CITY OF ALISO VIEJO
CITY COUNCIL MINUTES
REGULAR MEETING
March 6, 2024, 7:00 PM
Council Chambers, City Hall, 12 Journey
Aliso Viejo, California

CALL TO ORDER: Mayor Munzing called the Regular Meeting of the City Council of the City of Aliso Viejo to order at 7:16 p.m.

ROLL CALL

PRESENT: MAYOR MIKE MUNZING
MAYOR PRO TEM TIFFANY ACKLEY
COUNCILMEMBER ROSS CHUN
COUNCILMEMBER MAX DUNCAN
COUNCILMEMBER RICHARD W. HURT

ABSENT: NONE

STAFF PRESENT: DAVID A. DOYLE, CITY MANAGER
SCOTT SMITH, CITY ATTORNEY
MITZI ORTIZ, CITY CLERK
ANN EIFERT, FINANCIAL SERVICES DIRECTOR
SHAUN PELLETIER, PUBLIC WORKS DIRECTOR
SO KIM, COMMUNITY DEVELOPMENT DIRECTOR
ROSE RIVERA, SENIOR PLANNER
LIZZY MENDOZA, RECREATION & COMMUNITY SERVICES MANAGER
ISAAC AZIZ, INFORMATION TECHNOLOGY MANAGER
CAPT. ALAN VILLANUEVA, CHIEF OF POLICE SERVICES

PLEDGE OF ALLEGIANCE: Recreation & Community Services Manager Lizzy Mendoza led the pledge of allegiance.

REPORT FROM CLOSED SESSION:

City Attorney Scott Smith stated no reportable action was taken.

1. SPECIAL PRESENTATIONS:

None.

2. ADDITIONS, DELETIONS, REORDERING TO THE AGENDA:

None.

3. COMMUNITY INPUT:

1. Reza Jafari expressed appreciation to the City Council and requested review of left turn pocket into Tiburon neighborhood.
2. Lynn Guy expressed concerns regarding e-bike regulations and enforcement.

4. CONSENT CALENDAR:

Unless otherwise indicated below, the following pertains to all items on the Consent Calendar.

Motion: Councilmember Chun moved and Councilmember Duncan seconded to approve the recommended actions. Motion carried 5-0.

4.1 WAIVE THE READING OF ALL ORDINANCES AND RESOLUTIONS

Recommended Action: Approve the reading by title only of all ordinances and resolutions wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

4.2 APPROVAL OF MINUTES

Recommended Action: Approve the Minutes as submitted for the February 7, 2024 Special Meeting, the February 7, 2024 Regular Meeting, and the February 15, 2024 Special Meeting.

4.3 SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND SECTIONS OF TITLE 15 ZONING CODE PERTAINING TO LOW BARRIER NAVIGATION CENTERS, GROUP QUARTERS, RESIDENTIAL CARE FACILITIES, AND EMPLOYEE HOUSING AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA

Recommended Action:

1. Conduct second reading and adopt Ordinance No. 2024-237 entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALISO VIEJO AMENDING SECTIONS 15.10.020 (PERMITTED USES IN RESIDENTIAL DISTRICTS) AND 15.38.030 (RESIDENTIAL PARKING REQUIREMENTS) OF THE ALISO VIEJO MUNICIPAL CODE PERTAINING TO LOW BARRIER NAVIGATION CENTERS, GROUP QUARTERS, RESIDENTIAL CARE FACILITIES, AND EMPLOYEE HOUSING AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA; and

2. Find the Ordinance is not a "project" under California Environmental Quality Act (CEQA) Guidelines section 15378. And, alternatively, even if the Ordinance is a "project" under CEQA, find that it is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3).

4.4 ACCOUNTS PAYABLE

Recommended Action: Ratify accounts payable checks and electronic funds transfers issued between February 8, 2024 and February 15, 2024, in the amount of $476,285.17.

