REPORT FROM CLOSED SESSION:** City Attorney HongDao Nguyen stated there was no reportable action.

1. **SPECIAL PRESENTATIONS:**

1.1 **BUSINESS OF THE MONTH - REGUS ALISO VIEJO**

Mayor Ackley introduced the video and presented a certificate of recognition to Regus Senior Sales Director Aahmes Kubicki, who provided a brief history of the business and expressed her appreciation.

1.2 **PRESENTATION FROM WORKING WARDROBES**

Mayor Ackley introduced Working Wardrobes CEO Bonni Pomush, who provided the presentation, along with Board Member Suzy Betz and Costa Mesa Council Member Don Harper.

2. **ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:**

None.

3. **COMMUNITY INPUT:**

1. Kurt Schutte expressed public safety concerns regarding 38 Colonial Way.
2. Mark Ronson expressed public safety concerns regarding 38 Colonial Way.
3. Bret Pool expressed gratitude for new radar speed signs at Hummingbird Lane.
4. Doug Owens expressed gratitude to Administrative Sergeant Duran for assistance with a civil matter.

4. **CONSENT CALENDAR:**

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

**Motion:** Councilmember Munzing moved and Mayor Pro Tem Duncan seconded to approve the recommended actions. Motion carried 5-0.

4.1 **WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS**

**Recommended Action:** Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been ready by title, and further reading is waived.

4.2 **APPROVAL OF MINUTES**

**Recommended Action:** Approve the minutes as submitted for the June 18, 2025 Regular Meeting.

4.3 **ACCOUNTS PAYABLE**

**Recommended Action:** Ratify accounts payable checks and electronic funds transfers issued between June 6, 2025, and July 2, 2025, in the amount of \$2,660,541.05.

4.4 **TREASURER'S STATEMENT - MAY 2025**

**Recommended Action:** Receive and file the May 2025 Treasurer's Statement.

4.5 RESOLUTION OF COMMUNITY FACILITIES DISTRICT NO. 2005-01 (GLENWOOD AT ALISO VIEJO) AUTHORIZING THE ANNUAL LEVY OF SPECIAL TAXES FOR FISCAL YEAR 2025-2026

**Recommended Action:** Adopt Resolution No. 2025-10 of the City Council, acting as the legislative body of Community Facilities District No. 2005-01 (Glenwood at Aliso Viejo) (the "CFD"), authorizing the annual levy of special taxes for fiscal year 2025-2026.

4.6 AGREEMENT WITH HDL COREN AND CONE FOR PROPERTY TAX CONSULTING AND AUDITING SERVICES

**Recommended Action:** Approve and authorize the City Manager to execute a five-year Professional Services Agreement with HdL Coren and Cone for property tax consulting and auditing services in an amount not to exceed \$105,000.

4.7 MAJOR DEVELOPMENT PROJECTS STATUS UPDATE

**Recommended Action:** Receive and file.

4.8 APPROVAL OF NEIGHBORHOOD TRAFFIC CALMING GUIDELINES

**Recommended Action:** Adopt Resolution No. 2025-11 of the City Council of the City of Aliso Viejo which adopts and approves Neighborhood Traffic Calming Guidelines

5. PUBLIC HEARINGS:

5.1 APPLICATION FOR THE PERMANENT LOCAL HOUSING ALLOCATION PROGRAM

City Manager Mitzi Ortiz introduced Community Development Director So Kim, who provided an overview. Staff responded to questions regarding allocation of program funds.

Mayor Ackley opened the public hearing.

There were no requests to speak. Mayor Ackley closed the public hearing.

**Recommended Action:** Adopt Resolution No. 2025-12 authorizing the application submittal and adopting the Permanent Local Housing Allocation (PLHA) for the Permanent Local Housing Allocation Program.

**Motion:** Mayor Pro Tem Duncan moved and Councilmember Zandbergen seconded to approve the recommended actions. Motion carried 5-0.