4.5 TREASURER'S STATEMENT - JANUARY 2024

Recommended Action: Receive and file the January 2024 Treasurer's Statement.

4.6 FIRST AMENDMENT TO THE AGREEMENT WITH HARBOR POINTE AIR CONDITIONING & CONTROL SYSTEMS FOR HVAC MAINTENACE SERVICES

Recommended Action:

1. Approve a first amendment to the agreement with Harbor Pointe Air Conditioning & Control Systems to perform HVAC maintenance services that increases the total compensation under the agreement by $50,000 for a total agreement amount of $100,000; and
2. Authorize the City Manager to execute the first amendment to the agreement.

5. PUBLIC HEARINGS:

5.1 A REQUEST TO ESTABLISH A PET GROOMING FACILITY IN CONJUNCTION WITH A PET SUPPLY STORE (PET EVOLUTION) WITHIN AN EXISTING BUILDING LOCATED AT 26541 ALISO CREEK ROAD, SUITE A

City Manager David Doyle introduced Senior Planner Rose Rivera, who provided an overview. Applicants Martin Balcaitis and Richard Zarski, and Buie Stoddard Vice President Bob Montgomery provided additional information. Staff, applicants, and the property owner responded to questions regarding parking, opening date, site selection, façade, signage, and tenant improvements. Mayor Munzing opened the public hearing. There were no speakers. Mayor Munzing closed the public hearing.

Recommended Action: Adopt Resolution No. 2024-07 approving a Conditional Use Permit (USE-2023-00029) to allow for a pet grooming facility in conjunction with a retail pet supply store (Pet Evolution) at 26541 Aliso Creek Drive, Suite A (USE-2023-00029).

Motion: Councilmember Chun moved and Councilmember Duncan seconded to approve the recommended actions. Motion carried 5-0.

6. DISCUSSION:

6.1 APPOINTMENT OF SCAG GENERAL ASSEMBLY MEETING DELEGATE

City Manager David Doyle introduced Director of Government Services Mitzi Ortiz, who provided an overview. Council discussion ensued.

Recommended Action: Appoint delegate and alternate for the Southern California Association of Governments (SCAG) General Assembly Meeting to be held May 2, 2024.

Motion: Mayor Pro Tem Ackley moved and Councilmember Hurt seconded to appoint Councilmember Duncan as delegate and Councilmember Chun as alternate. Motion carried 5-0.

7. CITY MANAGER' S REPORT:

City Manager David Doyle announced harvest by Gold Coast Farm at Aliso Viejo Ranch, with produce donated to South County Outreach.

8. ANNOUNCEMENTS / COUNCIL COMMENTS / COMMITTEE UPDATES:

Councilmember Hurt:
- Attended Orange County Vector Control Board of Trustees Meeting
- Attended TCA Board of Directors Meeting
- Attended Toll Operations Committee Meeting
- Appointed Chair of Orange County Vector Control Budget & Finance Committee

Councilmember Chun:
- Met with Moulton Family Foundation
- Attended Laguna Playhouse Moulton Theatre Gala
- Met with Capistrano Unified School District
- Met with Second Harvest Food Bank
- Commented on approval of the OCFA HeloPod

Councilmember Duncan:
- Attended Joyful Child Foundation Brave Race 5K

Mayor Pro Tem Ackley:
- Attended City of Aliso Viejo & AVCA Standing Committee Meeting

Mayor Munzing:
- Commended the City Council
- Attended Diane Dixon Legislative Roundtable
- Commented on Glaukos
- Attended Aliso Viejo Little League Opening Day
- Attended City of Aliso Viejo & AVCA Standing Committee Meeting

9. **ADJOURNMENT:** Mayor Munzing adjourned the meeting in memory of OCFA Fire Captain / Paramedic Rob Culp at 7:52 p.m. to the regularly scheduled meeting of March 20, 2024.

Respectfully submitted:

FOR MITZI ORTIZ, MMC
CITY CLERK

Approved by:

MIKE MUNZING
MAYOR