6. **DISCUSSION:**

6.1 **FEE WAIVER REQUEST FOR ORANGE COUNTY ANNUAL SENIOR SUMMIT EVENT AT ALISO VIEJO RANCH**

City Manager Mitzi Ortiz introduced Recreation and Community Services Manager Lizzy Mendoza, who provided an overview. Staff, along with Chief of Staff Nick Anas from the office of Orange County Supervisor Foley, responded to questions regarding waiving fees for nonprofit organizations, procedures of last year's event, event details, and estimated cost to the City and event sponsors.

**Recommended Action:** Consider a request to waive Aliso Viejo Ranch rental fees in the amount of \$3,387 for the Orange County Annual Senior Summit event held by Fifth District Supervisor Katrina Foley and Cal Optima Health.

**Motion:** Mayor Ackley made a motion and Councilmember Munzing seconded to approve waiving a portion of the rental fees, reducing the total to \$2,621, excluding fees for security and cleanup. Motion carried 3-2 with Mayor Pro Tem Duncan and Councilmember Zandbergen voting no.

6.2 **HUMMINGBIRD LANE AD HOC COMMITTEE REPORT**

City Manager Mitzi Ortiz introduced Public Works Director Shaun Pelletier, who provided an overview. Staff responded to questions regarding potential options to reduce speeding, including striping, crosswalks, edge lines, bulb-outs, and stop signs.

**Recommended Action:** Direct staff how to proceed with Hummingbird Lane traffic improvements.

**Motion:** Mayor Pro Tem Duncan made a motion and Mayor Ackley seconded to evaluate traffic conditions with the recently installed radar speed signs for one month before bringing the item back for further discussion. Motion carried 5-0.

7. **CITY MANAGER' S REPORT:**

City Manager Mitzi Ortiz announced registration for fall recreation classes, with the digital fall brochure available on the city's website; Shakespeare by the Sea featuring *As You Like It* at Soka University on July 24, 2025, at 7:00 p.m.; Community Input Survey for Aliso Viejo Ranch available until July 17, 2025; and Aliso Viejo Farmers Market at Aliso Viejo Town Center from 10:00 a.m. to 2:00 p.m. every Saturday.

8. **ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:**

Councilmember Munzing:

- Attended Aliso Viejo Chamber of Commerce Networking Lunch
- Attended OCFA Budget & Finance Committee meeting
- Attended OCFA Fallen Heroes Memorial Ceremony
- Attended AVCA July 4th Celebration & Fireworks
- Attended Hummingbird Lane Ad Hoc Committee meetings

Councilmember Zandbergen:

- Attended AVCA July 4th Celebration & Fireworks
- Attended Aliso Viejo Chamber of Commerce Networking Lunch
- Commented on personal mountain bike training

Councilmember Hurt:

- Commended Boys and Girls Club on their efforts with local food pantry
- Attended Run Club at the Iglesia Park Community Center
- Commented on upcoming one-mile race event at ANHS on July 29

Mayor Pro Tem Duncan:

- Commended AVCA on their July 4th Celebration & Fireworks event
- Commended OCSD on e-bike enforcement and decrease of related safety complaints
- Commended OCSD on their contributions to AVCA July 4th Celebration & Fireworks
- Commended OCSD on their presence during an incident at Ridgecrest Park

Mayor Ackley:

- Commended AVCA on their July 4th Celebration & Fireworks event
- Volunteered at Boys and Girls Club food pantry

9. **ADJOURNMENT:** Mayor Ackley adjourned the meeting at 8:47 p.m. to the regularly scheduled City Council meeting of August 6, 2025.

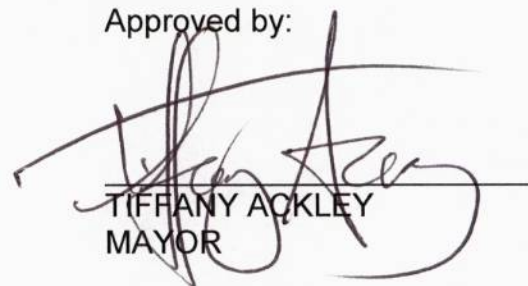
Respectfully submitted:




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JANET MARTINEZ  
CITY CLERK

Approved by:




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TIFFANY ACKLEY  
MAYOR